



AGENDA STAFF REPORT

Control: 26001565

MEETING DATE: 08/11/2026
LEGAL ENTITY TAKING ACTION: Board of Supervisors
BOARD OF SUPERVISORS DISTRICT(S): District 5
SUBMITTING AGENCY/DEPARTMENT: OC Waste & Recycling
DEPARTMENT CONTACT PERSON(S): Tom Koutroulis, 714-834-4122
Hany Ahmed, 949-728-3043

SUBJECT: Approve Amendment Number Two to Prima Zone 4 Gas Header Design

CEO CONCUR

Concur

COUNTY COUNSEL REVIEW

Approve agreement to form

CLERK OF THE BOARD

CONSENT CALENDAR

3 Votes Board Majority

Budgeted: Yes

Current Year Cost: \$202,884

Annual Cost: N/A

Staffing Impact: No

Sole Source: No

Current Fiscal Year

Funding Source: Fund 273: 100%

County Audit in Last 3

Revenue: N/A

years: No

Levine Act Review

Completed? Yes

Prior Board Action: 11/19/2024 #24

RECOMMENDED ACTION(S):

1. Authorize the OC Waste & Recycling Director or designee, per delegated authority from OC Public Works Director, to execute Amendment Number Two with Tetra Tech BAS, Inc. for Prima Zone 4 Gas Header Design at the Prima Deshecha Landfill, to amend the contract scope of work, extend the contract through March 7, 2028, and add funds in the amount of \$202,884, for a revised cumulative contract amount not to exceed \$650,168.
2. Authorize the OC Waste & Recycling Director or designee, per delegated authority from OC Public Works Director, to make ministerial or non-material changes to the contract.

SUMMARY:

Approval of Amendment Two with Tetra Tech BAS, Inc. for design of the Zone 4 Main Gas Header Design at Prima Deshecha Landfill will support continued landfill operations and maintain compliance with state and federal regulations.

BACKGROUND INFORMATION:

OC Waste & Recycling (OCWR) is responsible for managing the County of Orange (County) solid waste disposal system, including South Region Landfills that consist of the active Prima Deshecha Landfill (Prima) and five closed solid waste disposal sites. Prima was opened in 1976 to meet the solid waste disposal needs of the southern portion of Orange County. Prima is a 1,530-acre landfill site located within unincorporated Orange County, the cities of San Juan Capistrano and San Clemente. Development of Zone 4 continues to provide needed disposal capacity for the County through the permitted 2102 closure year. Prima Zone 4 Gas Header Design at Prima Deshecha Landfill (Project) will conceptualize plans for Zone 4 Phases A through I and refine design and bid documents for Zone 4 Phase A. The landfill gas header and collection system is the backbone for collecting landfill gas from the landfill and transporting it for destruction or beneficial use. OCWR does not have sufficient in-house resources to perform the required landfill gas generation estimates, gas modeling and preparation of construction plans and documents for construction of the header system in Zone 4 Phase A. Therefore, it is necessary to contract out the specialized design services (Services) to support landfill infrastructure expansion projects. An analysis was completed to determine whether the contracts provide the County with persons specially trained, experienced, expert and competent to perform the special services in accordance with the law.

On November 19, 2024, in accordance with 3.3-105 of the 2020 Design and Construction Policy Manual, the Board of Supervisors awarded this project specific contract to Tetra Tech BAS, Inc. (MA-299-25010215) to retain services to supplement staff and provide specialized expertise for the Project. Terms of the awarded contract was to provide services that do not exceed \$358,342, and 30 months from the issuance of the Notice to Proceed.

On May 13, 2026, in accordance with the 2024 Contract Policy Manual Section 3.4-111, OCWR executed Amendment Number One to extend the contract through September 9, 2026, and increase funds in the amount of \$88,942, for a revised cumulative contract amount not to exceed \$447,284, with Tetra Tech BAS, Inc.

OCWR is now requesting Board approval of Amendment Number Two with Tetra Tech BAS, Inc. for the Project to amend contract scope of work, extend the contract through March 7, 2028, and add funds in the amount of \$202,884, for a revised cumulative contract amount not to exceed \$650,168. Approval of this amendment provides necessary engineering support services to be available throughout the solicitation and construction phases of the project.

Due to additional time OCWR needed to complete negotiations, this request for approval of the contract is presented to the Board less than 30 days prior to its expiration date, September 9, 2026.

The contractor's performance has been confirmed as satisfactory. OCWR verified there are no concerns that must be addressed with respect to the contractor's ownership/name, litigation status or conflicts with County interests.

The Orange County Preference Policy does not apply to this contract amendment.

This contract includes subcontractors. See Attachment B for information regarding subcontractors and Contract Summary Form.

Compliance with CEQA: This action is not a project within the meaning of CEQA Guidelines Section 15378 and is therefore not subject to CEQA, since it does not have the potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment. The approval of this agenda item does not commit the County to a definite course of action in regard to a project since the activity is the award of a contract for Services only. This proposed activity is therefore not subject to CEQA. Any future action connected to this approval that constitutes a project will be reviewed for compliance with CEQA.

FINANCIAL IMPACT:

Appropriations for this contract are included in the FY 2026-27 Budget for OCWR Capital Project Fund 273.

The Contract includes provisions that the contract is contingent upon the availability of funds and inclusion of sufficient funds in the budget approved by the Board for each fiscal year the contract remains in effect or operation. In the event such funding is terminated or reduced, the County may terminate the contract, reduce the County's maximum obligation or modify the contract, without penalty.

STAFFING IMPACT:

N/A

ATTACHMENTS:

Attachment A - MA-299-25010215 Tetra Tech BAS Amendment 2

Attachment B - Contract Summary Form