



SUPPLEMENTAL AGENDA ITEM AGENDA STAFF REPORT

Control: 26001716

MEETING DATE: 08/25/2026
LEGAL ENTITY TAKING ACTION: Board of Supervisors
BOARD OF SUPERVISORS DISTRICT(S): Board of Supervisors
SUBMITTING AGENCY/DEPARTMENT: Supervisor Wagner
DEPARTMENT CONTACT PERSON(S): Tara Campbell, 714-834-3330
George Boutros, 714-834-3330

SUBJECT: Establish Thid District Small Business Training and Grant Program.

CEO CONCUR

COUNTY COUNSEL REVIEW

**CLERK OF THE
BOARD**

N/A

No Legal Objection

DISCUSSION

3 Votes Board Majority

RECOMMENDED ACTION(S):

1. Approve the allocation of \$125,000 from Third District discretionary funds to Charitable Ventures to establish the Third District Small Business Training and Grant Program.
2. Find under Government Code section 26227 that this expenditure is necessary to meet the social needs of County residents.
3. Authorize and direct the County Executive Officer, or designee, to negotiate and enter into an agreement with Charitable Ventures as necessary to effectuate the purposes of this allocation, including, but not limited to, the allocation of funds.
4. Authorize and direct the Auditor-Controller, or designee, to make related payments as necessary to effectuate the purposes of this allocation, including, but not limited to Cal-Card, electronic fund transfers or check payments.

BACKGROUND INFORMATION:

This allocation of \$125,000 from Third District discretionary funds will establish the Third District Small Business Training and Grant Program in partnership with the Cal State Fullerton Small Business Development Center (CSUF SBDC) and Charitable Ventures. The Program will provide eligible small businesses with a four-week virtual training program through the CSUF SBDC, followed by a \$1,000 grant for businesses that successfully complete the training.

The CSUF SBDC serves as a resource for entrepreneurs and small business owners, providing consulting services, business plan development, financial planning guidance, and other tools to help businesses strengthen their operations and succeed. CSUF SBDC has also administered similar small business training and grant programs in the cities of Lake Forest, Huntington Beach, and Westminster, providing an established model for this initiative. Through this partnership, the Program will provide participating businesses with practical education and resources.

Of the \$125,000 allocation, \$100,000 will be dedicated to grants for participating businesses. Each eligible business that completes the four-week CSUF SBDC training program and a 1:1 consulting session with an SBDC consultant will receive a \$1,000 grant, allowing the Program to support up to 100 small businesses. The remaining \$25,000 will be provided to Charitable Ventures to administer the Program, including collecting and reviewing applications, verifying eligibility, confirming completion of the required training, and administering the grants.

To qualify, businesses must meet the following requirements:

- Be a brick-and-mortar commercial business physically located within the Third District.
- Have a current business license on file.
- Have at least two employees, which may include the owner, and no more than 25 full-time equivalent employees as of January 1, 2026. Two part-time employees will be considered equivalent to one full-time employee.
- Be in good standing with the County, including being current on County bills and having no liens or judgments.
- Be in compliance with all applicable County permits and licensing requirements; and
- Submit a complete application along with all required supporting documentation.

Cannabis-related businesses, gambling facilities, adult entertainment businesses, massage parlors, and nonprofits will not be eligible for the Program. Residential or real estate projects, including short-term rental operators, will also be excluded.

This Program will provide Third District small businesses with both valuable business education and support. By combining professional training and a customized 1:1 consulting session through the CSUF SBDC with a \$1,000 grant, the initiative will help local business owners strengthen their financial and operational practices while providing resources they can use to address immediate business needs and support continued growth.

ATTACHMENTS:

N/A