



# AGENDA STAFF REPORT

Control: 26001073

**MEETING DATE:** 05/19/2026

**LEGAL ENTITY TAKING ACTION:** Board of Supervisors and Orange County Flood Control District

**BOARD OF SUPERVISORS DISTRICT(S):** District 2 and District 5

**SUBMITTING AGENCY/DEPARTMENT:** OC Public Works

**DEPARTMENT CONTACT PERSON(S):** Hugo Pineda, 714-955-0302  
Jermaine Harris, 714-955-0300

**SUBJECT:** Renew Contract for Unarmed Security Services

CEO CONCUR	COUNTY COUNSEL REVIEW	CLERK OF THE BOARD
Concur	Approve agreement to form	CONSENT CALENDAR
		3 Votes Board Majority

<b>Budgeted:</b> Yes	<b>Current Year Cost:</b> \$100,000	<b>Annual Cost:</b> FY 2026-27 \$300,000 FY 2027-28 \$300,000
<b>Staffing Impact:</b> No		<b>Sole Source:</b> No
<b>Current Fiscal Year Revenue:</b> N/A	<b>Funding Source:</b> Fund 400: 100%	<b>County Audit in Last 3 years:</b> No
<b>Levine Act Review Completed?</b> Yes		
<b>Prior Board Action:</b> N/A		

**RECOMMENDED ACTION(S):**

Authorize the County Procurement Officer or Deputized designee to execute Amendment No. 1 to extend the contract with Citiguard, Inc. for Unarmed Security Guard Services and add the Orange County Flood Control District as a party, effective May 27, 2026, through May 26, 2028, to increase the not-to-exceed amount by \$700,000, for a cumulative total amount not to exceed \$900,000.

**SUMMARY:**

Approval of Amendment No. 1 to extend the contract for Unarmed Security Guard Services will allow OC Public Works to continue providing security guard services at various Orange County Flood Control District facilities throughout Orange County.

**BACKGROUND INFORMATION:**

Unarmed Security Guard Services (Services) are used to protect Orange County Flood Control District (District) infrastructure, prevent unauthorized access and maintain safe working conditions for staff and the public. Many flood control facilities are located in remote or low-visibility areas that are vulnerable to trespassing, vandalism, illegal dumping and encampment activity. These activities can damage critical infrastructure, create safety hazards and significantly increase maintenance and repair costs.

Security personnel provide a visible deterrent that discourages unauthorized entry and criminal activity within County of Orange (County) right-of-way and District facilities. Guards monitor high-risk locations, document incidents and coordinate with local law enforcement when necessary. Their presence allows maintenance crews to perform their duties more safely by reducing the likelihood of confrontations with individuals occupying or trespassing on County or District property.

To support these needs, the County Procurement Office (CPO) established Regional Cooperative Agreement RCA 017-25010040 (RCA) with Citiguard, Inc. (Contractor) for Services, effective April 1, 2025, through March 31, 2030.

Under delegated authority granted by the Contract Policy Manual (CPM) to administratively approve contracts with an annual value not exceeding \$200,000, the Deputy Purchasing Agent (DPA) administratively executed Subordinate Contract MA-080-25011603 (Contract) with the Contractor for Services, effective May 27, 2025, through May 26, 2026, in an amount not to exceed \$200,000. Services are currently provided on the Santa Ana River and Santa Ana Delhi Channel.

OC Public Works is recommending Board of Supervisors approval of Amendment No. 1 to extend the Contract for Services and add the Orange County Flood Control District as a party, effective May 27, 2026, through May 26, 2028, to increase the not-to-exceed amount by \$700,000, for a new total amount not to exceed \$900,000. The Orange County Preference Policy is not applicable to this Contract amendment.

The Contractor's performance has been confirmed as satisfactory. OC Public Works has verified there are no concerns that must be addressed with respect to the Contractor's ownership/name, litigation status or conflicts with County interests.

An analysis was completed to verify the contract provides County with persons specially trained, experienced, expert and competent to perform the special services in accordance with the law.

This Contract does not currently include subcontractors or pass through to other providers. See Attachment B for Contract Summary Form. Prior to the Contract's expiration, OC Public Works will issue a solicitation to continue Services should the RCA not be renewed or extended.

The amendment to extend the Contract is being presented for Board consideration less than 30 days before the effective date due to an extended review and processing period.

**Compliance with CEQA:** This action is not a project within the meaning of the CEQA Guidelines Section 15378 and is therefore not subject to CEQA, since it does not have the potential for resulting in either a direct physical change in the environmental, or a reasonably foreseeable indirect physical change in the environment. The approval of this agenda item does not commit the County to definite course of action in regard to a project since it is an approval of a Contract for Unarmed Security Guard Services. Any individual, specific work authorized pursuant to this Contract will be reviewed for compliance with CEQA.

**FINANCIAL IMPACT:**

Appropriations for the Contract are included in Fund 400, OC Flood, FY 2025-26 Budget and will be included in the budgeting process for future years.

The proposed Contract is contingent upon funding availability. In the event funding is reduced or terminated, the County may renegotiate the level of services and/or terminate the Contract without penalty.

**STAFFING IMPACT:**

N/A

**REVIEWING AGENCIES/DEPARTMENTS:**

N/A

**ATTACHMENTS:**

Attachment A - Amendment No. 1 to Contract MA-080-25011603 with Citiguard, Inc.

Attachment B - Contract Summary Form