



AGENDA STAFF REPORT

Control: 26001328

MEETING DATE: 06/23/2026
LEGAL ENTITY TAKING ACTION: Board of Supervisors
BOARD OF SUPERVISORS DISTRICT(S): District 5
SUBMITTING AGENCY/DEPARTMENT: John Wayne Airport
DEPARTMENT CONTACT PERSON(S): Charlene Reynolds, 949-252-5183
 Richard Steele, 949-252-5264

SUBJECT: Approve Contract for Hardware and Software Maintenance Services

CEO CONCUR	COUNTY COUNSEL REVIEW	CLERK OF THE BOARD
Concur	Approve agreement to form	DISCUSSION
		3 Votes Board Majority

Budgeted: N/A	Current Year Cost: N/A	Annual Cost:
		FY 2026-2027 \$91,292
		FY 2027-2028 \$94,935
		FY 2028-2029 \$98,726
		FY 2029-2030 \$102,668
		FY 2030-2031 \$106,769

Staffing Impact: No	Funding Source: Fund 280: 100%	Sole Source: Yes
Current Fiscal Year Revenue: N/A		County Audit in Last 3 years: No
Levine Act Review Completed? Yes		
Prior Board Action: N/A		

RECOMMENDED ACTION(S):

1. Find that the proposed project is Categorically Exempt from the California Environmental Quality Act, Class 1 (Existing Facilities) pursuant to CEQA Guidelines Section 15301.
2. Authorize the County Procurement Officer or Deputized designee to execute a Sole Source Contract with Transcore, LP for Hardware and Software Maintenance Services, effective September 1, 2026, through August 31, 2031, in a total amount not to exceed \$494,390.

SUMMARY:

Approval of a Sole Source Contract MA-280-26011292 with TransCore, LP provides hardware and software maintenance services for John Wayne Airport's Automated Vehicle Identification system, which is used to manage, track, monitor, and collect payment from ground transportation operators.

BACKGROUND INFORMATION:

TransCore, LP (Transcore) is a U.S.-based technology company that is the primary provider of electronic tolling and express lanes systems used by eight of the ten largest toll agencies in the United States, as well as several large and medium hub airports. The primary system components include: 1) the TransCore ground transportation Automated Vehicle Identification (AVI) hardware consisting of radio-frequency identification (RFID) transponders and readers, 2) the GateKeeper Commercial Vehicle Management System and Transportation Network Company trip and fee management software, and 3) the AdComp secure, online payment processing, invoicing, and permit management portal. These components are often used together as an integrated, turnkey solution for the management of airport ground transportation and commercial vehicle operators to include: shuttles, taxis, limousines, and Transportation Network Companies (TNC or Ride App services) that provide pick-up and drop-off services for John Wayne Airport (JWA) customers.

Non-TNC Operators: ground transportation vehicles carry an RFID transponder with a unique identification code or report trip activities through an application-based program. AVI readers and antennas mounted on the JWA roadways track and record the number of times each vehicle passes through JWA. A per-trip charge is applied to the vehicle operator, and transponders are provided at no cost to ground transportation services. Transcore provides vehicle transponders, transponder codes, antennae, and software for capturing trip data. The AVI system technology provided by Transcore is proprietary.

The Transcore system also identifies transponders used by other public agencies in the area, including Los Angeles International Airport. As a result, transponders can be identified and fees charged without an operator having to register independently with multiple agencies. The proposed Contract with Transcore includes hardware and software maintenance services, including emergency repairs and periodic software updates.

TNC Operators: these operators are not issued AVI transponders, but are tracked by the GateKeeper software, which sends data in near-real time from the TNC company. This enables JWA and other airports to validate fee payments, audit/analyze trip activity, and generate metric-based reports.

The proposed Contract MA-280-26011292 is a Sole Source procurement because the proprietary AVI system in use at JWA can only be serviced and supported by one vendor. Transcore is the exclusive authorized provider with trained and certified technicians required to service, maintain and support the existing AVI infrastructure. No other vendor is authorized or qualified to work on JWA's current system. The AVI system relies heavily on the specialized GateKeeper Commercial Vehicle Management Software application. Due to intellectual property restrictions, all software-related services, including updates, troubleshooting, and integration, must be performed solely by Transcore.

Replacing the existing AVI system would cost approximately \$1.5 million, including hardware, software, transponder replacement, and transition coordination with JWA's commercial ground transportation providers and other transportation agencies.

JWA is procuring these services in accordance with Section 4.5 of the 2026 Contract Policy Manual. The Orange County Preference Policy is not applicable to Sole Source contracts.

The Board of Supervisors (Board) has previously approved multiple Sole Source contracts with Transcore for maintenance and support of JWA's AVI system. On November 22, 2011, the Board approved a Sole Source Contract with Transcore for the purchase of JWA's AVI hardware and software maintenance. The Board later approved a new three-year Sole Source Contract for the same services on August 22, 2017.

On March 26, 2020, the Board authorized a COVID-19 Resolution that allowed extensions to County of Orange contracts during the state of emergency. Under this authority, JWA executed a one-year Sole Source Contract with Transcore on August 28, 2020, which expired on August 31, 2021.

Subsequently, on July 27, 2021, the Board approved another Sole Source Contract with Transcore, effective September 1, 2021, through August 31, 2026, in a total amount not to exceed \$443,128.

JWA recommends Board approval of the proposed five-year Sole Source Contract with Transcore for hardware and software maintenance services at a cost of \$494,390, effective September 1, 2026, through August 31, 2031.

Contractor performance has been confirmed as satisfactory. JWA has conducted due diligence on Transcore and has verified that there are no concerns that must be addressed with respect to the contractor's ownership/name, litigation status, or conflicts with County interests. An analysis was completed to verify the contract provides County with persons specially trained, experienced, expert and competent to perform the special services in accordance with the law.

This Sole Source Contract includes two subcontractors that will provide operators with the ability to view and pay their trip charges online. See Attachment B for information regarding subcontractors and the Contract Summary Form.

At the end of the five-year term, JWA will reevaluate the performance, functionality, and cost effectiveness of the current system. This assessment will include a review of available alternatives and an analysis of whether transitioning the services to a competitive procurement is feasible and in JWA's best interest. The results of this evaluation will guide the Airport's determination of the appropriate next steps.

COMPLIANCE WITH CEQA: The proposed project is categorically exempt (Class 1) from the provisions of CEQA pursuant to CEQA Guidelines Section 15301, because it involves maintenance and repair of existing public facilities and mechanical equipment associated with John Wayne Airport's Automated Vehicle Identification system, involving negligible or no expansion of the existing use.

FINANCIAL IMPACT:

Appropriations for this Contract will be included in Airport Operating Fund 280 FY 2026-27 Budget, and will be included in the budgeting process for future years.

The proposed Contract includes provisions stating that the Contract is subject to and contingent upon applicable budgetary appropriations approved by the Board for each fiscal year during the term of the Contract. If such appropriations are not approved or are reduced, the Contract may be immediately modified or terminated without penalty to the County. The Contract contains language allowing JWA to terminate the Contract, reduce the scope of services, and/or renegotiate the scope of services to be provided.

STAFFING IMPACT:

N/A

REVIEWING AGENCIES/DEPARTMENTS:

N/A

ATTACHMENTS:

Attachment A - Contract MA-280-26011292 with Transcore LP

Attachment B - Contract Summary Form