

STATE OF CALIFORNIA - DEPARTMENT OF GENERAL SERVICES

STANDARD AGREEMENT

STD 213 (Rev. 04/2020)

AGREEMENT NUMBER

C000103-012126

PURCHASING AUTHORITY NUMBER (If Applicable)

1. This Agreement is entered into between the Contracting Agency and the Contractor named below:

CONTRACTING AGENCY NAME

Commission on Peace Officer Standards and Training

CONTRACTOR NAME

Orange County Sheriff-Coroner Department

2. The term of this Agreement is:

START DATE

August 11, 2026

THROUGH END DATE

June 30, 2027

3. The maximum amount of this Agreement is:

\$190,456.50

4. The parties agree to comply with the terms and conditions of the following exhibits, which are by this reference made a part of the Agreement.

Exhibits	Title	Pages
Exhibit A	Scope of Work	1-26
Exhibit B	Budget Detail and Payment Provisions	27-47
Exhibit C	General Terms and Conditions	48-53
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Exhibit E	Special Terms and Conditions	58-59

Items shown with an asterisk (), are hereby incorporated by reference and made part of this agreement as if attached hereto.**These documents can be viewed at <https://www.dgs.ca.gov/OLS/Resources>**IN WITNESS WHEREOF, THIS AGREEMENT HAS BEEN EXECUTED BY THE PARTIES HERETO.***CONTRACTOR**

CONTRACTOR NAME (if other than an individual, state whether a corporation, partnership, etc.)

Orange County Sheriff-Coroner Department

CONTRACTOR BUSINESS ADDRESS

1071 West Santa Ana Boulevard

CITY

Santa Ana

STATE

CA

ZIP

92703

PRINTED NAME OF PERSON SIGNING

Bradley Olsen

TITLE

Chief Deputy Coroner

CONTRACTOR AUTHORIZED SIGNATURE

DATE SIGNED

STATE OF CALIFORNIA

CONTRACTING AGENCY NAME

Commission on Peace Officer Standards and Training

CONTRACTING AGENCY ADDRESS

860 Stillwater Road, Suite 100

CITY

West Sacramento

STATE

CA

ZIP

95605

PRINTED NAME OF PERSON SIGNING

Tom Osborne

TITLE

Assistant Executive Director

CONTRACTING AGENCY AUTHORIZED SIGNATURE

DATE SIGNED

CALIFORNIA DEPARTMENT OF GENERAL SERVICES APPROVAL

EXEMPTION (If Applicable)

Commission on Peace Officer Standards and Training
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**CORONER TRAINING COURSES CONTRACT
FY 2026/2027**

EXHIBIT A

1. SCOPE OF WORK

- A.** Orange County Sheriff-Coroner Department (Contractor) agrees to provide the Commission on Peace Officer Standards and Training (POST), with services necessary for the coordination, management, and delivery of Coroner courses to California law enforcement personnel as described herein.
- B.** The project coordinators during the term of this Agreement will be:

POST

Name: Frank Fermer
Title: Law Enforcement Consultant II
Phone: (916) 266-2322
Email: Frank.Fermer@post.ca.gov

Orange County Sheriff-Coroner Dept.

Name: Bradley P. Olsen
Title: Chief Deputy Coroner
Phone: (714) 647-7440
Email: brpolsen@ocsheriff.gov

Direct all Agreement inquiries to:

POST

Attention: Contracts Unit
Title: Contracts Analyst
Address: 860 Stillwater Rd, Ste. 100
West Sacramento, CA 95605
Phone: (916) 227-4537
Email: contracts@post.ca.gov

Orange County Sheriff-Coroner Dept.

Name: Bradley P. Olsen
Title: Chief Deputy Coroner
Address: 1071 W. Santa Ana Blvd.
Santa Ana, CA 92703
Phone: (714) 647-7440
Email: brpolsen@ocsheriff.gov

2. WORK STATEMENT

- A.** The Contractor shall fully perform all responsibilities and duties as required by this Agreement and in accordance with directives of the POST Program Manager.
- B.** The contractor will provide ongoing maintenance of forensic death investigation training mannequins at \$5,000.00.
- C.** It is mutually agreed that Coroners will be given priority for enrollment on the above listed courses.
- D.** Each course presentation shall be certified by POST and presented in accordance with content provided by the Contractor. All course presentations must be in compliance with California Code of Regulations (CCR) 1052, Requirements for Course Certification.

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- E. All students must be law enforcement personnel, employed full-time with an agency in the POST reimbursable program, and must be assigned to follow-up coroner or investigator duties.
- F. The POST Program Manager will conduct at least one "spot audit" of the Contractor's record keeping processes annually to ensure that the Contractor is dispersing funds according to this Agreement.
- G. The Contractor shall present the following Coroner Training Courses:
 - 1. Two (2) presentations of Pediatric Death Investigation at a per course cost of \$5,750.00.
 - 2. Two (2) presentations of Wound Recognition for First Responders at a per course cost of \$10,319.00.
 - 3. Two (2) presentations of Homeless Death Investigation at a per course cost of \$5,618.00.
 - 4. Two (2) presentations of Fire Death Investigation at a per course cost of \$4,160.00.
 - 5. Two (2) presentations of Coroners Course (80 hours) at a per course cost of \$22,205.00.
 - 6. Two (2) presentations on Response to Coroner Mass Disaster Incidents at a per course cost of \$4,160.00.
 - 7. Two (2) presentations of Managing Coroner Mass Disaster Incidents at a per course cost of \$4,160.00.
 - 8. One (1) presentation of Basic Autopsy Technician Course at a per course cost of \$8,569.00.
 - 9. One (1) presentation of Coroner/Medical Examiner Management Annual Workshop at a per course cost of \$6,007.50.
 - 10. Two (2) presentations of Foundational Death Investigation at a per course cost of \$8,031.00.
 - 11. Two (2) presentations of Coroner Death Investigation-Elder Abuse at a per course cost of \$4,160.00.
 - 12. Two (2) presentations of Effective Interviewing in a Death Investigation at a per course cost of \$10,409.00.
 - 13. Two (2) presentations of Drowning Death Investigation at a per course cost of \$4,968.00.

3. COURSE COORDINATOR

- A. The Course Coordinator works in conjunction with the POST Program Manager and is responsible for all aspects of the Statewide Coroner Training Program logistics, including the scheduling and coordination of instructors and students. To work with high-ranking law enforcement officials effectively and with credibility, the Course Coordinator must have experience working with Coroner/Medical Examiner offices. The Course Coordinator's services are of such a highly specialized nature that the necessary expert knowledge, experience, and ability are not readily available through the civil service system.
- B. The Course Coordinator must:
 - 1. Have a minimum of 10 years of experience working as either a deputy coroner or medical examiner, with the primary responsibility for medicolegal death investigations.

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2. Have obtained a POST Coroner Certificate, or equivalent as determined by the POST Program Manager.
3. Have a thorough knowledge of POST guidelines and administrative procedures, including course certification regulations.
4. Have significant experience in collaborating professionally with sheriffs, sheriff-coroners, deputy coroners, and medical examiners.
5. Be able to demonstrate a working knowledge of the Coroners Course curriculum, and to substitute instruction as may be necessary.
6. Can provide Coroners Course instructors with strategies, feedback, and guidance for immediate implementation into the classroom setting.
7. Possess the technological acumen to meet the administrative functions of the job.
8. Be able to travel as requested by the POST Program Manager in accordance with the Coroner Training schedule.

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EXHIBIT A, ATTACHMENT I

1.

Presenter: ORANGE COUNTY SHERIFF'S DEPARTMENT (2060)

Course: PEDIATRIC DEATH INVESTIGATION – 23205

Total Hours Per Course Presentation: **16**

Total Number of Presentations: **2**

Total Number of Days of Class: **2**

Day 1

Start	End	Subject
0800	0830	I. Registration/Introduction
0830	1000	II. Newborns and Stillborns/Gestational Age/Birth Defects/Home Deliveries
1000	1030	III. Newborn Feeding/Substance Abusing Mother
1030	1100	IV. Examination of Neonate/Examination of Death Scene
1100	1200	V. Parent Interviews/Reporting to CPS
1300	1400	VI. Infants 30 Days to 1 Year/Illnesses and Disease
1400	1500	VII. Safe Sleep/SIDS or SUID
1500	1530	VIII. Daycare and Foster Care Death
1530	1600	IX. Hot Car and Drowning Death
1600	1700	X. Abusive Head Trauma/Neglect/Sexual Abuse

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Day 2

Start	End	Subject
0800	0900	I. Toddlers and Pre-K/Natural Deaths
0900	1000	II. Traumatic Deaths/Resources
1000	1100	III. Elementary School Age/Natural Deaths
1100	1200	IV. Pre-Teen Middle School/Natural/High Risk/Suicide
1300	1500	V. Teens 13-17 Mental Health/Suicide/High Risk/Runaways
1500	1600	VI. Review of Law/Ethical Considerations
1600	1700	VII. Conclusion/Final Examination

2.

Presenter: ORANGE COUNTY SHERIFF'S DEPARTMENT (2060)

Course: WOUND IDENTIFICATION FOR FIRST RESPONDERS – 23218

Alternative Course Title(s):

1. *Wound Recognition For First Responders*

Total Hours Per Course Presentation: **24**

Total Number of Presentations: **2**

Total Number of Days of Class: **3**

Day 1

Start	End	Subject
0800	0900	I. Introductions
0900	0930	II. History

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Start	End	Subject
0930	0945	III. Medico-Legal Death Investigation Today
0945	1030	IV. Roles of Personnel Involved in Death Investigation
1030	1115	V. Evaluated Activity
1115	1200	VI. Laws Pertaining to Death Investigation
1300	1330	VII. Forensic Autopsy
1330	1400	VIII. External Examination: X-rays and Microscope Examination
1400	1430	IX. Toxicology, Serology, Histology and Neuropathology
1430	1445	X. Collection of Evidence
1445	1506	XI. Bone Science Activity
1505	1540	XII. Entomology
1540	1610	XIII. Medical Records Activity
1610	1645	XIV. Evaluated Activity
1645	1700	XV. Housekeeping/Clean up

Day 2

Start	End	Subject
0800	0845	I. Stages of Wounds and Timing of Injuries

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Start	End	Subject
0845	0915	II. Types of Injuries Activity
0915	0925	III. Types of Blunt Force Trauma
0925	0940	IV. Patterned Injuries
0940	0955	V. Blunt force trauma
0955	1035	VI. Head Anatomy Activity/Head Trauma/ Subarachnoid Hemorrhage Video
1035	1050	VII. Physical Abuse
1050	1100	VIII. Child Abuse
1100	1200	IX. Impact Trauma Activity
1300	1315	X. Accidental Death
1315	1415	XI. Sharp Force Injuries/Activity
1415	1515	XII. Bite Marks/ Animal vs Human
1515	1615	XIII. Asphyxia Deaths
1615	1630	XIV. Environmental Deaths
1630	1700	XV. Therapeutic Injuries/Case Study

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Day 3

Start	End	Subject
0800	0845	I. Firearms, Pathology, and Terminal Blasts
0845	0910	II. Unusual Injuries and Special Considerations
0910	0930	III. Less Lethal OIS and CALOSHA
0930	1000	IV. Interpret Wounds and Injuries in the Field Activity
1000	1015	V. Differences in Cause of Death/State law
1015	1050	VI. Cause, Mechanism, and Manner of Death
1050	1200	VII. Time of Death and Decomposition/Activity
1300	1315	VIII. Decomp Video
1315	1345	IX. Death Certificates/Importance
1345	1415	X. In Custody Deaths/Kelly Thomas Case Study
1415	1500	XI. Mistakes in Homicide Investigations/ OJ Simpson Case Study
1500	1520	XII. Courtroom Testimony
1520	1630	XIII. Coroner and Pathology Report/Autopsy Activity
1630	1700	XIV. Course Evaluation/Housekeeping

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3.

Presenter: ORANGE COUNTY SHERIFF'S DEPARTMENT (2060)

Course: HOMELESS DEATH INVESTIGATION – 23361

Total Hours Per Course Presentation: **8**

Total Number of Presentations: **2**

Total Number of Days of Class: **1**

Day 1

Start	End	Subject
0800	0830	I. Registration/Introduction
0830	1100	II. Homelessness
1100	1200	III. Psychology of Homelessness
1300	1330	IV. P.E.H. Incarcerations
1330	1430	V. Vulnerable Population
1430	1530	VI. Death Investigation
1530	1600	VII. Causes of Death
1600	1630	VIII. Mannering the Death
1630	1700	IX. Course Conclusion

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4.

Presenter: ORANGE COUNTY SHERIFF'S DEPARTMENT (2060)

Course: FIRE DEATH INVESTIGATION – 30183

Total Hours Per Course Presentation: **8**

Total Number of Presentations: **2**

Total Number of Days of Class: **1**

Day 1

Start	End	Subject
0800	0900	I. Registration/Introduction and Pre-test
0900	0930	II. Roles and Responsibility
0930	1000	III. Legal Authority
1000	1100	IV. Basic Fire Science
1100	1200	V. Fire Death Scene Investigation
1300	1330	VI. Fire Death Scene Investigation
1330	1500	VII. Postmortem Exam of Fire Victims
1500	1600	VIII. Case Studies/Group Activity
1600	1700	IX. Course Completion/Post-Test

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5.

Presenter: ORANGE COUNTY SHERIFF'S DEPARTMENT (2060)

Course: CORONERS COURSE – 31200

Alternative Course Title(s):

1. 80 Hr. Basic Coroners Course

2. Basic Coroners Course

Total Hours Per Course Presentation: 80

Total Number of Presentations: 2

Total Number of Days of Class: 10

Day 1

Start	End	Subject
0800	0900	I. Course Overview/Administrative Issues
0900	1100	II. Role and Responsibility of the Coroner
1200	1500	III. Next of Kin/Locating Next of Kin
1500	1700	IV. Death Notification

Day 2

Start	End	Subject
0800	1000	I. Sudden and Unexpected Deaths
1000	1200	II. Forensic Investigation/Wound Identification
1300	1700	III. Interview Techniques/Cultural Considerations

Day 3

Start	End	Subject
0800	1100	I. Courtroom Testimony

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Start	End	Subject
1000	1200	II. Basic Anatomy/Medical Terminology
1300	1500	III. Report Writing
1500	1700	IV. Fingerprint Identification

Day 4

Start	End	Subject
0800	1100	I. Forensic Photography
1200	1500	II. Autopsy Procedures
1500	1700	III. Critical Incident Stress Management/PTSD

Day 5

Start	End	Subject
0800	1200	I. Forensic Odontology
1300	1500	II. Coroner Laws
1500	1700	III. FAA Investigation

Day 6

Start	End	Subject
0800	1000	I. Infant Death Investigation
1000	1200	II. Crime Lab Overview

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Start	End	Subject
1300	1500	III. Toxicology and Death Investigation
1500	1600	IV. Bloodstain Pattern Interpretations
1600	1700	V. Forensic Firearm Analysis

Day 7

Start	End	Subject
0800	1000	I. Tool Marks and Biological Material
1000	1200	II. Disaster Management
1300	1500	III. Media Relations
1500	1700	IV. Forensic Anthropology

Day 8

Start	End	Subject
0800	1000	I. Time of Death
1000	1200	II. Organ Donations
1300	1700	III. Vehicle Fatalities Investigations

Day 9

Start	End	Subject
0800	1000	I. Psychological Autopsy and Profiling

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Start	End	Subject
1000	1200	II. Asphyxia Death/Drowning Death Investigation
1300	1700	III. Fire Death Investigation

Day 10

Start	End	Subject
0800	1200	I. Drug Death Investigation
1300	1500	II. Elder Death Investigation
1500	1700	III. Testing

6.

Presenter: ORANGE COUNTY SHERIFF'S DEPARTMENT (2060)

Course: CORONER MASS FATALITY AWARENESS – 31208

Alternative Course Title(s):

1. *Response To Coroner Mass Disaster Incidents*
2. *Mass Fatality Awareness*

Total Hours Per Course Presentation: **8**

Total Number of Presentations: **2**

Total Number of Days of Class: **1**

Day 1

Start	End	Subject
0800	0830	I. Introduction/Registration, Course Requirements
0830	0930	II. Defining a Mass Fatality Incident
0930	1000	III. Incident Command Structure

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Start	End	Subject
1000	1100	IV. Mass Fatality Operations
1100	1200	V. Mass Fatality Incident Resources
1300	1330	VI. Introduction to Family Assistance Centers
1330	1430	VII. Disaster Victim Identification
1430	1530	VIII. Decedent Storage
1530	1630	IX. Force Multipliers
1630	1700	X. Conclusion, Post-Course Test

7.

Presenter: ORANGE COUNTY SHERIFF'S DEPARTMENT (2060)
Course: CORONER MASS FATALITY FOR MANAGEMENT – 31212
Alternative Course Titles:

1. *Managing Coroner Mass Disaster Incidents*
2. *Mass Fatality Management*

Total Hours Per Course Presentation: **8**

Total Number of Presentations: **2**

Total Number of Days of Class: **1**

Day 1

Start	End	Subject
0800	0830	I. Introductions/Registration, Course Expectations
0830	0930	II. Overview of Mass Fatality Definition, Characterization and Key Objectives

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Start	End	Subject
0930	1030	III. Mass Fatality Planning
1030	1100	IV. Managing On-scene Operations
1100	1200	V. Family Assistance Center Operations
1300	1400	VI. Managing Mutual Aid
1400	1430	VII. Staff Crisis Management
1430	1630	VIII. Mass Fatality Management Tabletop Exercise
1630	1700	IX. Conclusion, Post-Course Test

8.

Presenter: ORANGE COUNTY SHERIFF'S DEPARTMENT (2060)

Course: BASIC AUTOPSY TECHNICIAN COURSE – 31214

Total Hours Per Course Presentation: **24**

Total Number of Presentations: **1**

Total Number of Days of Class: **3**

Day 1

Start	End	Subject
0800	1000	I. Anatomy and Physiology
1000	1100	II. Introduction to Death Investigation
1100	1200	III. Death Scene Investigation

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Start	End	Subject
1300	1400	IV. Decent Management
1400	1500	V. Wound Identification
1500	1700	VI. Autopsy Procedures and Techniques

Day 2

Start	End	Subject
0800	0900	I. Evidence Collection and Preservation
0900	1100	II. Decedent Identification Techniques
1100	1200	III. Forensic Photography and Documentation
1300	1500	IV. Mental Health
1500	1600	V. Workplace Safety
1600	1700	VI. Professional Development

Day 3

Start	End	Subject
0800	1200	I. Case Studies and Practical Training
1300	1600	II. Role of the Coroner Technician in a Mass Disaster
1600	1700	III. Course Review, Test and Conclusion

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9.

Presenter: ORANGE COUNTY SHERIFF'S DEPARTMENT (2060)

Course: CORONER/MEDICAL EXAMINER MANAGEMENT ANNUAL WORKSHOP – 31215

Alternative Course Title(s):

1. Coroner's Symposium

Total Hours Per Course Presentation: **8**

Total Number of Presentations: **1**

Total Number of Days of Class: **1**

Day 1

Start	End	Subject
0800	0900	I. Introductions and Expectations
0900	1000	II. Legal Updates
1000	1100	III. Retention and Hiring Updates/Challenges
1100	1200	IV. Drug Updates and Current Trends
1200	1300	V. Interesting/Complicated Case Studies
1300	1400	VI. Regional Resources and Mass Fatality Planning
1400	1500	VII. Technology Updates
1500	1600	VIII. Training
1600	1700	IX. Facilitated Discussion/Round Table

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10.

Presenter: ORANGE COUNTY SHERIFF'S DEPARTMENT (2060)

Course: DEATH INVESTIGATION – 31240

Alternative Course Title(s):

1. *Foundational Death Investigation*
2. *Foundational Death Investigation For Patrol*

Total Hours Per Course Presentation: **16**

Total Number of Presentations: **2**

Total Number of Days of Class: **2**

Day 1

Start	End	Subject
0800	0830	I. Introduction
0830	1030	II. Role of the Coroner and Laws
1030	1200	III. Basic Anatomy, Medical Terminology, and Medical Records
1300	1400	IV. Common Case Types & Scene Congruency
1400	1530	V. Wound Identification and Postmortem Interval
1530	1700	VI. Autopsy Protocol, Toxicology, Prescription Medication and Organ Donation

Day 2

Start	End	Subject
0800	0900	I. Manner of Death
0900	1000	II. Decedent Identification
1000	1200	III. Next of Kin Searches and Death Notifications

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Start	End	Subject
1300	1400	IV. Mass Fatalities and Regional Resources
1400	1500	V. Case Studies/Scenarios
1500	1530	VI. Current Trends
1530	1630	VII. Occupational Wellness and Resilience
1630	1700	VIII. Course Conclusion

11.

Presenter: ORANGE COUNTY SHERIFF'S DEPARTMENT (2060)

Course: CORONERS DEATH INVESTIGATION-ELDER ABUSE – 31242

Total Hours Per Course Presentation: **8**

Total Number of Presentations: **2**

Total Number of Days of Class: **1**

Day 1

Start	End	Subject
0800	0815	I. Registration/Introductions
0815	0845	II. Elder Abuse (S2)
0845	0945	III. Adult Protective Services (S3, 8)
0945	1100	IV. The Aging Process (S4)
1100	1130	V. Physical Abuse (S6)

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Start	End	Subject
1130	1200	VI. Psychological Abuse (S7)
1300	1445	VII. Investigating the Scene
1445	1545	VIII Violation of Law (S1, 9)
1545	1615	IX. Financial Abuse (S5)
1615	1645	X. Case Conclusion
1645	1700	XI. POST Test and Certification

12.

Presenter: ORANGE COUNTY SHERIFF'S DEPARTMENT (2060)

Course: EFFECTIVE INTERVIEWING IN A DEATH INVESTIGATION – 31438

Total Hours Per Course Presentation: **24**

Total Number of Presentations: **2**

Total Number of Days of Class: **3**

Day 1

Start	End	Subject
0800	0815	I. Introduction, Safety Brief, and Arrangements
0815	0915	II. Learning Activity 1.1 – "Ice Breaker/Introductions"
0915	0935	III. Nonverbal Communication
0935	1015	IV. Evaluated Activity 1.1 – Nonverbal Communication

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Start	End	Subject
1015	1035	V. Verbal Communication
1035	1050	VI. Learning Activity 1.2 – "The Train Station"
1050	1100	VII. Listening
1100	1200	VIII. Evaluated Activity 1.2 – Verbal Communication
1300	1355	IX. Learning Activity 2.1 – "What Are the Different Religions in the Area"
1355	1410	X. Religions
1410	1445	XI. Evaluated Activity 2.1 – Cultural and Religious Symbolic Representation
1445	1535	XII. Learning Activity 2.2 – "What Are the Different Cultures in the Area"
1535	1555	XIII. Cultural Considerations
1555	1700	XIV. Evaluated Activity 2.2 – Cultural and Religious Symbolic Representation Analysis

Day 2

Start	End	Subject
0800	0830	I. Day 1 Recap - Effective Communication, Culture, and Religion
0830	0840	II. Learning Activity 3.1 – "Critical Observations"

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Start	End	Subject
0840	0920	III. Building Rapport with a Witness
0920	0940	IV. Pacing and Leading Techniques
0940	1000	V. First Contact
1000	1030	VI. Learning Activity 3.2 – "Interview Kark McKay"
1030	1100	VII. Body/Nonverbal Communication
1100	1115	VIII. Pacing Recapped
1115	1130	IX. Verbal Communication
1130	1200	X. Effective Communication in Rapport
1300	1315	XI. Listening
1315	1335	XII. Questioning
1335	1345	XIII. Note Taking
1345	1415	XIV. Conversation
1415	1450	XV. Learning Activity 3.3 – "Who Am I?"
1450	1525	XVI. Cognitive Bias
1525	1625	XVII. Evaluated Activity 3.1 – Glengarry Glen Ross
1625	1645	XVIII. Re-contact and Ongoing Interviews

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Start	End	Subject
1645	1700	XVIII. Evaluation Assessment and Recapitulation

Day 3

Start	End	Subject
0800	0830	I. Reasons for the Cognitive Interview
0830	0900	II. Learning Activity 4.1 - "Background Searches"
0900	0920	III. Common Attributes of the Interview
0920	0935	IV. Setting up the Interview: Types of Questions to Ask
0935	1015	V. Learning Activity 4.2 - "Suicide vs Accident"
1015	1040	VI. Conducting the Interview
1040	1110	VII. Evaluated Activity 4.1 – "The Balloon"
1110	1130	VIII. Mirroring, Leading, and Anchoring
1130	1200	IX. Learning Activity 4.3 – "It's All About them"
1300	1335	X. Learning Activity 4.4 – "Finding a Baseline"
1335	1355	XI. Obtaining a Baseline to Determine Deception, Discomfort, or Deviation
1355	1510	XII. Evaluated Activity 4.2 – "Tell Me About..."
1510	1530	XIII. Miranda Admonishments

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Start	End	Subject
1530	1610	XIV. Evaluated Activity 5.1 – "Talk To Me..."
1610	1620	XV. Medico-Legal Interview
1620	1640	XVI. Evaluation Assessment and Recapitulation
1640	1700	XVII. Certificates and Clean-Up

13.

Presenter: ORANGE COUNTY SHERIFF'S DEPARTMENT (2060)

Course: DROWNING DEATH INVESTIGATION – 31443

Total Hours Per Course Presentation: **8**

Total Number of Presentations: **2**

Total Number of Days of Class: **1**

Day 1

Start	End	Subject
0800	0815	I. Introduction/Registration
0815	1000	II. Drowning as Tragic Accident, III. The Drowning Process
1000	1100	IV. Role of the Coroner/Medical Examiner
1100	1200	V. Postmortem Examination
1300	1400	VI. Drowning Scene Investigation
1400	1500	VII. Additional Investigative Considerations

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Start	End	Subject
1500	1545	VIII. Vehicle Related Drownings
1545	1630	IX. SCUBA Diving Fatality Investigation
1630	1700	X. Course Conclusion

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EXHIBIT B

BUDGET DETAIL AND PAYMENT PROVISIONS

1. INVOICING AND PAYMENT

- A.** Subject to receipt and approval of the Contractor's invoices, and subject to the terms and conditions set forth in this contract, the Contractor shall receive reimbursement for services satisfactorily rendered. POST agrees to compensate the Contractor for expenditures incurred, up to the maximum amounts of \$190,456.50 in accordance with the cost breakdown, as described in Exhibit B, Attachment I, Maximum Budget Expenditures Per Course and Exhibit B, Attachment II, Budget Detail.
- B.** The Contractor shall retain all documentation to support incurred expenditures, as outlined in the budget detail report, for a period of three (3) years after final payment.
- C.** Upon completion of each session, the Contractor agrees to submit a detailed invoice with the following information before payment will be authorized:
- Subject (Course Title)
 - Course Date(s)
 - Agreement Number
 - Course Control Number
 - Budget breakdown showing the contracted amount and the actual amount per line item
 - Facility Costs
 - Itemized invoices and receipts for equipment, supplies and mailing purchased and travel receipts as required per CalHR requirements.

Invoices not containing the above bulleted information will be disputed and payment will be held until complete information and/or documentation is submitted. The Contractor shall submit invoices not more frequently than monthly in arrears to the address provided below before the 15th of the upcoming month to:

invoicereceived@post.ca.gov

or

Commission on POST
Accounting Section
860 Stillwater Road, Suite 100
West Sacramento, CA 95605-1630

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2. BUDGET CONTINGENCY CLAUSE

- A.** It is mutually agreed that if the California State Budget Act of the current year and/or any subsequent years covered under this Agreement does not appropriate sufficient funds for the program, this Agreement shall be of no further force and effect. In this event, the State shall have no liability to pay any funds whatsoever to the Contractor or to furnish any other considerations under this Agreement and the Contractor shall not be obligated to fulfil any provisions of this Agreement.
- B.** If funding for any fiscal year is reduced or deleted by the California State Budget Act for purposes of this program, the State shall have the option to either cancel this Agreement with no liability occurring to the State or offer an Agreement amendment to Contractor to reflect the reduced amount.

3. PROMPT PAYMENT CLAUSE

Payment will be made in accordance with, and within the time specified in, Government Code Chapter 4.5, commencing with Section 927.

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EXHIBIT B, ATTACHMENT I

BUDGET OVERVIEW

Course Title	Course Number	Course Hours	Number of Presentations	Cost Per Presentation	Estimated Course Totals
1. Pediatric Death Investigation	23205	16	2	\$ 5,750.00	\$ 11,500.00
2. Wound Recognition for First Responders	23218	24	2	\$ 10,319.00	\$ 20,638.00
3. Homeless Death Investigation	23361	8	2	\$ 5,618.00	\$ 11,236.00
4. Fire Death Investigation	30183	8	2	\$ 4,160.00	\$ 8,320.00
5. Coroners Course	31200	80	2	\$ 22,205.00	\$ 44,410.00
6. Coroner Mass Fatality Awareness	31208	8	2	\$ 4,160.00	\$ 8,320.00
7. Coroner Mass Fatality For Management	31212	8	2	\$ 4,160.00	\$ 8,320.00
8. Basic Autopsy Technician Course	31214	24	1	\$ 8,569.00	\$ 8,569.00
9. Coroner/Medical Examiner Management Annual Workshop	31215	8	1	\$ 6,007.50	\$ 6,007.50
10. Death Investigation	31240	16	2	\$ 8,031.00	\$ 16,062.00
11. Coroner Death Investigation-Elder Abuse	31242	8	2	\$ 4,160.00	\$ 8,320.00
12. Effective Interviewing in a Death Investigation	31438	24	2	\$ 10,409.00	\$ 20,818.00
13. Drowning Death Investigation	31443	8	2	\$ 4,968.00	\$ 9,936.00
SUB TOTAL					\$ 182,456.00
Presenter Coordination Travel					
Travel to Northern California for Course Coordination					\$ 3,000.00
Equipment/Maintenance					
Mannequins Maintenance					\$ 5,000.00
GRAND TOTAL					\$ 190,456.50

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1. PEDIATRIC DEATH INVESTIGATION BUDGET DETAIL

Orange County Sheriff Department			
Pediatric Death Investigation			
2060-23205-26			
Name	Actual Hours	Actual Rate	Actual Amount
A. Services			
Instructor(s)	16	\$ 90.00	\$ 1,440.00
B. Coordination			
General Coordination	16	\$ 55.00	\$ 880.00
Onsite Presentation Coordination	16	\$ 15.00	\$ 240.00
Clerical	16	\$ 15.00	\$ 240.00
C. Travel			
Instructor(s)		\$ 0.00	\$ 1,500.00
Coordinator		\$ 0.00	\$ 0.00
Total Direct Costs			\$ 4,300.00
D. Indirect Cost	% Approved in EDI		\$ 645.00
D. Supplies & Equipment	No. of Students		
Books/Pamphlets/Handouts		\$ 0.00	\$ 0.00
Certificates	30	\$ 1.50	\$ 45.00
Flash drives		\$ 0.00	\$ 0.00
Paper/Office Supplies	30	\$ 2.00	\$ 60.00
Printing/Reproduction		\$ 0.00	\$ 50.00
Misc. (equipment/rental, etc.)		\$ 0.00	\$ 200.00
E. Support Costs			
Course/Facility Costs		\$ 0.00	\$ 0.00
Misc. (room rental, shipping, etc.)		\$ 0.00	\$ 0.00
Flip Chart Paper		\$ 0.00	\$ 100.00
Flip Chart Markers		\$ 0.00	\$ 50.00
Computer Projector Lamp		\$ 0.00	\$ 100.00
Computer Tech Support		\$ 0.00	\$ 200.00
GRAND TOTAL			\$ 5,750.00

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2. WOUND IDENTIFICATION FOR FIRST RESPONDERS BUDGET DETAIL

Orange County Sheriff Department			
Wound Identification for First Responders			
Alternative Course Title(s):			
1. Wound Recognition for First Responders			
2060-23218-26			
Name	Actual Hours	Actual Rate	Actual Amount
A. Services			
Instructor (A)	24	\$ 90.00	\$ 2,160.00
Instructor (B)	24	\$ 90.00	\$ 2,160.00
Coordination			
General Coordination	24	\$ 55.00	\$ 1,320.00
Onsite Presentation Coordination	24	\$ 15.00	\$ 360.00
Clerical	24	\$ 15.00	\$ 360.00
B. Travel			
Instructor(s)		\$ 0.00	\$ 2,000.00
Coordinator		\$ 0.00	\$ 0.00
Total Direct Costs			\$ 8,160.00
C. Indirect Cost	% Approved in EDI		\$ 1,224.00
D. Supplies & Equipment	No. of Students		
Books/Pamphlets/Handouts		\$ 0.00	\$ 0.00
Certificates	30	\$ 1.50	\$ 45.00
Flash drives		\$ 0.00	\$ 0.00
Paper/Office Supplies		\$ 0.00	\$ 30.00
Printing/Reproduction		\$ 0.00	\$ 50.00
Crayola Air Dry Clay		\$ 0.00	\$ 50.00
Plastic Toy Tools		\$ 0.00	\$ 90.00
Bite Wax Plate		\$ 0.00	\$ 20.00
Misc. (equipment/rental, etc.)		\$ 0.00	\$ 200.00
E. Support Costs			
Course/Facility Costs		\$ 0.00	\$ 0.00
Misc. (room rental, shipping, etc.)		\$ 0.00	\$ 0.00
Flip Chart Paper		\$ 0.00	\$ 100.00

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Flip Chart Markers		\$ 0.00	\$ 50.00
Computer Projector Lamp		\$ 0.00	\$ 100.00
Computer Tech Support		\$ 0.00	\$ 200.00
GRAND TOTAL			\$ 10,319.00

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3. HOMELESS DEATH INVESTIGATION BUDGET DETAIL

Orange County Sheriff Department			
Homeless Death Investigation			
2060-23361-26			
Name	Actual Hours	Actual Rate	Actual Amount
A. Services			
Instructor (A)	8	\$ 90.00	\$ 720.00
Instructor (B)	8	\$ 90.00	\$ 720.00
B. Coordination			
General Coordination	8	\$ 55.00	\$ 440.00
Onsite Presentation Coordination	8	\$ 15.00	\$ 120.00
Clerical	8	\$ 15.00	\$ 120.00
C. Travel			
Instructor(s)		\$ 0.00	\$ 2,000.00
Coordinator		\$ 0.00	\$ 0.00
Total Direct Costs			\$ 4,120.00
D. Indirect Cost			
	% Approved in EDI		\$ 618.00
E. Supplies & Equipment			
	<i>No. of Students</i>		
Books/Pamphlets/Handouts		\$ 0.00	\$ 0.00
Certificates	30	\$ 1.50	\$ 45.00
Notebooks		\$ 0.00	\$ 0.00
Flash drives		\$ 0.00	\$ 0.00
Paper/Office Supplies	30	\$ 2.00	\$ 60.00
Printing/Reproduction		\$ 0.00	\$ 75.00
Misc. (equipment/rental, etc.)		\$ 0.00	\$ 200.00
F. Support Costs			
Course/Facility Costs		\$ 0.00	\$ 0.00
Misc. (room rental, shipping, etc.)		\$ 0.00	\$ 50.00
Flip Chart Paper		\$ 0.00	\$ 100.00
Flip Chart Markers		\$ 0.00	\$ 50.00
Computer Exercise Supply		\$ 0.00	\$ 100.00
Computer Tech Support	8	\$ 25.00	\$ 200.00
GRAND TOTAL			\$ 5,618.00

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4. FIRE DEATH INVESTIGATION BUDGET DETAIL

Orange County Sheriff Department			
Fire Death Investigation			
2060-30183-26			
Name	Actual Hours	Actual Rate	Actual Amount
A. Services			
Instructor(s)	8	\$ 90.00	\$ 720.00
B. Coordination			
General Coordination	8	\$ 55.00	\$ 440.00
Onsite Presentation Coordination	8	\$ 15.00	\$ 120.00
Clerical	8	\$ 15.00	\$ 120.00
C. Travel			
Instructor(s)		\$ 0.00	\$ 1,500.00
Coordinator		\$ 0.00	\$ 0.00
Total Direct Costs			\$ 2,900.00
D. Indirect Cost			
	% Approved in EDI		\$ 435.00
E. Supplies & Equipment			
	<i>No. of Students</i>		
Books/Pamphlets/Handouts			\$ 0.00
Certificates	30	\$ 1.50	\$ 45.00
Notebooks		\$ 0.00	\$ 0.00
Flash drives		\$ 0.00	\$ 0.00
Paper/Office Supplies			\$ 30.00
Printing/Reproduction			\$ 50.00
Misc. (equipment/rental, etc.)			\$ 200.00
F. Support Costs			
Course/Facility Costs		\$ 0.00	\$ 0.00
Misc. (room rental, shipping, etc.)		\$ 0.00	\$ 50.00
Flip Chart Paper		\$ 0.00	\$ 100.00
Markers		\$ 0.00	\$ 50.00
Computer Exercise Supply		\$ 0.00	\$ 100.00
Computer Tech Support	8	\$ 25.00	\$ 200.00
GRAND TOTAL			\$ 4,160.00

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5. CORONERS COURSE BUDGET DETAIL

Orange County Sheriff Department			
Coroners Course			
Alternative Course Title(s):			
1. 80 Hr. Basic Coroners Course			
2. Basic Coroners Course			
2060-31200-26			
Name	Actual Hours	Actual Rate	Actual Amount
A. Services			
Instructor(s)	80	\$ 90.00	\$ 7,200.00
B. Coordination			
General Coordination	80	\$ 55.00	\$ 4,400.00
Onsite Presentation Coordination	80	\$ 15.00	\$ 1,200.00
Clerical	80	\$ 15.00	\$ 1,200.00
C. Travel			
Instructor(s)		\$ 0.00	\$ 4,000.00
Total Direct Costs			\$ 18,000.00
D. Indirect Cost			
	% Approved in EDI		\$ 2,700.00
E. Supplies & Equipment			
	<i>No. of Students</i>		
Books/Pamphlets/Handouts		\$ 0.00	\$ 0.00
Certificates	30	\$ 1.50	\$ 45.00
Notebooks		\$ 0.00	\$ 0.00
Flash drives		\$ 0.00	\$ 0.00
Paper/Office Supplies	30	\$ 2.00	\$ 60.00
Printing/Reproduction			\$ 50.00
Misc. (equipment/rental, etc.)			\$ 300.00
F. Support Costs			
Course/Facility Costs			\$ 0.00
Misc. (room rental, shipping, etc.)			\$ 0.00
PPE	30	\$ 15.00	\$ 450.00
Flip Chart Paper			\$ 100.00
Flip Chart Markers			\$ 50.00
Anatomy Exercise Supply	30	\$ 5.00	\$ 150.00
Computer Exercise Supply			\$ 100.00

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Computer Tech Support	8	\$ 25.00	\$ 200.00
GRAND TOTAL			\$ 22,205.00

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6. CORONER MASS FATALITY AWARENESS BUDGET DETAIL

Orange County Sheriff Department			
Coroner Mass Fatality Awareness			
Alternative Course Title(s):			
1. <i>Coroner Mass Fatality Awareness Course</i>			
2. <i>Mass Fatality Awareness</i>			
2060-31208-26			
Name	Actual Hours	Actual Rate	Actual Amount
A. Services			
Instructor(s)	8	\$ 90.00	\$ 720.00
B. Coordination			
General Coordination	8	\$ 55.00	\$ 440.00
Onsite Presentation Coordination	8	\$ 15.00	\$ 120.00
Clerical	8	\$ 15.00	\$ 120.00
C. Travel			
Instructor(s)		\$ 0.00	\$ 1,500.00
Coordinator		\$ 0.00	\$ 0.00
Total Direct Costs			\$ 2,900.00
D. Indirect Cost			
	% Approved in EDI		\$ 435.00
E. Supplies & Equipment			
	<i>No. of Students</i>		
Books/Pamphlets/Handouts		\$ 0.00	\$ 0.00
Certificates	30	\$ 1.50	\$ 45.00
Notebooks		\$ 0.00	\$ 0.00
Flash drives		\$ 0.00	\$ 0.00
Paper/Office Supplies	30	\$ 1.00	\$ 30.00
Printing/Reproduction		\$ 0.00	\$ 50.00
Misc. (equipment/rental, etc.)		\$ 0.00	\$ 200.00
F. Support Costs			
Course/Facility Costs		\$ 0.00	\$ 0.00
Misc. (room rental, shipping, etc.)		\$ 0.00	\$ 50.00
Flip Chart Paper		\$ 0.00	\$ 100.00
Flip Chart Markers		\$ 0.00	\$ 50.00
Computer Exercise Supply		\$ 0.00	\$ 100.00
Computer Tech Support	8	\$ 25.00	\$ 200.00
GRAND TOTAL			\$ 4,160.00

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7. CORONER MASS FATALITY FOR MANAGEMENT BUDGET DETAIL

Orange County Sheriff Department			
Coroner Mass Fatality for Management			
Alternative Course Title(s):			
1. <i>Managing Coroner Mass Disaster Incidents</i> 2. <i>Mass Fatality Management</i>			
2060-31212-26			
Name	Actual Hours	Actual Rate	Actual Amount
A. Services			
Instructor(s)	8	\$ 90.00	\$ 720.00
B. Coordination			
General Coordination	8	\$ 55.00	\$ 440.00
Onsite Presentation Coordination	8	\$ 15.00	\$ 120.00
Clerical	8	\$ 15.00	\$ 120.00
C. Travel			
Instructor(s)		\$ 0.00	\$ 1,500.00
Coordinator		\$ 0.00	\$ 0.00
Total Direct Costs			\$ 2,900.00
D. Indirect Cost			
	% Approved in EDI		\$ 435.00
E. Supplies & Equipment			
	<i>No. of Students</i>		
Books/Pamphlets/Handouts		\$ 0.00	\$ 0.00
Certificates	30	\$ 1.50	\$ 45.00
Notebooks		\$ 0.00	\$ 0.00
Flash drives		\$ 0.00	\$ 0.00
Paper/Office Supplies	30	\$ 1.00	\$ 30.00
Printing/Reproduction		\$ 0.00	\$ 50.00
Misc. (equipment/rental, etc.)		\$ 0.00	\$ 200.00
F. Support Costs			
Course/Facility Costs		\$ 0.00	\$ 0.00
Misc. (room rental, shipping, etc.)		\$ 0.00	\$ 50.00
Flip Chart Paper		\$ 0.00	\$ 100.00
Flip Chart Markers		\$ 0.00	\$ 50.00
Computer Exercise Supply		\$ 0.00	\$ 100.00
Computer Tech Support	8	\$ 25.00	\$ 200.00

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GRAND TOTAL	\$ 4,160.00
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8. BASIC AUTOPSY TECHNICIAN COURSE BUDGET DETAIL

Orange County Sheriff Department			
Basic Autopsy Technician Course			
2060-31214-26			
Name	Actual Hours	Actual Rate	Actual Amount
A. Services			
Instructor (A)	24	\$ 90.00	\$ 2,160.00
Instructor (B)	24	\$ 90.00	\$ 2,160.00
B. Coordination			
General Coordination	24	\$ 55.00	\$ 1,320.00
Onsite Presentation Coordination	24	\$ 15.00	\$ 360.00
Clerical	24	\$ 15.00	\$ 360.00
C. Travel			
Instructor(s)		\$ 0.00	\$ 0.00
Coordinator		\$ 0.00	\$ 0.00
Total Direct Costs			\$ 6,360.00
D. Indirect Cost			
	% Approved in EDI		\$ 954.00
E. Supplies & Equipment			
	<i>No. of Students</i>		
Books/Pamphlets/Handouts		\$ 0.00	\$ 0.00
Certificates	30	\$ 1.50	\$ 45.00
Flash drives		\$ 0.00	\$ 0.00
Paper/Office Supplies	30	\$ 2.00	\$ 60.00
Printing/Reproduction		\$ 0.00	\$ 50.00
Misc. (equipment/rental, etc.)		\$ 0.00	\$ 200.00
F. Support Costs			
Course/Facility Costs		\$ 0.00	\$ 0.00
Misc. (room rental, shipping, etc.)		\$ 0.00	\$ 0.00
PPE	30	\$ 15.00	\$ 450.00
Flip Chart Paper		\$ 0.00	\$ 100.00
Flip Chart Markers		\$ 0.00	\$ 50.00
Computer Projector Lamp		\$ 0.00	\$ 100.00
Computer Tech Support		\$ 0.00	\$ 200.00
GRAND TOTAL			\$ 8,569.00

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**9. CORONER/MEDICAL EXAMINER MANAGEMENT ANNUAL WORKSHOP
 BUDGET DETAIL**

Orange County Sheriff Department			
Coroner/Medical Examiner Management Annual Workshop			
Alternative Course Title(s):			
1. <i>Coroner's Symposium</i>			
2060-31215-26			
Name	Actual Hours	Actual Rate	Actual Amount
A. Services			
Instructor(s)	8	\$ 90.00	\$ 720.00
B. Coordination			
General Coordination	8	\$ 55.00	\$ 440.00
Onsite Presentation Coordination	8	\$ 15.00	\$ 120.00
Clerical	8	\$ 15.00	\$ 120.00
C. Travel			
Instructor(s)		\$ 0.00	\$ 1,250.00
Coordinator		\$ 0.00	\$ 0.00
Total Direct Costs			\$ 2,650.00
D. Indirect Cost			
	% Approved in EDI		\$ 397.50
E. Supplies & Equipment			
	<i>No. of Students</i>		
Books/Pamphlets/Handouts		\$ 0.00	\$ 0.00
Certificates		\$ 0.00	\$ 0.00
Notebooks		\$ 0.00	\$ 0.00
Flash drives		\$ 0.00	\$ 0.00
Paper/Office Supplies	30	\$ 2.00	\$ 60.00
Printing/Reproduction		\$ 0.00	\$ 50.00
Misc. (equipment/rental, etc.)		\$ 0.00	\$ 200.00
F. Support Costs			
Course/Facility Costs		\$ 0.00	\$ 2,500.00
Misc. (room rental, shipping, etc.)		\$ 0.00	\$ 0.00
PPE		\$ 0.00	\$ 0.00
Flip Chart Paper		\$ 0.00	\$ 100.00
Flip Chart Markers		\$ 0.00	\$ 50.00
Computer Exercise Supply (projector lamp)		\$ 0.00	\$ 0.00

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Computer Tech Support		\$ 0.00	\$ 0.00
GRAND TOTAL			\$ 6,007.50

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10. DEATH INVESTIGATION BUDGET DETAIL

Orange County Sheriff Department			
Death Investigation			
Alternative Course Title(s):			
1. Foundational Death Investigation			
2060-31240-26			
Name	Actual Hours	Actual Rate	Actual Amount
A. Services			
Instructor (A)	16	\$ 90.00	\$ 1,440.00
Instructor (B)	16	\$ 90.00	\$ 1,440.00
B. Coordination			
General Coordination	16	\$ 55.00	\$ 880.00
Onsite Presentation Coordination	16	\$ 15.00	\$ 240.00
Clerical	16	\$ 15.00	\$ 240.00
C. Travel			
Instructor(s)		\$ 0.00	\$ 2,000.00
Coordinator		\$ 0.00	\$ 0.00
Total Direct Costs			\$ 6,240.00
D. Indirect Cost			
	% Approved in EDI		\$ 936.00
E. Supplies & Equipment			
	<i>No. of Students</i>		
Books/Pamphlets/Handouts	30	\$ 0.00	\$ 0.00
Certificates	30	\$ 1.50	\$ 45.00
Notebooks		\$ 0.00	\$ 0.00
Flash drives		\$ 0.00	\$ 0.00
Paper/Office Supplies	30	\$ 2.00	\$ 60.00
Printing/Reproduction		\$ 0.00	\$ 50.00
Misc. (equipment/rental, etc.)		\$ 0.00	\$ 200.00
F. Support Costs			
Course/Facility Costs		\$ 0.00	\$ 0.00
Misc. (room rental, shipping, etc.)		\$ 0.00	\$ 0.00
Shipping Costs		\$ 0.00	\$ 50.00
Flip Chart Markers		\$ 0.00	\$ 50.00
Flip Chart Paper		\$ 0.00	\$ 100.00
Computer Exercise Supply		\$ 0.00	\$ 100.00
Computer Tech Support	8	\$ 25.00	\$ 200.00

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GRAND TOTAL			\$ 8,031.00
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11. CORONER DEATH INVESTIGATION-ELDER ABUSE BUDGET DETAIL

Orange County Sheriff Department			
Coroner Death Investigation-Elder Abuse			
2060-31242-26			
Name	Actual Hours	Actual Rate	Actual Amount
A. Services			
Instructor(s)	8	\$ 90.00	\$ 720.00
B. Coordination			
General Coordination	8	\$ 55.00	\$ 440.00
Onsite Presentation Coordination	8	\$ 15.00	\$ 120.00
Clerical	8	\$ 15.00	\$ 120.00
C. Travel			
Instructor		\$ 0.00	\$ 1,500.00
Coordinator		\$ 0.00	\$ 0.00
Total Direct Costs			\$ 2,900.00
D. Indirect Cost			
	% Approved in EDI		\$ 435.00
E. Supplies & Equipment			
	<i>No. of Students</i>		
Books/Pamphlets/Handouts		\$ 0.00	\$ 0.00
Certificates	30	\$ 1.50	\$ 45.00
Notebooks		\$ 0.00	\$ 0.00
Flash drives		\$ 0.00	\$ 0.00
Paper/Office Supplies		\$ 0.00	\$ 60.00
Printing/Reproduction		\$ 0.00	\$ 50.00
Misc. (equipment/rental, etc.)		\$ 0.00	\$ 200.00
F. Support Costs			
Course/Facility Costs		\$ 0.00	\$ 0.00
Misc. (room rental, shipping, etc.)		\$ 0.00	\$ 50.00
Flip Chart Paper		\$ 0.00	\$ 100.00
Flip Chart Markers		\$ 0.00	\$ 50.00
Computer Exercise Supply		\$ 0.00	\$ 100.00
Computer Tech Support (hours)	8	\$ 25.00	\$ 200.00
GRAND TOTAL			\$ 4,160.00

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12. EFFECTIVE INTERVIEWING IN A DEATH INVESTIGATION BUDGET DETAIL

Orange County Sheriff Department			
Effective Interviewing in a Death Investigation			
2060-31438-26			
Name	Actual Hours	Actual Rate	Actual Amount
A. Services			
Instructor (A)	24	\$ 90.00	\$ 2,160.00
Instructor (B)	24	\$ 90.00	\$ 2,160.00
B. Coordination			
General Coordination	24	\$ 55.00	\$ 1,320.00
Onsite Presentation Coordination	24	\$ 15.00	\$ 360.00
Clerical	24	\$ 15.00	\$ 360.00
C. Travel			
Instructor(s)		\$ 0.00	\$ 2,000.00
Total Direct Costs			\$ 8,360.00
D. Indirect Cost			
	% Approved in EDI		\$ 1,254.00
E. Supplies & Equipment			
	<i>No. of Students</i>		
Books/Pamphlets/Handouts		\$ 0.00	\$ 0.00
Certificates	30	\$ 1.50	\$ 45.00
Notebooks		\$ 0.00	\$ 0.00
Flash drives		\$ 0.00	\$ 0.00
Paper/Office Supplies		\$ 0.00	\$ 50.00
Printing/Reproduction		\$ 0.00	\$ 50.00
Misc. (equipment/rental, etc.)		\$ 0.00	\$ 200.00
F. Support Costs			
Course/Facility Costs		\$ 0.00	\$ 0.00
Misc. (room rental, shipping, etc.)		\$ 0.00	\$ 0.00
Flip Chart Paper		\$ 0.00	\$ 100.00
Flip Chart Markers		\$ 0.00	\$ 50.00
Computer Projector Lamp		\$ 0.00	\$ 100.00
Computer Tech Support		\$ 0.00	\$ 200.00
GRAND TOTAL			\$ 10,409.00

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13. DROWNING DEATH INVESTIGATION BUDGET DETAIL

Orange County Sheriff Department			
Drowning Death Investigation			
2060-31443-26			
Name	Actual Hours	Actual Rate	Actual Amount
A. Services			
Instructor (A)	8	\$ 90.00	\$ 720.00
Instructor (B)	8	\$ 90.00	\$ 720.00
B. Coordination			
General Coordination	8	\$ 55.00	\$ 440.00
Onsite Presentation Coordination	8	\$ 15.00	\$ 120.00
Clerical	8	\$ 15.00	\$ 120.00
C. Travel			
Instructor(s)		\$ 0.00	\$ 1,500.00
Coordinator		\$ 0.00	\$ 0.00
Total Direct Costs			\$ 3,620.00
D. Indirect Cost			
	% Approved in EDI		\$ 543.00
E. Supplies & Equipment			
	<i>No. of Students</i>		
Books/Pamphlets/Handouts		\$ 0.00	\$ 0.00
Certificates	30	\$ 1.50	\$ 45.00
Notebooks		\$ 0.00	\$ 0.00
Flash drives		\$ 0.00	\$ 0.00
Paper/Office Supplies	30	\$ 2.00	\$ 60.00
Printing/Reproduction		\$ 0.00	\$ 50.00
Misc. (equipment/rental, etc.)		\$ 0.00	\$ 200.00
F. Support Costs			
Course/Facility Costs		\$ 0.00	\$ 0.00
Misc. (room rental, shipping, etc.)		\$ 0.00	\$ 50.00
Flip Chart Markers		\$ 0.00	\$ 50.00
Flip Chart Paper		\$ 0.00	\$ 50.00
Computer Exercise Supply		\$ 0.00	\$ 100.00
Computer Tech Support		\$ 0.00	\$ 200.00
GRAND TOTAL			\$ 4,968.00

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EXHIBIT C

GENERAL TERMS AND CONDITIONS (GTC 02/2025)

A. APPROVAL

This Agreement is of no force or effect until signed by both parties and approved by the Department of General Services, if required. Contractor may not commence performance until such approval has been obtained.

B. AMENDMENT

No amendment or variation of the terms of this Agreement shall be valid unless made in writing, signed by the parties and approved as required. No oral understanding or Agreement not incorporated in the Agreement is binding on any of the parties.

C. ASSIGNMENT

This Agreement is not assignable by the Contractor, either in whole or in part, without the consent of the State in the form of a formal written amendment.

D. AUDIT

Contractor agrees that the awarding department, the Department of General Services, the Bureau of State Audits, or their designated representative shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Agreement. Contractor agrees to maintain such records for possible audit for a minimum of three (3) years after final payment, unless a longer period of records retention is stipulated. Contractor agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, Contractor agrees to include a similar right of the State to audit records and interview staff in any subcontract related to performance of this Agreement. (Gov. Code §8546.7, Pub. Contract Code §10115 et seq., CCR Title 2, Section 1896).

E. INDEMNIFICATION

Contractor agrees to indemnify, defend and save harmless the State, its officers, agents and employees from any and all claims and losses accruing or resulting to any and all contractors, subcontractors, suppliers, laborers, and any other person, firm or corporation furnishing or supplying work services, materials, or supplies in connection with the performance of this Agreement, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by Contractor in the performance of this Agreement.

F. DISPUTES

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Contractor shall continue with the responsibilities under this Agreement during any dispute.

G. TERMINATION FOR CAUSE

The State may terminate this Agreement and be relieved of any payment should the Contractor fail to perform the requirements of this Agreement at the time and in the manner herein provided. In the event of such termination the State may proceed with the work in any manner deemed proper by the State. All costs to the State shall be deducted from any sum due the Contractor under this Agreement and the balance, if any, shall be paid to the Contractor upon demand.

H. INDEPENDENT CONTRACTOR

Contractor, and the agents and employees of Contractor, in the performance of this Agreement, shall act in an independent capacity and not as officers or employees or agents of the State.

I. RECYCLING CERTIFICATION

The Contractor shall certify in writing under penalty of perjury the minimum, if not exact, percentage of post-consumer material as defined in the Public Contract Code Section 12200, in products, materials, goods, or supplies offered or sold to the State regardless of whether the product meets the requirements of Public Contract Code Section 12209. With respect to printer or duplication cartridges that comply with the requirements of Section 12156(e), the certification required by this subdivision shall specify that the cartridges comply (Pub. Contract Code §12205).

J. NON-DISCRIMINATION CLAUSE

During the performance of this Agreement, Contractor and its subcontractors shall not deny the contract's benefits to any person on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status, nor shall they discriminate unlawfully against any employee or applicant for employment because of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status. Contractor will ensure that the evaluation and treatment of employees and applicants for employment are free of such discrimination. Contractor and subcontractors shall comply with the provisions of the Fair Employment and Housing Act (Gov. Code §12900 et seq.), the regulations promulgated thereunder (Cal. Code Regs., tit. 2, §11000 et seq.), the provisions of Article 9.5, Chapter 1, Part 1, Division 3, Title 2 of the Government Code (Gov. Code §§11135-11139.5), and the regulations or standards adopted by the awarding state agency to implement such article. Contractor shall permit access by representatives of the Department of Fair Employment and Housing and the awarding state agency upon reasonable notice at any time during the normal business hours, but in no case less than 24 hours' notice, to such

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of its books, records, accounts, and all other sources of information and its facilities as said Department or Agency shall require to ascertain compliance with this clause. Contractor and its subcontractors shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other agreement. (See Cal. Code Regs., tit. 2, §11105.)

Contractor shall include the nondiscrimination and compliance provisions of this clause in all subcontracts to perform work under the Agreement.

K. CERTIFICATION CLAUSES

The CONTRACTOR CERTIFICATION CLAUSES contained in the document CCC 04/2017 are hereby incorporated by reference and made a part of this Agreement by this reference as if attached hereto.

L. TIMELINESS

Time is of the essence in this Agreement.

M. COMPENSATION

The consideration to be paid Contractor, as provided herein, shall be in compensation for all of Contractor's expenses incurred in the performance hereof, including travel, per diem, and taxes, unless otherwise expressly so provided.

N. GOVERNING LAW

This contract is governed by and shall be interpreted in accordance with the laws of the State of California.

O. ANTITRUST CLAIMS

The Contractor by signing this agreement hereby certifies that if these services or goods are obtained by means of a competitive bid, the Contractor shall comply with the requirements of the Government Codes Sections set out below.

1. The Government Code Chapter on Antitrust claims contains the following definitions:
 - a. "Public purchase" means a purchase by means of competitive bids of goods, services, or materials by the State or any of its political subdivisions or public agencies on whose behalf the Attorney General may bring an action pursuant to subdivision (c) of Section 16750 of the Business and Professions Code.
 - b. "Public purchasing body" means the State or the subdivision or agency making a public purchase. Government Code Section 4550.
2. In submitting a bid to a public purchasing body, the bidder offers and agrees that if the bid is accepted, it will assign to the purchasing body all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton

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Act (15 U.S.C. Sec.15) or under the Cartwright Act (Chapter 2 (commencing with Section 16700) of Part 2 of Division 7 of the Business and Professions Code), arising from purchases of goods, materials, or services by the bidder for sale to the purchasing body pursuant to the bid. Such assignment shall be made and become effective at the time the purchasing body tenders final payment to the bidder. Government Code Section 4552.

3. If an awarding body or public purchasing body receives, either through judgment or settlement, a monetary recovery for a cause of action assigned under this chapter, the assignor shall be entitled to receive reimbursement for actual legal costs incurred and may, upon demand, recover from the public body any portion of the recovery, including treble damages, attributable to overcharges that were paid by the assignor but were not paid by the public body as part of the bid price, less the expenses incurred in obtaining that portion of the recovery. Government Code Section 4553.
4. Upon demand in writing by the assignor, the assignee shall, within one year from such demand, reassign the cause of action assigned under this part if the assignor has been or may have been injured by the violation of law for which the cause of action arose and (a) the assignee has not been injured thereby, or (b) the assignee declines to file a court action for the cause of action. See Government Code Section 4554.

P. CHILD SUPPORT COMPLIANCE ACT

For any Agreement more than \$100,000, the contractor acknowledges in accordance with Public Contract Code 7110, that:

1. The contractor recognizes the importance of child and family support obligations and shall fully comply with all applicable state and federal laws relating to child and family support enforcement, including, but not limited to, disclosure of information and compliance with earnings assignment orders, as provided in Chapter 8 (commencing with section 5200) of Part 5 of Division 9 of the Family Code; and
2. The contractor, to the best of its knowledge, is fully complying with the earnings assignment orders of all employees and is providing the names of all new employees with the New Hire Registry maintained by the California Employment Development Department.

Q. UNENFORCEABLE PROVISION

If any provision of this Agreement is unenforceable or held to be unenforceable, then the parties agree that all other provisions of this Agreement have force and effect and shall not be affected thereby.

R. PRIORITY HIRING CONSIDERATIONS

If this Contract includes services more than \$200,000, the Contractor shall give priority consideration in filling vacancies in positions funded by the Contract to qualified recipients of aid under Welfare and Institutions Code Section 11200 in accordance with Pub. Contract Code §10353.

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S. SMALL BUSINESS PARTICIPATION AND DVBE PARTICIPATION REPORTING REQUIREMENTS

1. If for this Contract Contractor made a commitment to achieve small business participation, then Contractor must within 60 days of receiving final payment under this Contract (or within such other time period as may be specified elsewhere in this Contract) report to the awarding department the actual percentage of small business participation that was achieved. (Govt. Code § 14841.)
 - a. If for this Contract Contractor made a commitment to achieve disabled veteran business enterprise (DVBE) participation, then Contractor must within 60 days of receiving final payment under this Contract (or within such other time period as may be specified elsewhere in this Contract) certify in a report to the awarding department: (1) the total amount the prime Contractor received under the Contract; (2) the name and address of the DVBE(s) that participated in the performance of the Contract; (3) the amount each DVBE received from the prime Contractor; (4) that all payments under the Contract have been made to the DVBE; and (5) the actual percentage of DVBE participation that was achieved. A person or entity that knowingly provides false information shall be subject to a civil penalty for each violation. (Mil. & Vets. Code § 999.5(d); Govt. Code § 14841.)

T. LOSS LEADER

If this contract involves the furnishing of equipment, materials, or supplies then the following statement is incorporated: It is unlawful for any person engaged in business within this state to sell or use any article or product as a "loss leader" as defined in Section 17030 of the Business and Professions Code. (PCC 10344(e).)

U. GENERATIVE AI DISCLOSURE OBLIGATIONS

1. The following terms are in addition to the defined terms and shall apply to the Contract:
 - a. "Generative AI (GenAI)" means an artificial intelligence system that can generate derived synthetic content, including text, images, video, and audio that emulates the structure and characteristics of the system's training data. (Gov. Code § 11549.64.)
2. Contractor shall immediately notify the State in writing if it: (1) intends to provide GenAI as a deliverable to the State; or (2), intends to utilize GenAI, including GenAI from third parties, to complete all or a portion of any deliverable that materially impacts: (i) functionality of a State system, (ii) risk to the State, or (iii) Contract performance. For avoidance of doubt, the term "materially impacts" shall have the meaning set forth in State Administrative Manual (SAM) § 4986.2 Definitions for GenAI.
3. Notification shall be provided to the State designee identified in this Contract.

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4. At the direction of the State, Contractor shall discontinue the provision to the State of any previously unreported GenAI that results in a material impact to the functionality of the System, risk to the State, or Contract performance, as determined by the State.
5. If the use of previously undisclosed GenAI is approved by the State, then Contractor will update the Deliverable description, and the Parties will amend the Contract accordingly, which may include incorporating the GenAI Special Provisions into the Contract, at no additional cost to the State.
6. The State, at its sole discretion, may consider Contractor's failure to disclose or discontinue the provision or use of GenAI as described above, to constitute a material breach of Contract when such failure results in a material impact to the functionality of the System, risk to the State, or Contract performance. The State is entitled to seek all remedies available to it under law as a result of such breach, including but not limited to termination of the contract.

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EXHIBIT D
COUNTY BILLING POLICY

A. POLICY

All County agencies/departments/districts (County) governed by the Board of Supervisors shall bill contracting entities for materials and/or services provided under contract in accordance with the following standardized billing and collection policy. Billing frequency depends on whether the contract is a fixed price or actual cost contract. Payment due date is designed to be both responsive to the County's cash flow needs and reasonable enough to not require special processing by the contracting entity. If payments are not received by the required due dates, a late payment fee shall be computed and billed to the contracting entity in accordance with the requirements of this procedure. Nothing herein shall affect the liability, including pre-judgment interest, of the contracting party for services or materials in as much as this is a policy to enact standard billing practices.

B. DEFINITIONS

1. Contract for the purposes of this policy - A contract is a formal written agreement, a purchase order from the contracting entity, or any other acceptable mutual understanding between the contracting parties.
2. Received by the County - The phrase "received by the County", as used in Section VI of this policy refers to the date a payment is received by the County. It is defined as the date the payment is in the County's possession. It is not the date the payment is posted or deposited by the County.

C. FIXED PRICE CONTRACTS

1. Fixed Price (One-Time/Non-Recurring Contracts) - Invoices that represent a billing for a one-time, non-recurring provision of materials and/or services shall be issued no later than five (5) working days after delivery by the County of the materials and/or services. Examples of such one-time, non-recurring provision of materials and/or services might be a city contracting with the Sheriff for security service at a parade or sporting event; or a city purchasing a computer listing containing certain city-requested data. The payment due date shall be the invoice date plus 30 days.
2. Fixed Price (Ongoing/Recurring Contracts) - Invoices that represent a billing for an ongoing, recurring provision of materials and/or services shall be issued according to the following frequency:
 - a. Annual Billings that total \$10,000 or less per 12-month period shall be billed via one (1) annual invoice. Annual invoices will be issued for each 12-month period of the contract, or portions thereof. Invoices shall be issued no later than five working days after the beginning of each 12-month period. The payment due date shall be the invoice date plus 30 days.

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- b. Quarterly Billings that are greater than \$10,000 but not more than \$200,000 per 12-month period, shall be billed in quarterly installments. Quarterly invoices will be issued representing the contract amount for each 12-month period of the contract, or portions thereof, prorated into four (4) installments. Invoices shall be issued no later than 30 days after the beginning of each quarter. Payment due date shall be 60 days after the beginning of each calendar quarter.
- c. Monthly Billings that are greater than \$200,000 per 12-month period shall be billed in monthly installments. Monthly invoices will be issued representing the contract amount for each 12-month period of the contract, or portions thereof, prorated into 12 installments. Invoices shall be issued on or before the first day of each service month. The payment due date shall be 30 days after the beginning of each service month. An example of a fixed price contract for ongoing, recurring provision of materials and/or services might be a city contracting with the Sheriff for law enforcement services.

D. ACTUAL COST CONTRACTS

- 1. Actual Cost (One-Time/Non-Recurring Contracts) - Invoices that represent a billing for a one-time, non-recurring provision of materials and/or services shall be issued after delivery by the County of the materials and/or services and no later than 15 days after the actual cost data is available. The payment due date shall be the invoice date plus 30 days.
- 2. Actual Cost (Ongoing/Recurring Contracts) - Invoices that represent a billing for an ongoing, recurring provision of materials and/or services shall be issued monthly and shall represent the cost of materials and/or services provided to the contracting entity during the previous calendar month. Such invoices shall be issued no later than 15 days after the closing of the monthly billing period. If the County agency/department/district does not utilize a monthly billing cycle, the invoice shall be issued no later than 15 days after actual cost data is available. The payment due date shall be the invoice date plus 30 days. Examples of actual cost contracts for the ongoing, recurring provision of materials and/or services might be a city contracting with the County for communications equipment repair or waste disposal at a County landfill.

E. PAYMENT DUE DATES

Notwithstanding the provisions of Sections II and III above, payment due date shall be at least invoice date plus 30 days. If the County is late in issuing an invoice, the contracting entity would always have at least the invoice date plus 30 days to pay. If the County is early in issuing an invoice, the contracting entity will still have payment on a due date of either 60 days after the beginning of the quarter (quarterly invoices) or 30 days after the beginning of the month of service (monthly invoices).

(EXAMPLES: An invoice for October service, dated and issued October 8 (late) would have a payment due date of November 7. An invoice for August service, dated and issued July 20 (early) would have a payment due date of August 30.)

F. LATE CHARGES

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The late payment of any invoiced amount by a contracting entity will cause the County to incur costs not contemplated by the County/contracting entity agreement, the exact amount of such cost will be extremely difficult to ascertain. Such costs include, but are not limited to, costs such as administrative follow-up and processing of delinquent notices, increased accounting costs, etc.

Late charges will be assessed in the following situations:

- a. Over-the-counter payments will be assessed as a late charge if any payment is not received by the County by the payment due date.
- b. Payments transmitted to the County via the U.S. Mail that have the payer's postage meter mark will be assessed as a late charge if any payment is not received by the County by the payment due date plus one day. Payments transmitted to the County via the U.S. Mail that have a U.S. Post Office postmark dated after the payment due date will be assessed as a late charge. The late charge assessed in each of these situations shall be three-quarters of one percent (0.75%) of the payment due and unpaid plus \$100.00 for late payments made within 30 days of the payment due date. An additional charge of three-quarters of one percent (0.75%) of said payment shall be added for each additional 30-day period that the payment remains unpaid. Late charges shall be added to the payment and invoiced to the contracting entity in accordance with this policy.

G. COLLECTIONS

Any invoice remaining unpaid 90 days after the invoice date shall be referred to the Auditor-Controller for subsequent collection action, such as deduction from contracting entity money on deposit with the County Treasurer in accordance with the Government Code Section 907 and any other applicable provision of law. Non-payment of invoices and applicable late charges will constitute a breach of contract for which the County retains all legal remedies including termination of the contract.

H. DISCOUNT FOR EARLY PAYMENT

Any payment received by the County from a contracting entity 20 days or more before the payment due date shall be entitled to a discount of one-quarter of one percent (0.25%). If the contracting entity takes a discount, and the payment is received by the County less than 20 days before the payment due date, County staff shall immediately notify the contracting entity by telephone that the discount should not have been given and that the balance is due to the original payment due date. If the balance is not received by the County in accordance with the dates as specified in Section VII, late charges applicable shall be calculated on the balance due.

I. DEFERRED REVENUE

At fiscal year-end, any portion of revenue invoiced (not necessarily received) during the fiscal year being closed out that represents charges or prepayment for materials and/or services for the upcoming fiscal year shall be reclassified from a revenue account to a deferred revenue account (liability). In the new fiscal year, the deferred revenue shall be reclassified to a revenue account. (EXAMPLE: On June 1, 19X1, a city is invoiced \$48,000 which represents charges for the 12-month period June 1,

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19X1 to May 31, 19X2. The amount to be reclassified to deferred revenue would be \$44,000, representing 11/12ths of the total amount. In July 19X1, the \$44,000 would be reclassified to revenue.) Reclassification entries shall be made by Auditor-Controller Agency Accounting units, or for those agencies/departments/districts without such a unit, the agency/department/district shall notify the Auditor-Controller of the amounts to be reclassified.

J. COST RECOVERY

All County agencies/departments/districts shall include all costs of providing contracted services at contract rates. Including all direct costs, allocated indirect costs such as departmental and County (CWCAP) overhead, and cost of capital financing.

K. EXISTING CONTRACTS

Billing terms and provisions contained in existing contracting entity agreements (existing as of the date this policy is approved by the Board of Supervisors) shall remain in effect for the life of the contract. However, when these existing contracts are renegotiated, they shall contain the billing provisions set forth in this policy.

L. DEVIATIONS FROM POLICY

Deviations from this policy shall be approved by the Board of Supervisors. Proposed deviations by agencies/departments/districts shall be submitted to the CEO for concurrence in advance of filing an Agenda Item Transmittal (AIT) with the Clerk of the Board. The CEO, or his/her designee, shall advise the agency/department/district of approval or disapproval of the proposed deviations. If a County agency/department/district submits a contract to the Board of Supervisors for approval, and the billing provisions in the contract deviate from this policy, the agency/department/district shall specifically advise the Board of Supervisors in the AIT of the deviation, the reason for the deviation, and of the CEO's recommendation relative thereto.

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EXHIBIT E
SPECIAL TERMS AND CONDITIONS

A. SETTLEMENT OF DISPUTES

Except as otherwise provided in this Agreement, any dispute concerning a question of fact arising under this Agreement which is not disposed of by compromise shall be decided by POST, who shall produce its decision notification decision in writing and mail or otherwise furnish a copy thereof to the Contractor. The Contractor shall have fifteen (15) calendar days after receipt of such a decision to submit a written protest to POST specifying in detail in what particulars the Agreement requirements were exceeded. If the Contractor fails to submit such a protest within the period specified above shall constitute a waiver of all rights to adjustment in the Agreement terms and POST's decision shall be final and conclusive. Pending POST final decision of a dispute hereunder, the Contractor shall proceed diligently with the performance of this Agreement.

B. AMENDMENTS

This Agreement may be amended for time, scope, increase or decrease of funds by mutual written consent.

C. TERMINATION CLAUSE

This Agreement may be terminated by either party, at any time, with or without cause, by delivering thirty days' written notice to the other party. In addition, for contracts involving the representation of POST courses, POST reserves the right to require the Contractor to discontinue the use of any particular Instructor, Facilitator, Auditor, Volunteer, or approved subcontractor under this Agreement (a) at any time, with or without cause, by delivering thirty day written notice to the Contractor; or (b) immediately, with cause, which for purposes hereof means such Instructor, Facilitator, Auditor, Volunteer, or approved subcontractor has allegedly engaged in conduct POST deems to be inappropriate, unprofessional, illegal, immoral, deceptive or fraudulent, as determined by POST in its sole discretion. The Contractor shall provide timely evidence to POST of its compliance with this paragraph. Failure to comply may result in the decertification of the Contractor's presentation.

D. CONTRACTOR EVALUATION (if applicable)

In accordance with the provisions of the Public Contract Code, PCC § 10367, 10369 and 10370, the Contractor's performance under this Agreement will be evaluated. The evaluation will be prepared by POST within 60 days after completion of the Agreement.

E. TRAVEL (if applicable)

Travel expenses and per diem related to the services provided under this Agreement are subject to prior approval by the POST representative and shall not exceed the rates paid to State non-represented/excluded employees.

Rate information may be viewed at

<http://www.calhr.ca.gov/employees/pages/travel-reimbursements.aspx>.

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F. SUBCONTRACTING *(if applicable)*

The Contractor is expected to perform the services contemplated with the resources available within its own organization. Subcontracting of work pertinent to this Agreement shall be upon prior written consent by POST and subject to the permissive conditions set forth in the State Contracting Manual Section 3.06.

Based on "reasonable effort" to the best of its ability, the Contractor warrants, represents and agrees that it and its subcontractors, employees and representatives will, at all times when performing services under this Agreement (a) comply with all applicable local, city, county, state and federal laws, codes, statutes, ordinances, rules, and regulations; and (b) fulfill student course expectations.

The Contractor shall notify POST in writing immediately upon termination of any such subcontract(s).