



## AGENDA STAFF REPORT

Control: 26001814

**MEETING DATE:** 10/27/2026  
**LEGAL ENTITY TAKING ACTION:** Board of Supervisors  
**BOARD OF SUPERVISORS DISTRICT(S):** All Districts  
**SUBMITTING AGENCY/DEPARTMENT:** OC Community Resources  
**DEPARTMENT CONTACT PERSON(S):** Dylan Wright, 714-480-2788  
Pam Passow, 714-973-6650

**SUBJECT:** Approve Aggregate Contract for Asphalt and Concrete Maintenance Services

**CEO CONCUR**

Concur

**COUNTY COUNSEL REVIEW**

Approve agreement to form

**CLERK OF THE BOARD**

DISCUSSION

3 Votes Board Majority

**Budgeted:** Yes

**Current Year Cost:** \$433,333

**Annual Cost:** FY 2027–28

\$650,000

FY 2028–29 \$650,000

FY 2029–30 \$216,667

**Staffing Impact:** No

**Sole Source:** No

**Current Fiscal Year**

**Funding Source:** OC Parks Fund 405:

**County Audit in Last 3**

**Revenue:** N/A

100%

**years:** No

**Levine Act Review**

**Completed?** Yes

**Prior Board Action:** N/A

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**RECOMMENDED ACTION(S):**

1. Find that the project is categorically exempt from the California Environmental Quality Act (CEQA), Class 1 (Existing Facilities) pursuant to CEQA Guidelines Section 15301.
2. Authorize the County Procurement Officer or Deputized designee to execute an aggregate contract with Hardy & Harper, Inc for Asphalt and Concrete Maintenance Services, effective upon execution of all necessary signatures and Board of Supervisors approval, for three calendar years, with an option to renew for one additional two-year term.
3. Authorize the County Procurement Officer or Deputized designee to execute an aggregate contract with Ben's Asphalt LLC for Asphalt and Concrete Maintenance Services, effective upon execution of all necessary signatures and Board of Supervisors approval, for three calendar years, with an option to renew for one additional two-year term.
4. Authorize expenditures for services provided under the aggregate contract for provision of Asphalt and Concrete Maintenance in an aggregate total amount not to exceed \$1,950,000.

**SUMMARY:**

Approval of aggregate contract for Asphalt and Concrete Maintenance Services will support maintenance of public trails, paths and parking lots at various parks and regional trail facilities operated by OC Community Resources/OC Parks, enhancing visitor recreation and safety.

**BACKGROUND INFORMATION:**

OC Community Resources/OC Parks (OCCR/OC Parks) manages several hundred miles of paved walkways, trails and bikeways across regional, wilderness and coastal facilities throughout the County of Orange (County). This network includes the regional trails system, which spans the County from the mountains to the sea and connects County regional parks with local communities, serving thousands of residents and visitors daily for both recreational and commuting purposes. To ensure the safety, accessibility and longevity of these heavily used pathways, OCCR/OC Parks utilizes the services of contractors to perform necessary asphalt and concrete maintenance services at various public trails, walkways, and parking lots throughout the County park and regional trail systems. The Services are limited in scope to smaller-scale maintenance that do not meet the threshold for a public works project. These services include spot removal and replacement of deteriorated pavement, pothole filling, patching low spots, minor paving, grinding and overlay, slurry coating, sealing and striping (Services).

On June 12, 2026, an Invitation for Bids for Services was posted on OpenGov, the County's bidding system. Eight responsive proposals were received by the solicitation deadline of July 10, 2026. The lowest responsive responsible bidders, Hardy & Harper, Inc and Ben's Asphalt LLC, were deemed qualified to perform the needed Services.

The Orange County Preference Policy (OCPD) was applicable and incorporated into this solicitation. One OCPD qualified proposal was submitted.

A Notice of Solicitation Ranking Results was issued on July 17, 2026. No protests were received in response to the solicitation ranking results.

OCCR/OC Parks is recommending Board approval of the aggregate contract for Services for a three-year term with an option to renew for one additional two-year term, effective upon execution of the contract, for a cumulative aggregate amount not to exceed \$1.95 million with the following contractors:

| <b>Contractor</b>   | <b>Contract Number (Contract)</b> |
|---------------------|-----------------------------------|
| Hardy & Harper, Inc | MA-012-26010419                   |
| Ben's Asphalt LLC   | MA-012-26010419                   |

An aggregate contract structure for the Services is recommended as it enables operational flexibility necessary to address maintenance needs promptly across the County's extensive trail and paved-surface network under OCCR/OC Parks' management. Work assignments under the aggregate contract will consider several factors, including price, contractor capacity and scheduling requirements. When capacity and scheduling allow, OCCR/OC Parks will engage and utilize the lowest-priced contractor first.

An analysis was completed to verify the Contract provides County with persons specially trained, experienced, expert and competent to perform the special services in accordance with the law.

The appropriate due diligence has been conducted, and OCCR has verified that there are no concerns that must be addressed with respect to the Respondents' ownership/name, litigation status or conflicts with County interests.

Reference checks for the top two Respondents were satisfactory and for similar projects or services.

| <b>Contractor</b>   | <b>Reference</b>               | <b>Reference</b>                   | <b>Reference</b>                  |
|---------------------|--------------------------------|------------------------------------|-----------------------------------|
| Hardy & Harper, Inc | City of Rancho Palos Verdes    | City of Corona                     | Moulton Niguel Water District     |
| Ben's Asphalt LLC   | Rialto Unified School District | Capistrano Unified School District | Riverside Unified School District |

The aggregate Contract do not currently include subcontractors or pass through to other providers. See Attachment D for Contract Summary Forms.

**Compliance with CEQA:** The proposed project is categorically exempt (Class 1) from the provisions of CEQA pursuant to CEQA Guidelines Section 15301, because it provides for the maintenance, repair and minor alteration of existing public facilities involving negligible or no expansion of existing use.

**FINANCIAL IMPACT:**

Appropriations for the aggregate contract are included in the OC Parks Fund 405 FY 2026–27 Budget and will be included in the budgeting process for future years.

The proposed aggregate contract includes a provision stating the Contract is subject to, and contingent upon, applicable budgetary appropriations approved by the Board for each fiscal year during the term of this Contract. If such appropriations are not approved, this Contract may be terminated with 30 days' notice without penalty to the County.

**STAFFING IMPACT:**

N/A

**REVIEWING AGENCIES/DEPARTMENTS:**

N/A

**ATTACHMENTS:**

Attachment A - Contract MA-012-26010419 with Hardy & Harper, Inc

Attachment B - Contract MA-012-26010419 with Ben's Asphalt LLC

Attachment C - Bid Summary

Attachment D - Contract Summary Forms