



AGENDA STAFF REPORT

Control: 26001778

MEETING DATE: 10/13/2026
LEGAL ENTITY TAKING ACTION: Board of Supervisors
BOARD OF SUPERVISORS DISTRICT(S): District 5
SUBMITTING AGENCY/DEPARTMENT: John Wayne Airport
DEPARTMENT CONTACT PERSON(S): Charlene Reynolds, 949-252-5183
Amer Moujtahed, 949-252-6038

SUBJECT: Approve Contract for Airside Surface Maintenance Services

CEO CONCUR

Concur

COUNTY COUNSEL REVIEW

Approve agreement to form

CLERK OF THE BOARD

DISCUSSION

3 Votes Board Majority

Budgeted: Yes

Current Year Cost: \$1,000,000

Annual Cost:

FY 2027-28 \$1,600,000

FY 2028-29 \$1,600,000

FY 2029-30 \$600,000

Staffing Impact: No

Sole Source: No

Current Fiscal Year

Funding Source: Fund 280: 100%

County Audit in Last 3

Revenue: N/A

years: No

Levine Act Review

Completed? Yes

Prior Board Action: N/A

RECOMMENDED ACTION(S):

1. Find that the project is categorically exempt from the California Environmental Quality Act (CEQA), Class 1 (Existing Facilities) pursuant to CEQA Guidelines Section 15301.
2. Authorize the County Procurement Officer or Deputized designee to execute a contract with WGJ Enterprises, Inc. dba PCI, for Airside Surface Maintenance Services, effective November 15, 2026, through November 14, 2029, in an amount not to exceed \$4,800,000, with the option to renew for one additional two-year term.

SUMMARY:

Approval of the Contract with WGJ Enterprises, Inc. dba PCI, for Airside Surface Maintenance Services will provide John Wayne Airport with specialized services necessary to maintain airfield surfaces in a safe, operational, and compliant condition consistent with Federal Aviation Administration requirements.

BACKGROUND INFORMATION:

John Wayne Airport (JWA) utilizes private contractors to supplement County resources for Airside Surface Maintenance (Services), which consist of prescribed tasks required to maintain the airfield in accordance with applicable Federal Aviation Administration's (FAA) regulations Advisory Circulars. These Services include runway rubber removal, airfield cleaning, sweeping, pressure washing, runway friction testing, and the application of airfield surface signage and markings.

Airfield Surface Maintenance is a highly specialized program requiring personnel with training and expertise necessary to properly interpret FAA guidelines for maintaining an Airport Operating Certificate. The work requires specialized equipment, including high-pressure water-blasting and vacuum trucks, paint-stripping trucks, friction-testing machines, and large-capacity sweeping equipment. Contractors must be licensed and have a minimum of 10 years of experience performing similar services at medium or large hub airports.

JWA has historically relied on two contractors to provide Airside Surface Maintenance Services. To improve operational efficiency and lower unit costs, JWA now intends to consolidate these services into a single contract.

On July 16, 2026, JWA issued an Invitation for Bid (IFB) in accordance with Section 3.3-109 and 4.2 of the 2026 Contract Policy Manual (CPM) using the County's online bidding system to solicit bids from interested parties to provide Airside Surface Maintenance Services. Two bids were received and deemed responsive. The lowest responsive and responsible bidder, PCI, was deemed qualified to perform the necessary services in accordance with Section 4.2-110 of the 2026 CPM. The Bid Summary is included as Attachment B. No protests were received.

The Orange County Preference Policy (OCPP) was applicable and incorporated into this solicitation. No OCPP-qualified proposals were submitted.

JWA is procuring these Services in accordance with Section 3.3-102 of the 2026 CPM.

JWA now requests Board of Supervisors (Board) approval of the Contract with PCI for Airside Surface Maintenance Services, effective November 15, 2026, through November 14, 2029, in an amount not to exceed \$4,800,000, with the option to renew for one additional two-year term.

JWA has conducted due diligence on the contractor, and reference checks related to similar Services were satisfactory and are on file. JWA has verified there are no concerns that must be addressed with respect to contractor's ownership/name, litigation status or conflicts with County interests.

An analysis was completed to determine whether the Contract provides the County with persons specially trained, experienced, expert, and competent to perform special services in accordance with the law.

This Contract does not include subcontractors or pass through to other providers. See Attachment C for the Contract Summary Form.

COMPLIANCE WITH CEQA: The proposed project is categorically exempt (Class 1) from the provisions of CEQA pursuant to CEQA Guidelines Section 15301, because it involves maintenance and repair of existing public facilities and mechanical equipment, involving negligible or no expansion of the existing use.

FINANCIAL IMPACT:

Appropriations for this contract are included in Airport Operating Fund 280, FY 2026-27 Budget and will be included in the budgeting process for future years.

The proposed Contract includes provisions stating the Contract is subject to, and contingent upon, applicable budgetary appropriations being approved by the Board for each fiscal year during the term of this Contract. If such appropriations are not approved, this Contract may be immediately terminated without penalty to the County.

STAFFING IMPACT:

N/A

REVIEWING AGENCIES/DEPARTMENTS:

N/A

ATTACHMENTS:

Attachment A – Contract MA-280-26011425 for Airside Surface Maintenance with WGJ Enterprises, Inc. dba PCI

Attachment B – Bid Summary

Attachment C – Contract Summary Form