



AGENDA STAFF REPORT

Control: 26001278

MEETING DATE: 06/23/2026

LEGAL ENTITY TAKING ACTION: Board of Supervisors

BOARD OF SUPERVISORS DISTRICT(S): District 5

SUBMITTING AGENCY/DEPARTMENT: Sheriff-Coroner

DEPARTMENT CONTACT PERSON(S): Jack Ackerman, 949-425-1818
Terrance Burton, 949-249-5038

SUBJECT: City of San Juan Capistrano Law Enforcement Services Amendment

CEO CONCUR	COUNTY COUNSEL REVIEW	CLERK OF THE BOARD
Concur	Approve agreement to form	DISCUSSION
		3 Votes Board Majority

Budgeted: N/A	Current Year Cost: N/A	Annual Cost: FY 2026-27 \$14,310,630
Staffing Impact: No	Funding Source: Other: City of San Juan Capistrano : 100%	Sole Source: No
Current Fiscal Year Revenue: N/A		County Audit in Last 3 years: No

Levine Act Review Completed? N/A

Prior Board Action: 6/24/2025 #36, 6/25/2024 #28, 6/27/2023 #43, 6/28/2022 #28

RECOMMENDED ACTION(S):

1. Approve the Amendment Number One to the Five-Year Agreement with the City of San Juan Capistrano for law enforcement services for the terms of July 1, 2026, through June 30, 2027.
2. Approve the FY 2026-27 charges for law enforcement services to the City of San Juan Capistrano in an amount not to exceed \$14,310,630, for a revised cumulative contract total not to exceed \$48,169,382.
3. Delegate to the Sheriff-Coroner or designee authority to execute written amendments to this law enforcement services contract that increase or decrease the cost of services by one percent or less of the Maximum Obligation, including adding, changing or reducing staff or equipment, and that do not materially change other provisions of the contract.
4. If no law enforcement services contract has been entered into 30 days before the contract's termination date, delegate to the Sheriff-Coroner authority to execute a written amendment to this law enforcement services contract that extends the term for 60 days and provides that the County will continue during

the period of extension to provide all or a specified part of the law enforcement services previously provided to the City, and that the City will pay the full costs of such services.

5. Delegate to the Sheriff-Coroner or designee authority to execute an amendment to this agreement to substitute the City of San Juan Capistrano’s amended or new Traffic Violator Apprehension Program resolution, as long as the amendment does not materially change any other provision of this agreement.

6. Delegate to the Sheriff-Coroner or designee authority to execute an amendment to this contract to reduce the level of service, terminate the service or adjust the costs for the Traffic Violator Apprehension Program service to the City of San Clemente as long as the amendment does not materially change any other provision of this contract.

7. Delegate to the Sheriff-Coroner or designee authority to charge the City of San Juan Capistrano for any potential salary or benefit changes for County employees.

SUMMARY:

Approval of Amendment Number One to the Five-Year Agreement with the City of San Juan Capistrano will allow the Sheriff-Coroner Department to continue to provide law enforcement services to maintain the safety and welfare of residents of San Juan Capistrano.

BACKGROUND INFORMATION:

The City of San Juan Capistrano has been contracting with the County of Orange (County) for the Sheriff-Coroner Department (Sheriff) to provide law enforcement services since 1961. The table below notes when the Board of Supervisors (Board) approved the most recent agreements, amendments and any annual adjustment amount.

<u>Date Approved By Board or Adjusted</u>	<u>Fiscal Year</u>	<u>Amendment Number or Contract</u>	<u>Amount</u>	<u>Comments</u>
June 28, 2022	FY 2022-23	Second	\$11,750,062	Established service levels for FY 2022-23
June 27, 2023	FY 2023-24	Third	\$12,122,216	Established service levels for FY 2023-24
September 27, 2023	FY 2023-24	n/a	\$12,156,646	Added motorcycle including equipment
February 13, 2024	FY 2023-24	n/a	\$12,571,732	Adjusted as a result of ratified labor union contract negotiations
June 25, 2024	FY 2024-25	Sixth	\$13,509,666	Established service levels for FY 2024-25

June 24, 2026	FY 2025-26	Contract	\$14,330,881	Established service levels for FY 2025-26
---------------	------------	----------	--------------	---

Proposed law enforcement services for FY 2026-27 include the positions and service levels as noted on the table below.

<u>Position Title</u>	<u>Service Level</u>
Captain	1.00
Sergeant - Administrative	1.00
Sergeants - Patrol	4.00
Deputy Sheriff II - Patrol	17.00
Deputy Sheriff II - Directed Enforcement Team	1.00
Deputy Sheriff II - Motorcycle	2.00
Deputy Sheriff II - Homelessness Liaison Officer	1.00
Investigator	2.00
Community Services Officer	2.00
Extra Help Cadet	0.00

The total cost to the City of San Juan Capistrano for FY 2026-27 is \$14,310,630, which include regional/shared staff.

The Contract costs include salaries, wages, employee benefits, services and supplies, transportation expenses, as well as division, department and County (County-Wide Cost Allocation Plan) overhead. The FY 2026-27 cost is -0.14 percent lower (\$20,251) than the current fiscal year contract amount of \$14,330,881. The decrease is due primarily to a reduction in retirement rate costs. One motorcycle will be purchased this Fiscal Year as well.

Some of the Sheriff’s law enforcement contracts historically included a separate Operations Agreement, which contained provisions that were applicable to all of the Sheriff’s contract cities, such as response times. In order to standardize the Sheriff’s law enforcement contracts, the Operations Agreements were eliminated and those terms were absorbed into Attachments A and B of all of the Sheriff’s law enforcement contracts. Any city-specific terms are in Attachment H. The Sheriff also updated the indemnity provision to better align with the County’s standard indemnity clause.

This contract is submitted for approval less than 30 days prior to the start of the proposed contract due to an extended negotiation period over the terms and conditions in the contract, and the need to have the San Juan Capistrano City Council approval before presenting the contract to the Board for approval. The San Juan Capistrano City Council agendaized this Contract for approval at its June 16, 2026, meeting.

FINANCIAL IMPACT:

The City of San Juan Capistrano is responsible for 100 percent of the costs related to this contract. Appropriations and Revenue for this contract are included in Budget Control 060, Sheriff-Coroner FY 2026-27 Recommended Budget. Adjustments to reconcile positions and related appropriations and revenue to the adopted FY 2026-27 contract will be requested in the FY 2026-27 Mid-Year Budget Report.

STAFFING IMPACT:

N/A

REVIEWING AGENCIES/DEPARTMENTS:

N/A

ATTACHMENTS:

Attachment A - Amendment Number One to the City of San Juan Capistrano Contract