



AGENDA STAFF REPORT

Control: 26001062

MEETING DATE: 05/19/2026

LEGAL ENTITY TAKING ACTION: Board of Supervisors

BOARD OF SUPERVISORS DISTRICT(S): All Districts

SUBMITTING AGENCY/DEPARTMENT: OC Community Resources

DEPARTMENT CONTACT PERSON(S): Dylan Wright, 714-480-2788
Pam Passow, 714-973-6650

SUBJECT: Approve Amendment No. One to Contract for Regional Trails Landscaping Services

| CEO CONCUR | COUNTY COUNSEL REVIEW | CLERK OF THE BOARD |
|------------|---------------------------|------------------------|
| Concur | Approve agreement to form | DISCUSSION |
| | | 3 Votes Board Majority |

| | | |
|---|--|--|
| Budgeted: Yes | Current Year Cost: \$15,000 | Annual Cost: FY 2026–27 \$60,000 |
| Staffing Impact: No | | Sole Source: No |
| Current Fiscal Year Revenue: N/A | Funding Source: OC Parks Fund 405: 100% | County Audit in Last 3 years: No |

Levine Act Review

Completed? Yes

Prior Board Action: 1/23/2024 #17

RECOMMENDED ACTION(S):

Authorize the County Procurement Officer or Deputized designee to execute Amendment No. One to the Contract with RT’s Landscaping Inc. dba Tapia Landscaping for Landscape Maintenance for Regional Trails and Open Spaces to amend provisions in the Scope of Work and increase the Contract by \$75,000, effective upon execution of all signatures through February 28, 2027, for a revised cumulative contract total amount not to exceed \$2,398,079.

SUMMARY:

Approval of Amendment No. One to the Contract with RT’s Landscaping Inc. dba Tapia Landscaping will support the provision of landscape maintenance services at regional trails and community parks on County-owned land.

BACKGROUND INFORMATION:

OC Community Resources/OC Parks (OCCR/OC Parks) utilizes the services of private contractors to perform landscape maintenance services (Services) across 65 miles of County regional trails, bikeways, open spaces, various trailside pocket parks and several community parks located on County-owned land. The Services include turf mowing, edging and aeration, shrub trimming, removal of debris and dead vegetation, irrigation system maintenance, hardscape maintenance and trash collection.

On January 23, 2024, the Board of Supervisors (Board) approved Contract MA-012-24010613 (Contract) with RT'S Landscaping Inc. dba Tapia Landscaping (Contractor). The Contract was approved for a three-year term from March

1, 2024, through February 28, 2027, in an amount not to exceed \$2,323,079, with the option to renew for one additional two-year term.

OCCR/OC Parks is now requesting Board approval to authorize the County Procurement Officer or Deputized designee to execute Amendment No. One (Amendment) to the Contract with Contractor for Services to reflect revisions in the Scope of Work and corresponding Payment and Compensation due to the addition of Crawford Canyon Park and new trail segments and increase the Contract by \$75,000, effective upon execution of all signatures through February 28, 2027, for a revised cumulative contract total amount not to exceed \$2,398,079.

The Contract does not currently include subcontractors or pass through to other providers. See Attachment B for the Contract Summary Form. The Contractor's performance has been confirmed as satisfactory. OCCR/OC Parks has verified there are no concerns that must be addressed with respect to Contractor's ownership/name, litigation status or conflicts with County interests. An analysis was completed to verify the contract provides County with persons specially trained, experienced, expert and competent to perform the special services in accordance with the law. The Orange County Preference Policy is not applicable to this Contract amendment.

Compliance with CEQA: The proposed project was previously determined to be categorically exempt from the California Environmental Quality Act (CEQA) pursuant to Sections 15301 (Class 1) and 15304 (Class 4) of the CEQA Guidelines, on January 23, 2024, when it was originally approved, because the exemptions provide for maintenance services of existing public facilities with negligible or no expansion of existing use and minor public alterations in the condition of land, without removal of healthy, mature and scenic trees. The proposed project is still consistent with this determination.

FINANCIAL IMPACT:

Appropriations for this Contract are included in OC Parks Fund 405 FY 2025–26 Budget and will be included in the budgeting process for future years.

The Contract includes provisions stating the Contract is contingent upon applicable budgetary appropriations approved by the Board for each fiscal year during the term of this Contract. In the event such funding is terminated or reduced, the County may terminate the Contract or reduce the County's maximum obligation, without penalty.

STAFFING IMPACT:

N/A

REVIEWING AGENCIES/DEPARTMENTS:

N/A

ATTACHMENTS:

Attachment A – Amendment No. One to Contract MA-012-24010613 with RT's Landscaping Inc. DBA Tapia Landscaping

Attachment B - Contract Summary Form