



AGENDA STAFF REPORT

Control: 26001486

MEETING DATE: 08/25/2026
LEGAL ENTITY TAKING ACTION: Board of Supervisors
BOARD OF SUPERVISORS DISTRICT(S): All Districts
SUBMITTING AGENCY/DEPARTMENT: OC Public Works
DEPARTMENT CONTACT PERSON(S): Fiona Man, 714-371-7355
Joe Nguyen, 714-352-1156

SUBJECT: Approve Contracts for Park Planning, Design and Construction Administration

CEO CONCUR

COUNTY COUNSEL REVIEW

CLERK OF THE BOARD

Concur

Approve agreement to form

DISCUSSION

3 Votes Board Majority

Budgeted: Yes

Current Year Cost: \$2,121,350

Annual Cost:

FY 2027-28 \$2,504,562

FY 2028-29 \$2,497,719

FY 2029-30 \$376,369

Staffing Impact: No

Current Fiscal Year

Funding Source: Fund 406: 100%

Sole Source: No

Revenue: N/A

County Audit in Last 3 years: No

Levine Act Review

Completed? Yes

Prior Board Action: 5/19/2026 #11

RECOMMENDED ACTION(S):

1. Authorize the Director of OC Public Works or designee to execute a contract with Michael Baker International, Inc for Park Planning, Design and Construction Administration Services, effective for a three-year term upon execution of all necessary signatures, in an amount not to exceed \$1,500,000.
2. Authorize the Director of OC Public Works or designee to execute a contract with Kimley-Horn and Associates, Inc. for Park Planning, Design and Construction Administration Services, effective for a three-year term upon execution of all necessary signatures, in an amount not to exceed \$1,500,000.
3. Authorize the Director of OC Public Works or designee to execute a contract with Mark Thomas & Company, Inc. for Park Planning, Design and Construction Administration Services, effective for a three-year term upon execution of all necessary signatures, in an amount not to exceed \$1,500,000.
4. Authorize the Director of OC Public Works or designee to execute a contract with IDS Group, Inc. for Park Planning, Design and Construction Administration Services, effective for a three-year term upon execution of all necessary signatures, in an amount not to exceed \$1,500,000.

5. Authorize the Director of OC Public Works or designee to execute a contract with PlaceWorks, Inc. for Park Planning, Design and Construction Administration Services, effective for a three-year term upon execution of all necessary signatures, in an amount not to exceed \$1,500,000.

SUMMARY:

Approval of contracts for Architect-Engineer Task Order Park Planning, Design and Construction Administration Services will provide timely access to specialized services needed in support of completing cost-effective park improvements and related efforts to enhance recreational amenities and community spaces throughout Orange County.

BACKGROUND INFORMATION:

Architect-Engineer (A-E) Task Order Parks Planning, Design and Construction Administration (Services) will be used to assist the County of Orange (County) in completing capital improvement, rehabilitation and maintenance projects, including those listed on OC Parks Capital Improvement Program (CIP) approved by the Board of Supervisors (Board) on May 19, 2026. These projects support the continued use, preservation, accessibility and enjoyment of County parks and recreational facilities. Many of the projects are time sensitive due to facilities reaching their useful life and requiring repair or rehabilitation, government code or regulatory permitting requirements. To continue efficient operation and stewardship of County facilities, it is necessary to retain Services to provide specialized expertise.

On September 11, 2025, OC Public Works issued a Request for Qualifications (RFQ) to establish a Qualified Vendor List for Services. The RFQ was advertised through October 9, 2025, on the County online bidding system. Twenty-six Statements of Qualifications were received; 25 were deemed responsive and one was deemed non-responsive. The Orange County Preference Policy is not applicable to this solicitation.

On November 18, 2025, the evaluation panel, composed of representatives from OC Public Works and OC Community Resources completed the written evaluation and identified the most qualified respondents based on the evaluation criteria identified in the RFQ. A summary of the most qualified respondents is included in the Solicitation Results (Attachment G).

The procurement process for the recommended contracts was initiated and completed in accordance with the requirements of the 2024 Contract Policy Manual (CPM), including evaluation, selection and contract negotiations. Section 3.4-108 of the 2026 CPM, approved by the Board on January 27, 2026, subsequently established revised procedures for task order-based contracts. Because the procurement process was substantially completed prior to adoption of the revised requirements, approval of the negotiated contracts will allow OC Public Works to proceed without reinitiating the solicitation process while remaining consistent with the intent of the 2026 CPM.

OC Public Works, in collaboration with OC Community Resources/OC Parks (OCCR/OC Parks), is recommending Board approval of the contracts for Services, effective for three-year term upon execution of all necessary signatures, in an amount not to exceed \$1.5 million per contract, for a total cumulative amount not to exceed \$7.5 million with the following contractors:

Contractors	Contract Number (Contracts)
Michael Baker International, Inc	MA-080-26010752

Kimley-Horn and Associates, Inc.	MA-080-26010753
Mark Thomas & Company, Inc.	MA-080-26010754
IDS Group, Inc.	MA-080-26010755
PlaceWorks, Inc.	MA-080-26010756

An analysis was completed to determine the Contracts provide the County with persons specially trained, experienced, expert and competent to perform the special services in accordance with the law. Approval of the Contracts does not commit OC Public Works to use all contracts to their full capacity but allows use of various contractors with needed expertise on specific projects as they arise.

The professional license numbers were verified as current and active through the Department of Consumer Affairs database on November 19, 2025. A copy of the verification is on file.

OC Public Works has conducted due diligence on the Contractors. Reference checks were satisfactory and were completed with the following regarding similar Services.

Contractors	Reference 1	Reference 2	Reference 3
Michael Baker International, Inc	Los Angeles County	City of San Diego	City of Encinitas
Kimley-Horn and Associates, Inc.	City of Santa Clarita	City of Irvine	Irvine Company
Mark Thomas & Company, Inc.	City of Newport Beach	City of Brea	City of Laguna Beach
IDS Group, Inc.	City of Irvine	City of Santa Monica	City of Oxnard
PlaceWorks, Inc	Los Angeles County	City of Beaumont	Southern California Association of Governments

These Contracts include subcontractors. See Attachment F for information regarding subcontractors and Contract Summary Forms.

Compliance with CEQA: This action is not a project within the meaning of the CEQA Guidelines Section 15378 and is therefore not subject to CEQA, since it does not have the potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment. The approval of this agenda item does not commit the County to a definite course of action in regard to a project since it is only approval of Contracts to provide Services for capital improvement, rehabilitation and maintenance projects, including those projects listed on OC Parks' CIP. This proposed activity is therefore not subject to CEQA. Any future action connected to this approval that constitutes a project will be reviewed for compliance with CEQA.

FINANCIAL IMPACT:

Appropriations for the Contracts are included in Fund 406, OC Parks Capital, FY 2026-27 Budget and will be included in the budgeting process for future years.

The proposed Contracts are contingent upon funding availability. In the event funding is reduced or terminated, the County may renegotiate the level of services and/or terminate the Contracts without penalty.

STAFFING IMPACT:

N/A

REVIEWING AGENCIES/DEPARTMENTS:

OC Community Resources/OC Parks

ATTACHMENTS:

Attachment A - Contract MA-080-26010752 with Michael Baker International, Inc

Attachment B - Contract MA-080-26010753 with Kimley-Horn and Associates, Inc.

Attachment C - Contract MA-080-26010754 with Mark Thomas & Company, Inc.

Attachment D - Contract MA-080-26010755 with IDS Group, Inc.

Attachment E - Contract MA-080-26010756 with PlaceWorks, Inc.

Attachment F - Contract Summary Form

Attachment G - Solicitation Results