



AGENDA STAFF REPORT

Control: 26001571

MEETING DATE: 08/25/2026
LEGAL ENTITY TAKING ACTION: Board of Supervisors
BOARD OF SUPERVISORS DISTRICT(S): District 2 and District 4
SUBMITTING AGENCY/DEPARTMENT: Probation
DEPARTMENT CONTACT PERSON(S): Daniel Hernandez, 714-645-7001
Jennifer Villa, 714-645-7013

SUBJECT: Subordinate Contract with US Metro Group Inc. for Janitorial Services

CEO CONCUR

Concur

COUNTY COUNSEL REVIEW

Approve agreement to form

CLERK OF THE BOARD

DISCUSSION

3 Votes Board Majority

Budgeted: Yes

Current Year Cost: \$1,450,777

Annual Cost: FY 2027-28

\$290,155

Staffing Impact: No

Sole Source: No

Current Fiscal Year

Funding Source: See Financial Impact

County Audit in Last 3

Revenue: N/A

Section

years: No

Levine Act Review

Completed? Yes

Prior Board Action: 9/23/2025 #25, 12/17/2024 #S31D

RECOMMENDED ACTION(S):

Authorize the County Procurement Officer or Deputized designee to execute Amendment Three to Subordinate Contract with US Metro Group, Inc. for janitorial services to renew the Contract in an amount not to exceed, \$1,740,932 effective September 1, 2026, through August 31, 2027, for a revised cumulative total amount not to exceed \$4,328,505

SUMMARY:

Approval of Amendment Three to Subordinate Contract with US Metro Group, Inc. will allow for uninterrupted janitorial services for the Orange County Probation Department, the Orange County Child Support Services, and their clients.

BACKGROUND INFORMATION:

The Orange County Procurement Office (CPO) issued an extension to Regional Cooperative Agreement (RCA) RCA-017- 22010002 for Janitorial Services with US Metro, Inc. (Metro) commencing on September 1, 2026, through and including August 31, 2027. The table below shows prior actions taken by the Orange

County Board of Supervisors (Board) for this subordinate contract (Contract). The original contract did not exceed the amount needed for approval from the Board.

Board Date	Contract or Amendment number	Term	Maximum Obligation	Action
N/A	MA-07-25010715	11/14/2024 – 8/31/2026	\$371,759.90	N/A
12/17/2024	Amendment One	1/2/2025 – 8/31/2026	\$1,407,573	Board approved Amendment One to add service locations and increase the contract amount
9/23/2025	Amendment Two	10/1/2025 – 8/31/2026	\$2,587,573	Board approved Amendment Two to add service locations and increase the contract amount

The table below lists the locations for services. Orange County Probation Department (Probation) shares the Probation Administration Office building with Orange County Child Support Services (CSS), who are included in the Contract. CSS leases their space in the building from the County Executive Office Real Estate Division, who will be reimbursing Probation for the CSS portion of janitorial costs.

Site Name	Address
Santa Ana Campus	Santa Ana, CA 92705
Probation Administration Office	Santa Ana, CA 92701
Juvenile Hall	Orange, CA 92868
Manchester Officer Building	Orange, CA 92868
Multipurpose Rehabilitation Center	Orange, CA 92868
North Youth Reporting Center	Anaheim, CA 92801
Santa Ana Field Office	Santa Ana, CA 92701
Youth Guidance Center	Santa Ana, CA 92706
Youth Leadership Academy	Orange, CA 92868

Probation now requests the Board’s approval of the Contract with US Metro, Inc. for janitorial services effective September 1, 2026, through August 31, 2027, in an amount not to exceed \$1,740,932, for a revised cumulative amount of \$4,328,505

The Contract is being presented for Board approval less than 30 days before the effective date due to a delay in the RCA renewal between Metro and CPO. An analysis was completed to verify the Contract provides the County of Orange with persons specially trained, experienced, expert and competent to perform the special services in accordance with the law.

The contractor's performance has been deemed satisfactory. Probation has verified there are no concerns that must be addressed with respect to Contractor's ownership/name, litigation status, or conflicts with County interests. This Contract does not currently include subcontractors or pass through other contractors. See Attachment B for Contract Summary Form. The Orange County Preference Policy was not applicable to this contract renewal.

FINANCIAL IMPACT:

Appropriations for this Contract have been included in Budget Control 057 FY 2026-27 Budget and will be included in the budgeting process for future years. The services provided under this contract are funded by: State 53% (1991 Realignment, 2011 Public Safety Realignment) GF: 47%. The proposed Contract includes provisions that the Contract is contingent upon the availability of funds and inclusion of sufficient funds in the budget approved by the Board for each fiscal year the Contract remains in effect or operation. In the event such funding is terminated or reduced, the County may terminate the Contract, reduce the County's maximum obligation or modify the Contract, without penalty.

STAFFING IMPACT:

N/A

REVIEWING AGENCIES/DEPARTMENTS:

Child Support Services

ATTACHMENTS:

Attachment A - Subordinate Contract MA-057-25010715 with US Metro Group, Inc.

Attachment B - Contract Summary Form