AGENDA STAFF REPORT

Control: 26001872

MEETING DATE:	11/17/2026
LEGAL ENTITY TAKING ACTION:	Board of Supervisors
BOARD OF SUPERVISORS DISTRICT(S):	District 5
SUBMITTING AGENCY/DEPARTMENT:	John Wayne Airport
DEPARTMENT CONTACT PERSON(S):	Charlene Reynolds, 949-252-5183 Steven Carrillo, 949-252-6088

SUBJECT: Approve Job Order Contracts for General Contracting and Electrical Services

CEO CONCUR	**COUNTY COUNSEL REVIEW**	**CLERK OF THE BOARD**
Concur	Approve agreement to form	DISCUSSION 3 Votes Board Majority

Budgeted: Yes	**Current Year Cost:** $4,000,000	**Annual Cost:** FY 2027-28 $5,000,000
Staffing Impact: No		**Sole Source:** No
Current Fiscal Year Revenue: N/A	**Funding Source:** See Financial Impact Section	**County Audit in Last 3 years:** No
Levine Act Review Completed? Yes		
Prior Board Action: 12/16/2025 #18		

RECOMMENDED ACTION(S):

1. Adopt the October 2026 Job Order Contract - Construction Task Catalog and Technical Specifications, prepared by The Gordian Group, Inc., which are on file with the Clerk of the Board.

2. Authorize the County Procurement Officer or Deputized designee to execute Aggregate Job Order Contracts for General Contracting Services at John Wayne Airport, effective December 17, 2026, provided all necessary signatures are obtained by that date, or upon execution of all necessary signatures, if later, for a one-year term, in an aggregate total contract amount not to exceed $8,000,000, with the following contractors:

    a. Amtek Construction
    b. First Trade LLC dba YMC
    c. Mel Smith Electric, Inc.
    d. Prime ENC, Inc.

3. Authorize the County Procurement Officer or Deputized designee to execute Aggregate Job Order Contracts for Electrical Services at John Wayne Airport, effective December 17, 2026, provided all

necessary signatures are obtained by that date, or upon execution of all necessary signatures, if later, for a one-year term, in an aggregate total contract amount not to exceed $1,000,000, with the following contractors:

a. ABM Electrical & Lighting Solutions, Inc.
b. Amtek Construction
c. Exbon Development Inc.

SUMMARY:
The award of Aggregate Job Order Contracts for General Contracting Services and Electrical Services at John Wayne Airport will expedite the completion of repair, remodeling, rehabilitation, and maintenance projects as needed; improve public safety and customer service; and mitigate potential adverse operational and financial impacts.

BACKGROUND INFORMATION:
On June 29, 2010, the Board of Supervisors (Board) approved the establishment of a Job Order Contracting (JOC) Program to expedite the completion of repair, remodeling, rehabilitation, and maintenance projects involving existing County of Orange (County) facilities and structures. The JOC Program includes a competitive public works bidding process. Contractors bid on a price adjustment factor that is multiplied by predetermined unit prices for materials, equipment, and labor listed in the latest published edition of the Job Order Contract Unit Price Book - Construction Task Catalog and Technical Specifications.

The purpose of the JOC program is to expedite services as defined by the California Contractors State Licensing Board for maintenance and repair work involving health, safety, and mandated projects. These efforts include major and minor repairs, including replacements, as needed by John Wayne Airport (JWA). The JOC program is not used for new construction, including design or development of contract drawings, pursuant to Public Contract Code Section 20128.5.

The current JOC contracts for General Contracting Services and Electrical Services at JWA were approved by the Board on December 16, 2025, and will expire on December 15, 2026. To maintain continuity of services, new JOC contracts are necessary.

Pre-qualification and bid documents were advertised in several industry publications and on the County's online bidding system. Contractors were required to submit and pass a pre-qualification process to be eligible to bid. Pre-qualification took place in September 2026 and included a review of current licensing, past projects, references, and certifications. Successful pre-qualified Contractors were placed on the pre-qualified list (Attachment C) and deemed eligible to bid.

On September 18, 2026, JWA issued an Invitation for Bid (IFB) using the County's online bidding system to solicit bids from the pre-qualified list of Contractors to provide General Contracting Services and Electrical Services. A total of nine bids were received and deemed responsive for General Contracting Services. The lowest responsive, responsible bidders that were qualified to provide General Contracting Services include: Amtek Construction, First Trade LLC dba YMC, Mel Smith Electric, Inc., and Prime ENC, Inc. A total of four bids were received and deemed responsive for Electrical Services. The lowest responsive responsible bidders that were deemed qualified to perform Electrical Services include: ABM Electrical & Lighting Solutions, Inc., Amtek Construction, and Exbon Development Inc. The Bid Summaries are included as Attachment D. No protests were received.

JWA is procuring these services in accordance with the 2026 Contract Policy Manual (CPM), Section 3.5-114. The Orange County Preference Policy is not applicable to the award of Job Order Contracts.

JWA is recommending Board approval of the Aggregate Job Order Contracts for General Contracting Services and Electrical Services to the above-mentioned firms, effective December 17, 2026, provided all necessary signatures are obtained by that date, or upon execution of all necessary signatures, if later, for a term of one year. The combined aggregate contract amount for General Contracting Services will not exceed $8 million over the one-year term. The combined aggregate contract amount for Electrical Services will not exceed $1 million over the one-year term.

General Contracting Services

Contractors	Contract Number (Contracts)
Amtek Construction	MA-280-27010284
First Trade LLC dba YMC	MA-280-27010284
Mel Smith Electric, Inc.	MA-280-27010284
Prime ENC, Inc.	MA-280-27010284

Electrical Services

Contractors	Contract Number (Contracts)
ABM Electrical & Lighting Solutions, Inc.	MA-280-27010286
Amtek Construction	MA-280-27010286
Exbon Development Inc.	MA-280-27010286

JWA determined that it is in its best interest to award these contracts to multiple Contractors to ensure the greatest flexibility and availability of qualified resources, thus mitigating the potential for delays in executing and completing JOC-eligible projects. The capacity of these contracts reflects planned and unplanned projects as well as emergency work. Planned projects are developed from JWA's facility condition assessments and through coordination with JOC-eligible projects programmed in JWA's Capital Improvement Program (CIP). The remaining capacity of these contracts is reserved for unplanned projects and/or emergency repairs. Planned projects utilizing these contracts that are estimated to be $1 million or greater in value are as follows:

- PC Air Unit Replacement (estimated $1.5 million)
- Terminal C Pavilion Improvements (estimated $4.3 million)
- Terminal Landside Space Reconfiguration (estimated $1.8 million)

JWA has conducted due diligence on the Contractors. Reference checks were satisfactory and completed with the following entities regarding similar services:

General Contracting Services

Contractor	Reference	Reference	Reference
Prime ENC, Inc.	California State Polytechnic University, Pomona	LA County Fire Department	CHA Hollywood Presbyterian Medical Center

First Trade LLC dba YMC	Fontana Unified School District	City of Riverside General Services Department	Fonder-Salari
Amtek Construction	Riverside County Sheriff's Department	Irvine Valley College	University California Irvine
Mel Smith Electric, Inc.	Tilden-Coil Constructors, Inc.	Cal Poly Pomona	City of Monrovia

Electrical Services

Contractor	Reference	Reference	Reference
ABM Electrical & Lighting Solutions, Inc.	City of Irvine	City of Moorpark	City of Cypress
Amtek Construction	City of Lynwood	City of Laguna Niguel	City of Manhattan Beach
Exbon Development Inc.	Caltrans	City of Irvine	County of San Diego

The Contractors' respective license numbers were verified as current and active through the California Contractors State License Board database on October 8, 2026. Copies of the verifications are on file. All Contractors recommended for contract award were prequalified to provide their respective services required.

These JOCs, due to the nature of the services, could require the addition of subcontractors. To add a subcontractor to the contract, the Contractor must seek express consent from JWA. Should the addition of a subcontractor affect the scope of work and/or contract amount, JWA will bring the item back to the Board for approval. See Attachment E for the Contract Summary Forms.

An analysis was completed to verify that the aggregate job order contracts provide the County with persons who are specially trained, experienced, expert, and competent to perform special services in accordance with the law.

Compliance with CEQA: This action is not a project within the meaning of the California Environmental Quality Act (CEQA) Guidelines Section 15378 and is therefore not subject to CEQA since it does not have the potential for resulting in either a direct or physical change in the environment, or a reasonably foreseeable indirect physical change in the environment. The approval of this agenda item does not commit the County to a definite course of action in regard to a project since it involves approval of Job Order Contracts for General Contracting Services and Electrical Services at John Wayne Airport for repair, remodeling, rehabilitation, and maintenance projects. This proposed activity is therefore not subject to CEQA. Any future action connected to this approval that constitutes a project will be reviewed for compliance with CEQA.

FINANCIAL IMPACT:

Appropriations for these contracts are included in JWA FY 2026-27 Budget and will be included in the budgeting process for future years. The funding source of each project will vary depending on the nature of the project. Routine maintenance projects will be funded from JWA Operating Fund 280, while capital improvement projects will be funded from JWA Construction Fund 281. Estimated utilization is 20 percent in Fund 280 and 80 percent in Fund 281.

The proposed Contracts include provisions stating the Contract is subject to, and contingent upon, applicable budgetary appropriations being approved by the Board for each fiscal year during the term of the Contract. If such appropriations are not approved, or are reduced, the Contract may be immediately modified or terminated without penalty to the County. In addition, the proposed Contracts include a provision stating the Contract may be terminated for convenience of the County upon not less than seven days written notice to the Contractor or immediately for a material breach of the Contract.

STAFFING IMPACT:
N/A

REVIEWING AGENCIES/DEPARTMENTS:
N/A

ATTACHMENTS:
Attachment A – Aggregate Job Order Contract MA-280-27010284 for General Contracting Services with Amtek Construction
Attachment B – Aggregate Job Order Contract MA-280-27010284 for General Contracting Services with First Trade LLC dba YMC
Attachment C – Aggregate Job Order Contract MA-280-27010284 for General Contracting Services with Mel Smith Electric, Inc.
Attachment D – Aggregate Job Order Contract MA-280-27010284 for General Contracting Services with Prime ENC, Inc.
Attachment E – Aggregate Job Order Contract MA-280-27010286 for Electrical Services with ABM Electrical & Lighting Solutions, Inc.
Attachment F – Aggregate Job Order Contract MA-280-27010286 for Electrical Services with Amtek Construction
Attachment G – Aggregate Job Order Contract MA-280-27010286 for Electrical Services with Exbon Development Inc.
Attachment H – Pre-Qualification List for General Construction Services
Attachment I – Pre-Qualification List for Electrical Services
Attachment J – Bid Summaries for General Construction Services
Attachment K – Bid Summaries for Electrical Services
Attachment L – Public Contract Code Section 20128.5