



# AGENDA STAFF REPORT

Control: 26001264

**MEETING DATE:** 06/23/2026

**LEGAL ENTITY TAKING ACTION:** Board of Supervisors

**BOARD OF SUPERVISORS DISTRICT(S):** District 5

**SUBMITTING AGENCY/DEPARTMENT:** Sheriff-Coroner

**DEPARTMENT CONTACT PERSON(S):** Jack Ackerman, 949-425-1818  
Justin Chevalier, 949-361-8206

**SUBJECT:** City of San Clemente Law Enforcement Services Contract

<b>CEO CONCUR</b>	<b>COUNTY COUNSEL REVIEW</b>	<b>CLERK OF THE BOARD</b>
Concur	Approve agreement to form	DISCUSSION
		3 Votes Board Majority

<b>Budgeted:</b> N/A	<b>Current Year Cost:</b> N/A	<b>Annual Cost:</b> FY 2026-27 \$22,699,486
<b>Staffing Impact:</b> No	<b>Funding Source:</b> Other: City of San Clemente: 100%	<b>Sole Source:</b> No
<b>Current Fiscal Year Revenue:</b> N/A		<b>County Audit in Last 3 years:</b> No

**Levine Act Review Completed?** N/A

**Prior Board Action:** 6/24/2025 #34, 6/25/2024 #27, 6/27/2023 #42, 6/28/2022 #27

**RECOMMENDED ACTION(S):**

1. Approve the contract for law enforcement services with the City of San Clemente for the term of July 1, 2026, through June 30, 2027, in an amount not to exceed \$22,699,486.
2. If no law enforcement services contract between the County of Orange and the City of San Clemente has been entered into by June 30, 2027, delegate to the Sheriff-Coroner or designee authority to execute a written amendment to this law enforcement services contract that extends the term for a specified term between July 1, 2027, and August 31, 2027, and provides that the County will continue during the period of extension to provide all or a specified part of the law enforcement services previously provided to the City of San Clemente, and that the City of San Clemente will pay the full costs of such services.
3. Delegate to the Sheriff-Coroner or designee authority to execute written amendments to this law enforcement services contract that increase or decrease the total FY 2026-27 cost of service by one percent or less of \$22,699,486, including adding, changing or reducing staff or equipment, and that do not materially change other provisions of the contract.

4. Delegate to the Sheriff-Coroner or designee authority to execute an amendment to this contract to substitute the City of San Clemente's amended or new Traffic Violator Apprehension Program resolution, as long as the amendment does not materially change any other provision of this contract.
5. Delegate to the Sheriff-Coroner or designee authority to execute an amendment to this contract to reduce the level of service, terminate the service or adjust the costs for the Traffic Violator Apprehension Program service to the City of San Clemente as long as the amendment does not materially change any other provision of this contract.
6. Delegate to the Sheriff-Coroner or designee authority to charge the City of San Clemente for any potential salary or benefit changes for County employees.

**SUMMARY:**

Approval of the contract with the City of San Clemente will allow the Sheriff-Coroner Department to continue to provide law enforcement services to maintain the safety and welfare of residents of San Clemente.

**BACKGROUND INFORMATION:**

The City of San Clemente has been contracting with the County of Orange (County) for the Sheriff-Coroner Department (Sheriff) to provide law enforcement services since 1993. The table below notes when the Board of Supervisors (Board) approved the most recent contracts and each contract's annual adjustment amount.

<u>Fiscal Year</u>	<u>Amendment Number or Contract</u>	<u>Date Approved By Board or Adjusted</u>	<u>Amount</u>	<u>Comments</u>
FY 2022-23	Contract	June 28, 2022	\$18,687,481	Established service levels for FY 2022-23
FY 2023-24	Contract	June 27, 2023	\$19,809,265	Established service levels for FY 2023-24
FY 2023-24	n/a	February 13, 2024	\$20,480,448	Adjusted as a result of ratified labor union contract negotiations
FY 2024-25	Contract	June 25, 2024	\$21,686,924	Established service levels for FY 2024-25
FY 2025-26	Contract	June 24, 2025	\$22,690,270	Established service levels for FY 2025-26

Proposed law enforcement services for FY 2026-27 include the positions and service levels as noted on the table below.

<u>Position Title</u>	<u>Service Level</u>
Captain	1.00
Sergeant - Administrative	1.00
Sergeant - Patrol	5.00
Investigator	3.00

Deputy Sheriff II – Patrol, Directed Enforcement Team & School Resource Officer	39.00
Deputy Sheriff II – Motorcycle	2.00
Community Service Officer	4.00
Staff Specialist	1.00
Crime Prevention Specialist	1.00
Office Specialist	1.00

The total cost to the City of San Clemente for the FY 2026-27 contract is \$22,699,486, which includes regional/shared staff. The City added one sergeant position and one UTV (Polaris General XP4 100). Contract costs include salaries, wages, employee benefits, services and supplies, transportation expenses, as well as division, department and County (County-Wide Cost Allocation Plan) overhead. FY 2026-27 cost is .13 percent higher (\$28,572) than the current fiscal year final adjusted contract of \$22,690,270. The increase is due mainly to adding a sergeant position and the purchase of the all-terrain vehicle.

Some of the Sheriff’s law enforcement contracts historically included a separate Operations Agreement, which contained provisions that were applicable to all of the Sheriff’s contract cities, such as response times. In order to standardize the Sheriff’s law enforcement contracts, the Operations Agreements were eliminated and those terms were absorbed into Attachments A and B of all of the Sheriff’s law enforcement contracts. Any city-specific terms are in Attachment H. The Sheriff also updated the indemnity provision to better align with the County’s standard indemnity clause.

This contract is submitted for approval less than 30 days prior to the start of the proposed contract due to an extended negotiation period over the terms and conditions in the contract, and the need to have the San Clemente City Council approval before presenting the contract to the Board for approval. The San Clemente City Council agendized this contract for approval at its June 16, 2026, meeting.

**FINANCIAL IMPACT:**

The City of San Clemente is responsible for 100 percent of the costs related to this contract. Appropriations and Revenue for this contract are included in Budget Control 060, Sheriff-Coroner FY 2026-27 Recommended Budget. Adjustments to reconcile positions with related appropriations and revenue to the adopted FY 2026-27 contract will be requested in the FY 2026-27 Mid-Year Budget Report.

**STAFFING IMPACT:**

N/A

**REVIEWING AGENCIES/DEPARTMENTS:**

N/A

**ATTACHMENTS:**

Attachment A - City of San Clemente Contract