



AGENDA STAFF REPORT

Control: 26001122

MEETING DATE: 05/19/2026

LEGAL ENTITY TAKING ACTION: Board of Supervisors

BOARD OF SUPERVISORS DISTRICT(S): All Districts

SUBMITTING AGENCY/DEPARTMENT: OC Community Resources

DEPARTMENT CONTACT PERSON(S): Dylan Wright, 714-480-2788
Renee Ramirez, 714-480-6483

SUBJECT: Approval of Aging and Disability Resource Connection Program Contract

CEO CONCUR	COUNTY COUNSEL REVIEW	CLERK OF THE BOARD
Concur	Approve agreement to form	DISCUSSION
		3 Votes Board Majority

Budgeted: N/A	Current Year Cost: N/A	Annual Cost: FY 2026-27 \$535,522
Staffing Impact: No		Sole Source: No
Current Fiscal Year Revenue: N/A	Funding Source: State (California Department of Aging): 100%	County Audit in Last 3 years: No

Levine Act Review

Completed? Yes

Prior Board Action: 5/20/2025 #46, 6/25/2024 #46, 6/6/2023 #35, 5/24/2022 #70

RECOMMENDED ACTION(S):

1. Authorize the County Procurement Officer or Deputized designee to execute Contract with Dayle McIntosh Center for the Disabled for Aging and Disability Resource Connection Program Services in an amount not to exceed \$535,522, effective July 1, 2026, through June 30, 2027.
2. Authorize the County Procurement Officer or Deputized designee to execute future amendments to the Contract with Dayle McIntosh Center for the Disabled that either (1) are ministerial, non-material, or otherwise administrative in nature, program-specific and consistent with the original scope of work, as determined by the OC Community Resources Director or designee; or (2) increase the contract amount up to the maximum annual allocation awarded by the California Department of Aging for the contract term, without further Board of Supervisors action; provided all amendments are in accordance with applicable County policies, California Department of Aging guidance or regulations and State contract terms.
3. Authorize the County Procurement Officer or Deputized designee to review and approve subsequent subcontractor requests as necessary, pursuant to section 3.3-130 of the Contract Policy Manual, without further Board of Supervisors action, provided the County Procurement Officer or Deputized designee performs the required due diligence and establishes that the proposed subcontractor is qualified to perform services under the Contract, the addition of a subcontractor does not affect the

overall scope of work and the addition of the subcontractor does not increase the contract's not to exceed amount.

SUMMARY:

Approval of Contract with Dayle McIntosh Center for the Disabled will continue support of the Orange County Aging and Disability Resource Connection Program and provide aging and disability services that promote aging in place and help avoid premature placement in long-term care facilities for older adults and persons with disabilities.

BACKGROUND INFORMATION:

The Orange County Aging and Disability Resource Connection Program (ADRC) is funded by the California Department of Aging (CDA). It provides comprehensive, objective information and options counseling to clients seeking services, resources and programs. As mandated by CDA, the ADRC four core services include enhanced information and assistance, options counseling, short-term service coordination and transition coordination, delivered through a No Wrong Door (NWD) service model. The NWD is designed to serve populations through shared protocols, a shared provider resource database, cross-training and integrated intake functions.

The CDA requires that the local Area Agency on Aging (AAA) and the local Independent Living Center (ILC) act as core partners to maintain ADRC designation. OC Community Resources/Office on Aging (OCCR/OoA) is the state-designated AAA for Orange County and Dayle McIntosh Center for the Disabled (Contractor) is Orange County's ILC. As the ILC, Contractor provides independent living services to people with disabilities and older adults to address current concerns and support personal goals toward maximum independence. OCCR/OoA provides enhanced information and assistance and the Contractor provides all four ADRC core services. ADRC services are available in the County threshold languages.

A Request for Proposal is not required as OCCR/OoA and Contractor are the state-mandated partners for the ADRC to receive CDA funding. The first Contract with Contractor was approved by the Board of Supervisors (Board) on May 24, 2022.

Prior Board Actions

Board Date	Contract or Amendment Number	Term	Maximum Obligation	Action*
5/24/2022	Contract MA-012-22011462	7/1/2022-6/30/2023	\$1,238,858	Board approved new contract.
6/6/2023	Amendment No. 4	7/1/2023-6/30/2024	\$2,038,914	Board approved contract renewal.
6/25/2024	Amendment No. 7	7/1/2024-6/30/2025	\$2,565,409	Board approved contract renewal.
5/20/2025	Amendment No. Nine	7/1/2025-6/30/2026	\$3,100,931	Board approved contract renewal.

*Amendments No. 1, 2, 3, 5, 6, 8 and 10 of the Contract were administrative actions to reflect CDA actual allocations.

OCCR/OoA is requesting Board approval of Contract with Contractor for the ADRC in an amount not to exceed \$535,522 for a period effective July 1, 2026, through June 30, 2027. The Contract amount is based on prior CDA allocations; an amendment will be executed once the actual allocation is received from CDA. Per the California Code of Regulations, contract awards are limited to a one-year period with a maximum

of three additional one-year renewals. The July 1, 2026, through June 30, 2027, term is the first year of a new four-year contract period. Board approval of the Contract with Contractor will allow for the continued provision of ADRC services.

CDA does not impose specific performance measures for this Contract, as it is a demand-driven service. However, the impact of this partnership is significant and the ADRC system assists on average between 30,000 to 35,000 clients per year, demonstrating the critical need for and effectiveness of these services.

OCCR/OoA is also requesting delegated authority to execute future amendments to the Contract with the Contractor that are ministerial, non-material or administrative, program-specific and consistent with the original scope of work as determined by the OCCR Director, or designee, in accordance with applicable County policies, CDA guidance or regulations, state contract terms, and/or increase the Contract amount up to the maximum annual allocation from the CDA for the term of the Contract.

In addition, OCCR/OoA also requests delegated authority for the County Procurement Officer or a Deputized designee to review and approve future subcontractor requests pursuant to section 3.3-130 of the Contract Policy Manual, provided the County Procurement Officer or Deputized designee performs the required due diligence and establishes that the proposed subcontractor is qualified to perform services under the Contract, and the addition of a subcontractor does not affect the overall scope of work or increase the Contract's not to exceed amount.

OCCR/OoA has verified there are no concerns regarding the Contractor's ownership/name, litigation status or conflicts with County interests. The appropriate due diligence has been conducted and the non-profit has been verified to be in good standing. The Orange County Preference Policy is not applicable to this Contract.

The Contract does not currently include the use of subcontractors or pass through to other providers. However, due to the nature of the services and program needs, the addition of subcontractors may become necessary and may require prompt approval. Under the terms of the Contract, any request to add subcontractor(s) must receive prior written approval from the County Procurement Officer or deputized designee. If a request to approve a subcontractor would affect the overall scope of work and/or Contract amount, in excess of the Contract's not to exceed amount, or otherwise fall outside the scope of the authority granted, OCCR/OoA will bring the item back to the Board for approval. In the past, subcontractor(s) have not been used for this Contract. See Attachment A for Contract Summary Form.

FINANCIAL IMPACT:

Appropriations for this Contract will be included in Budget Control 012 FY 2026-27 Budget.

The Contract includes a provision stating that the Contract is subject to, and contingent upon, applicable budgetary appropriations approved by the Board for each fiscal year during the term of the Contract. In the event funding is terminated or reduced, the County may terminate the Contract, reduce the County's maximum obligation or modify the Contract without penalty with 10 days written notice.

STAFFING IMPACT:

N/A

REVIEWING AGENCIES/DEPARTMENTS:

N/A

ATTACHMENTS:

Attachment A - Contract Summary Form

Attachment B - Contract No. MA-012-26011094 with Dayle McIntosh Center for the Disabled