



# AGENDA STAFF REPORT

Control: 26001378

**MEETING DATE:** 06/23/2026  
**LEGAL ENTITY TAKING ACTION:** Board of Supervisors  
**BOARD OF SUPERVISORS DISTRICT(S):** District 5  
**SUBMITTING AGENCY/DEPARTMENT:** John Wayne Airport  
**DEPARTMENT CONTACT PERSON(S):** Charlene Reynolds, 949-252-5183  
 Steven Carrillo, 949-252-6088

**SUBJECT:** Approve Aggregate Contract for Airport Materials Testing and Inspection Services

<b>CEO CONCUR</b>	<b>COUNTY COUNSEL REVIEW</b>	<b>CLERK OF THE BOARD</b>
Concur	Approve agreement to form	DISCUSSION
		3 Votes Board Majority

<b>Budgeted:</b> N/A	<b>Current Year Cost:</b> N/A	<b>Annual Cost:</b>
		FY 2026-27 \$1,850,000
		FY 2027-28 \$2,000,000
		FY 2028-29 \$2,000,000
		FY 2029-30 \$150,000

<b>Staffing Impact:</b> No	<b>Funding Source:</b> See Financial Impact	<b>Sole Source:</b> No
<b>Current Fiscal Year Revenue:</b> N/A	<b>Section:</b>	<b>County Audit in Last 3 years:</b> No
<b>Levine Act Review Completed?</b> Yes		
<b>Prior Board Action:</b> N/A		

**RECOMMENDED ACTION(S):**

1. Select and approve Respondents from the Solicitation Ranking Results list of respondents in Attachment B, resulting from Request for Qualifications No. 280-3021601 for Airport Materials Testing and Inspection Services.
2. Approve Model Aggregate Contract for Airport Materials Testing and Inspection Services, and delegate authority to the County Procurement Officer, or their Deputized designee, to negotiate and execute the approved Contract without substantive changes with the selected Respondents, for an aggregate total amount not to exceed \$6 million, for a term beginning July 23, 2026, through July 22, 2029. Should negotiations with any of the selected Respondents fail, authorize the County Procurement Officer, or their Deputized designee, to terminate negotiations with the selected Respondents and proceed to negotiate with the next highest ranked Respondent.

**SUMMARY:**

Approval of the Model Aggregate Contract for Airport Materials Testing and Inspection Services and authorization of the County Procurement Officer, or their Deputized designee, to negotiate and execute the approved Contract with the selected Respondents, will allow John Wayne Airport to access professional materials testing and inspection services needed to support the completion of various non-capital and capital improvement projects, including emergency and unanticipated projects.

**BACKGROUND INFORMATION:**

Airport Materials Testing and Inspection Services (Services) provide professional materials testing and inspection support to assist John Wayne Airport (JWA) staff with emergency, non-capital and capital improvement projects of varying scope and complexity. These projects include airport facility and infrastructure enhancements, renovations, rehabilitation and maintenance activities.

The Services may also include the management, coordination, evaluation, monitoring, inspection, testing, and quality assurance of work performed at JWA to ensure compliance with construction documents and all applicable airport safety, security, regulatory, and operational requirements.

Construction activities, including investigatory or exploratory work such as borings and material sampling, are generally performed at night between 11:00 pm and 6:00 am, during the period when JWA's main commercial air operations are closed. As a result, these Services are required during that overnight closure window.

Approval of the Contract for Services supports the execution and delivery of JWA projects, ensuring the seamless continuation of JWA's essential operations while preserving safety, efficiency, and quality. There are 27 capital improvement projects anticipated over the duration of this contract totaling a budgeted construction value of approximately \$379.3 million utilizing these Services. See Attachment D for the Anticipated Capital Improvement Project List. The not to exceed aggregate total amount for Services of \$6 million represents 1.58 percent of the budgeted construction value, which is in line with industry standards and consistent with the current delivery of capital improvement projects at JWA.

On April 3, 2026, JWA issued a Request for Qualifications (RFQ) to establish a Qualified Vendor List (QVL) for the Services. A total of 12 submittals were received by the solicitation deadline of April 24, 2026, with ultimately seven respondents meeting the minimum pass point to be included in the QVL.

Responsive proposals were evaluated utilizing the scoring criteria provided in Attachment C. On May 6, 2026, a five-member panel with expertise in the Services evaluated the qualifications.

Based on the evaluation rankings set forth in Attachment C, JWA recommends Board of Supervisors (Board) approval to negotiate and execute the approved Contract with the top two highest-ranked Respondents, effective July 23, 2026, through July 22, 2029, for an aggregate total amount not to exceed \$6 million, with the following firms:

<b>Respondents</b>	<b>Contract</b>	<b>Corporate Office Locations</b>
Kleinfelder, Inc.	MA-280-26011036	770 First Avenue, Ste 400, San Diego, CA 92101
Certerra RMA Group	MA-280-26011036	12130 Santa Margarita Court, Rancho Cucamonga, CA 91730

The Respondents' respective license numbers were verified as current and active through the Department of Consumer Affairs database on May 11, 2026. Copies of the verifications are on file.

The appropriate due diligence has been conducted and JWA has verified there are no concerns that must be addressed with respect to all Respondents' ownership/name, litigation status or conflicts with County interest.

Reference checks were satisfactory and completed with the following entities regarding similar Services:

Respondents	Reference	Reference	Reference
Kleinfelder, Inc.	San Diego International Airport	Los Angeles World Airports	Los Angeles County Metropolitan Transportation Authority
Certerra RMA Group	RDM International Inc.	Burns and McDonnell Engineering Company	Turner Flatiron

This Contract includes proposed subcontractors for both Respondents. In the event that the addition or substitution of any subcontractor impacts the scope of work and/or the contract amount, JWA will bring the matter back to the Board for approval.

Through evaluation of JWA's business needs, including the volume of anticipated/planned projects reflected in JWA's Capital Improvement Program as well as JWA's Pavement Management Program, additional reserve capacity is necessary for JWA to continue to respond to emergencies and unplanned projects/assignments.

An analysis was completed to verify the Contract provides the County with persons specially trained, experienced, expert and competent to perform the special services in accordance with the law.

JWA is procuring these Services in accordance with the 2026 Contract Policy Manual (CPM), Section 3.4-101. The Orange County Preference Policy is not applicable to this contract.

**Compliance with CEQA:** This action is not a project within the meaning of CEQA Guidelines Section 15378 and is therefore not subject to CEQA, since it does not have the potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment. The approval of this agenda item does not commit the County to a definite course of action in regard to a project since it involves approval of a model aggregate contract for Airport Materials Testing and Inspection Services to support JWA’s capital improvement, rehabilitation and maintenance projects. This proposed activity is therefore not subject to CEQA. Any individual, specific work authorized pursuant to this Contract will be reviewed for compliance with CEQA.

**FINANCIAL IMPACT:**

Appropriations for the contract will be included in JWA Operating Fund 280 and JWA Construction Fund 281 FY 2026-27 Budget and will be included in the budgeting process for future years. Estimated utilization is 10 percent in Fund 280 and 90 percent in Fund 281.

The proposed Contract includes provisions stating the Contract is subject to, and contingent upon, applicable budgetary appropriations being approved by the Board for each fiscal year during the term of the

Contract. If such appropriations are not approved, or are reduced, the Contract may be immediately modified or terminated without penalty to the County. The proposed contract includes a provision stating the contract may be terminated upon 10 days' written notice for cause and upon not less than seven calendar days' written notice for convenience without penalty to the County.

**STAFFING IMPACT:**

N/A

**REVIEWING AGENCIES/DEPARTMENTS:**

N/A

**ATTACHMENTS:**

Attachment A – Model Aggregate Contract MA 280-26011036

Attachment B – Notice of Solicitation Ranking Results

Attachment C – Summary of Evaluators' Scoring and Scoring Criteria

Attachment D – Anticipated Capital Improvement Project List