



Orange County
Housing
Authority

APPLICATION FOR HOUSING AND COMMUNITY DEVELOPMENT COMMISSION

Deadline to submit – April 6, 2026

NAME: Carla Wilkerson _____

RESIDENTIAL ADDRESS: _____
STREET ADDRESS CITY STATE ZIP CODE

HOW LONG AT THIS ADDRESS? 10 DAYTIME TELEPHONE: _____

ARE YOU A CITIZEN OF THE UNITED STATES: X YES ☐ NO

NAME OF COUNTRY OF CITIZENSHIP: U.S.A.

ARE YOU A REGISTERED VOTER? X YES ☐ NO

IF YES, NAME COUNTY YOU ARE REGISTERED IN: Orange County, California

Within the last five years, have you been affiliated with any business or nonprofit agency(ies)?

☐ YES ☒ NO

Do you own real estate or personal property or have financial holdings, which might present a potential conflict of interest, including, but not limited to housing assistance payments contracts with the Orange County Housing Authority?

☐ YES ☒ NO

If yes to either question, please explain.

List all current professional or community organizations and societies of which you are a member:

NAME OF ORGANIZATION	DATES OF MEMBERSHIP
<u>O.C. Veterans Treatment Court Team</u>	2016 - Current (Inactive due to school)

NAME OF ORGANIZATION	DATES OF MEMBERSHIP
<u>Women Marines Association</u>	2019 - Lifetime Member

Have you been convicted of a felony or misdemeanor crime since your 18th birthday, excluding arrests of detentions that did not result in a conviction; convictions that have been judicially dismissed, expunged or ordered sealed; and certain marijuana related convictions that are older than two years, as listed in California Labor Code § 432.8 (including violations of California Health and Safety Code Sections 11357(B) AND (C), 11360(C) 11364, 11365 AND 11550 – as they relate to marijuana)? ☐ YES ☒ NO

If yes, please explain.

Regular meetings are generally held in-person on the 4th Thursday of each month from 10:00 a.m. to 12:00 p.m. in Santa Ana.

Can you attend regularly?

X YES ☐ NO

Carla Wilkerson

SIGNATURE

03/31/2026

DATE

SUPPLEMENTAL QUESTIONNAIRE HOUSING AND COMMUNITY DEVELOPMENT COMMISSION

1. Please explain your interest in serving on the H&CD Commission.

Being on the H&CD Commission since 2017 gives me an abundance of experience. As a Tenant Commissioner currently, I am at the monthly meetings regularly and on-time. Additionally, many of the housing programs discussed in the meetings, I have real life experiences in and am uniquely qualified to help advise the Board of Supervisors on. I remain committed to helping resolve housing issues in Orange County.

2. In addition to activities related to the Orange County Housing Authority, Commission members also vote on recommendations for affordable housing developments and a variety of community development projects. Do you have any related experience, training or knowledge that makes you a good candidate to provide objective input and recommendations on a variety of housing related issues?

I have been exposed to many different cultures as a U. S. Marine Corps veteran. I also have a variety of volunteer experiences with the unhoused communities of Orange County prior to joining the commission. In addition to volunteer positions, I have experience as a Non-Profit Development Director and Grant Writer as per my resume'. I also believe as a tenant; I bring a unique perspective to the commission.

3. H&CD Commission members include five representatives appointed by the Board of Supervisors, two from the Cities Selection Committee, two At-Large members and two tenants who are receiving housing assistance. If selected, what perspective can you bring to this group?

I am currently one of the two tenants who are receiving housing assistance.

4. The H&CD Commission requires a commitment generally on the fourth Thursday of each month. Do you foresee any challenges attending these meetings on a regular basis? Are there any conflicts of interest that may arise with your appointment to the H&CD Commission?

No, not at all. My schedule is very flexible.

5. Do you have any business associations, affiliations, contracts, or any other involvement in an activity(ies) that could be a conflict of interest?

No.

6. Is there any other information you would like to share?

Yes, I am sending my resume' with this application yet no major changes recently.

CARLA L. BRAME WILKERSON**GRANT WRITER/NON-PROFIT DEVELOPMENT DIRECTOR**

Demonstrated track record of successfully providing solutions matching customer needs to relevant policies, procedures, and strategies. Key competencies include:

Public and Facility Safety/Security
Project Management and Budgets
Client and Customer Service
Employee Involvement Team

Research and Organize Data
Manage Personnel Resources
Technical, Administrative and Clerical Assistance
Program Development/Planning

PROFESSIONAL EXPERIENCE**C.WILKERSON – Dana Point, CA 2015 - Present**

Professional Funding, Business and Program Development

Executive Director/Consultant/Funding, Business & Program Development**SUCCESS STRATEGIES INSTITUTE dba TFYOUR COACH – Irvine, CA 2013 – 2015**

Real Estate and Professional Business Coaching Corporation

Event Sales Team, Systems, Development, and Training

- Event Sales Team Support, Marketing and Training Development, and Team Payroll Manager

H&R BLOCK PROFESSIONAL TAX PREPARATION SERVICES - Irvine, CA 2012 – 2015

Internationally Renowned Professional Tax Preparation Corporation

Client Services Tax Professional

- Client Services, Office Manager Assistant, and Tax Preparation Assistance Professional

HILL, WILKERSON & ASSOCIATES - Tustin, CA 2010 – 2013

Multi-million dollar government grant proposals submitted in a timely manner to assist in multiple non-profit programs' future funding.

Program Development Director

- Maintain client relationships; develop methods and best practice to improve non-profit's bottom line.
- Partner with non-profit's to engineer and design programs better serve and maintain program effectiveness.
- Communicate the importance of helping the underserved and give organizations the best chances of funding assistance.
- Instrumental in the comprehensive and professional completion of all proposals especially government grants.

UNITED STATES POSTAL SERVICE – Santa Ana, CA 1998 - 2011

Federal courier service with millions of employees nationwide.

Clerk/Carrier (1998 – 2011)

- Obtain signed receipts for accountable mail and collect associated charges/money to be turned in.
- Sort mail for delivery, arranging it in delivery sequence then delivering mail to homes and businesses.
- Record address changes, redirect mail for those addresses, as well as holding mail for away customers.
- Consult, summarize and write reports/records for various work related policies.

Facility Safety Captain (2006 – 2009)

- Manage, inspect, organize and purge employee and facility safety files.
- Investigate and abate safety/security hazards and conduct weekly employee safety training seminars.
- Record on weekly facility reports all accidents and incidents.
- Conduct mandatory weekly and monthly facility, fire equipment and emergency evacuation inspections.
- Post all updates of safety procedures and produce multi-media safety materials as needed such as posters or brochures for disbursement to management, employees and the public sector.

Associate Supervisor (1996 - 1998)

- Managed, scheduled, and supervised diverse workforce of approximately 100 employees.
- Coordinated preparation through sub-processes to optimize labor output and minimize man-hours.

EDUCATION

Licensed Cosmetologist (MD.), H/S Diploma (Md.), Certified Aviation and Computer Programming, United States Marine Corps, Certified Postal Supervision (CA.), Certified Grant-Writer and Non-Profit Development (CA.), Bachelor of Arts, Brandman University (CA.)

The Chicago School of Professional Psychology, (Graduate School) (Full Time) (CA.)

COMPUTER PROFICIENCY

Microsoft Office, Windows, Word, Excel, Outlook, PowerPoint, Prezi, Adobe, Salesforce, GoogleDocs, Animaker