



AGENDA STAFF REPORT

Control: 26001209

MEETING DATE: 05/19/2026

LEGAL ENTITY TAKING ACTION: Board of Supervisors

BOARD OF SUPERVISORS DISTRICT(S): District 5

SUBMITTING AGENCY/DEPARTMENT: John Wayne Airport

DEPARTMENT CONTACT PERSON(S): Charlene Reynolds, 949-252-5183
Will Bogdan, 949-255-1336

SUBJECT: Approve Amendment One for Parking Access Revenue Control System Maintenance

CEO CONCUR	COUNTY COUNSEL REVIEW	CLERK OF THE BOARD
Concur	Approve agreement to form	DISCUSSION
		3 Votes Board Majority

Budgeted: N/A	Current Year Cost: N/A	Annual Cost:
		FY 2026-27 \$785,870
		FY 2027-28 \$785,871

Staffing Impact: No	Sole Source: Yes
Current Fiscal Year Revenue: N/A	County Audit in Last 3 years: No
Funding Source: Fund 280: 100%	

Levine Act Review

Completed? Yes

Prior Board Action: 6/6/2023 #34

RECOMMENDED ACTION(S):

Authorize the County Procurement Officer or Deputized designee to execute Amendment Number One to renew Sole Source Contract MA-280-23011171 with SKIDATA, Inc. for Parking Access Revenue Control System Maintenance and Repair, effective August 1, 2026, through July 31, 2028, in an amount not to exceed \$1,571,741, for a revised cumulative contract total amount not to exceed \$3,829,385.

SUMMARY:

Approval of the sole source amendment with SKIDATA, Inc. will provide continuity of operations and system and equipment support for John Wayne Airport’s Parking Access Revenue Control System.

BACKGROUND INFORMATION:

SKIDATA, Inc. provides the Parking Access Revenue Control System (PARCS), first installed in 2013, covering John Wayne Airport’s (JWA) four terminal parking structures (A1, A2, B2, and C) and two surface parking lots (Main Street and Employee Lot). PARCS provides scheduling and management tools for JWA’s parking operator, allows airport staff to access parking spaces, and enables visitors to pay parking fees for short-term and long-term parking at attendant fee booths or, primarily, via automated lanes using cash, credit, and electronic payment.

On June 6, 2023, the Board of Supervisors (Board) approved a Sole Source Contract with SKIDATA, Inc. for ongoing support and maintenance of parking equipment, effective August 1, 2023, through July 31, 2026, with a renewable one-year term.

JWA now requests Board approval of Amendment One to renew the contract for one additional two-year term, effective August 1, 2026, through July 31, 2028. Renewing the contract will ensure continuity of parking system operations and provide continued support and maintenance for the existing parking equipment.

JWA has an active Capital Improvement Plan project to identify a contractor to design and build a state-of-the-art replacement parking system within the 2028 calendar year.

The table below lists the recent contract history with SKIDATA, Inc.

<u>Board Date</u>	<u>Action</u>	<u>Contract Term/ Amendment Amount</u>	<u>Not to Exceed Contract Amount</u>	<u>Contract Term</u>
6/6/2023 #34	Sole Source Contract MA-280-23011171	\$2,257,644	\$2,257,644	8/1/23 – 7/31/26
Pending	Amendment One to renew Contract for a one-two-year term	\$1,571,741	\$1,571,741	8/1/26 – 7/31/28
	Total		\$3,829,385	

JWA staff measures the effectiveness of this contract by holding recurring meetings with SKIDATA, Inc. to review overall progress and by monitoring the status of support tickets to ensure they are resolved within JWA’s service level requirements.

SKIDATA Inc.’s performance has been confirmed as satisfactory. JWA has verified there are no concerns that must be addressed with respect to the Contractor’s ownership/name, litigation status or conflicts with County interests.

The Orange County Preference Policy is not applicable to this sole source contract amendment.

The proposed sole source contract amendment does not currently include subcontractors or pass through to other providers. See Attachment B for the Contract Summary Form.

Compliance with CEQA: The proposed project was previously determined to be Categorically Exempt from CEQA pursuant to Section 15301 (Class_1) of the CEQA Guidelines, on May 19, 2020, when it was originally approved because it involves the minor alteration, operation, and maintenance of equipment and systems in existing facilities involving negligible or no expansion of existing use. The proposed project is still consistent with this determination.

FINANCIAL IMPACT:

Appropriations for this contract will be included in JWA Operating Fund 280 FY 2026-27 Budget and will be included in the budgeting process for future years.

The proposed Contract includes provisions stating the Contract is subject to, and contingent upon, applicable budgetary appropriations being approved by the Board for each fiscal year during the term of the Contract. If such appropriations are not approved, or are reduced, the Contract may be immediately modified or terminated without penalty to the County. The contract contains language that permits reductions or termination of the contract immediately without penalty if approved funding or appropriations are not forthcoming and upon 30-days' notice without penalty.

STAFFING IMPACT:

N/A

REVIEWING AGENCIES/DEPARTMENTS:

N/A

ATTACHMENTS:

Attachment A – Amendment One with SKIDATA, Inc.

Attachment B – Contract Summary Form