AGENDA STAFF REPORT

Control: 26001907

MEETING DATE:	11/03/2026
LEGAL ENTITY TAKING ACTION:	Board of Supervisors
BOARD OF SUPERVISORS DISTRICT(S):	District 2 and District 3
SUBMITTING AGENCY/DEPARTMENT:	Sheriff-Coroner
DEPARTMENT CONTACT PERSON(S):	Brent Jasper, 714-349-9118 Nathan Wilson, 714-647-1833

SUBJECT: Approve Amendment Number Three to the US Metro Group, Inc. Contract

CEO CONCUR	COUNTY COUNSEL REVIEW	CLERK OF THE BOARD
Concur	Approve agreement to form	DISCUSSION 3 Votes Board Majority

Budgeted: Yes	**Current Year Cost:** $847,634	**Annual Cost:** FY 2027-28 $173,443
Staffing Impact: No		**Sole Source:** No
Current Fiscal Year Revenue: N/A	**Funding Source:** GF: 100%	**County Audit in Last 3 years:** No
Levine Act Review Completed? Yes		

Prior Board Action: 4/28/2026 #10, 4/8/2025 #10, 9/10/2024 #10

RECOMMENDED ACTION(S):

Retroactively authorize the County Procurement Officer or Deputized designee to execute Amendment Number Three after consent and approval have been obtained from the required State agencies, to the subordinate contract with US Metro Group, Inc. for Janitorial Services at the Sheriff-Coroner Department's Jail Facilities to extend the current term for a one-year term effective September 1, 2026, through August 31, 2027, in a not to exceed amount of $1,021,073, for a new cumulative amount of $3.133,177.

SUMMARY:

Retroactive approval to extend the subordinate contract with US Metro Group, Inc. for Janitorial Services, will allow the Sheriff-Coroner to co-terminate with the Regional Cooperative Agreement to continue to support a safe and healthy environment for the Sheriff-Coroner Department Jail Facilities staff, and the public.

BACKGROUND INFORMATION:

Janitorial services are required in all County of Orange (County) facilities to maintain the health and safety of the public and County staff. The Sheriff-Coroner Department (Sheriff) needs Janitorial Services at all of its jail facilities in order to maintain the health and safety of Sheriff staff, and the public. These Janitorial

Services are for staff areas and areas accessible to the public and not for the inmate quarters. The restrooms must be sanitized daily, office areas dusted, glass cleaned, and all trash receptacles emptied. Hard surface flooring must be maintained to prevent slips and falls. In addition, toilet seats and male and female locker rooms must be swept and mopped. These janitorial services include the dusting and mopping of composition floors and high traffic areas, vacuuming carpets, weekly dusting of desk and office furniture, cleaning of table glass, emptying of wastebaskets and rubbish bins, and wiping of doors, doorknobs and switches to remove fingerprints and smudges. This subordinate contract allows Sheriff to contract with US Metro Group, Inc. (US Metro) for janitorial services seven days a week. Due to the sensitive nature of Sheriff operations, these janitorial services will be performed in the presence and escort of a designated Sheriff employee, who may provide instruction or clarification regarding the janitorial services.

Board of Supervisors (Board) Approved	Amendment Number or Contract	Contract Term	Contract Amount	Comments
9/10/24	Contract	9/13/24 - 8/31/26	$1,733,956	Board approved the subordinate contract against the County Procurement Office's Regional Cooperative Agreement RCA-017-22010002 with US Metro for janitorial services at Sheriff jail facilities.
4/8/25	One	9/13/24 - 8/31/26	$192,148	Amendment Number One to add the Theo Lacy facility and increase the contract amount by $192,148, was approved by the Board.
4/28/26	Two	9/13/24 – 8/31/26	$186,000	Amendment Number Two to add the James A. Musick facility and increase the contract amount by $186,000, was approved by the Board.

Sheriff now requests Board for retroactive approval to execute Amendment Number Three to the subordinate contract with US Metro as noted in the Recommended Action. This contract renewal is submitted for Board approval retroactively, as the services provided under the subordinate contract require AB339 review to determine whether impacts to labor exist. This is the final year of the subordinate contract. Prior to contract expiration, Sheriff will explore a new Regional Cooperative Agreement or issue a bid solicitation to continue receiving these services. An analysis was completed to determine the contracts provide the County with persons specially trained, experienced, expert and competent to perform the special services in accordance with the law.

Pursuant to the Facility Sublease for the James A. Musick Facility, consent of third-party service agreements are needed from two State of California agencies: the State Public Works Board and the Department of Corrections and Rehabilitation. Specific conditions required by these agencies were incorporated in this Amendment Number Two, including insertion of a signature page for the State signatories. Said agencies have reviewed the draft and desire to be the last to execute the Amendment.

Contractor's performance has been confirmed as satisfactory. The Orange County Preference Policy was not applicable to this Amendment Number Three. Sheriff has verified there are no concerns that must be addressed with respect to the contractor's ownership/name, litigation status or conflicts with County interests. This contractor does not currently include subcontractors or pass through to other providers. See Attachment B for the Contract Summary Form.

Compliance with CEQA: The proposed project was previously determined to be Categorically Exempt from CEQA pursuant to Section 15301 (Class 1) of the CEQA Guidelines on May 22, 2018, when it was originally approved. CEQA Guidelines Section 15301 provides for the exemption of maintenance and repair of existing public facilities.

The Orange County Preference Policy is not applicable to this contract award/renewal/amendment.

FINANCIAL IMPACT:
Appropriations for this contract are included in the Sheriff-Coroner's FY 2026-27 Budget for Budget Control 060 and will be included in the budgeting process in future years. The proposed contract is contingent upon funding availability. In the event funding is reduced or terminated, the County may renegotiate the level of services and/or terminate the contract, as necessary.

STAFFING IMPACT:
N/A

REVIEWING AGENCIES/DEPARTMENTS:
N/A

ATTACHMENTS:
Attachment A - Amendment Number Three to Contract MA-060-24011667
Attachment B - Contract Summary Form