



# AGENDA STAFF REPORT

Control: 26001405

**MEETING DATE:** 06/09/2026

**LEGAL ENTITY TAKING ACTION:** Board of Supervisors

**BOARD OF SUPERVISORS DISTRICT(S):** All Districts

**SUBMITTING AGENCY/DEPARTMENT:** OC Community Resources

**DEPARTMENT CONTACT PERSON(S):** Dylan Wright, 714-480-2788  
Renee Ramirez, 714-480-6483

**SUBJECT:** Renewal of Older Adults Program Services Contracts

CEO CONCUR	COUNTY COUNSEL REVIEW	CLERK OF THE BOARD
Concur	Approve agreement to form	DISCUSSION
		3 Votes Board Majority

<b>Budgeted:</b> N/A	<b>Current Year Cost:</b> N/A	<b>Annual Cost:</b> FY 2026-27 \$5,303,206
<b>Staffing Impact:</b> No	<b>Funding Source:</b> GF: 1%, FED: 61% (Older Americans Act), STATE: 38% (Older Californians Act)	<b>Sole Source:</b> No
<b>Current Fiscal Year Revenue:</b> N/A		<b>County Audit in Last 3 years:</b> No

**Levine Act Review Completed?** Yes

**Prior Board Action:** 6/24/2025 #56, 5/20/2025 #55, 6/4/2024 #20

**RECOMMENDED ACTION(S):**

1. Authorize the County Procurement Officer or Deputized designee to execute Amendment Number Five to Contract with Age Well Senior Services, Inc. for Supportive Services to renew the Contract in an amount not to exceed \$232,702, effective July 1, 2026, through June 30, 2027, for a revised cumulative total amount not to exceed \$682,559.
2. Authorize the County Procurement Officer or Deputized designee to execute Amendment Number Six to Contract with Community Legal Aid SoCal for Legal Services to renew the Contract in an amount not to exceed \$400,687, effective July 1, 2026, through June 30, 2027, for a revised cumulative total amount not to exceed \$1,176,253.
3. Authorize the County Procurement Officer or Deputized designee to execute Amendment Number Four to Contract with Community SeniorServ, Inc. dba Meals on Wheels Orange County for Supportive Services to renew the Contract in an amount not to exceed \$1,251,317, effective July 1, 2026, through June 30, 2027, for a revised cumulative total amount not to exceed \$3,787,323.

4. Authorize the County Procurement Officer or Deputized designee to execute Amendment Number Five to Contract with Council on Aging-Southern California, Inc. for Ombudsman and Elder Abuse Prevention Program Services to renew the Contract in an amount not to exceed \$1,592,041, effective July 1, 2026, through June 30, 2027, for a revised cumulative total amount not to exceed \$5,313,797.
5. Authorize the County Procurement Officer or Deputized designee to execute Amendment Number Four to Contract with Hope Community Services, Inc. for Groceries Program Services to renew the Contract in an amount not to exceed \$769,148, effective July 1, 2026, through June 30, 2027, for a revised cumulative total amount not to exceed \$1,851,730.
6. Authorize the County Procurement Officer or Deputized designee to execute Amendment Number Six to Contract with St. Jude Hospital, Inc. dba Providence St. Jude Medical Center for Family Caregiver Support Services, to renew the Contract in an amount not to exceed \$1,057,311, effective July 1, 2026, through June 30, 2027, for a revised cumulative total amount not to exceed \$4,048,510.
7. Authorize the County Procurement Officer or Deputized designee to execute future amendments to these Contracts that either (1) are ministerial, non-material, or otherwise administrative in nature, program-specific and consistent with the original scope of work, as determined by the OC Community Resources Director or designee; or (2) increase the contract amounts up to the maximum annual allocation awarded by the California Department of Aging for the contract terms, without further Board of Supervisors action; provided all amendments are in accordance with applicable County policies, California Department of Aging guidance or regulations and State contract terms.
8. Authorize the County Procurement Officer or Deputized designee to review and approve subsequent subcontractor requests as necessary, pursuant to section 3.3-130 of the Contract Policy Manual, without further Board of Supervisors action, provided the County Procurement Officer or Deputized designee performs the required due diligence and establishes that the proposed subcontractor is qualified to perform services under the Contract, the addition of a subcontractor does not affect the overall scope of work, and the addition of the subcontractor does not increase the Contract's not to exceed amount.

**SUMMARY:**

Approval of Contract renewals for Office on Aging services will provide continued support for Older Americans Act and Older Californians Act programs which serve adults ages 60 years or older, caregivers and persons with disabilities.

**BACKGROUND INFORMATION:**

As the Area Agency on Aging (AAA) for Orange County, OC Community Resources/Office on Aging (OCCR/OoA) administers Older Americans Act (OAA), Older Californians Act (OCA) and Older Californians Act Modernization (OCAM) programs funded by the California Department of Aging (CDA). The programs serve adults 60 years of age and older with special emphasis on individuals with the greatest economic or social need.

The Older Adults Program Services include Adult Day Care, Case Management, In-Home Services, Transportation, Community Services, Elder Abuse Prevention, Ombudsman Services, Legal Services and

Family Caregiver Support Services and are funded by the OAA and OCA. OCAM provides one-time state funding allocated to AAAs to support Groceries Program Services. See Attachment A for Program Descriptions and Funding Summary.

On June 4, 2024, the Board of Supervisors (Board) approved Contracts for Aging Program Services with Age Well Senior Services, Inc. (AWSS); Community Legal Aid SoCal (CLASC); Community SeniorServ, Inc. dba Meals on Wheels Orange County (MOWOC); Council on Aging Southern California (COASC); Hope Community Services, Inc. (Hope); and St. Jude Hospital, Inc. dba Providence St. Jude Medical Center (St. Jude) effective July 1, 2024, through June 30, 2025. On May 20, 2025, these contracts were approved for one-year renewals by the Board, with the exception of St. Jude which was approved by the Board for a one-year renewal on June 24, 2025.

OCCR/OoA has also administratively executed amendments to these Contracts to account for augmentations to the allocation and updates to program language from CDA. See Attachment B for details on the Contract amendments.

Contract performance metrics are included in the chart below. Attachment C includes all FY 2025-26 Performance Metrics for each Contractor.

<b>PROVIDER</b>	<b>Performance Measure</b>	<b>FY 2025-26 GOAL (CURRENT)</b>	<b>FY 2025-26 YTD Performance (July 2025-Feb 2026)</b>	<b>FY 2025-26 YTD Performance % (July 2025-Feb 2026)</b>	<b>FY 2026-27 PROPOSED SERVICE UNITS GOAL</b>
<b>Age Well Senior Services, Inc.</b>	Community Services (Senior Activities Hours)	42,000	42,084	100% Met	42,000
	Community Services (Cash/Material Aid Vouchers)	2,500	701	28% Strategizing to meet*	2,500
	Transportation Trips	9,600	6,696	70% On track to meet	9,600
<b>Community Legal Aid SoCal</b>	Legal Service Hours	8,600	5,708	66% On track to meet	8,600
<b>Community SeniorServ, Inc. dba Meals on Wheels Orange County</b>	Adult Day Care Hours	16,034	11,786	74% On track to meet	16,034
	Case Management Hours	9,302	6,113	66% On track to meet	9,302
	In-Home Service Hours	7,558	4,394	58% On track to meet	7,558
	Transportation Trips	17,431	11,490	66%	17,413

				On track to meet	
<b>Council on Aging Southern California, Inc</b>	Number of Ombudsman Consultation to Facilities	4,376	2,824	65% On track to meet	4,376
	Number of Elder Abuse Public Education Sessions	20	32	160% Met	20
<b>Hope Community Services, Inc.</b>	Groceries Deliveries	12,000	11,481	96% On track to meet	13,000
<b>St. Jude Hospital Inc. dba St. Jude Medical Center</b>	Case Management Hours	10,000	7,446	74% On track to meet	10,000
	Information Services Activities	226	224	99% Met	226
	In-Home Respite Hours	7,000	7,833	112% Met	7,000
	Consumable Supplies Occurrences	135	111	82% On track to meet	135
	Support Group Sessions	250	188	75% On track to meet	250

OCCR/OoA requests Board approval of these Contract renewals (Amendments) with AWSS; CLASC; MOWOC; COASC; Hope; and St. Jude (collectively referred to as Contractors) for continued provision of services to older adults, caregivers and persons with disabilities throughout Orange County. The Amendments' not to exceed amounts for July 1, 2026, through June 30, 2027, are estimates based on what CDA allocated the previous year; administrative amendments will be executed once the actual allocations are released by CDA. Per the California Code of Regulations, contract awards are limited to a one-year period with a maximum of three additional one-year renewals; the FY 2026-27 term is the second one-year renewal.

OCCR/OoA is requesting delegated authority to execute future amendments to the Contracts with the Contractors that are ministerial, non-material or administrative, program-specific and consistent with the original scope of work as determined by the OCCR Director, or designee, in accordance with applicable County policies, California Department of Aging guidance or regulations, state contract terms, and/or increase the Contract amounts up to the maximum annual allocation from the CDA for the term of the Contract.

In addition, OCCR is requesting delegated authority for the County Procurement Officer or a Deputized designee to review and approve future subcontractor requests pursuant to section 3.3-130 of the Contract Policy Manual, provided the County Procurement Officer or Deputized designee performs the required due diligence and establishes that the proposed subcontractor is qualified to perform services under the

Contract(s), and the addition of a subcontractor does not affect the overall scope of work or increase the Contracts' not to exceed amount.

Contractors' performance under these Contracts has been confirmed as satisfactory. OCCR/OoA has verified there are no concerns that must be addressed with respect to the contractors' ownership/names, litigation status or conflicts with County interests. The appropriate due diligence has been conducted and these non-profits have been verified to be in good standing. The Orange County Preference Policy is not applicable to these Amendments.

The Contract with MOWOC includes subcontractors. See Attachment D for Contract Summary Forms. Due to the nature of the services and program needs, the addition of subcontractors may become necessary and may require prompt approval. If a request to approve a subcontractor would affect the overall scope of work and/or Contract amounts, in excess of the Contracts' not to exceed amount, or otherwise fall outside the scope of the authority granted, OCCR/OoA will bring the item back to the Board for approval. In the past, subcontractor(s) have been used for these Contracts.

**FINANCIAL IMPACT:**

Appropriations for these Contracts are included in Budget Control 012 FY 2026-27 Budget.

The Contract includes a provision stating that the Contract is subject to, and contingent upon, applicable budgetary appropriations approved by the Board for each fiscal year during the term of the Contract. In the event funding is terminated or reduced, the County may terminate the Contract, reduce the County's maximum obligation or modify the Contract without penalty with 10 days written notice.

**STAFFING IMPACT:**

N/A

**REVIEWING AGENCIES/DEPARTMENTS:**

N/A

**ATTACHMENTS:**

Attachment A - Program Descriptions and Funding Summary FY 2026-27

Attachment B - Previous Contract Amendments

Attachment C - Performance Metrics FY 2025-26 Proposed Goals FY 2026-27

Attachment D - Contract Summary Form - Supportive Services

Attachment E - Amendment Number Five to Contract No. MA-012-24011288 with Age Well Senior Services

Attachment F - Amendment Number Six to Contract No. MA-012-24011303 with Community Legal Aid

Attachment G - Amendment Number Four to Contract No. MA-012-24011309 with Community SeniorServ, Inc.

Attachment H - Amendment Number Five to Contract No. MA-012-24011305 with Council on Aging

Attachment I - Amendment Number Four to Contract No. MA-012-24011314 with Hope Community Services

Attachment J - Amendment Number Six to Contract No. MA-012-24011304 with St. Jude Hospital