



AGENDA STAFF REPORT

Control: 26001150

MEETING DATE: 08/25/2026
LEGAL ENTITY TAKING ACTION: Board of Supervisors
BOARD OF SUPERVISORS DISTRICT(S): District 2 and District 3
SUBMITTING AGENCY/DEPARTMENT: Social Services Agency
DEPARTMENT CONTACT PERSON(S): An Tran, 714-541-7773
James Cho, 714-245-6268

SUBJECT: Extension Amendments to Contracts for Janitorial and Day Porter Services

CEO CONCUR

Concur

COUNTY COUNSEL REVIEW

Approve agreement to form

CLERK OF THE BOARD

DISCUSSION

3 Votes Board Majority

Budgeted: Yes

Current Year Cost: \$465,971

Annual Cost: FY 2027-28

\$93,194

Staffing Impact: No

Sole Source: No

Current Fiscal Year

Funding Source: See Financial Impact

County Audit in Last 3

Revenue: N/A

Section

years: No

Levine Act Review

Completed? Yes

Prior Board Action: 11/19/2024 #25, 11/16/2021 #33

RECOMMENDED ACTION(S):

1. Authorize the County Procurement Officer or Deputized designee to execute Amendment Five to extend the Contract with Omni Enterprise, Inc., for Janitorial and Day Porter Services at the Social Services Agency facility located at 2020 West Walnut Street in Santa Ana, effective September 1, 2026, through August 31, 2027, in an amount not to exceed \$290,891, for a revised cumulative total amount not to exceed \$1,482,015, for the term January 1, 2022, through August 31, 2027.
2. Authorize the County Procurement Officer or Deputized designee to execute Amendment Four to extend the Contract with Omni Enterprise, Inc., for Janitorial and Day Porter Services at the Social Services Agency facility located at 15405 Lansdowne Road in Tustin, to extend and amend the Contract, effective September 1, 2026, through August 31, 2027, in an amount not to exceed \$268,274, for a revised cumulative total amount not to exceed \$944,884, for the term January 1, 2022, through August 31, 2027.

SUMMARY:

Extending and amending the Contracts with Omni Enterprise, Inc., for janitorial and day porter services will ensure the continued provision of essential services that maintain health and safety standards for staff, clients, and children at Social Services Agency facility locations.

BACKGROUND INFORMATION:

On May 3, 2021, the County Procurement Office (CPO) issued a Request for Proposal (RFP) for Janitorial Services, resulting in the execution of Regional Cooperative Agreement (RCA) RCA-017-22010002 with Omni Enterprise, effective September 1, 2021, through August 31, 2026. The Orange County Preference Policy (OCP) was applicable and incorporated into this solicitation. One OCPP-qualified proposal was submitted.

The CPO executed Amendments One and Two to RCA-017-22010002 to increase hourly rates on February 1, 2023, and April 18, 2024, respectively. On June 1, 2026, the CPO executed Amendment Three to extend RCA-017-22010002 for one-year, effective September 1, 2026, through August 31, 2027.

Prior action by the Board of Supervisors (Board) with Omni Enterprise, Inc for janitorial and day porter services:

Board Date	Prior Action	Amount	Effective Dates
11/16/2021	Approve Contracts MA-063-22010549 MA-063-22010568	\$689,640 \$408,336	1/1/2022-12/31/2024
11/19/2024	Approve Amendment Four MA-063-22010549 and Amendment Three MA-063-22010568	\$501,484 \$268,274	1/1/2025-8/31/2026

Prior action by the authorized Deputy Purchasing Agent, as summarized below, was administrative and did not increase the Contract amounts:

Contract MA-063-22010549	Action	Effective Dates
Amendment One	Increase hourly rates	2/1/2023-12/31/2024
Amendment Two	Increase hourly rates	5/1/2024-12/31/2024
Amendment Three	Correct clerical error	8/20/2024-12/31/2024
Contract MA-063-22010568	Action	Effective Dates
Amendment One	Increase hourly rates	2/1/2023-12/31/2024
Amendment Two	Increase hourly rates	5/1/2024-12/31/2024

Janitorial and day porter services are critical to maintaining health and safety standards at all Social Services Agency (SSA) locations.

SSA now requests the Board to authorize the CPO to execute amendments four and five to Contracts with Omni Enterprise, Inc., for janitorial and day porter services, effective September 1, 2026, through August 31, 2027, with revised cumulative total amounts, for the term January 1, 2022, through August 31, 2027.

The following table lists the Contracts and their respective SSA facility locations:

Contract Number	SSA Facility Location	Not to Exceed Amount
------------------------	------------------------------	-----------------------------

MA-063-22010549 Amendment Five	Aging Adult Service Center 2020 West Walnut Street, Santa Ana	\$290,891 total cumulative amount of \$1,482,015
MA-063-22010568 Amendment Four	Tustin Family Campus 15405 Lansdowne Road, Tustin	\$268,274 total cumulative amount of \$944,884

Subcontractors

These Contracts do not currently include subcontractors or pass through to other providers. See Attachment C for Contract Summary Forms. These Contracts, due to the nature of the services, could require the addition of subcontractors. In order to add subcontractor(s) to the Contracts, the Contractor must seek express consent from SSA. Should the addition of a subcontractor affect the scope of work and/or Contract amount, SSA will bring the item back to the Board for approval. In the past, subcontractors have not been used for these contracts.

The Contractor's performance has been confirmed as satisfactory. SSA has verified there are no concerns that must be addressed with respect to Contractor's ownership/name, litigation status or conflicts with County interests. Prior to contract expiration, the CPO plans to issue a solicitation to continue services. The Contracts are being presented for Board approval less than 30 days before the effective date due to a delay in the RCA renewal between Omni Enterprise, Inc. and the CPO. An analysis was completed to verify the Contracts provide the County of Orange with persons specially trained, experienced, expert and competent to perform the special services in accordance with the law.

FINANCIAL IMPACT:

Appropriations for these Contracts are included in Budget Control 063, Social Services Agency FY 2026-27 Budget and will be included in the budgeting process for FY 2027-28.

These Contracts are funded 18 percent Federal, 40 percent State, and 42 percent County General Funds.

Federal and state dollars consist of qualified SSA program funding allocations based on its generic support function and county funding. County General Funds will be used towards the required match to access Federal and state funding.

Contingency of Funds

The proposed Contracts include provisions that the Contracts are contingent upon the availability of funds and inclusion of sufficient funds in the budget approved by the Board for each fiscal year the Contracts remain in effect or operation. In the event such funding is terminated or reduced, the County may terminate these Contracts, reduce the County's maximum obligation or modify the Contracts, without penalty.

STAFFING IMPACT:

N/A

REVIEWING AGENCIES/DEPARTMENTS:

N/A

ATTACHMENTS:

Attachment A - Amendment 5 to Contract with Omni Enterprise, Inc., #MA-063-22010549

Attachment B - Amendment 4 to Contract with Omni Enterprise, Inc., #MA-063-22010568

