



# AGENDA STAFF REPORT

Control: 26001359

**MEETING DATE:** 06/23/2026

**LEGAL ENTITY TAKING ACTION:** Board of Supervisors

**BOARD OF SUPERVISORS DISTRICT(S):** District 2 and District 3

**SUBMITTING AGENCY/DEPARTMENT:** Sheriff-Coroner

**DEPARTMENT CONTACT PERSON(S):** Nathan Wilson, 714-647-1833  
Candice Aubuchon, 714-939-4848

**SUBJECT:** Approve Rancho Santiago Community College Agreement for Continuing Education

CEO CONCUR	COUNTY COUNSEL REVIEW	CLERK OF THE BOARD
Concur	Approve agreement to form	DISCUSSION
		3 Votes Board Majority

<b>Budgeted:</b> N/A	<b>Current Year Cost:</b> N/A	<b>Annual Cost:</b> See Financial Impact Section
<b>Staffing Impact:</b> No	<b>Funding Source:</b> Other: Rancho	<b>Sole Source:</b> Yes
<b>Current Fiscal Year Revenue:</b> N/A	Santiago Community College District: 100%	<b>County Audit in Last 3 years:</b> No

**Levine Act Review Completed?** N/A

**Prior Board Action:** 5/11/2021 #8, 6/28/2016 #56, 6/16/2015 #7, 6/22/2010 #11

**RECOMMENDED ACTION(S):**

Approve and authorize the execution of the five-year sole source revenue agreement with Rancho Santiago Community College District regarding the provision of continuing education classes for inmates for the term of July 1, 2026, through June 30, 2031, with a maximum obligation of the Rancho Santiago Community College District in the amount of \$984,375.

**SUMMARY:**

Approval of the sole source revenue agreement with Rancho Santiago Community College District will allow the Sheriff-Coroner to contract with the Rancho Santiago Community College District to provide continuing education classes for inmates across five County Jails.

**BACKGROUND INFORMATION:**

Since 1988, Rancho Santiago Community College District (District) has been contracting with the County of Orange (County) for the District to provide continuing education classes for inmates housed in County jail facilities at no cost to the County. Four of the five County jail facilities are within the boundaries of the

District. Santiago Canyon College is the current provider of state-approved instructional programs within the Orange County jail system. The classes provided for inmates at the Sherriff-Department Department (Sheriff) jail facilities by the District include subject areas such as adult basic education, citizenship, English as a second language, High School Equivalency Test (HiSET) preparation, health issues, parenting, substance abuse and workforce preparation. The District will claim state apportionment for student attendance generated in the classes covered by this agreement.

The proposed agreement is a sole source agreement. Over time the District has invested significant curricular and instructional resources into the program. The District is authorized to provide instruction at the James A. Musick facility outside district boundaries in accordance with Title 5, EC § 1909 et seq & EC § 84810 of the California Code of Regulations, which permits qualifying community college districts to conduct classes at county-owned and operated facilities (see Attachment C). Santiago Canyon College currently provides the state-approved educational programming being offered across the five Orange County jail facilities. Any changes would cause a significant disruption to educational services, as state approval would need to be granted for curriculum.

The table below details the history with the District:

<b><u>Board of Supervisors (Board) Approved</u></b>	<b><u>Amendment Number or Agreement</u></b>	<b><u>Contract Term</u></b>	<b><u>Contract Amount</u></b>	<b><u>Comment</u></b>
6/22/10	Agreement	7/1/10 - 6/30/15	\$124,000/fiscal year	Board approved a five-year agreement.
6/16/15	One	7/1/15 - 6/30/16	\$124,000/fiscal year	Board approved the contract renewal.
6/28/16	Agreement	7/1/16 - 6/30/21	\$124,000/fiscal year	Board approved a five-year agreement.
5/11/21	Agreement	7/1/21 - 6/30/26	\$124/000/fiscal year	Board approved a five-year agreement.

Sheriff now requests Board approve a new five-year sole source revenue generating agreement with the District for the provision of continuing education classes to inmates for the term of July 1, 2026, through June 30, 2031, in the maximum amount of \$984,375, as noted in the Recommended Action. The District pays the County 50 cents per student attendance hour, up to a maximum of 393,750 hours (\$196,875) per fiscal year for the use of County facilities and staff to provide classes to inmates at the five County jail facilities. This agreement is submitted for Board approval less than 30 days prior to the start date due to the District’s need to have the agreement approved by their board. The District approved this agreement at its April 27, 2026, board meeting.

The contractor's performance has been confirmed as satisfactory, Sheriff has verified there are no concerns that must be addressed with respect to Contractor's ownership/name, litigation status or conflicts with County interests. The Orange County Preference Policy is not applicable to this sole source revenue generating contract.

**FINANCIAL IMPACT:**

The District provides services to inmates at no cost to the County and will pay the County for the District's use of County facilities and staff. Revenues will be included in Sheriff-Coroner's FY 2026-27 Budget for Budget Control 144 and will be included in the budgeting process for future years. Anticipated annual revenue by fiscal year is noted in the following table.

<u>Fiscal Year</u>	<u>Amount</u>
FY 2026-27	\$196,875
FY 2027-28	\$196,875
FY 2028-29	\$196,875
FY 2029-30	\$196,875
FY 2030-31	\$196,875
<b>Total:</b>	<b>\$984,375</b>

This agreement contains language allowing the Sheriff-Coroner Department to terminate the contract or reduce the level of services without penalty with cause or without cause.

**STAFFING IMPACT:**

N/A

**REVIEWING AGENCIES/DEPARTMENTS:**

N/A

**ATTACHMENTS:**

Attachment A - Agreement with Rancho Santiago Community College District

Attachment B - Risk Assessment or Modification of Insurance Terms Form

Attachment C - Educational Code 1909 and 84810