



**SUPPLEMENTAL AGENDA ITEM  
AGENDA STAFF REPORT**

**Control: 26001518**

**MEETING DATE:** 06/23/2026

**LEGAL ENTITY TAKING ACTION:** Board of Supervisors

**SUBMISSION BY:** Chair Chaffee

**NOMINATION SUBMITTED BY** OC Community Resources  
(DEPT.)

**DEPARTMENT CONTACT PERSON(S):** Dylan Wright, 714-480-2788  
Renee Ramirez, 714-480-6483

**REASON ITEM IS SUPPLEMENTAL:** Due to Workforce Development Board composition requirements, processing the ASR as Supplemental to ensure compliance. This Agenda Staff Report and attachments were finalized after the filing deadline to the Clerk of the Board.

**JUSTIFICATION:** Due to Workforce Development Board composition requirements, processing the ASR as Supplemental to ensure compliance with the Workforce Innovation and Opportunity Act.

**SUBJECT:** Nomination for Appointment to the Orange County Workforce Development Board

<b>CEO CONCUR</b>	<b>COUNTY COUNSEL REVIEW</b>	<b>CLERK OF THE BOARD</b>
N/A	N/A	DISCUSSION 3 Votes Board Majority

**RECOMMENDED ACTION(S):**

1. Appoint Anastasia Zamora-Ortiz to the Orange County Workforce Development Board
  - City & Zip:** Yucaipa 92399
  - Position Slot, if applicable:** Representative of Workforce
  - Name of incumbent being replaced:** N/A
  - Terms Years:** 2
  - Dates:** 01/01/2026 - 12/31/2027
  - Vacancy created by:** Other
  - Remarks:** N/A
  - Registered Voter:** Yes, San Bernardino
  
2. Find that the appointment of Anastasia Zamora-Ortiz serves the best interest of the County of Orange and waive the Orange County Workforce Development Board Bylaw’s requirement that Ms. Zamora-Ortiz be a resident of, and registered voter in, the County.

**SUMMARY:**

The appointment of the recommended nominee to the Orange County Workforce Development Board ensures continued compliance with federal and state requirements under the Workforce Innovation and

Opportunity Act of 2014 and Board of Supervisors requirements for oversight of the County of Orange Workforce Development Area.

**BACKGROUND INFORMATION:**

Federal and state regulations under the Workforce Innovation and Opportunity Act (WIOA) authorize and guide workforce development activities and require the Orange County Board of Supervisors (Board), as the Chief Elected Officials for the County of Orange Workforce Development Area, to appoint a local Workforce Development Board.

All Orange County Workforce Development Board (OCWDB) members are appointed by the Board through a formal nomination process designed to ensure representation consistent with federal mandates. Each Supervisor may nominate two members, and at-large members may be nominated by Supervisors or partner agencies such as chambers of commerce, merchant associations, employee associations, labor organizations, central labor council, educational institutions, state and local government.

Established on February 15, 2000, the OCWDB, formerly known as the Orange County Development Board and the Orange County Workforce Investment Board, was created by the Board to serve as the local Workforce Development Board. The OCWDB is composed of no fewer than 19 and no more than 25 members: 10 appointed by the Board, with each Supervisor nominating two members, and the remaining nine to 15 appointed as at-large members.

In accordance with the OCWDB Bylaws, Article IV(A)(1)(c-f), the Board shall appoint members from nominations as described in WIOA to the required categories of membership listed below. Membership must be comprised of over 50% Business and Employer Representation, at least 20% Labor/Workforce Representation, including Labor and designated representatives for Education and Adult Education as well as Economic and Community Development, including the Employment Development Department and the Department of Rehabilitation:

1. Representative of Business and Employer
2. Representative of Labor/Workforce
3. Representative of Education and Adult Education
4. Representative of Economic and Community Development

Anastasia Zamora-Ortiz (Nominee) currently serves as the Grants Administrator for the Los Angeles/Orange County Building & Construction Trades Council's Apprenticeship Readiness Fund. Her expertise will benefit Orange County by providing the strategic insight necessary to expand career pathways and ensure that regional investments lead to sustainable, high-quality jobs. In addition, she has been nominated by the Orange County Labor Federation to serve on the OCWDB.

As part of efforts to ensure alignment with WIOA board composition requirements, the OCWDB conducted targeted outreach to the labor/workforce community and broader professional network to identify qualified candidates. Due to the specificity of this seat, outreach focused on individuals who meet statutory requirements and bring relevant industry perspective. Following this outreach, the OCWDB submitted the Nominee based on her engagement with the labor/workforce community and ability to contribute to workforce development discussions. Consistent with the County process, the nomination package was presented to the Chair of the Board for consideration of appointment.

Below is the voter verification matrix for the recommended nominee:

Name	OC Resident? (Y/N)	Registered Voter? (Y/N)	Category	Term
Anastasia Zamora-Ortiz	N	Y; San Bernardino County	At-Large (Labor/Workforce)	2 Years

OC Community Resources/Workforce & Economic Development Division requests Board approval of the appointment of Nominee (Attachment A) to the OCWDB as referenced in the Recommended Action.

**ATTACHMENTS:**

Attachment A – Anastasia Zamora-Ortiz Application and Resume