



AGENDA STAFF REPORT

Control: 26001648

MEETING DATE: 09/15/2026
LEGAL ENTITY TAKING ACTION: Board of Supervisors
BOARD OF SUPERVISORS DISTRICT(S): District 5
SUBMITTING AGENCY/DEPARTMENT: John Wayne Airport
DEPARTMENT CONTACT PERSON(S): Charlene Reynolds, 949-252-5183
Amer Moujtahed, 949-252-6038

SUBJECT: Approve Contract for Elevator and Escalator Maintenance Services

CEO CONCUR	COUNTY COUNSEL REVIEW	CLERK OF THE BOARD
Concur	Approve agreement to form	DISCUSSION
		3 Votes Board Majority

Budgeted: Yes	Current Year Cost: \$806,250	Annual Cost: FY 2027-28 \$1,075,000 FY 2028-29 \$1,075,000 FY 2029-30 \$268,750
Staffing Impact: No		Sole Source: No
Current Fiscal Year Revenue: N/A	Funding Source: Fund 280: 100%	County Audit in Last 3 years: No
Levine Act Review Completed? Yes		
Prior Board Action: N/A		

RECOMMENDED ACTION(S):

1. Find that the project is categorically exempt from the California Environmental Quality Act (CEQA), Class 1 (Existing Facilities) pursuant to CEQA Guidelines Section 15301.
2. Authorize the County Procurement Officer or Deputized designee to execute Subordinate Contract MA-280-26011605 with Kone Inc. for Elevator and Escalator Maintenance Services, effective October 1, 2026, through September 30, 2029, in an amount not to exceed \$3,225,000.

SUMMARY:

Approval of the Subordinate Contract for Elevator and Escalator Maintenance Services will enable John Wayne Airport to utilize contractor services to inspect, test, maintain, and repair elevators and escalators, ensuring these systems remain safe, reliable, and in regulatory compliance for the traveling public, tenants, staff, and airport partners.

BACKGROUND INFORMATION:

John Wayne Airport (JWA) operates 28 elevators and nine escalators throughout the terminal buildings and parking structures. JWA utilizes a private contractor to provide Elevator and Escalator Maintenance Services, including the inspection, testing, maintenance, and repair of existing conveyance systems. These elevators and escalators are heavily used by the general public during operational hours and provide access for airport personnel and service providers during non-operational hours. As critical JWA assets, elevators and escalators require timely preventive maintenance by qualified service technicians to maximize operational reliability and ensure safety throughout their service life.

This Contract is necessary to maintain elevators and escalators in compliance with all local, state, and national regulatory codes. Proper maintenance and operation of these conveyance systems require the ability to provide a twenty-four-hour emergency response by trained, certified, and licensed personnel to address issues as they arise. Failure to comply with these requirements may result in fines, catastrophic injuries, and red-tag orders issued by the State Department of Industrial Relations prohibiting the use of a conveyance. Qualified service technicians will perform preventive maintenance, corrective repairs, emergency response, and annual regulatory compliance inspections and testing.

JWA is currently contracted with Kone Inc. for Elevator and Escalator Maintenance Services. The Contract began on June 1, 2021, under Contract MA-280-21011287, with the current term scheduled to expire on September 30, 2026. On June 17, 2026, the County Procurement Office (CPO) issued RCA-017-26010068 to Kone Inc. with a term effective June 17, 2026, through December 31, 2029. JWA now requests Board of Supervisors (Board) approval of the Subordinate Contract with Kone Inc. for Elevator and Escalator Maintenance Services, effective October 1, 2026, through September 30, 2029, in an amount not to exceed \$3,225,000.

JWA is procuring these Services in accordance with the 2026 Contract Policy Manual Section 3.3-128. The Orange County Preference Policy does not apply to this Subordinate Contract.

The Contractor's performance has been confirmed as satisfactory. JWA has verified there are no concerns that must be addressed with respect to Contractor's ownership/name, litigation status or conflicts with County interests. The Contractor is based in Illinois with a branch office located in Costa Mesa, CA.

The Contract is being presented to the Board for approval less than 30 days before the effective date, due to required departmental processing to ensure alignment of the financial and operational components with the terms of the newly extended RCA. Prior to the Contract's expiration, JWA may issue a solicitation to continue services should the RCA not be renewed or extended.

An analysis was completed to determine whether the Contract provides the County with persons specially trained, experienced, expert, and competent to perform special services in accordance with the law.

This Contract does not include subcontractors or pass through to other providers. See Attachment B for the Contract Summary Form.

COMPLIANCE WITH CEQA: The proposed project is categorically exempt (Class 1) from the provisions of CEQA pursuant to CEQA Guidelines Section 15301, because it involves maintenance and repair of existing public facilities and mechanical equipment, involving negligible or no expansion of the existing use.

FINANCIAL IMPACT:

Appropriations for this Contract are included in JWA Operating Fund 280 FY 2026-27 Budget and will be included in the budgeting process for future years.

The proposed Contract includes provisions stating the Contract is subject to, and contingent upon, applicable budgetary appropriations being approved by the Board for each fiscal year during the term of the Contract. If such appropriations are not approved, the Contract may be immediately terminated without penalty to the County.

STAFFING IMPACT:

N/A

REVIEWING AGENCIES/DEPARTMENTS:

N/A

ATTACHMENTS:

Attachment A – Subordinate Contract MA-280-26011605 with Kone, Inc.

Attachment B – Contract Summary Form