

AMENDMENT NUMBER THREE
TO
CONTRACT MA-060-23011670
BETWEEN THE
COUNTY OF ORANGE
AND
ALL CITY MANAGEMENT SERVICES INC.

This AMENDMENT NUMBER THREE to Contract Number MA-060-23011670 (hereinafter "AMENDMENT NUMBER THREE") between the County of Orange, a political subdivision of the State of California, operating through its Sheriff-Coroner Department (hereinafter "COUNTY"), and All City Management Services Inc., (hereinafter referred to as "CONTRACTOR") with a place of business at 10440 Pioneer Boulevard, Suite 5, Santa Fe Springs, CA 90670 is made and entered upon execution of all necessary signatures.

RECITALS:

WHEREAS, COUNTY and CONTRACTOR executed a Contract for School Crossing Guard Services Systems on September 26, 2023, for the term of November 1, 2023, through and including October 31, 2026, in an amount not to exceed \$3,502,896 renewable for two (2) additional, one (1) year terms (hereinafter "ORIGINAL CONTRACT"); and

WHEREAS, COUNTY desires to amend General Terms and Conditions, Paragraph T. Compliance with Laws; Additional Terms and Conditions, Paragraph 7. Conflict of Interest -Contractor's Personnel, Paragraph 8. Conflict of Interest-County Personnel and Paragraph 26. Sub-Contracting, of the ORIGINAL CONTRACT in its entirety and the CONTRACTOR has confirmed in writing that they understand and are in compliance with the changes to those terms as stated herein; and

WHEREAS, COUNTY and CONTRACTOR amended the ORIGINAL CONTRACT on November 4, 2025, and revised Attachment A, Scope of Work to add a Crossing Guard Assignment for the Southeast corner of Bostonian Drive and Foster Road in Rossmoor, amended Attachment B, Compensation and Pricing Provisions, to increase the hourly rate from \$29.58 to \$34.05; as well as increased the not to exceed amount by \$46,046.16 for a revised not to exceed amount of \$3,548,942.16 (hereinafter "AMENDMENT NUMBER ONE"); and

WHEREAS, COUNTY and CONTRACTOR amended the ORIGINAL CONTRACT on June 11, 2026, to revise Attachment A, Scope of Work to add a Crossing Guard Assignment at the intersection of Meandering Trail and Grassy Knoll Lane in Las Flores and at the intersection of Foster Road and Silverwood Drive in Rossmoor with no increase to the not to exceed amount (hereinafter "AMENDMENT NUMBER TWO"); and

WHEREAS, COUNTY desires to renew the ORIGINAL CONTRACT for a one (1) year term of November 1, 2026 through and including October 31, 2027, in a not to exceed amount of \$1,418,182 and the CONTRACTOR has agreed to continue to provide those services at the rates set forth in AMENDMENT NUMBER ONE;

NOW THEREFORE, in consideration of the mutual obligations set forth herein, both COUNTY and CONTRACTOR agree as follows:

1. ARTICLES

- a. Additional Terms and Conditions, Section 2. Term of Contract, of the ORIGINAL CONTRACT is amended to read in its entirety as follows:

2. Term of Contract:

This Contract shall commence upon execution of all necessary signatures, and continue in effect from November 1, 2026, through and including October 31, 2027, unless otherwise terminated by COUNTY.

- b. Additional Terms and Conditions, Section 3 – Renewal, of the ORIGINAL CONTRACT is amended in its entirety as follows:

3. Renewal: This Contract may be renewed by mutual written agreement of both Parties for one (1) additional one (1) year term. The County does not have to give reason if it elects not to renew. Renewal periods may be subject to approval by the County of Orange Board of Supervisors.

- c. Attachment B, Compensation and Pricing Provisions, Section 2. Fees and Charges, to the ORIGINAL CONTRACT is amended in part to append the following:

Contract shall not exceed \$1,418,182 for the term of November 1, 2026, through and including October 31, 2027

2. All other terms and conditions in this Contract shall remain unchanged and with full force and effect.

IN WITNESS WHERE OF, the Parties have executed this AMENDMENT NUMBER THREE to Contract number MA-060-23011670.

*Contractor: All City Management Services Inc.

By: [Signature] Title: President / owner
 Print Name: Brian Farnell Date: 7/13/26

*Contractor: All City Management Services Inc.

By: [Signature] Title: Secretary
 Print Name: Demetra Farnell Date: 7/13/26

**If the contracting party is a corporation, (2) two signatures are required: (1) signature by the Chairman of the Board, the President or any Vice President; and one (1) signature by the Secretary, any Assistant Secretary, the Chief Financial Officer or any Assistant Treasurer.*

The signature of one person alone is sufficient to bind a corporation, as long as he or she holds corporate offices in each of the two categories described above. For County purposes, proof of such dual office holding will be satisfied by having the individual sign the instrument twice, each time indicating his or her office that qualifies under the above-described provision.

In the alternative, a single corporate signature is acceptable when accompanied by a corporate resolution demonstrating the legal authority of the signature to bind the company.

County Of Orange

A political subdivision of the State of California



Sheriff-Coroner Department

By: _____ Title: _____
 Print Name: _____ Date: _____

Approved as to Form
 Office of the County Counsel
 Orange County, California

DocuSigned by:
 By: Christopher Anderson
 Deputy

AMENDMENT NUMBER TWO
TO
CONTRACT MA-060-23011670
BETWEEN THE
COUNTY OF ORANGE
AND
ALL CITY MANAGEMENT SERVICES INC.

This AMENDMENT NUMBER TWO to Contract Number MA-060-23011670 (hereinafter "AMENDMENT NUMBER TWO") between the County of Orange, a political subdivision of the State of California, operating through its Sheriff-Coroner Department (hereinafter "COUNTY"), and All City Management Services Inc., (hereinafter referred to as "CONTRACTOR") with a place of business at 10440 Pioneer Boulevard, Suite 5, Santa Fe Springs, CA 90670 is made and entered upon execution of all necessary signatures.

RECITALS:

WHEREAS, COUNTY and CONTRACTOR executed a Contract for School Crossing Guard Services Systems on September 26, 2023, for the term of November 1, 2023, through and including October 31, 2026, in an amount not to exceed \$3,502,896 renewable for two (2) additional, one (1) year terms (hereinafter "ORIGINAL CONTRACT");

WHEREAS, COUNTY desires to amend General Terms and Conditions, Paragraph T. Compliance with Laws; Additional Terms and Conditions, Paragraph 7. Conflict of Interest -Contractor's Personnel, Paragraph 8. Conflict of Interest-County Personnel and Paragraph 26. Sub-Contracting, of the ORIGINAL CONTRACT in its entirety and the CONTRACTOR has confirmed in writing that they understand and are in compliance with the changes to those terms as stated herein; and

WHEREAS, COUNTY and CONTRACTOR amended the ORIGINAL CONTRACT on November 4, 2025, and revised Attachment A, Scope of Work to add a Crossing Guard Assignment for the Southeast corner of Bostonian Drive and Foster Road in Rossmoor, amended Attachment B, Compensation and Pricing Provisions, to increase the hourly rate from \$29.58 to \$34.05; as well as increased the not to exceed amount by \$46,046.16 for a revised not to exceed amount of \$3,548,942.16 (hereinafter "AMENDMENT NUMBER ONE");

WHEREAS, COUNTY desires to amend the ORIGINAL CONTRACT, Attachment A, Scope of Work to add a Crossing Guard Assignment at the intersection of Meandering Trail and Grassy Knoll Lane in Las Flores and at the intersection of Foster Road and Silverwood Drive in Rossmoor with no increase to the not to exceed amount and the CONTRACTOR has agreed to continue to provide those services at the rates set forth in AMENDMENT NUMBER ONE;

NOW THEREFORE, in consideration of the mutual obligations set forth herein, both COUNTY and CONTRACTOR agree as follows:

1. ARTICLES

- a. Attachment A, Scope of Work, Section II. Crossing Guard Assignments and Locations, of the ORIGINAL CONTRACT is amended in its entirety as follows:

II. Crossing Guard Assignments and Locations:

North Operations districts are highlighted in blue.

South Operations districts are highlighted in green.

District/City	School Name	Intersection/Site#	Maximum Hours Allowed per Shift	Regular Day Morning Schedule*	Regular Day Afternoon Schedule*	Minimum Day Afternoon Schedule (Weekly or Occasion)
GARDEN GROVE/GG	Bryant Elementary	Mossler / Orangewood (Site# 2)	3 hours	7:20-8:20AM	1:55-2:55PM	Wednesday 1:00-2:00PM
GARDEN GROVE/GG	Bryant Elementary	Dale / Orangewood (Site# 3)	3 hours	7:20-8:20AM	1:55-2:55PM	Wednesday 1:00-2:00PM
LOS ALAMITOS/Rossmoor	Rossmoor Elementary	Bostonian / Montecito (Site# 7)	3 hours	7:15-8:15AM	2:00-3:00PM	Wednesday 1:00-2:00PM
LOS ALAMITOS/Rossmoor	Rossmoor Elementary	Montecito / Shakespeare (Site# 8)	3 hours	7:15-8:15AM	2:00-3:00PM	Wednesday 1:00-2:00PM
LOS ALAMITOS/Rossmoor	Rossmoor Elementary	Shakespeare Dr./ Bostonian Dr @ Rossmoor Way (Site# 9)	3 hours	7:15-8:15AM	2:00-3:00PM	Wednesday 1:00-2:00PM
LOS ALAMITOS/Rossmoor	Rossmoor Elementary	Foster Road/Silverwood Dr (Site#)	3 hours	TBD	TBD	
LOS ALAMITOS/Los Alamitos	Weaver Elementary	Foster Rd / Bostonian Dr (Site# 10)	3 hours	7:15-8:15AM	2:10-3:10PM	Wednesday 12:50-1:50PM
LOS ALAMITOS/Los Alamitos	Weaver Elementary	Southeast corner of Foster Rd / Bostonian Dr (Site#22182)	3 hours	7:15-8:15AM	2:10-3:10PM	Wednesday 12:50-1:50PM
LOS ALAMITOS/Los Alamitos	Hopkinson Elementary	Foster / Gertrude (Site# 4)	3 hours	7:15-8:15AM	2:05-3:05PM	Wednesday 1:20-2:20PM
LOS ALAMITOS/Los Alamitos	Hopkinson Elementary	Gertrude Dr. / Kensington Rd (Site# 5)	3 hours	7:15-8:15AM	2:05-3:05PM	Wednesday/ 1:20-2:20PM
LOS ALAMITOS/Los Alamitos	Lee Elementary	Foster / Shakespeare (Site# 6)	3 hours	7:05-8:05AM	1:55-2:55PM	Wednesday 12:55-1:55PM
MAGNOLIA/Anaheim	Salk Elementary	Gilbert / Cerritos (Site# 14)	3 hours	7:15-8:15AM	2:20-3:20PM	Thursday 12:55-1:55PM
MAGNOLIA/Anaheim	Salk Elementary	Gilbert / Chanticleer (Site# 13)	3 hours	7:15-8-15AM	2:20-3:20PM	Thursday 12:55-1:55PM
MAGNOLIA/Anaheim	Disney Elementary	Orange/ Gilbert (Site# 11)	3 hours	7:40-8:40AM	2:30-3:30PM	Thursday 1:20-2:20PM
MAGNOLIA/Anaheim	Disney Elementary	Orange / Rosebay (Site# 12)	3 hours	7:40-8:40AM	2:30-3:30PM	Thursday 1:20-2:20PM

MAGNOLIA/ Stanton	Walter Elementary	Banta / Gilbert (Site# 15)	3 hours	7:40-8:40AM	2:45- 3:45PM	Thursday 1:20-2:20PM
MAGNOLIA/ Stanton	Walter Elementary	Magnolia / Syracuse (Site# 16)	3 hours	7:40-8:40AM	2:45- 3:45PM	Thursday 1:20-2:20PM
ORANGE/Orange	Esplanade Elementary	Rancho Santiago / Spring (Site# 17)	3 hours	7:15-8:00AM	2:15- 3:00PM	Wednesday 12:15- 1:00PM
ORANGE/Orange	Esplanade Elementary	Hewes / Walnut (Site# 18)	3 hours	7:30-8:15AM	2:05- 2:50PM	Wednesday 12:05- 12:50PM
ORANGE/Orange	Esplanade Elementary	Hewes / Spring (Site# 19)	3 hours	7:30-8:15AM	2:05- 2:50PM	Wednesday 12:05- 12:50PM
ORANGE/Orange	Esplanade Elementary	Esplanade / Spring (Site# 20)	3 hours	7:30-8:15AM	2:05- 2:50PM	Wednesday 12:05- 12:50PM
ORANGE/Orange	Panorama Elementary	Crawford Canyon Rd / Barret Ln (Site# 21)	3 hours	7:30-8:15AM	2:05- 2:50PM	Wednesday 12:05- 12:50PM
ORANGE/ Villa Park	Villa Park High School	Taft / Nichols Ave (Site# 22)	3 hours	7:15-8:05AM	2:30- 3:15PM	
PLACENTIA/ Yorba Linda	Glendknoll Elementary	Crestknoll Dr. / Fairlynn Blvd. (Site# 33)	3 hours	7:15-8:00AM	2:05- 2:50PM	
TUSTIN/ Cowan Heights	Arroyo Elementary	Arroyo Ave / Coronel Rd (Site# 23)	3 hours	8:00-8:45AM	2:35- 3:20PM	Wednesday 1:15-2:00PM
TUSTIN/ North Tustin	Hewes Middle School	Barrett / Old Foothill (Site# 24)	3 hours	7:15-8:00AM (Wednesday 8:15- 9:00AM)	2:15- 3:00PM	
TUSTIN/ North Tustin	Hewes Middle School	Hewes / Spaulding (Site# 25)	3 hours	7:15-8:00 (Wednesday 8:15- 9:00AM)	2:15- 3:00PM	
TUSTIN/ North Tustin	Hewes Middle School	Foothill Blvd./Old Foothill Blvd. (Site# 26)	3 hours	7:15-8:00 (Wednesday 8:15- 9:00AM)	2:15- 3:00PM	
TUSTIN/ North Tustin	Guin Foss Elementary	Holt / Venderlip (Site# 24)	3 hours	7:45-8:30AM	2:10- 2:55PM	Wednesday 1:00-1:45PM
TUSTIN/ North Tustin	Loma Vista Elementary	Carlsbad / Prospect (Site# 29)	3 hours	7:45-8:30PM	2:15- 3:00PM	Wednesday 1:00-1:45PM
TUSTIN/ North Tustin	Loma Vista Elementary	Malena / Santa Clara (Site# 28)	3 hours	7:45-8:30AM	2:30- 3:15PM	Wednesday 1:00-1:45PM
TUSTIN/ North Tustin	Red Hill Elementary	Red Hill / Skyline Dr (Site# 30)	3 hours	7:45-8:30AM	2:10- 3:05PM	Wednesday 1:10-1:55PM
TUSTIN/ North Tustin	Tustin Memorial Elementary	Browning / Irvine (Site# 32)	3 hours	7:30-8:15AM	2:15- 3:00PM	Wednesday 12:50- 1:45PM
TUSTIN/ North Tustin	Tustin Memorial Elementary	Browning / Rainbow Dr (Site# 31)	3 hours	7:45-8:30AM	2:15- 3:10PM	Wednesday 12:50- 1:45PM

WESTMINSTER/ Midway City	Hayden Elementary	Newland / Madison (Site# 1)	3 hours	7:15-8:15AM	1:50- 3:00PM	Wednesday 12:50- 1:50PM
CAPISTRANO/ Coto De Caza	Wagon Wheel Elementary	Bridle Path / Oso Pkwy (Site# 34)	3 hours	7:10-7:55AM	1:55- 2:40PM	Wednesday 12:40- 1:25PM
CAPISTRANO/ Coto De Caza	Wagon Wheel Elementary	Bridle Path / Gingham (Site# 35)	3 hours	7:10-7:55AM	1:55- 2:40PM	Wednesday 12:40- 1:25PM
CAPISTRANO/ Coto De Caza	Wagon Wheel Elementary	Coto De Caza / Oso Pkwy (Site# 36.1)	3 hours	7:10-7:55AM	2:00- 2:45PM	Wednesday 12:45- 1:30PM
CAPISTRANO/ Coto De Caza	Wagon Wheel Elementary	Coto De Caza / Oso Pkwy (Site# 36.2)	3 hours	7:10-7:55AM	2:00- 2:45PM	Wednesday 12:45- 1:30PM
CAPISTRANO/ Ladera Ranch	Chaparral Elementary	Second St / Sienna Pkwy (Site# 38)	3 hours	7:30-8:15AM	2:10- 2:55PM	Wednesday 12:55- 1:40PM
CAPISTRANO/ Ladera Ranch	Chaparral Elementary	Second St / Main St (Site# 39)	3 hours	7:30-8:15AM	2:10- 2:55PM	Wednesday 12:55- 1:40PM
CAPISTRANO/ Ladera Ranch	Chaparral Elementary	Flintridge Ave / Sienna Pkwy (Site# 40)	3 hours	7:30-8:15AM	2:10- 2:55PM	Wednesday 12:55- 1:40PM
CAPISTRANO/ Ladera Ranch	Ladera* Ranch Elementary	Sellas Rd North / Sienna Pkwy (Site# 40.1)	3 hours	7:35-8:25 AM (Wednesday 8:30-9:20 AM)	2:15- 3:20PM	Wednesday 2:00-3:20 PM
CAPISTRANO/ Ladera Ranch	Ladera* Ranch Elementary	Sellas Rd North / Sienna Pkwy (Site# 40.2)	3 hours	7:35-8:25 AM (Wednesday 8:30-9:20 AM)	2:15- 3:20PM	Wednesday 2:00-3:20 PM
CAPISTRANO/ Ladera Ranch	Ladera* Ranch Elementary	Dorrance / Sienna Pkwy (Site# 41)	3 hours	7:35-8:25AM (Wednesday 8:40-9:25 AM)	2:15- 3:20PM	Wednesday 2:00-2:30 PM 2:45-3:20 PM
CAPISTRANO/ Ladera Ranch	Ladera* Ranch Elementary	Daisy St / Sienna Pkwy (Site# 42)	3 hours	7:35-8:25AM (Wednesday 8:40-9:25 AM)	2:15- 3:20PM	Wednesday 2:00-2:30 PM 2:45-3:20 PM
CAPISTRANO/ Ladera Ranch	Ladera* Ranch Elementary	Snap Dragon / Sellas Rd North (Site# 43.1)	3 hours	7:30-8:20AM (Wednesday 8:30-9:20 AM)	2:15- 3:20PM	Wednesday 2:00-3:20 PM
CAPISTRANO/ Ladera Ranch	Ladera* Ranch Elementary	Snap Dragon / Sellas Rd North (Site# 43.2)	3 hours	7:30-8:20 AM (Wednesday 8:30-9:20 AM)	2:15- 3:20pm	Wednesday 2:00-3:20pm
CAPISTRANO/ Ladera Ranch	Ladera* Ranch Elementary	Avendale Blvd/ Daisy St. (Site #49)	3 hours	7:30-8:20AM (Wednesday 8:30-9:20 AM)	2:15- 3:20PM	Wednesday 2:00-2:30 PM 2:45-3:20 PM

CAPISTRANO/ Ladera Ranch	Ladera* Ranch Elementary	Dorrance Drive / Fallabella (Site# 50)	3 hours	7:30-8:20AM (Wednesday 8:30-9:20 AM)	2:15- 3:20PM	Wednesday 2:00-2:30 PM 2:45-3:20 PM
CAPISTRANO/ Ladera Ranch	Oso Grande Elementary	O'Neil Dr / Sienna Pkwy (Site# 44.1)	3 hours	7:30-8:15AM	2:10- 2:55PM	Wednesday 12:55- 1:40PM
CAPISTRANO/ Ladera Ranch	Oso Grande Elementary	O'Neil Dr / Sienna Pkwy (Site# 44.2)	3 hours	7:30-8:15AM	2:10- 2:55PM	Wednesday 12:55- 1:40PM
CAPISTRANO/ Ladera Ranch	Oso Grande Elementary	O'Neil Dr / Sienna Pkwy (Site# 44.3)	3 hours	7:30 - 8:15AM	2:10- 2:55PM	Wednesday 12:55- 1:40PM
CAPISTRANO/ Ladera Ranch	Oso Grande Elementary	Sienna Pkwy/ Covenant Hills Dr. (Site 48)	3 hours	7:30-8:15AM	2:10- 2:55PM	Wednesday 12:55- 1:40PM
CAPISTRANO/ Ladera Ranch	Oso Grande Elementary	Sienna Pkwy/ Covenant Hills Dr. (Site 48.1)	3 hours	7:30-8:15AM	2:10- 2:55PM	Wednesday 12:55- 1:40PM
CAPISTRANO/ Las Flores	Las Flores Elementary School	Antonio Pkwy / Sweetwater/Sable (Site# 51.1)	3 hours	TBD	TBD	
CAPISTRANO/ Las Flores	Las Flores Elementary School	Meandering Trail/Grassy Knoll Lane (Site#)	3 hours	TBD	TBD	
CAPISTRANO/ Las Flores	Las Flores Middle School	Oso Pkwy / Morning Trail (Site# 45.3)	3 hours	8:10-8:55AM (Wednesday 9:10- 9:55AM)	3:15- 4:00PM	
CAPISTRANO/ Las Flores	Las Flores Middle School	Oso Pkwy / Morning Trail (Site# 45.4)	3 hours	8:10 - 8:55 AM (Wed. 9:10- 9:55AM)	3:15- 4:00PM	
CAPISTRANO/ Las Flores	Las Flores Middle School	Antonio Pkwy / Sweetwater (Site# 46.2)	3 hours	8:10-8:55AM (Wednesday 9:10- 9:55AM)	3:15- 4:00PM	
CAPISTRANO/ Las Flores	Las Flores Middle School	Antonio Pkwy at Sweetwater/Sable (Site# 47)	3 hours	8:10-8:55AM (Wednesday 9:10- 9:55AM)	3:15- 4:00PM	
CAPISTRANO/ Mission Viejo	Escencia** Elementary	Andaza/Aprender (Site# 42.1)	3 hours 20 mins	TBD	TBD	
CAPISTRANO/ Mission Viejo	Escencia** Elementary	Andaza/Aprender (Site# 42.2)	3 hours 20 mins	TBD	TBD	
CAPISTRANO/ Mission Viejo	Escencia** Elementary	Andaza/Tierna (Site# 42.3)	3 hours 20 mins	TBD	TBD	
CAPISTRANO/ Rancho Santa Margarita	Las Flores Elementary	Oso Pkwy / Morning Trail (Site# 45.1)	3 hours	7:10-7:55AM	1:55- 2:40PM	Wednesday 12:40- 1:25PM
CAPISTRANO/ Rancho Santa Margarita	Las Flores Elementary	Oso Pkwy / Morning Trail (Site# 45.2)	3 hours	7:10-7:55AM	1:55- 2:40PM	Wednesday 12:40- 1:25PM

CAPISTRANO/ Rancho Santa Margarita	Las Flores Elementary	Antonio Pkwy / Sweetwater (Site# 46,1)	3 hours	7:10-7:55AM	1:55- 2:40PM	Wednesday 12:40- 1:25PM
SADDLEBACK VALLEY/ Trabuco Canyon	Trabuco Canyon Elementary	Trabuco Cyn Rd / Trabuco Oaks (Site# 37)	3 hours	7:25-8:10AM	1:50- 2:35PM	
SUMMER SCHOOL SCHEDULES TBD						

**Note: The following applies to the (8) sites for Ladera Ranch:*

- (1) Due to bell schedules, Wednesdays will be billed at 3.25 hours,
- (2) Due to Special Events, there will be days during the school year that will be billed at 4.0 hours

***Note: Extended hours*

AM and PM hours are Pacific Time.

Crossing Guard Locations and Times are Subject to Change. Any schedule changes must be agreed upon by Contractor, School District, and County in advance. Contractor is to train the site supervisor and crossing guard on the new hours and document the training.

Contractor is not required to provide services on County observed holidays except when the same holidays are not observed by the school district.

Holidays observed by the County: New Year's Day, Martin Luther King Day, Presidents' Day, Lincoln's Birthday, Memorial Day, July 4th, Columbus Day, Labor Day, Veterans Day, Thanksgiving, and Christmas.

2. All other terms and conditions in this Contract shall remain unchanged and with full force and effect.

IN WITNESS WHERE OF, the Parties have executed this AMENDMENT NUMBER TWO to Contract number MA-060-23011670.

*Contractor: All City Management Services Inc.

By: [Signature] Title: Secretary
 Print Name: Denetra Fanelek Date: 6/11/2026

*Contractor: All City Management Services Inc.

By: [Signature] Title: Chief Operating Officer
 Print Name: Brian Brooks Date: 6/11/2026

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The signature of one person alone is sufficient to bind a corporation, as long as he or she holds corporate offices in each of the two categories described above. For County purposes, proof of such dual office holding will be satisfied by having the individual sign the instrument twice, each time indicating his or her office that qualifies under the above-described provision.

In the alternative, a single corporate signature is acceptable when accompanied by a corporate resolution demonstrating the legal authority of the signature to bind the company.

County Of Orange

A political subdivision of the State of California



Sheriff-Coroner Department

By: [Signature] Title: Supervising PCS
 Print Name: MARIA AYALA Date: 6/11/2026

AMENDMENT NUMBER ONE
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RECITALS:

WHEREAS, COUNTY and CONTRACTOR executed a Contract for School Crossing Guard Services Systems on September 26, 2023, for the term of November 1, 2023, through and including October 31, 2026, in an amount not to exceed \$3,502,896 renewable for two (2) additional, one (1) year terms (hereinafter “ORIGINAL CONTRACT”);

WHEREAS, COUNTY desires to amend General Terms and Conditions, Paragraph T. Compliance with Laws; Additional Terms and Conditions, Paragraph 7. Conflict of Interest -Contractor’s Personnel, Paragraph 8. Conflict of Interest-County Personnel and Paragraph 26. Sub-Contracting, of the ORIGINAL CONTRACT in its entirety and the CONTRACTOR has confirmed in writing that they understand and are in compliance with the changes to those terms as stated herein; and

WHEREAS, COUNTY desires to amend the ORIGINAL CONTRACT, Attachment A, Scope of Work to add a Crossing Guard Assignment for the Southeast corner of Bostonian Drive and Foster Road in Rossmoor, amend Attachment B, Compensation and Pricing Provisions, to increase the hourly rate from \$29.58 to \$34.05; as well as increase the not to exceed amount by \$46,046.16 for a revised not to exceed amount of \$3,548,942.16 and the CONTRACTOR has agreed to continue to provide those services at the rates set forth in this AMENDMENT NUMBER ONE;

NOW THEREFORE, in consideration of the mutual obligations set forth herein, both COUNTY and CONTRACTOR agree as follows:

1. ARTICLES

- a. General Terms and Conditions, Paragraph T. Compliance with Laws of the ORIGINAL CONTRACT is amended in its entirety as follows:

T. Compliance with Laws:

Contractor represents and warrants that services to be provided under this Contract shall fully comply, at Contractor’s expense, with all standards, laws, statutes, restrictions, ordinances, requirements, and regulations (collectively “laws”), including, but not limited to those issued by County in its governmental capacity and all other laws applicable to the services at the time services are provided to and accepted by County.

Contractor acknowledges that County is relying on Contractor to ensure such compliance, and pursuant to the requirements of the Insurance and Indemnification section, Contractor agrees that it shall defend, indemnify and hold County and County Indemnitees harmless from all liability, damages, costs and expenses arising from or related to a violation of such laws.

Contractor shall remain in compliance and in good standing, maintaining current and active business entity and/or nonprofit registration status, with all applicable federal, state and local registration requirements at the time of execution of the contract through the duration of the term of the Contract, and shall provide annual confirmation of current and active status to County through the term of the Contract.

- b. Additional Terms and Conditions, Paragraph 7. Conflict of Interest - Contractor's Personnel, Paragraph 8. Conflict of Interest - County Personnel and Paragraph 26. Sub-Contracting of the ORIGINAL CONTRACT are amended in its entirety as follows:

7. Conflict of Interest - Contractor's Personnel:

Contractor shall exercise reasonable care and diligence to prevent any actions or conditions that could result in a conflict with the best interests of County. This obligation shall apply to Contractor, Contractor's officers, directors, employees, agents, and subcontractors associated with accomplishing work and services hereunder. Contractor's efforts shall include, but not be limited to establishing precautions to prevent its employees, agents, and subcontractors from providing or offering gifts, entertainment, payments, loans or other considerations which could be deemed to influence or appear to influence County staff or elected officers from acting in the best interests of County.

Contractor shall notify County, in writing, of any potential or actual conflicts of interest between Contractor and County that may arise prior to, or during the period of, Contract performance, including, but not limited to, whether any known County public officer's child is an officer or director of, or has an ownership interest of ten (10) percent or more in, Contractor. While Contractor will be required to provide this information without prompting from County any time there is a change regarding conflict of interest, Contractor must also provide an update to County upon request by County.

8. Conflict of Interest-County Personnel:

County of Orange Board of Supervisors policy prohibits its employees from engaging in activities involving a conflict of interest. Contractor shall not, during the period of this Contract, employ any County employee for any purpose.

26. Sub-Contracting:

No performance of this Contract or any portion thereof may be subcontracted or otherwise delegated by Contractor, in whole or in part, without first obtaining the prior express written consent of County. Any attempt by Contractor to subcontract or delegate any performance of this Contract without the prior express written consent of County shall be invalid and shall constitute a material breach of this Contract, and any attempted assignment or delegation in derogation of this paragraph shall be void.

In the event that Contractor is authorized by County to subcontract, this Contract shall take precedence over the terms of the agreement between Contractor and subcontractor, and any agreement between Contractor and a subcontractor shall incorporate by reference the terms of this Contract. Contractor shall remain responsible for the

performance of this Contract and indemnification of County notwithstanding the County's consent to Contractor's request for approval of a subcontractor. Under no circumstances shall County be required to directly monitor the performance of any subcontractor. All work performed by a subcontractor must be monitored by Contractor and must meet the approval of the County of Orange pursuant to the terms of this Contract.

- c. Attachment A, Scope of Work, Section II. Crossing Guard Assignments and Locations, of the ORIGINAL CONTRACT is amended in part to add the following:

LOS ALAMITOS/ Los Alamitos	Weaver Elementary	Southeast corner of Foster Rd / Bostonian Dr (Site#22182)	3 hours	7:15-8:15AM	2:10- 3:10PM	Wednesday 12:50-1:50PM
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- d. Attachment B, Compensation and Pricing Provisions, Section 2. Fees and Charges, of the ORIGINAL CONTRACT is amended in part to read as follows:

2. Fees and Charges: County will pay the following fees in accordance with the provisions of this Contract. Payment shall be as follows:

\$34.05/hour

Contract shall not exceed \$1,167,632 for the term of November 1, 2023 through and including October 31, 2024.

Contract shall not exceed \$1,167,632 for the term of November 1, 2024 through and including October 31, 2025.

Contract shall not exceed \$1,213,678.16 for the term of November 1, 2025 through and including October 31, 2026.

2. All other terms and conditions in this Contract shall remain unchanged and with full force and effect.

IN WITNESS WHERE OF, the Parties have executed this AMENDMENT NUMBER ONE to Contract number MA-060-23011670.

*Contractor: All City Management Services Inc.

Signed by: Demetra Farwell Title: Corporate Secretary
 By: Demetra Farwell Title: Corporate Secretary
 Print Name: Demetra Farwell Date: 11/4/2025 | 09:03:31 PST

*Contractor: All City Management Services Inc.

By: _____ Title: _____
 Print Name: _____ Date: _____

**If the contracting party is a corporation, (2) two signatures are required: (1) signature by the Chairman of the Board, the President or any Vice President; and one (1) signature by the Secretary, any Assistant Secretary, the Chief Financial Officer or any Assistant Treasurer.*

The signature of one person alone is sufficient to bind a corporation, as long as he or she holds corporate offices in each of the two categories described above. For County purposes, proof of such dual office holding will be satisfied by having the individual sign the instrument twice, each time indicating his or her office that qualifies under the above-described provision.

In the alternative, a single corporate signature is acceptable when accompanied by a corporate resolution demonstrating the legal authority of the signature to bind the company.

County Of Orange

A political subdivision of the State of California



Sheriff-Coroner Department

Signed by: Olivia Prudencio Title: Deputy Procurement Agent
 By: Olivia Prudencio Title: Deputy Procurement Agent
 Print Name: Olivia Prudencio Date: 11/4/2025 | 14:22:18 PST

CONTRACT

This Contract MA-060-23011670, for School Crossing Guard Services Systems, hereinafter referred to as “Contract” is made and entered into as of the date fully executed by and between the County of Orange, a political subdivision of the State of California on behalf of Orange County Sheriff Department, OCSD, hereinafter referred to as “County,” and All City Management Services, Inc. , with a place of business at 10440 Pioneer Boulevard, Suite 5, Santa Fe Springs, CA 90670, hereinafter referred to as “Contractor,” with County and Contractor sometimes individually referred to as “Party”, or collectively referred to as “Parties”

ATTACHMENTS

This Contract is comprised of this document and the following Attachments, which are attached hereto and incorporated by reference into this Contract:

Attachment A - Scope of Work
Attachment B - Payment and Compensation
Attachment C - Staffing Plan
Attachment D - CA MUTCD

RECITALS

WHEREAS, County solicited via a Request for Proposal (“RFP”) for School Crossing Guard Services Systems as set forth herein: and

WHEREAS, Contractor responded and represented that it is qualified to provide School Crossing Guard Services Systems to the County as further set forth in the Scope of Work, attached hereto as Attachment A; and

WHEREAS, County agrees to pay Contractor based on the schedule of fees set forth in Payment and Compensation, attached hereto as Attachment B; and

WHEREAS, the County Board of Supervisors has authorized the Purchasing Agent or his designee to enter into a Contract for School Crossing Guard Services Systems with the Contractor;

NOW, THEREFORE, the Parties mutually agree as follows:

ARTICLES

General Terms and Conditions:

- A. **Governing Law and Venue:** This Contract has been negotiated and executed in the state of California and shall be governed by and construed under the laws of the state of California. In the event of any legal action to enforce or interpret this Contract, the sole and exclusive venue shall be a court of competent jurisdiction located in Orange County, California, and the parties hereto agree to and do hereby submit to the jurisdiction of such court, notwithstanding Code of Civil Procedure Section 394. Furthermore, the parties specifically agree to waive any and all rights to request that an action be transferred for adjudication to another county.
- B. **Entire Contract:** This Contract contains the entire Contract between the parties with respect to the matters herein, and there are no restrictions, promises, warranties or undertakings other than those set forth herein or referred to herein. No exceptions, alternatives, substitutes or revisions are valid or binding on County unless authorized by County in writing. Electronic acceptance of any additional terms, conditions or supplemental Contracts by any County employee or agent, including but not limited to installers of software, shall not be valid or binding on County unless accepted in writing by County’s Purchasing Agent or designee.
- C. **Amendments:** No alteration or variation of the terms of this Contract shall be valid unless made in writing and signed by the parties; no oral understanding or agreement not incorporated herein shall be binding on either

of the parties; and no exceptions, alternatives, substitutes or revisions are valid or binding on County unless authorized by County in writing.

- D. **Taxes:** Unless otherwise provided herein or by law, price quoted does not include California state sales or use tax. Out-of-state Contractors shall indicate California Board of Equalization permit number and sales permit number on invoices, if California sales tax is added and collectable. If no permit numbers are shown, sales tax will be deducted from payment. The Auditor-Controller will then pay use tax directly to the State of California in lieu of payment of sales tax to the Contractor.
- E. **Delivery:** Time of delivery of goods or services is of the essence in this Contract. County reserves the right to refuse any goods or services and to cancel all or any part of the goods not conforming to applicable specifications, drawings, samples or descriptions or services that do not conform to the prescribed statement of work. Acceptance of any part of the order for goods shall not bind County to accept future shipments nor deprive it of the right to return goods already accepted at Contractor's expense. Over shipments and under shipments of goods shall be only as agreed to in writing by County. Delivery shall not be deemed to be complete until all goods or services have actually been received and accepted in writing by County.
- F. **Acceptance Payment:** Unless otherwise agreed to in writing by County, 1) acceptance shall not be deemed complete unless in writing and until all the goods/services have actually been received, inspected, and tested to the satisfaction of County, and 2) payment shall be made in arrears after satisfactory acceptance.
- G. **Warranty:** Contractor expressly warrants that the goods/services covered by this Contract are 1) free of liens or encumbrances, 2) merchantable and good for the ordinary purposes for which they are used, and 3) fit for the particular purpose for which they are intended. Acceptance of this order shall constitute an agreement upon Contractor's part to indemnify, defend and hold County and its indemnitees as identified in paragraph "Z" below, and as more fully described in paragraph "Z," harmless from liability, loss, damage and expense, including reasonable counsel fees, incurred or sustained by County by reason of the failure of the goods/services to conform to such warranties, faulty work performance, negligent or unlawful acts, and non-compliance with any applicable state or federal codes, ordinances, orders, or statutes, including the Occupational Safety and Health Act (OSHA) and the California Industrial Safety Act. Such remedies shall be in addition to any other remedies provided by law.
- H. **Patent/Copyright Materials/Proprietary Infringement:** Unless otherwise expressly provided in this Contract, Contractor shall be solely responsible for clearing the right to use any patented or copyrighted materials in the performance of this Contract. Contractor warrants that any software as modified through services provided hereunder will not infringe upon or violate any patent, proprietary right, or trade secret right of any third party. Contractor agrees that, in accordance with the more specific requirement contained in paragraph "Z" below, it shall indemnify, defend and hold County and County Indemnitees harmless from any and all such claims and be responsible for payment of all costs, damages, penalties and expenses related to or arising from such claim(s), including, costs and expenses but not including attorney's fees.
- I. **Assignment:** The terms, covenants, and conditions contained herein shall apply to and bind the heirs, successors, executors, administrators and assigns of the parties. Furthermore, neither the performance of this Contract nor any portion thereof may be assigned by Contractor without the express written consent of County. Any attempt by Contractor to assign the performance or any portion thereof of this Contract without the express written consent of County shall be invalid and shall constitute a breach of this Contract.
- J. **Non-Discrimination:** In the performance of this Contract, Contractor agrees that it will comply with the requirements of Section 1735 of the California Labor Code and not engage nor permit any subcontractors to engage in discrimination in employment of persons because of the race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, or sex of such persons. Contractor acknowledges that a violation of this provision shall subject Contractor to penalties pursuant to Section 1741 of the California Labor Code.
- K. **Termination:** In addition to any other remedies or rights it may have by law, County has the right to immediately terminate this Contract without penalty for cause or after 30 days' written notice without cause, unless otherwise specified. Cause shall be defined as any material breach of contract, any misrepresentation or fraud on the part of the Contractor. Exercise by County of its right to terminate the Contract shall relieve County of all further obligation.

- L. **Consent to Breach Not Waiver:** No term or provision of this Contract shall be deemed waived and no breach excused, unless such waiver or consent shall be in writing and signed by the party claimed to have waived or consented. Any consent by any party to, or waiver of, a breach by the other, whether express or implied, shall not constitute consent to, waiver of, or excuse for any other different or subsequent breach.
- M. **Independent Contractor:** Contractor shall be considered an independent contractor and neither Contractor, its employees, nor anyone working under Contractor shall be considered an agent or an employee of County. Neither Contractor, its employees nor anyone working under Contractor shall qualify for workers' compensation or other fringe benefits of any kind through County.
- N. **Performance Warranty:** Contractor shall warrant all work under this Contract, taking necessary steps and precautions to perform the work to County's satisfaction. Contractor shall be responsible for the professional quality, technical assurance, timely completion and coordination of all documentation and other goods/services furnished by the Contractor under this Contract. Contractor shall perform all work diligently, carefully, and in a good and workmanlike manner; shall furnish all necessary labor, supervision, machinery, equipment, materials, and supplies, shall at its sole expense obtain and maintain all permits and licenses required by public authorities, including those of County required in its governmental capacity, in connection with performance of the work. If permitted to subcontract, Contractor shall be fully responsible for all work performed by subcontractors.
- O. **Insurance Provisions:** Prior to the provision of services under this Contract, the Contractor agrees to carry all required insurance at Contractor's expense, including all endorsements required herein, necessary to satisfy the County that the insurance provisions of this Contract have been complied with. Contractor agrees to keep such insurance coverage current, provide Certificates of Insurance, and endorsements to the County during the entire term of this Contract.

Contractor shall ensure that all subcontractors performing work on behalf of Contractor pursuant to this Contract shall be covered under Contractor's insurance as an Additional Insured or maintain insurance subject to the same terms and conditions as set forth herein for Contractor. Contractor shall not allow subcontractors to work if subcontractors have less than the level of coverage required by County from Contractor under this Contract. It is the obligation of Contractor to provide notice of the insurance requirements to every subcontractor and to receive proof of insurance prior to allowing any subcontractor to begin work. Such proof of insurance must be maintained by Contractor through the entirety of this Contract for inspection by County representative(s) at any reasonable time.

All self-insured retentions (SIRs) shall be clearly stated on the Certificate of Insurance. Any SIRs in excess of Fifty Thousand Dollars \$50,000 shall specifically be approved by the County's Risk Manager, or designee. The County reserves the right to require current audited financial reports from Contractor. If Contractor is self-insured, Contractor will indemnify the County for any and all claims resulting or arising from Contractor's services in accordance with the indemnity provision stated in this contract.

If the Contractor fails to maintain insurance acceptable to the County for the full term of this Contract, the County may terminate this Contract.

Qualified Insurer

The policy or policies of insurance must be issued by an insurer with a minimum rating of A- (Secure A.M. Best's Rating) and VIII (Financial Size Category as determined by the most current edition of the **Best's Key Rating Guide/Property-Casualty/United States or ambest.com**).

If the insurance carrier does not have an A.M. Best Rating of A-/VIII, CEO/ Risk Management retains the right to approve or reject a carrier after a review of the company's performance and financial ratings.

The policy or policies of insurance maintained by the Contractor shall provide the minimum limits and coverage as set forth below:

Coverage**Minimum Limits**

Commercial General Liability	\$5,000,000 per occurrence \$5,000,000 aggregate
Automobile Liability including coverage owned or scheduled, non-owned and hired vehicles	\$1,000,000 combined single limit each accident
Workers Compensation	Statutory
Employers Liability Insurance	\$1,000,000 per accident or disease
Sexual Misconduct	\$1,000,000 per occurrence

Increased insurance limits may be satisfied with Excess/Umbrella policies. Excess/Umbrella policies when required must provide Follow Form coverage.

Required Coverage Forms

The Commercial General Liability coverage shall be written on occurrence basis utilizing Insurance Services Office (ISO) form CG 00 01, or a substitute form providing liability coverage at least as broad.

The Business Auto Liability coverage shall be written on ISO form CA 00 01, CA 00 05, CA 0012, CA 00 20, or a substitute form providing coverage at least as broad.

Required Endorsements

The Commercial General Liability policy shall contain the following endorsements, which shall accompany the Certificate of Insurance:

- 1) An Additional Insured endorsement using ISO form CG 20 26 04 13, or a form at least as broad naming the ***County of Orange its elected and appointed officials, officers, employees, and agents*** as Additional Insureds, or provide blanket coverage, which will state ***AS REQUIRED BY WRITTEN CONTRACT.***
- 2) A primary non-contributory endorsement using ISO form CG 20 01 04 13, or a form at least as broad evidencing that the Contractor's insurance is primary and any insurance or self-insurance maintained by the County of Orange shall be excess and non-contributing.
- 3) The Workers' Compensation policy shall contain a waiver of subrogation endorsement waiving all rights of subrogation against the ***County of Orange, its elected and appointed officials, officers, employees, and agents*** or provide blanket coverage, which will state ***AS REQUIRED BY WRITTEN CONTRACT.***

All insurance policies required by this Contract shall waive all rights of subrogation against the County of Orange, its elected and appointed officials, officers, agents, and employees when acting within the scope of their appointment or employment.

Contractor shall provide thirty (30) days prior written notice to the County of any policy cancellation or non-renewal and ten (10) days prior written notice where cancellation is due to non-payment of premium and provide a copy of the cancellation notice to County. Failure to provide written notice of cancellation may constitute a material breach of the Contract, upon which the County may suspend or terminate this Contract.

If Contractor's Sexual Misconduct Liability is a "Claims-Made" policy, Contractor shall agree to the following:

- 1) The retroactive date must be shown and must be before the date of the contract or the beginning of the contract services.
- 2) Insurance must be maintained, and evidence of insurance must be provided for at least three (3) years after expiration or earlier termination of contract services.
- 3) If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a retroactive date prior to the effective date of the contract services, Contractor must purchase an extended reporting period for a minimum of three (3) years after expiration of earlier termination of the Contract.

The Commercial General Liability policy shall contain a severability of interests clause also known as a "separation of insureds" clause (standard in the ISO CG 0001 policy).

Insurance certificates should be forwarded to the agency/department address listed on the solicitation.

If the Contractor fails to provide the insurance certificates and endorsements within seven (7) days of notification by CEO/Purchasing or the agency/department purchasing division, award may be made to the next qualified vendor.

County expressly retains the right to require Contractor to increase or decrease insurance of any of the above insurance types throughout the term of this Contract. Any increase or decrease in insurance will be as deemed by County of Orange Risk Manager as appropriate to adequately protect County.

County shall notify Contractor in writing of changes in the insurance requirements. If Contractor does not provide acceptable Certificates of Insurance and endorsements to County incorporating such changes within thirty (30) days of receipt of such notice, this Contract may be in breach without further notice to Contractor, and County shall be entitled to all legal remedies.

P. **Changes:** Contractor shall make no changes in the work or perform any additional work without the County's specific written approval.

Q. **Change of Ownership/Name, Litigation Status, Conflicts with County Interests:** Contractor agrees that if there is a change or transfer in ownership of Contractor's business prior to completion of this Contract, the new owners shall be required under terms of sale or other instruments of transfer to assume Contractor's duties and obligations contained in this Contract and complete them to the satisfaction of County.

County reserves the right to immediately terminate the Contract in the event the County determines that the assignees is not qualified or is otherwise unacceptable to the County for the provision of services under the Contract.

In addition, Contractor has the duty to notify the County in writing of any change in the Contractor's status with respect to name changes that do not require an assignment of the Contract. The Contractor is also obligated to notify the County in writing if the Contractor becomes a party to any litigation against the County, or a party to litigation that may reasonably affect the Contractor's performance under the Contract, as well as any potential conflicts of interest between Contractor and County that may arise prior to or during the period of Contract performance. While Contractor will be required to provide this information without prompting from the County any time there is a change in Contractor's name, conflict of interest or litigation status, Contractor must also provide an update to the County of its status in these areas whenever requested by the County.

The Contractor shall exercise reasonable care and diligence to prevent any actions or conditions that could result in a conflict with County interests. In addition to the Contractor, this obligation shall

apply to the Contractor's employees, agents, and subcontractors associated with the provision of goods and services provided under this Contract. The Contractor's efforts shall include, but not be limited to establishing rules and procedures preventing its employees, agents, and subcontractors from providing or offering gifts, entertainment, payments, loans or other considerations which could be deemed to influence or appear to influence County staff or elected officers in the performance of their duties.

- R. **Force Majeure:** Contractor shall not be assessed or be found in breach during any delay beyond the time named for the performance of this Contract caused by any act of God, war, civil disorder, employment strike or other cause beyond its reasonable control, provided Contractor gives written notice of the cause of the delay to County within 36 hours of the start of the delay and Contractor avails himself of any available remedies.
- S. **Confidentiality:** Contractor agrees to maintain the confidentiality of all County and County-related records and information pursuant to all statutory laws relating to privacy and confidentiality that currently exist or exist at any time during the term of this Contract. All such records and information shall be considered confidential and kept confidential by Contractor and Contractor's staff, agents and employees.
- T. **Compliance with Laws:** Contractor represents and warrants that services to be provided under this Contract shall fully comply, at Contractor's expense, with all standards, laws, statutes, restrictions, ordinances, requirements, and regulations (collectively "laws"), including, but not limited to those issued by County in its governmental capacity and all other laws applicable to the services at the time services are provided to and accepted by County. Contractor acknowledges that County is relying on Contractor to ensure such compliance, and pursuant to the requirements of paragraph "Z" below, Contractor agrees that it shall defend, indemnify and hold County and County INDEMNITEES harmless from all liability, damages, costs and expenses arising from or related to a violation of such laws.
- U. **Freight:** Intentionally Left Blank
- V. **Severability:** If any term, covenant, condition or provision of this Contract is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions hereof shall remain in full force and effect and shall in no way be affected, impaired or invalidated thereby.
- W. **Attorney Fees:** In any action or proceeding to enforce or interpret any provision of this Contract, each party shall bear their own attorney's fees, costs and expenses.
- X. **Interpretation:** This Contract has been negotiated at arm's length and between persons sophisticated and knowledgeable in the matters dealt with in this Contract. In addition, each party had been represented by experienced and knowledgeable independent legal counsel of their own choosing or has knowingly declined to seek such counsel despite being encouraged and given the opportunity to do so. Each party further acknowledges that they have not been influenced to any extent whatsoever in executing this Contract by any other party hereto or by any person representing them, or both. Accordingly, any rule or law (including California Civil Code Section 1654) or legal decision that would require interpretation of any ambiguities in this Contract against the party that has drafted it is not applicable and is waived. The provisions of this Contract shall be interpreted in a reasonable manner to effect the purpose of the parties and this Contract.
- Y. **Employee Eligibility Verification:** The Contractor warrants that it fully complies with all Federal and State statutes and regulations regarding the employment of aliens and others and that all its employees performing work under this Contract meet the citizenship or alien status requirement set forth in Federal statutes and regulations. The Contractor shall obtain, from all employees performing work hereunder, all verification and other documentation of employment eligibility status required by Federal or State statutes and regulations including, but not limited to, the Immigration Reform and Control Act of 1986, 8 U.S.C. §1324 et seq., as they currently exist and as they may be hereafter amended. The Contractor shall retain all such documentation for all covered employees for the period prescribed by the law. The Contractor shall indemnify, defend with counsel approved in writing by County, and hold harmless, the County, its agents, officers, and employees from employer sanctions and any other liability which may be assessed against the Contractor or the County or both in connection with any alleged violation of any Federal or State statutes or regulations pertaining to the eligibility for employment of any persons performing work under this Contract.

- Z. **Indemnification:** Contractor agrees to indemnify, defend with counsel approved in writing by County, and hold County, its elected and appointed officials, officers, employees, agents and those special districts and agencies which County's Board of Supervisors acts as the governing Board ("County Indemnitees") harmless from any claims, demands or liability of any kind or nature, including but not limited to personal injury or property damage, arising from or related to the services, products or other performance provided by Contractor pursuant to this Contract. If judgment is entered against Contractor and County by a court of competent jurisdiction because of the concurrent active negligence of County or County Indemnitees, Contractor and County agree that liability will be apportioned as determined by the court. Neither party shall request a jury apportionment.
- AA. **Audits/Inspections:** Contractor agrees to permit the County's Auditor-Controller or the Auditor-Controller's authorized representative (including auditors from a private auditing firm hired by the County) access during normal working hours to all books, accounts, records, reports, files, financial records, supporting documentation, including payroll and accounts payable/receivable records, and other papers or property of Contractor for the purpose of auditing or inspecting any aspect of performance under this Contract. The inspection and/or audit will be confined to those matters connected with the performance of the Contract including, but not limited to, the costs of administering the Contract. The County will provide reasonable notice of such an audit or inspection.
- The County reserves the right to audit and verify the Contractor's records before final payment is made.
- Contractor agrees to maintain such records for possible audit for a minimum of three years after final payment, unless a longer period of records retention is stipulated under this Contract or by law. Contractor agrees to allow interviews of any employees or others who might reasonably have information related to such records. Further, Contractor agrees to include a similar right to the County to audit records and interview staff of any subcontractor related to performance of this Contract.
- Should the Contractor cease to exist as a legal entity, the Contractor's records pertaining to this agreement shall be forwarded to the County's project manager.
- BB. **Expenditure Limit:** The Contractor shall notify the County of Orange assigned Deputy Purchasing Agent in writing when the expenditures against the Contract reach 75 percent of the dollar limit on the Contract. The County will not be responsible for any expenditure overruns and will not pay for work exceeding the dollar limit on the Contract unless a change order to cover those costs has been issued.
- CC. **Contingency of Funds:** Contractor acknowledges that funding or portions of funding for this Contract may be contingent upon state budget approval; receipt of funds from, and/or obligation of funds by, the state of California to County; and inclusion of sufficient funding for the services hereunder in the budget approved by County's Board of Supervisors for each fiscal year covered by this Contract. If such approval, funding or appropriations are not forthcoming, or are otherwise limited, County may immediately terminate or modify this Contract without penalty.

Additional Terms and Conditions:

1. **Scope of Contract:** This Contract specifies the Contractual terms and conditions by which County will procure a Health and Wellness System and /or Application services from Contractor as further detailed in the Scope of Work, identified, and incorporated herein by this reference as "Attachment A".
2. **Term of Contract:** This Contract shall commence November 1, 2023, and continue for three (3) calendar years from that date, unless otherwise terminated by County. This Contract may be renewed as set forth in paragraph 3 below.
3. **Renewal:** This Contract may be renewed by mutual written agreement of both Parties for two (2) additional one (1) year terms. The County does not have to give reason if it elects not to renew. Renewal periods may be subject to approval by the County of Orange Board of Supervisors.
4. **Adjustments – Scope of Work:** No adjustments made to the Scope of Work will be authorized without prior written approval of the County assigned Deputy Purchasing Agent.

5. **Breach of Contract:** The failure of the Contractor to comply with any of the provisions, covenants or conditions of this Contract shall be a material breach of this Contract. In such event the County may, and in addition to any other remedies available at law, in equity, or otherwise specified in this Contract:
 - a. Terminate the Contract immediately, pursuant to Section K herein;
 - b. Afford the Contractor written notice of the breach and ten calendar days or such shorter time that may be specified in this Contract within which to cure the breach;
 - c. Discontinue payment to the Contractor for and during the period in which the Contractor is in breach; and
 - d. Offset against any monies billed by the Contractor but yet unpaid by the County those monies disallowed pursuant to the above.
6. **Civil Rights:** Contractor attests that services provided shall be in accordance with the provisions of Title VI and Title VII of the Civil Rights Act of 1964, as amended, Section 504 of the Rehabilitation Act of 1973, as amended; the Age Discrimination Act of 1975 as amended; Title II of the Americans with Disabilities Act of 1990, and other applicable State and federal laws and regulations prohibiting discrimination on the basis of race, color, national origin, ethnic group identification, age, religion, marital status, sex or disability.
7. **Conflict of Interest – Contractor’s Personnel:** Contractor shall exercise reasonable care and diligence to prevent any actions or conditions that could result in a conflict with the best interests of County. This obligation shall apply to Contractor; Contractor’s employees, agents, and subcontractors associated with accomplishing work and services hereunder. Contractor’s efforts shall include, but not be limited to establishing precautions to prevent its employees, agents, and subcontractors from providing or offering gifts, entertainment, payments, loans or other considerations which could be deemed to influence or appear to influence County staff or elected officers from acting in the best interests of County.
8. **Conflict of Interest – County Personnel:** County of Orange Board of Supervisors policy prohibits its employees from engaging in activities involving a conflict of interest. Contractor shall not, during the period of this Contract, employ any County employee for any purpose.
9. **Contractor’s Project Manager and Key Personnel:** Contractor shall appoint a Project Manager to direct Contractor’s efforts in fulfilling Contractor’s obligations under this Contract. This Project Manager shall be subject to approval by County and shall not be changed without the written consent of County’s Project Manager, which consent shall not be unreasonably withheld.

Contractor’s Project Manager shall be assigned to this project for the duration of Contract and shall diligently pursue all work and services to meet the project time lines. County’s Project Manager shall have the right to require the removal and replacement of Contractor’s Project Manager from providing services to County under this Contract. County’s Project manager shall notify Contractor in writing of such action. Contractor shall accomplish the removal within five (5) business days after written notice by County’s Project Manager. County’s Project Manager shall review and approve the appointment of the replacement for Contractor’s Project Manager. County is not required to provide any additional information, reason or rationale in the event it requires the removal of Contractor’s Project Manager from providing further services under Contract.
10. **Contractor Personnel – Reference Checks:** Contractor warrants that all persons employed to provide service under this Contract have satisfactory past work records indicating their ability to adequately perform the work under this Contract. Contractor’s employees assigned to this project must meet character standards as demonstrated by background investigation and reference checks, coordinated by the agency/department issuing this Contract. Contractor shall notify the County if it subsequently learns of any information that would suggest that any of its personnel no longer meet the requirements of this section.
11. **Contractor’s Records:** The Contractor shall keep true and accurate accounts, records, books and data which shall correctly reflect the business transacted by the Contractor in accordance with generally accepted accounting principles. These records shall be stored in Orange County for a period of seven years after final payment is received from the County. Storage of records in another county will require written approval from the County of Orange assigned DPA.
12. **Contractor Personnel – Uniform/Badges/Identification:** Contractor warrants that all persons employed to provide service under this Contract have satisfactory past work records indicating their ability to accept the

kind of responsibility under this Contract.

All Contractor's employees shall be required to wear uniforms, badges, or other means of identification which are to be furnished by Contractor and must be worn at all times while working on County property. The assigned Deputy Purchasing Agent must be notified in writing, within seven (7) days of notification of award of Contract of the uniform and/or badges and/or other identification to be worn by employees prior to beginning work and notified in writing seven (7) days prior to any changes in this procedure.

13. **Contractor's Expense:** The Contractor will be responsible for all costs related to photo copying, telephone communications, fax communications, and parking while on County sites during the performance of work and services under this Contract. The County will not provide free parking for any service in the County Civic Center.
14. **Conditions Affecting Work:** The Contractor shall be responsible for taking all steps reasonably necessary to ascertain the nature and location of the work to be performed under this Contract and to know the general conditions which can affect the work or the cost thereof. Any failure by the Contractor to do so will not relieve Contractor from responsibility for successfully performing the work without additional cost to the County. The County assumes no responsibility for any understanding or representations concerning the nature, location(s) or general conditions made by any of its officers or agents prior to the execution of this Contract, unless such understanding or representations by the County are expressly stated in the Contract.
15. **Cooperative Contract:** This Contract is a cooperative contract and may be utilized by all County of Orange departments.

The provisions and pricing of this Contract may be extended to any Municipal, County, Public Utility, Hospital, Educational Institution, or any other non-profit or governmental organization. Governmental entities wishing to use this contract will be responsible for issuing their own purchase documents / price agreements, providing for their own acceptance, and making any subsequent payments. Contractor shall be required to include in any Contract entered into with another agency or entity that is entered into as an extension of this Contract a Contract clause that will hold harmless the County of Orange from all claims, demands, actions or causes of actions of every kind resulting directly or indirectly, arising out of, or in any way connected with the use of this Contract. Failure to do so will be considered a material breach of this Contract and grounds for immediate Contract termination. The cooperative entities are responsible for obtaining all certificates of insurance and bonds required. The County of Orange makes no guarantee of usage by other users of this Contract.

A 2 percent rebate on Eligible Revenues will be paid to the County for any contracts the Contractor agrees to enter into with other entities under the provisions and pricing of this Contract. The Contractor shall provide quarterly Volume Sales Reports to the County about additional sales to other entities under the provisions and pricing of this Contract. The Reports shall include the ordering agency, detail of items sold including description, quantity, and price, and shall include all transactions pertaining to sales under the Contract provisions and pricing for that Reporting Period. Contractor shall provide the Volume Sales Reports regardless of whether or not any sales have been conducted. Failure of the Contractor to provide quarterly reports as required, may be deemed breach of the contract. A late penalty of 15 percent on the value of the rebate may be assessed to the Contractor for each month the payments are not received.

Subordinate contracts must be executed prior to the expiration or earlier termination of this Contract and may survive the expiration of this Contract up to a maximum of one year; however, in no case shall a subordinate contract exceed five (5) years in duration.

16. **Data – Title To:** All materials, documents, data or information obtained from County data files or any County medium furnished to Contractor in the performance of this Contract will at all times remain the property of County. Such data or information may not be used or copied for direct or indirect use by Contractor after completion or termination of this Contract without the express written consent of County. All materials, documents, data or information, including copies, must be returned to County at the end of this Contract.
17. **Debarment:** Contractor warrants that neither Contractor nor its principles are presently debarred, proposed for debarment, declared ineligible or voluntarily excluded from participation in the transaction by any Federal department or agency.
18. **Default – Reprocurement Costs:** In case of Contract breach by Contractor, resulting in termination by

County, County may procure the commodities and services from other sources. If the cost for those commodities and services is higher than under the terms of the existing Contract, Contractor will be responsible for paying County the difference between Contract cost and the price paid, and County may deduct this cost from any unpaid balance due Contractor. The price paid by County shall be the prevailing market price at the time such purchase is made. This is in addition to any other remedies available under this Contract and under law.

19. **Drug-Free Workplace:** The Contractor hereby certifies compliance with Government Code Section 8355 in matters relating to providing a drug-free workplace. The Contractor will:

Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations, as required by Government Code Section 8355(a)(1).

Establish a drug-free awareness program as required by Government Code Section 8355(a)(2) to inform employees about all of the following:

- a. The dangers of drug abuse in the workplace;
- b. The organization's policy of maintaining a drug-free workplace;
- c. Any available counseling, rehabilitation and employee assistance programs; and
- d. Penalties that may be imposed upon employees for drug abuse violations.

Provide as required by Government Code Section 8355(a)(3) that every employee who works under this Contract:

- a. Will receive a copy of the company's drug-free policy statement; and
- b. Will agree to abide by the terms of the company's statement as a condition of employment under this Contract.

Failure to comply with these requirements may result in suspension of payments under the Contract or termination of the Contract or both, and the Contractor may be ineligible for award of any future County contracts if the County determines that any of the following has occurred:

1. The Contractor has made false certification, or 2. The Contractor violates the certification by failing to carry out the requirements as noted above.

20. **EDD Independent Contractor Reporting Requirements:** Effective January 1, 2001, the County of Orange is required to file in accordance with subdivision (a) of Section 6041A of the Internal Revenue Code for services received from a "service provider" to whom the County pays \$600 or more or with whom the County enters into a contract for \$600 or more within a single calendar year. The purpose of this reporting requirement is to increase child support collection by helping to locate parents who are delinquent in their child support obligations.

The term "service provider" is defined in California Unemployment Insurance Code Section 1088.8, subparagraph B.2 as "an individual who is not an employee of the service recipient for California purposes and who received compensation or executes a contract for services performed for that service recipient within or without the state." The term is further defined by the California Employment Development Department to refer specifically to independent Contractors. An independent Contractor is defined as "an individual who is not an employee of the government entity for California purposes and who receives compensation or executes a contract for services performed for that government entity either in or outside of California."

The reporting requirement does not apply to corporations, general partnerships, limited liability partnerships, and limited liability companies.

Additional information on this reporting requirement can be found at the California Employment Development Department web site located at http://www.edd.ca.gov/Employer_Services.htm

21. **Equal Employment Opportunity:** The Contractor shall comply with U.S. Executive Order 11246 entitled, "Equal Employment Opportunity" as amended by Executive Order 11375 and as supplemented in Department of Labor regulations (41 CFR, Part 60) and applicable state of California regulations as may now exist or be amended in the future. The Contractor shall not discriminate against any employee or applicant for employment on the basis of race, color, national origin, ancestry, religion, sex, marital status, political affiliation or physical or mental condition.

Regarding handicapped persons, the Contractor will not discriminate against any employee or applicant for employment because of physical or mental handicap in regard to any position for which the employee or applicant for employment is qualified. The Contractor agrees to provide equal opportunity to handicapped persons in employment or in advancement in employment or otherwise treat qualified handicapped individuals without discrimination based upon their physical or mental handicaps in all employment practices such as the following: employment, upgrading, promotions, transfers, recruitments, advertising, layoffs, terminations, rate of pay or other forms of compensation, and selection for training, including apprenticeship. The Contractor agrees to comply with the provisions of Sections 503 and 504 of the Rehabilitation Act of 1973, as amended, pertaining to prohibition of discrimination against qualified handicapped persons in all programs and/or activities as detailed in regulations signed by the Secretary of the Department of Health and Human Services effective June 3, 1977, and found in the Federal Register, Volume 42, No. 68 dated May 4, 1977, as may now exist or be amended in the future.

Regarding Americans with disabilities, Contractor agrees to comply with applicable provisions of Title 1 of the Americans with Disabilities Act enacted in 1990 as may now exist or be amended in the future.

22. **Errors and Omissions:** All reports, files and other documents prepared and submitted by Contractor shall be complete and shall be carefully checked by the professional(s) identified by Contractor as Contractor Project Manager and key personnel attached hereto, prior to submission to the County. Contractor agrees that County review is discretionary, and Contractor shall not assume that the County will discover errors and/or omissions. If the County discovers any errors or omissions prior to approving Contractor's reports, files and other written documents, the reports, files or documents will be returned to Contractor for correction. Should the County or others discover errors or omissions in the reports, files or other written documents submitted by Contractor after County approval thereof, County approval of Contractor's reports, files or documents shall not be used as a defense by Contractor in any action between the County and Contractor, and the reports, files or documents will be returned to Contractor for correction without payment of additional compensation.
23. **News/Information Release:** Contractor agrees that it will not issue any news releases in connection with either the award of this Contract or any subsequent amendment of or effort under this Contract without first obtaining review and written approval of said news releases from County through County's Project Manager.
24. **Notices:** Any and all notices, requests demands and other communications contemplated, called for, permitted, or required to be given hereunder shall be in writing with a copy provided to the assigned Deputy Purchasing Agent (DPA), except through the course of the parties' project managers' routine exchange of information and cooperation during the terms of the work and services. Any written communications shall be deemed to have been duly given upon actual in-person delivery, if delivery is by direct hand, or upon delivery on the actual day of receipt or no greater than four (4) calendar days after being mailed by US certified or registered mail, return receipt requested, postage prepaid, whichever occurs first. The date of mailing shall count as the first day. All communications shall be addressed to the appropriate party at the address stated herein or such other address as the parties hereto may designate by written notice from time to time in the manner aforesaid.

Contractor: All City Management Services, Inc.
10440 Pioneer Blvd.
Santa Fe Springs, CA 90670

Attn: David Mecusker
 800-540-9290
 Email: david@thecrossingguardcompany.com

County: Sheriff-Coroner Department/North Operations
 550 N Flower St
 Santa Ana, CA 92703
 Attn: Brigitte Ludwig
 714-647-1850
 Email: bludwig@ocsheriff.gov

Assigned DPA: County of Orange
 Sheriff-Coroner Department/Purchasing Unit
 320 N. Flower St., 2nd Floor
 Santa Ana, CA. 92703
 Attn: Victor Vega
 714-834-6318
 Email: vvega@ocsheriff.gov

25. **Precedence:** Contract documents consist of this Contract and its exhibits and attachments. In the event of a conflict between or among Contract documents, the order of precedence shall be the provisions of the main body of this Contract, i.e., those provisions set forth in the recitals and articles of this Contract, and then the exhibits and attachments.
26. **Sub-Contracting:** No performance of this Contract or any portion thereof may be subcontracted by the Contractor without the express written consent of the County. Any attempt by the Contractor to subcontract any performance of this Contract without the express written consent of the County shall be invalid and shall constitute a breach of this Contract.

 In the event that the Contractor is authorized by the County to subcontract, this Contract shall take precedence over the terms of the Contract between Contractor and subcontractor, and shall incorporate by reference the terms of this Contract. The County shall look to the Contractor for performance and indemnification and not deal directly with any subcontractor. All work performed by a subcontractor must meet the approval of the County of Orange.
27. **Substitutions:** The Contractor is required to meet all specifications and requirements contained herein. No substitutions will be accepted without prior County written approval.
28. **Termination – Orderly:** After receipt of a termination notice from County of Orange, Contractor may submit to County a termination claim, if applicable. Such claim shall be submitted promptly, but in no event later than 60 days from the effective date of the termination, unless one or more extensions in writing are granted by County upon written request of Contractor. Upon termination County agrees to pay Contractor for all services performed prior to termination which meet the requirements of Contract, provided, however, that such compensation combined with previously paid compensation shall not exceed the total compensation set forth in Contract. Upon termination or other expiration of this Contract, each party shall promptly return to the other party all papers, materials, and other properties of the other held by each for purposes of performance of Contract.
29. **Usage:** No guarantee is given by County to Contractor regarding usage of this Contract. Usage figures, if provided, are approximations. Contractor agrees to supply services and/or commodities requested, as needed by County of Orange, at rates/prices listed in Contract, regardless of quantity requested.

30. **Usage Reports:** Contractor shall submit usage reports on an annual basis to the assigned Deputy Purchasing Agent of County of Orange user agency/department. The usage report shall be in a format specified by the user agency/department and shall be submitted 90 days prior to the expiration date of Contract term, or any subsequent renewal term, if applicable.

- Signature page to follow-

CONTRACT SIGNATURE PAGE

IN WITNESS WHEREOF, the Parties hereto have executed this Contract MA-060-23011670 for School Crossing Guard Services on the dates opposite their respective signatures:

Contractor*: All City Management Services, Inc.

By: [Signature]

Title: Secretary

Print Name: Demetra Farwehl

Date: 8/15/23

Contractor*: All City Management Services, Inc.

By: _____

Title: _____

Print Name: _____

Date: _____

**If the contracting party is a corporation, (2) two signatures are required: (1) signature by the Chairman of the Board, the President or any Vice President; and one (1) signature by the Secretary, any Assistant Secretary, the Chief Financial Officer or any Assistant Treasurer.*

The signature of one person alone is sufficient to bind a corporation, as long as he or she holds corporate offices in each of the two categories described above. For County purposes, proof of such dual office holding will be satisfied by having the individual sign the instrument twice, each time indicating his or her office that qualifies under the above-described provision.

In the alternative, a single corporate signature is acceptable when accompanied by a corporate resolution demonstrating the legal authority of the signature to bind the company.

County Of Orange

A political subdivision of the State of California



Sheriff-Coroner Department

By: [Signature]

Title: Administrative Manager I

Print Name: Olivia Prudencio

Date: 9/26/23

Approved by the Board of Supervisors: 9/26/23

Approved as to Form
Office of the County Counsel
Orange County, California

By: **Annie Loo**

Deputy

Digitally signed by Annie Loo
DN: cn=Annie Loo, o=County Counsel, ou,
email=annie.loo@coco.ocgov.com, c=US
Date: 2023.08.28 13:21:31 -0700

Attachment
BA20230363295**STATE OF CALIFORNIA**
Office of the Secretary of State
STATEMENT OF INFORMATION
CORPORATIONCalifornia Secretary of State
1500 11th Street
Sacramento, California 95814
(916) 653-3516

For Office Use Only

-FILED-

File No.: BA20230363295

Date Filed: 3/2/2023

B1547-6770 03/02/2023 1:35 PM Received by California Secretary of State

Entity Details			
Corporation Name	ALL-CITY MANAGEMENT SERVICES, INC.		
Entity No.	1338753		
Formed In	CALIFORNIA		
Street Address of Principal Office of Corporation			
Principal Address	10440 PIONEER BOULEVARD, SUITE 5 SANTA FE SPRINGS, CA 90670		
Mailing Address of Corporation			
Mailing Address	10440 PIONEER BOULEVARD, SUITE 5 SANTA FE SPRINGS, CA 90670		
Attention			
Street Address of California Office of Corporation			
Street Address of California Office	10440 PIONEER BOULEVARD, SUITE 5 SANTA FE SPRINGS, CA 90670		
Officers			
Officer Name	Officer Address	Position(s)	
☒ BARON FARWELL	10440 PIONEER BOULEVARD, SUITE 5 SANTA FE SPRINGS, CA 90670	Chief Executive Officer, Chief Financial Officer	
☒ Demetra Farwell	10440 PIONEER BOULEVARD, SUITE 5 SANTA FE SPRINGS, CA 90670	Secretary	
Additional Officers			
Officer Name	Officer Address	Position	Stated Position
☒ Brian Brooks	10440 PIONEER BOULEVARD, SUITE 5 SANTA FE SPRINGS, CA 90670	Other	Chief Operating Officer
Directors			
Director Name	Director Address		
☒ Baron Farwell	10440 PIONEER BOULEVARD, SUITE 5 SANTA FE SPRINGS, CA 90670		
The number of vacancies on Board of Directors is: 0			
Agent for Service of Process			
Agent Name	DEMETRA FARWELL		
Agent Address	10440 PIONEER BOULEVARD, SUITE 5 SANTA FE SPRINGS, CA 90670		
Type of Business			
Type of Business	SCHOOL CROSSING GUARDS		
Email Notifications			
Opt-in Email Notifications	No, I do NOT want to receive entity notifications via email. I prefer notifications by USPS mail.		
Labor Judgment			

No Officer or Director of this Corporation has an outstanding final judgment issued by the Division of Labor Standards Enforcement or a court of law, for which no appeal therefrom is pending, for the violation of any wage order or provision of the Labor Code.

Electronic Signature

☒ By signing, I affirm that the information herein is true and correct and that I am authorized by California law to sign.

Demetra Farwell

Signature

03/02/2023

Date

ATTACHMENT A
SCOPE OF WORK

I. Contractor shall provide County with the following:

Contractor shall provide crossing guard services at 65 locations for 28 schools in 13 cities and unincorporated areas during the school year, in accordance with Section II below.

1. In the event the Contractor is contacted by a school or school district for service during a summer session, the Contractor must obtain written approval from the County prior to providing those summer services under this contract. If approved, Contractor shall provide crossing guard services in accordance with this Agreement for the term approved by the County. Contractor shall contact the County regarding summer service no later than two business days after receiving the request from the school or school district.
2. County shall have sole discretion to identify the locations where Contractor shall furnish Crossing Guards. No changes to locations shall occur without the written agreement of the County. In the event the Traffic Committee identifies the need for additional crossing guards, the County Board of Supervisors may add or eliminate Crossing Guard Locations accordingly and Contractor shall add or reduce service locations accordingly. The Parties will execute an amendment to Attachment A to reflect any addition, deletion or revision at the locations that may occur during the term of this Contract pursuant to action by the Board.
3. Contractor shall coordinate with representatives from all school districts served to verify that coverage is provided in accordance with school schedules. Contractor shall notify County of the work hours at each location. No changes to work hours shall occur without the written agreement of the County.
4. In the event of a complaint received from the school or citizen, Contractor shall contact the County's Patrol Bureau Commander at 714-647-4094 (for North County Operations) or 949-206-6102 (for Southeast Unincorporated County Operations) within two (2) hours to advise status of remedy/resolution of said complaint. If the complaint is not immediately resolved, Contractor shall submit a report to the County within one business day of the complaint's resolution.
5. Contractor shall furnish a written report of any incident, such as a complaint, altercation or accident, to the Orange County Sheriff's Department applicable North Patrol, or Southeast Unincorporated, Bureau Commander within five (5) business days after the occurrence.
6. Contractor represents that its 24-hour Emergency Dispatch number is: 877-512-2267. Contractor shall immediately notify the County of any changes to this telephone number.
7. Contractor shall maintain adequate reserve personnel to be able to furnish alternate Crossing Guards in the event that a guard notifies the Contractor of an absence, fails to report for work at the assigned time and location, or on an emergency basis.
8. Contractor will be responsible for all supervision of all employees at all sites, including visits to all school sites twice a day, to ensure school crossing guard services are provided at required places and times and in accordance with the terms of this Contract. Contractor shall keep a written record of these visits. Contractor shall notify the County immediately of any discrepancies and the Contractor's remedial plan. Contractor shall conduct follow-up visits for any location that is not in compliance and submit follow up reports to the County.
9. In the event a crossing guard fails to report to work and the Contractor is unable to furnish an alternate crossing guard or Area Supervisor, the Contractor shall contact the school and OCS Watch Commander immediately at (714) 628-7170. The County may determine, in its sole discretion, whether to provide personnel to cover the crossing guard duties.

- a. Under no circumstances will the Contractor invoice the County for a crossing guard shift for which the assigned guard did not report for work and a replacement crossing guard was not provided by Contractor.
 - b. If the County, in its sole discretion, decides to provide personnel to cover the crossing guard duties of Contractor's personnel who fail to report to work, the County may reduce the payment on that month's invoice.
 - i. Any such reduction of payment shall be calculated by determining the difference in cost between providing County personnel (based upon the hourly cost of salary and benefits) and the cost that would have been paid under the Contract based on the hourly rate set forth herein.
10. Contractor shall provide Crossing Guards during the specified times and at the specified locations delineated below in section II.
- a. Notwithstanding the actual hours that Contractor's personnel are required to work under this contract, in recognition of state law regarding split shift work, Contractor may invoice the County a maximum of three and a quarter (3.25) hours per location per day that crossing guard services are provided, to be determined by the actual hours worked plus one hour due to state law regarding split shifts.
 - b. Crossing Guards schedules shall not deviate from the "Regular Day Morning Schedule," "Regular Day Afternoon Schedule," and "Minimum Day Afternoon Schedule" specified in Section II for each location without prior written approval of the County's Project Manager.
 - c. Any invoice requesting payment for more than three and a quarter (3.25) hours for a crossing guard at a given location for a particular day, must be supported by actual timesheet records demonstrating the hours actually worked by the guard as well as the written approval of the County's project manager authorizing the additional time beyond the hours specified herein. In such an event Contractor may invoice for the actual hours worked plus one hour due to the split shift.
11. Contractor's personnel assigned to provide Crossing Guard services under this Contract shall be trained in accordance with the most current version (presently the 2014 Edition) of the California Manual on Uniform Traffic Control Devices (CMUTCD, Attachment D of this agreement), Chapter 7D. Crossing Supervision, (see [CA MUTCD 2014 Revision 7 Part 7 page 1300](#)). If Contractor's personnel are trained pursuant to some other standard, Contractor shall provide evidence of said training protocols and the training shall be, at a minimum, equivalent to the criteria set forth in the CMUTCD; use of a training standard other than CMUTCD shall require advanced written approval by the County's project manager. Contractor shall provide annual refresher trainings at least two (2) weeks prior to the start of a new school year, for all returning personnel.
- In addition to the CMUTCD training, Contractor shall ensure all personnel are aware of the requirements in this contract, including but not limited to changes in crossing guard schedules. Contractor shall also ensure that guards are instructed to notify their supervisor about planned and unplanned absences as soon as possible.
- 12. Applicable Contractor policies shall be made available to the County. Contractor employees shall receive yearly training on applicable policies.
 - 13. Contractor personnel shall be at least 18 years of age, be physically and mentally capable of performing the duties of a Crossing Guard and have the ability to give and follow oral instructions. The Crossing Guard shall be able to communicate in the English language.
 - 14. Contractor shall provide all Crossing Guards with uniforms as described in the CMUTCD Section 7D.04, "Uniform of Adult Crossing Guards" (see [CA MUTCD 2014 Revision 7 Part 7 page 1301](#)) by which they are readily visible and easily recognized as Crossing Guards. Such apparel shall be uniform for all

personnel performing the duties of Crossing Guards under this Contract and shall be worn at all times while performing said duties. This apparel must be appropriate for weather conditions.

15. Contractor shall also provide all Crossing Guards with appropriate equipment, including a hand held Stop sign and any other safety equipment that may be necessary.
16. Contractor's personnel assigned to perform Crossing Guard services under this Contract shall, at a minimum, comply with the Operating Procedures set forth in the CMUTCD, Section 7D.05, "Operating Procedures for Adult Crossing Guards" (see [CA MUTCD 2014 Revision 7 Part 7](#) page 1302).
17. While on duty, Crossing Guards shall remain free from distractions, including (but not limited to) use of all electronic devices and ear buds/ headsets.
18. Contractor shall conduct background investigations, at no expense to the County, on each individual employee to ensure the person is fit to serve as a Crossing Guard.

Contractor shall perform employee's drug screening tests prior to employment, and maintain records of such drug screening during the employment. Any employee that tests positive during a drug screening shall not be allowed working under this contract. Contractor shall conduct random field testing for drugs and/or alcohol at the discretion of management.

19. Annual criminal background history re-checks must be conducted, at no cost to the County, for all Contractor personnel assigned to this contract prior to the commencement of each new school year.
20. Contractor shall work in cooperation with any prior vendor or future vendors to ensure a smooth transition in provision of services.
21. The County shall not supply any items for this Contract.

II. Crossing Guard Assignments and Locations:

North Operations districts are highlighted in blue.

South Operations districts are highlighted in green.

District/City	School Name	Intersection/Site#	Maximum Hours Allowed per Shift	Regular Day Morning Schedule*	Regular Day Afternoon Schedule*	Minimum Day Afternoon Schedule (Weekly or Occasion)
GARDEN GROVE/GG	Bryant Elementary	Mossler / Orangewood (Site# 2)	3 hours	7:20-8:20AM	1:55-2:55PM	Wednesday 1:00-2:00PM
GARDEN GROVE/GG	Bryant Elementary	Dale / Orangewood (Site# 3)	3 hours	7:20-8:20AM	1:55-2:55PM	Wednesday 1:00-2:00PM
LOS ALAMITOS/Rossmoor	Rossmoor Elementary	Bostonian / Montecito (Site# 7)	3 hours	7:15-8:15AM	2:00-3:00PM	Wednesday 1:00-2:00PM
LOS ALAMITOS/Rossmoor	Rossmoor Elementary	Montecito / Shakespeare (Site# 8)	3 hours	7:15-8:15AM	2:00-3:00PM	Wednesday 1:00-2:00PM
LOS ALAMITOS/Rossmoor	Rossmoor Elementary	Shakespeare Dr./ Bostonian Dr @ Rossmoor Way (Site# 9)	3 hours	7:15-8:15AM	2:00-3:00PM	Wednesday 1:00-2:00PM
LOS ALAMITOS/Los Alamitos	Weaver Elementary	Foster Rd / Bostonian Dr (Site# 10)	3 hours	7:15-8:15AM	2:10-3:10PM	Wednesday 12:50-1:50PM
LOS ALAMITOS/Los Alamitos	Hopkinson Elementary	Foster / Gertrude (Site# 4)	3 hours	7:15-8:15AM	2:05-3:05PM	Wednesday 1:20-2:20PM
LOS ALAMITOS/Los Alamitos	Hopkinson Elementary	Gertrude Dr. / Kensington Rd (Site# 5)	3 hours	7:15-8:15AM	2:05-3:05PM	Wednesday/ 1:20-2:20PM

LOS ALAMITOS/ Los Alamitos	Lee Elementary	Foster / Shakespeare (Site# 6)	3 hours	7:05-8:05AM	1:55-2:55PM	Wednesday 12:55-1:55PM
MAGNOLIA/ Anaheim	Salk Elementary	Gilbert / Cerritos (Site# 14)	3 hours	7:15-8:15AM	2:20-3:20PM	Thursday 12:55-1:55PM
MAGNOLIA/ Anaheim	Salk Elementary	Gilbert / Chanticleer (Site# 13)	3 hours	7:15-8:15AM	2:20-3:20PM	Thursday 12:55-1:55PM
MAGNOLIA/ Anaheim	Disney Elementary	Orange/ Gilbert (Site# 11)	3 hours	7:40-8:40AM	2:30-3:30PM	Thursday 1:20-2:20PM
MAGNOLIA/ Anaheim	Disney Elementary	Orange / Rosebay (Site# 12)	3 hours	7:40-8:40AM	2:30-3:30PM	Thursday 1:20-2:20PM
MAGNOLIA/ Stanton	Walter Elementary	Banta / Gilbert (Site# 15)	3 hours	7:40-8:40AM	2:45-3:45PM	Thursday 1:20-2:20PM
MAGNOLIA/ Stanton	Walter Elementary	Magnolia / Syracuse (Site# 16)	3 hours	7:40-8:40AM	2:45-3:45PM	Thursday 1:20-2:20PM
ORANGE/Orange	Esplanade Elementary	Rancho Santiago / Spring (Site# 17)	3 hours	7:15-8:00AM	2:15-3:00PM	Wednesday 12:15-1:00PM
ORANGE/Orange	Esplanade Elementary	Hewes / Walnut (Site# 18)	3 hours	7:30-8:15AM	2:05-2:50PM	Wednesday 12:05-12:50PM
ORANGE/Orange	Esplanade Elementary	Hewes / Spring (Site# 19)	3 hours	7:30-8:15AM	2:05-2:50PM	Wednesday 12:05-12:50PM
ORANGE/Orange	Esplanade Elementary	Esplanade / Spring (Site# 20)	3 hours	7:30-8:15AM	2:05-2:50PM	Wednesday 12:05-12:50PM
ORANGE/Orange	Panorama Elementary	Crawford Canyon Rd / Barret Ln (Site# 21)	3 hours	7:30-8:15AM	2:05-2:50PM	Wednesday 12:05-12:50PM
ORANGE/ Villa Park	Villa Park High School	Taft / Nichols Ave (Site# 22)	3 hours	7:15-8:05AM	2:30-3:15PM	
PLACENTIA/ Yorba Linda	Glendknoll Elementary	Crestknoll Dr. / Fairlynn Blvd. (Site# 33)	3 hours	7:15-8:00AM	2:05-2:50PM	
TUSTIN/ Cowan Heights	Arroyo Elementary	Arroyo Ave / Coronel Rd (Site# 23)	3 hours	8:00-8:45AM	2:35-3:20PM	Wednesday 1:15-2:00PM
TUSTIN/ North Tustin	Hewes Middle School	Barrett / Old Foothill (Site# 24)	3 hours	7:15-8:00AM (Wednesday 8:15-9:00AM)	2:15-3:00PM	
TUSTIN/ North Tustin	Hewes Middle School	Hewes / Spaulding (Site# 25)	3 hours	7:15-8:00 (Wednesday 8:15-9:00AM)	2:15-3:00PM	
TUSTIN/ North Tustin	Hewes Middle School	Foothill Blvd./Old Foothill Blvd. (Site# 26)	3 hours	7:15-8:00 (Wednesday 8:15-9:00AM)	2:15-3:00PM	
TUSTIN/ North Tustin	Guin Foss Elementary	Holt / Venderlip (Site# 24)	3 hours	7:45-8:30AM	2:10-2:55PM	Wednesday 1:00-1:45PM
TUSTIN/ North Tustin	Loma Vista Elementary	Carlsbad / Prospect (Site# 29)	3 hours	7:45-8:30PM	2:15-3:00PM	Wednesday 1:00-1:45PM
TUSTIN/ North Tustin	Loma Vista Elementary	Malena / Santa Clara (Site# 28)	3 hours	7:45-8:30AM	2:30-3:15PM	Wednesday 1:00-1:45PM
TUSTIN/ North Tustin	Red Hill Elementary	Red Hill / Skyline Dr (Site# 30)	3 hours	7:45-8:30AM	2:10-3:05PM	Wednesday 1:10-1:55PM
TUSTIN/ North Tustin	Tustin Memorial Elementary	Browning / Irvine (Site# 32)	3 hours	7:30-8:15AM	2:15-3:00PM	Wednesday 12:50-1:45PM
TUSTIN/ North Tustin	Tustin Memorial Elementary	Browning / Rainbow Dr (Site# 31)	3 hours	7:45-8:30AM	2:15-3:10PM	Wednesday 12:50-1:45PM

WESTMINSTER/ Midway City	Hayden Elementary	Newland / Madison (Site# 1)	3 hours	7:15-8:15AM	1:50-3:00PM	Wednesday 12:50-1:50PM
CAPISTRANO/ Coto De Caza	Wagon Wheel Elementary	Bridle Path / Oso Pkwy (Site# 34)	3 hours	7:10-7:55AM	1:55-2:40PM	Wednesday 12:40-1:25PM
CAPISTRANO/ Coto De Caza	Wagon Wheel Elementary	Bridle Path / Gingham (Site# 35)	3 hours	7:10-7:55AM	1:55-2:40PM	Wednesday 12:40-1:25PM
CAPISTRANO/ Coto De Caza	Wagon Wheel Elementary	Coto De Caza / Oso Pkwy (Site# 36.1)	3 hours	7:10-7:55AM	2:00-2:45PM	Wednesday 12:45-1:30PM
CAPISTRANO/ Coto De Caza	Wagon Wheel Elementary	Coto De Caza / Oso Pkwy (Site# 36.2)	3 hours	7:10-7:55AM	2:00-2:45PM	Wednesday 12:45-1:30PM
CAPISTRANO/ Ladera Ranch	Chaparral Elementary	Second St / Sienna Pkwy (Site# 38)	3 hours	7:30-8:15AM	2:10-2:55PM	Wednesday 12:55-1:40PM
CAPISTRANO/ Ladera Ranch	Chaparral Elementary	Second St / Main St (Site# 39)	3 hours	7:30-8:15AM	2:10-2:55PM	Wednesday 12:55-1:40PM
CAPISTRANO/ Ladera Ranch	Chaparral Elementary	Flintridge Ave / Sienna Pkwy (Site# 40)	3 hours	7:30-8:15AM	2:10-2:55PM	Wednesday 12:55-1:40PM
CAPISTRANO/ Ladera Ranch	Ladera* Ranch Elementary	Sellas Rd North / Sienna Pkwy (Site# 40.1)	3 hours	7:35-8:25 AM (Wednesday 8:30-9:20 AM)	2:15-3:20PM	Wednesday 2:00-3:20 PM
CAPISTRANO/ Ladera Ranch	Ladera* Ranch Elementary	Sellas Rd North / Sienna Pkwy (Site# 40.2)	3 hours	7:35-8:25 AM (Wednesday 8:30-9:20 AM)	2:15-3:20PM	Wednesday 2:00-3:20 PM
CAPISTRANO/ Ladera Ranch	Ladera* Ranch Elementary	Dorrance / Sienna Pkwy (Site# 41)	3 hours	7:35-8:25AM (Wednesday 8:40-9:25 AM)	2:15-3:20PM	Wednesday 2:00-2:30 PM 2:45-3:20 PM
CAPISTRANO/ Ladera Ranch	Ladera* Ranch Elementary	Daisy St / Sienna Pkwy (Site# 42)	3 hours	7:35-8:25AM (Wednesday 8:40-9:25 AM)	2:15-3:20PM	Wednesday 2:00-2:30 PM 2:45-3:20 PM
CAPISTRANO/ Ladera Ranch	Ladera* Ranch Elementary	Snap Dragon / Sellas Rd North (Site# 43.1)	3 hours	7:30-8:20AM (Wednesday 8:30-9:20 AM)	2:15-3:20PM	Wednesday 2:00-3:20 PM
CAPISTRANO/ Ladera Ranch	Ladera* Ranch Elementary	Snap Dragon / Sellas Rd North (Site# 43.2)	3 hours	7:30-8:20 AM (Wednesday 8:30-9:20 AM)	2:15-3:20pm	Wednesday 2:00-3:20pm
CAPISTRANO/ Ladera Ranch	Ladera* Ranch Elementary	Avendale Blvd/ Daisy St. (Site #49)	3 hours	7:30-8:20AM (Wednesday 8:30-9:20 AM)	2:15-3:20PM	Wednesday 2:00-2:30 PM 2:45-3:20 PM
CAPISTRANO/ Ladera Ranch	Ladera* Ranch Elementary	Dorrance Drive / Fallabella (Site# 50)	3 hours	7:30-8:20AM (Wednesday 8:30-9:20 AM)	2:15-3:20PM	Wednesday 2:00-2:30 PM 2:45-3:20 PM
CAPISTRANO/ Ladera Ranch	Oso Grande Elementary	O'Neil Dr / Sienna Pkwy (Site# 44.1)	3 hours	7:30-8:15AM	2:10-2:55PM	Wednesday 12:55-1:40PM
CAPISTRANO/ Ladera Ranch	Oso Grande Elementary	O'Neil Dr / Sienna Pkwy (Site# 44.2)	3 hours	7:30-8:15AM	2:10-2:55PM	Wednesday 12:55-1:40PM
CAPISTRANO/ Ladera Ranch	Oso Grande Elementary	O'Neil Dr / Sienna Pkwy (Site# 44.3)	3 hours	7:30 - 8:15AM	2:10-2:55PM	Wednesday 12:55-1:40PM
CAPISTRANO/ Ladera Ranch	Oso Grande Elementary	Sienna Pkwy/ Covenant Hills Dr. (Site 48)	3 hours	7:30-8:15AM	2:10-2:55PM	Wednesday 12:55-1:40PM
CAPISTRANO/ Ladera Ranch	Oso Grande Elementary	Sienna Pkwy/ Covenant Hills Dr. (Site 48.1)	3 hours	7:30-8:15AM	2:10-2:55PM	Wednesday 12:55-1:40PM

CAPISTRANO/ Las Flores	Las Flores Elementary School	Antonio Pkwy / Sweetwater/Sable (Site# 51.1)	3 hours	TBD	TBD	
CAPISTRANO/ Las Flores	Las Flores Middle School	Oso Pkwy / Morning Trail (Site# 45.3)	3 hours	8:10-8:55AM (Wednesday 9:10-9:55AM)	3:15-4:00PM	
CAPISTRANO/ Las Flores	Las Flores Middle School	Oso Pkwy / Morning Trail (Site# 45.4)	3 hours	8:10 – 8:55 AM (Wed. 9:10-9:55AM)	3:15-4:00PM	
CAPISTRANO/ Las Flores	Las Flores Middle School	Antonio Pkwy / Sweetwater (Site# 46.2)	3 hours	8:10-8:55AM (Wednesday 9:10-9:55AM)	3:15-4:00PM	
CAPISTRANO/ Las Flores	Las Flores Middle School	Antonio Pkwy at Sweetwater/Sable (Site# 47)	3 hours	8:10-8:55AM (Wednesday 9:10-9:55AM)	3:15-4:00PM	
CAPISTRANO/ Mission Viejo	Escencia** Elementary	Andaza/Aprender (Site# 42.1)	3 hours 20 mins	TBD	TBD	
CAPISTRANO/ Mission Viejo	Escencia** Elementary	Andaza/Aprender (Site# 42.2)	3 hours 20 mins	TBD	TBD	
CAPISTRANO/ Mission Viejo	Escencia** Elementary	Andaza/Tierna (Site# 42.3)	3 hours 20 mins	TBD	TBD	
CAPISTRANO/ Rancho Santa Margarita	Las Flores Elementary	Oso Pkwy / Morning Trail (Site# 45.1)	3 hours	7:10-7:55AM	1:55-2:40PM	Wednesday 12:40-1:25PM
CAPISTRANO/ Rancho Santa Margarita	Las Flores Elementary	Oso Pkwy / Morning Trail (Site# 45.2)	3 hours	7:10-7:55AM	1:55-2:40PM	Wednesday 12:40-1:25PM
CAPISTRANO/ Rancho Santa Margarita	Las Flores Elementary	Antonio Pkwy / Sweetwater (Site# 46.1)	3 hours	7:10-7:55AM	1:55-2:40PM	Wednesday 12:40-1:25PM
SADDLEBACK VALLEY/ Trabuco Canyon	Trabuco Canyon Elementary	Trabuco Cyn Rd / Trabuco Oaks (Site# 37)	3 hours	7:25-8:10AM	1:50-2:35PM	
SUMMER SCHOOL SCHEDULES TBD						

**Note: The following applies to the (8) sites for Ladera Ranch:*

(1) Due to bell schedules, Wednesdays will be billed at 3.25 hours,

(2) Due to Special Events, there will be days during the school year that will be billed at 4.0 hours

***Note: Extended hours*

AM and PM hours are Pacific Time.

Crossing Guard Locations and Times are Subject to Change. Any schedule changes must be agreed upon by Contractor, School District, and County in advance. Contractor is to train the site supervisor and crossing guard on the new hours and document the training.

Contractor is not required to provide services on County observed holidays except when the same holidays are not observed by the school district.

Holidays observed by the County: New Year's Day, Martin Luther King Day, Presidents' Day, Lincoln's Birthday, Memorial Day, July 4th, Columbus Day, Labor Day, Veterans Day, Thanksgiving, and Christmas.

ATTACHMENT B

Compensation and Pricing Provisions

1. Compensation: This is a firm-fixed fee Contract between the County and Contractor for School Crossing Guard Services as set forth in Attachment A, "Scope of Work".

The Contractor agrees to accept the specified compensation as set forth in this Contract as full payment for performing all services and furnishing all staffing and materials required, for any reasonably unforeseen difficulties which may arise or be encountered in the execution of the services until acceptance, for risks connected with the services, and for performance by the Contractor of all its duties and obligations hereunder. The Contractor shall only be compensated as set forth herein for work performed in accordance with the Scope of Work. The County shall have no obligation to pay any sum in excess of the fixed rates specified herein unless authorized by amendment in accordance with Articles C. Amendments of the County Contract Terms and Conditions.

2. Fees and Charges: County will pay the following fees in accordance with the provisions of this Contract. Payment shall be as follows:

Hourly Compensation for Crossing Guard Services:

\$29.58 / hour

Contract term amount shall not exceed \$3,502,896.00.

3. Price Increase/Decreases: No price increases will be permitted during the first period of the contract. The County requires documented proof of cost increases on Contracts prior to any price adjustment. A minimum of 30-days advance notice in writing is required to secure such adjustment. No retroactive price adjustments will be considered. All price decreases will automatically be extended to the County of Orange. The County may enforce, negotiate, or cancel escalating price Contracts or take any other action it deems appropriate, as it sees fit. The net dollar amount of profit will remain firm during the period of the Contract. Adjustments increasing the Contractor's profit will not be allowed.
4. Firm Discount and Pricing Structure: Contractor guarantees that prices quoted are equal to or less than prices quoted to any other local, State or Federal government entity for services of equal or lesser scope. Contractor agrees that no price increases shall be passed along to the County during the term of this Contract not otherwise specified and provided for within this Contract.
5. Contractor's Expense: The Contractor will be responsible for all costs related to photo copying, telephone communications and fax communications while on County sites during the performance of work and services under this Contract.
6. Payment Terms – Payment in Arrears: Invoices are to be submitted in arrears to the user agency/department to the ship-to address, unless otherwise directed in this Contract. Vendor shall reference Contract number on invoice. Payment will be net 30 days after receipt of an invoice in a format acceptable to the County of Orange and verified and approved by the agency/department and subject to routine processing requirements. The responsibility for providing an acceptable invoice rests with the Contractor.

Billing shall cover services and/or goods not previously invoiced. The Contractor shall reimburse the County of Orange for any monies paid to the Contractor for goods or services not provided or when goods or services do not meet the Contract requirements.

Payments made by the County shall not preclude the right of the County from thereafter disputing any items or services involved or billed under this Contract and shall not be construed as acceptance of any part of the goods or services.

7. Taxpayer ID Number: The Contractor shall include its taxpayer ID number on all invoices submitted to the County for payment to ensure compliance with IRS requirements and to expedite payment processing.
8. Payment – Invoicing Instructions: The Contractor will provide an invoice on the Contractor's letterhead for goods delivered and/or services rendered. In the case of goods, the Contractor will leave an invoice with each delivery. Each invoice will have a number and will include the following information:
 - a. Contractor's name and address
 - b. Contractor's remittance address, if different from 1 above
 - c. Name of County Agency/Department
 - d. Delivery/service address
 - e. Master Agreement (MA) or Purchase Order (PO) number
 - f. Agency/Department's Account Number
 - g. Date of invoice
 - h. Product/service description, quantity, and prices
 - i. Sales tax, if applicable
 - j. Total

Invoice and support documentation are to be forwarded to applicable location:

Sheriff-Coroner Department/North Operations
550 N Flower St.
Santa Ana, CA 92703
Attn: Brigitte Ludwig

Sheriff-Coroner Department/South Operations
20202 Windrow Dr.
Lake Forest, CA 92630
Attn: Chelsea Van De Kreeke

9. Payment (Electronic Funds Transfer (EFT))

The County of Orange offers Contractors the option of receiving payment directly to their bank account via an Electronic Fund Transfer (EFT) process in lieu of a check payment. Payment via EFT will also receive an Electronic Remittance Advice with the payment details via e-mail. An e-mail address will need to be provided to the County of Orange via an EFT Authorization Form. To request a form, please contact the assigned Deputy Purchasing Agent. Upon completion of the form, please mail, fax or email to the address or phone listed on the form.

10. Year End and Final Invoices

At the end of each term of the Contract, and upon final termination, Contractor shall submit final invoices for services rendered or goods accepted by County under the Contract term (typically one year) within ninety (90) days. For example, if the term of a Contract ends, or the Contract expires without being renewed on June 30th, any and all invoices for services rendered or goods accepted by County during the preceding term of the Contract shall be submitted to County on or before September 28. In the event the ninetieth (90th) day falls on a weekend or County holiday, the deadline for submission of invoices shall be extended to the next business day. County holidays include New Year's Day, Martin Luther King Day, President Lincoln's Birthday, Presidents' Day, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans Day, Thanksgiving Day, Friday after Thanksgiving, and Christmas Day.

Contractor's failure to submit invoices pursuant to the deadlines established herein may be deemed a breach and shall be a basis for the County to refuse payment.

ATTACHMENT C**STAFFING PLAN****I. KEY PERSONNEL**

Name	Classification/Designation
Edmund Boccuzzi	Lead Supervisor (Project Manager)
Michelle Fernandez	Area Supervisor
Emily Patterson	Assistant Area Supervisor
Annette Tafoya Ramos	Assistant Area Supervisor
Kim Brooks	National Operations Manager

II. ALTERNATE PERSONNEL (only when Key Personnel is not available)

Name	Classification/Designation
Kim Brooks	National Operations Manager
Patricia Pohl	Vice President of Operations
Jennifer Lucero	Operations Manager (Los Angeles County)

The substitution or addition of other key individuals in any given category or classification shall be allowed only with prior written approval of County Project Manager or designee.

PART 7

TRAFFIC CONTROL FOR SCHOOL AREAS

CHAPTER 7A. GENERAL

Section 7A.01 Need for Standards

Support:

- 01 Regardless of the school location, the best way to achieve effective traffic control is through the uniform application of realistic policies, practices, and standards developed through engineering judgment or studies.
- 02 Pedestrian safety depends upon public understanding of accepted methods for efficient traffic control. This principle is especially important in the control of pedestrians, bicycles, and other vehicles in the vicinity of schools. Neither pedestrians on their way to or from school nor other road users can be expected to move safely in school areas unless they understand both the need for traffic controls and how these controls function for their benefit.
- 03 Procedures and devices that are not uniform might cause confusion among pedestrians and other road users, prompt wrong decisions, and contribute to crashes. To achieve uniformity of traffic control in school areas, comparable traffic situations need to be treated in a consistent manner. Each traffic control device and control method described in Part 7 fulfills a specific function related to specific traffic conditions.
- 04 A uniform approach to school area traffic controls assures the use of similar controls for similar situations, which promotes appropriate and uniform behavior on the part of motorists, pedestrians, and bicyclists.
- 05 A school traffic control plan permits the orderly review of school area traffic control needs, and the coordination of school/pedestrian safety education and engineering measures. Engineering measures alone do not always result in the intended change in student and road user behavior.

Guidance:

- 06 *A school route plan for each school serving elementary to high school students should be prepared in order to develop uniformity in the use of school area traffic controls and to serve as the basis for a school traffic control plan for each school.*
- 07 *The school route plan, developed in a systematic manner by the school, law enforcement, and traffic officials responsible for school pedestrian safety, should consist of a map (see Figure 7A-1) showing streets, the school, existing traffic controls, established school walk routes, and established school crossings.*
- 08 *The type(s) of school area traffic control devices used, either warning or regulatory, should be related to the volume and speed of vehicular traffic, street width, and the number and age of the students using the crossing.*
- 09 *School area traffic control devices should be included in a school traffic control plan.*

Support:

- 10 Reduced speed limit signs for school areas and crossings are included in this Manual solely for the purpose of standardizing signing for these zones and not as an endorsement of mandatory reduced speed zones.
- 11 "School" and "school zone" are defined in Section 1A.13.
- 12 Parents, school administrators, traffic officials, civic leaders, and vehicle drivers share the responsibility of educating school pedestrians on the use of traffic control devices. Programs in the home and school to train the child as a responsible pedestrian are an important factor in improving their understanding of traffic control devices.
- 13 The words "School Pedestrians", "Children", and "Students" are used interchangeably and could include student bicyclists for the purpose of determining appropriate cross protection measures.

Section 7A.02 School Routes and Established School Crossings

Support:

- 01 To establish a safer route to and from school for schoolchildren, the application of planning criterion for school walk routes might make it necessary for children to walk an indirect route to an established school

crossing located where there is existing traffic control and to avoid the use of a direct crossing where there is no existing traffic control.

Guidance:

02 School walk routes should be planned to take advantage of existing traffic controls.

03 The following factors should be considered when determining the feasibility of requiring children to walk a longer distance to a crossing with existing traffic control:

- A. The availability of adequate sidewalks or other pedestrian walkways to and from the location with existing control,*
- B. The number of students using the crossing,*
- C. The age levels of the students using the crossing, and*
- D. The total extra walking distance.*

Support:

04 There is a need in each school district to establish an organization concerned with students enroute to and from school. Through such an organization, the school district can be responsibly involved in processing requests for traffic safety controls and for safety programs and can coordinate activities within and between the community and public agencies.

In order to provide a responsible administrative structure for the school area, each school district is encouraged to:

- A. Assign student pedestrian responsibilities to a competent staff member and/or*
- B. Organize a school student pedestrian advisory committee to serve the needs of each public and private school.*

Guidance:

05 When the advisory committee structure is used, the committee should include governmental and school district staff who has the responsibility and authority to initiate and provide programs and projects.

06 Representatives from the city and/or county superintendent of schools office should be the official members. Advisors should include representatives of the local area Safety Council, traffic engineers, police authorities, the Parent-Teachers Association, Automobile Clubs (AAA), local Bicycle or Pedestrian Advisory Committee, plus others as needed.

Staff and Committee Responsibility:

07 The duties of staff members and/or each committee should be to guide and coordinate all activities connected with the school traffic safety program, such as:

- A. Establish traffic safety policies and procedures.*
- B. Recommend priorities for proposed improvement projects.*
- C. Notify the responsible agencies of school-pedestrian-traffic related issues.*
- D. Review and approve the various phases of the school student traffic safety program.*
- E. Review and process requests and complaints.*
- F. Promote good public relations.*

08 The County Superintendent of School's office should coordinate all student pedestrian committees' actions in establishing and promoting uniform practices for school pedestrian safety throughout the county.

School Responsibility:

09 Traffic related issues about school pedestrians on the approaches to the school should be referred to the school district or local school principal for review and transmission to the appropriate staff person or to the school student pedestrian advisory committee.

Support:

10 Refer to CVC 21373 for school board request for traffic control devices.

Government Traffic Agency Responsibility:

Standard:

11 Upon request of the local school district, responsible traffic authorities shall investigate all locations along the school route and recommend appropriate traffic control measures. Refer to CVC 21373.

Support:

12 The following references from the California Vehicle Code relate to traffic controls for school areas:

- A. Section 377 – Limit Line.*
- B. Section 627 – Engineering and Traffic Survey.*
- C. Section 21102 – Local Authority to Close Streets.*
- D. Section 21368 – Crosswalks Near Schools.*
- E. Section 21372 – Guidelines for Traffic Control Devices Near Schools.*

- F. Section 21373 – School Board Request for Traffic Control Devices.
- G. Section 21458 – Curb Markings.
- H. Section 21949 through 21971 – Pedestrians' Rights and Duties.
- I. Section 22350 – Basic Speed Law.
- J. Section 22352 – Prima Facie Speed Limits.
- K. Section 22358.4 – Decrease of Local Limits Near Schools or Senior Centers.
- L. Section 22504 – Unincorporated Area Parking; School Bus Stops.
- M. Section 40802 – Speed Traps.
- N. Section 42200 – Disposition by Cities and Other Local Entities.
- O. Section 42201 – Disposition by County.

Section 7A.03 School Crossing Control Criteria

Support:

⁰¹ The frequency of gaps in the traffic stream that are sufficient for student crossing is different at each crossing location. When the delay between the occurrences of adequate gaps becomes excessive, students might become impatient and endanger themselves by attempting to cross the street during an inadequate gap. In these instances, the creation of sufficient gaps needs to be considered to accommodate the crossing demand.

⁰² A recommended method for determining the frequency and adequacy of gaps in the traffic stream is given in the "Traffic Control Devices Handbook" (see Section 1A.11).

⁰³ Engineering and traffic studies will determine the appropriate measures to be developed at school crossings. The devices and treatments described herein are for use in school zones and do not preclude use of other devices and treatments described elsewhere in this document. Types of school pedestrian measures that can be considered can include:

- A. Warning signs and markings.
- B. School speed limits.
- C. Intersection stop signs.
- D. Flashing yellow beacons.
- E. Traffic signals.
- F. Pedestrian Hybrid Beacons.
- G. Remove visibility obstructions.
- H. School Safety Patrol.
- I. Adult Crossing Guard.
- J. Pedestrian separation structures.
- K. Pedestrian walkways along the roadway.
- L. Pedestrian walkways separated from the roadway.
- M. Parking controls and curb-use zones.

Section 7A.04 Scope

Standard:

⁰¹ **Part 7 sets forth basic principles and prescribes standards that shall be followed in the design, application, installation, and maintenance of all traffic control devices (including signs, signals, and markings) and other controls (including adult crossing guards) required for the special pedestrian conditions in school areas.**

Support:

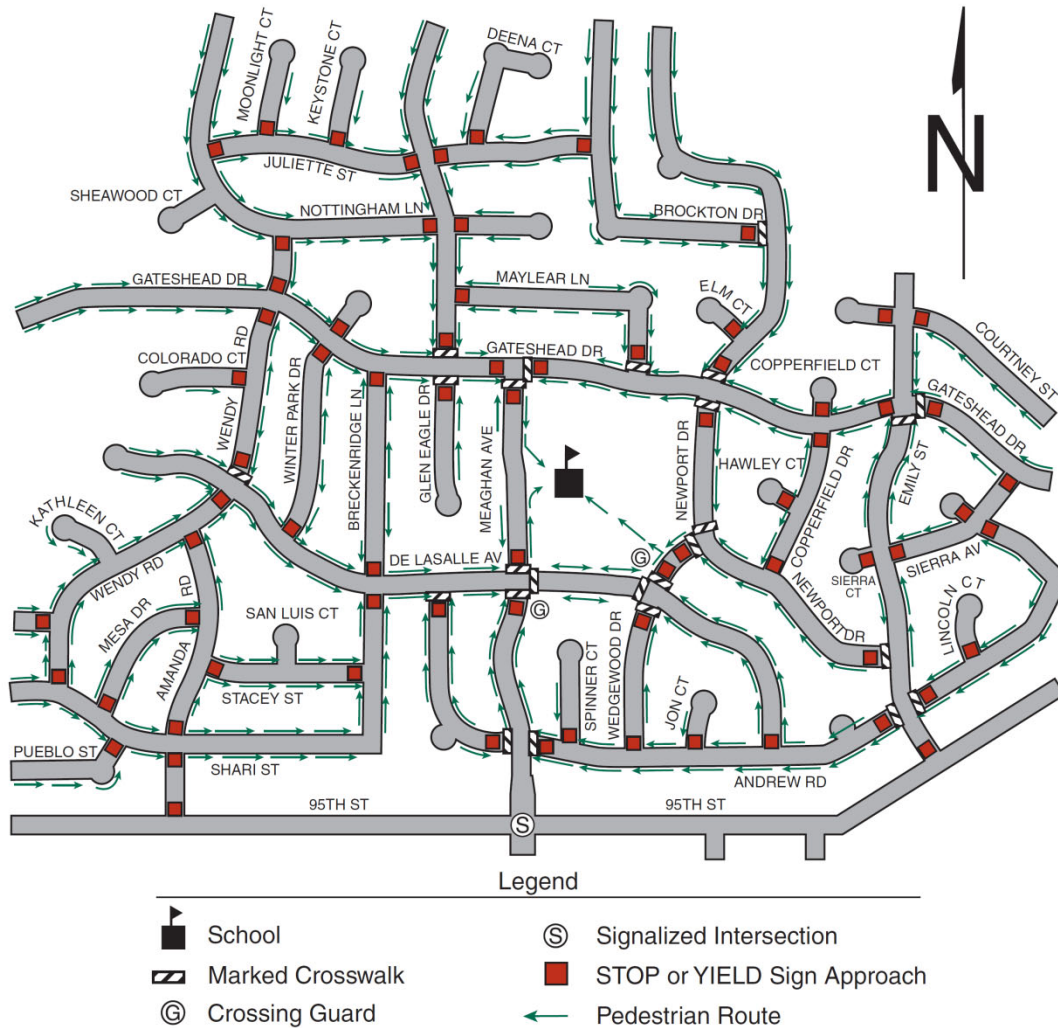
⁰² Sections 1A.01 and 1A.08 contain information regarding unauthorized devices and messages. Sections 1A.02 and 1A.07 contain information regarding the application of standards. Section 1A.05 contains information regarding the maintenance of traffic control devices. Section 1A.08 contains information regarding placement authority for traffic control devices. Section 1A.09 contains information regarding engineering studies and the assistance that is available to jurisdictions that do not have engineers on their staffs who are trained and/or experienced in traffic control devices.

⁰³ Provisions contained in Chapter 2A and Section 2B.06 are applicable in school areas.

⁰⁴ Part 3 contains provisions regarding pavement markings that are applicable in school areas.

05 Part 4 contains provisions regarding highway traffic signals that are applicable in school areas. The School Crossing signal warrant is described in Section 4C.06.

Figure 7A-1. Example of School Route Plan Map



CHAPTER 7B. SIGNS

Section 7B.01 Size of School Signs

Standard:

- 01 Except as provided in Section 2A.11, the sizes of signs and plaques to be used on conventional roadways in school areas shall be as shown in Table 7B-1 and 7B-1(CA).
- 02 The sizes in the Conventional Road column shall be used unless engineering judgment determines that a minimum or oversized sign size would be more appropriate.
- 03 The sizes in the Minimum column shall be used only where traffic volumes are low and speeds are 3025 mph or lower, as determined by engineering judgment.
- 04 The sizes in the Oversized column shall be used on expressways.

Guidance:

- 05 The sizes in the Oversized column should be used on roadways that have four or more lanes with posted speed limits of 40 mph or higher.

Option:

- 06 The sizes in the Oversized column may also be used at other locations that require increased emphasis, improved recognition, or increased legibility.
- 07 Signs and plaques larger than those shown in Table 7B-1 may be used (see Section 2A.11).

Standard:

- 08 The standard sign dimensions prescribed in this California MUTCD, FHWA's "Standard Highway Signs and Markings" book and Caltrans' California Sign Specifications shall be used unless engineering judgment determines that other sizes are appropriate. Where engineering judgment determines that sizes smaller than the standard dimensions are appropriate for use, the sign dimensions shall not be less than the minimum dimensions specified in this California MUTCD, "Standard Highway Signs and Markings" book or Caltrans' California Sign Specifications. See Section 1A.11 for information regarding these publications.

Section 7B.02 Illumination and Reflectorization

Standard:

- 01 The signs used for school area traffic control shall be retroreflectorized or illuminated.

Section 7B.03 Position of Signs

Support:

- 01 Sections 2A.16 and 2A.17 contain provisions regarding the placements and locations of signs.
- 02 Section 2A.19 contains provisions regarding the lateral offsets of signs.
- 02a Examples of location of school area signs and California School Assemblies for typical installations are shown in Figures 7B-1(CA), 7B-4, 7B-5 and 7B-5(CA).

Option:

- 03 In-roadway signs for school traffic control areas may be used consistent with the requirements of Sections 2B.12, 7B-08, 7B.11 and 7B.12.

Section 7B.04 Height of Signs

Support:

- 01 Section 2A.18 contains provisions regarding the mounting height of signs.

Section 7B.05 Installation of Signs

Support:

- 01 Section 2A.16 contains provisions regarding the installation of signs.
- 02 Examples of school area signing, markings, flashing beacons and overhead school signs are shown in Figures 7B-1(CA), 7B-5(CA), 7B-4 through 7B-6 and Figures 7B-101(CA) through 7B-104(CA).

Section 7B.06 Lettering

Support:

⁰¹ The “Standard Highway Signs and Markings” book (see Section 1A.11) contains information regarding sign lettering.

Section 7B.07 Sign Color for School Warning Signs

Standard:

⁰¹ ~~School warning signs, including the “SCHOOL” portion of the School Speed Limit (S5-1) sign and including any supplemental plaques used in association with these warning signs, shall have a fluorescent yellow-green background with a black legend and border unless otherwise provided in this Manual for a specific sign.~~

Section 7B.08 School Advance Warning Assembly (S1-1 with Supplemental Plaque)

Support:

⁰¹ Many state and local jurisdictions find it beneficial to advise road users that they are approaching a school that is adjacent to a highway, where additional care is needed, even though no school crossing is involved and the speed limit remains unchanged. Additionally, some jurisdictions designate school zones that have a unique legal standing in that fines for speeding or other traffic violations within designated school zones are increased or special enforcement techniques ~~such as photo radar systems~~ are used. It is important and sometimes legally necessary to mark the beginning and end points of these designated school zones so that the road user is given proper notice.

⁰² The School (S1-1) sign (see Figure 7B-1 ~~or 7B-1(CA)~~) has the following four applications:

- A. School Area – the S1-1 sign can be used to warn road users that they are approaching a school area that might include school buildings or grounds, a school crossing, or school related activity adjacent to the highway.
- B. School Zone – the S1-1 sign can be used to identify the location of the beginning of a designated school zone (see Section 7B.09).
- C. School Advance Crossing – if combined with an AHEAD (W16-9P) plaque or an XX FEET (W16-2P or W16-2aP) plaque to comprise the School Advance Crossing assembly, the S1-1 sign can be used to warn road users that they are approaching a crossing where schoolchildren cross the roadway (see Section 7B.11).
- D. School Crossing – if combined with a diagonal downward pointing arrow (W16-7P) plaque to comprise the School Crossing assembly, the S1-1 sign can be used to warn approaching road users of the location of a crossing where schoolchildren cross the roadway (see Section 7B.12).

^{02a} ~~The School Assemblies A(CA) through E(CA) are shown in Figure 7B-1(CA) and Table 7B-1(CA).~~

Option:

⁰³ If a school area is located on a cross street in close proximity to the intersection, a School (S1-1) sign with a supplemental arrow (W16-5P or W16-6P) plaque may be installed on each approach of the street or highway to warn road users making a turn onto the cross street that they will encounter a school area soon after making the turn.

Section 7B.09 School Zone Sign (S1-1) and Plaques (S4-3P, S4-7P) and END SCHOOL ZONE Sign (S5-2)

Standard:

⁰¹ ~~If a school zone has been designated under State or local statute, a School (S1-1) sign (see Figure 7B-1 or 7B-1(CA)) shall be installed to identify the beginning point(s) of the designated school zone (see Figure 7B-2).~~

Option:

⁰² A School Zone (S1-1) sign may be supplemented with a SCHOOL (S4-3P) plaque (see Figure 7B-1 ~~or 7B-1(CA)~~).

⁰³ ~~A School Zone (S1-1) sign may be supplemented with an ALL YEAR (S4-7P) plaque (see Figure 7B-1) if the school operates on a 12 month schedule.~~

~~04 The downstream end of a designated school zone may be identified with an END SCHOOL ZONE (S5-2) sign (see Figures 7B-1 and 7B-2).~~

05 If a school zone is located on a cross street in close proximity to the intersection, a School Zone (S1-1) sign with a supplemental arrow (W16-5P or W16-6P) plaque may be installed on each approach of the street or highway to warn road users making a turn onto the cross street that they will encounter a school zone soon after making the turn.

Standard:

06 **The School Warning Assembly A(CA) shall be used on streets with prima facie 25 mph speed limits that are contiguous to a school building or school grounds.**

07 **The SCHOOL (S4-3P) plaque shall not be used alone.**

Guidance:

08 *If used, the School Warning Assembly A(CA) should be posted at the school boundary. Refer to CVC 22352.*

Option:

09 *If used, the School Warning Assembly A(CA) may be posted up to 500 feet in advance of the school boundary. Refer to CVC 22352.*

Support:

10 *The School Warning Assembly A(CA) does not need to be posted if there are no school pedestrians using the highway and the school grounds are separated from the highway by a fence, gate or other physical barrier. Refer to CVC 22352.*

Section 7B.10 Higher Fines Zone Signs (R2-10, R2-11) and Plaques

Standard:

~~01 Where increased fines are imposed for traffic violations within a designated school zone, a BEGIN HIGHER FINES ZONE (R2-10) sign (see Figure 7B-1) or a FINES HIGHER (R2-6P), FINES DOUBLE (R2-6aP), or \$XX FINE (R2-6bP) plaque (see Figure 2B-3) shall be installed as a supplement to the School Zone (S1-1) sign to identify the beginning point of the higher fines zone (see Figures 7B-2 and 7B-3).~~

Option:

~~02 Where appropriate, one of the following plaques may be mounted below the sign that identifies the beginning point of the higher fines zone:~~

- ~~A. An S4-1P plaque (see Figure 7B-1) specifying the times that the higher fines are in effect;~~
- ~~B. A WHEN CHILDREN ARE PRESENT (S4-2P) plaque (see Figure 7B-1); or~~
- ~~C. A WHEN FLASHING (S4-4P) plaque (see Figure 7B-1) if used in conjunction with a yellow flashing beacon.~~

Standard:

~~03 Where a BEGIN HIGHER FINES ZONE (R2-10) sign or a FINES HIGHER (R2-6P) plaque supplementing a School Zone (S1-1) sign is posted to notify road users of increased fines for traffic violations, an END HIGHER FINES ZONE (R2-11) sign (see Figure 7B-1) or an END SCHOOL ZONE (S5-2) sign shall be installed at the downstream end of the zone to notify road users of the termination of the increased fines zone (see Figures 7B-2 and 7B-3).~~

Section 7B.11 School Advance Crossing Assembly

Standard:

01 **The School Advance Crossing assembly (see Figure 7B-1 or 7B-1(CA)) shall consist of a School Advance warning Assembly D(CA), or a School (S1-1) sign supplemented with an AHEAD (W16-9P) plaque or an XX FEET (W16-2P or W16-2aP) plaque.**

02 **Except as provided in Paragraph 3, a School Advance Crossing assembly or Assembly D(CA) shall be used in advance (see Table 2C-4 for advance placement guidelines) of the first School Crossing assembly (see Section 7B.12) that is encountered in each direction as traffic approaches a school crosswalk (see Figure 7B-4).**

Option:

03 **The School Advance Crossing assembly or Assembly D(CA) may be omitted (see Figure 7B-5) where a School Zone (S1-1) sign (see Section 7B.09) is installed to identify the beginning of a school zone in advance of the School Crossing assembly.**

04 If a school crosswalk is located on a cross street in close proximity to an intersection, a School Advance Crossing assembly with a supplemental arrow (W16-5P or W16-6P) plaque may be installed on each approach of the street or highway to warn road users making a turn onto the cross street that they will encounter a school crosswalk soon after making the turn.

05 A 12-inch reduced size in-street School (S1-1) sign (see Figure 7B-6), installed in compliance with the mounting height and special mounting support requirements for In-Street Pedestrian Crossing (R1-6 ~~or R1-6a~~) signs (see Section 2B.12), may be used in advance of a school crossing to supplement the post-mounted school warning signs. A 12 x 6-inch reduced size AHEAD (W16-9P) plaque may be mounted below the reduced size in-street School (S1-1) sign.

Standard:

06 **The School Advance Warning Assembly D(CA) shall be used in advance of any School Crosswalk Warning Assembly B(CA), School Crosswalk Warning Assembly E(CA) or the School Speed Limit Assembly C(CA).**

Section 7B.12 School Crossing Assembly

Standard:

01 **If used, the School Crossing assembly Assembly B(CA) (see Figure 7B-1 or 7B-1(CA)) shall be installed at the school crossing (see Figures 7B-4 and 7B-5), or as close to it as possible, and shall consist of a School (S1-1) sign supplemented with a diagonal downward pointing arrow (W16-7P) plaque to show the location of the crossing.**

02 **The School Crossing assembly Assembly B(CA) or E(CA) shall not be used at crossings other than those adjacent to schools and those on established school pedestrian routes.**

03 **The School Crossing assembly Assembly B(CA) or E(CA) shall not be installed on approaches controlled by a STOP (R1-1) sign, a ~~or~~ YIELD (R1-2) sign or a traffic signal.**

Standard:

03a **The School Crosswalk Warning Assembly B(CA) or E(CA) shall be posted at all yellow school crosswalks that are not controlled by a STOP (R1-1) sign, a YIELD (R1-2) sign or a traffic signal.**

Guidance:

03b *The School Crosswalk Warning Assembly B(CA) or E(CA) should be posted at all white school crosswalks that are not controlled by a STOP (R1-1) sign, a YIELD (R1-2) sign or a traffic signal.*

Support:

03c **The School Crosswalk Warning Assemblies B(CA) and E(CA) are shown in Figure 7B-1(CA) and 7B-101(CA) through 7B-104(CA).**

Option:

04 The In-Street Pedestrian Crossing (R1-6 ~~or R1-6a~~) sign (see Section 2B.12 and Figure 7B-6) or the In-Street Schoolchildren Crossing (R1-6b ~~or R1-6e~~) sign (see Figure 7B-6) may be used at unsignalized school crossings. If used at a school crossing, a 12 x 4-inch SCHOOL (S4-3P) plaque (see Figure 7B-6) may be mounted above the sign. The STATE LAW legend on the R1-6 series signs may be omitted.

05 The Overhead Pedestrian Crossing (R1-9 ~~or R1-9a~~) sign (see Section 2B.12 and Figure 2B-2) may be modified to replace the standard pedestrian symbol with the standard schoolchildren symbol and may be used at unsignalized school crossings. The STATE LAW legend on the R1-9 series signs may be omitted.

Standard:

05a **If used, the School Crosswalk Warning Assembly E(CA) (see Figures 7B-1(CA) and 7B-101(CA) through 7B-104(CA)) shall be installed in an overhead location at the marked crosswalk, or as close to it as possible, and shall consist of a modified R1-9 sign to show the location of the crossing.**

Option:

05b **For uncontrolled locations with more than one lane in each direction of travel, advance yield lines (see Section 3B.16) may be used with the 'Yield Here to Pedestrians' signs (R1-5 or R1-5a).**

06 A 12-inch reduced size in-street School (S1-1) sign (see Figure 7B-6) may be used at an unsignalized school crossing instead of the In-Street Pedestrian Crossing (R1-6 or ~~R1-6a~~) or the In-Street Schoolchildren Crossing (R1-6b ~~or R1-6e~~) sign. A 12 x 6-inch reduced size diagonal downward pointing arrow (W16-7P) plaque may be mounted below the reduced size in-street School (S1-1) sign.

Support:

^{06a} The In-Street Pedestrian Crossing and the In-Street Schoolchildren Crossing (R1-6a and R1-6c) signs are deleted as a stop is not required in California per CVC 21950.

Standard:

⁰⁷ If an In-Street Pedestrian Crossing sign, an In-Street Schoolchildren Crossing sign, or a reduced size in-street School (S1-1) sign is placed in the roadway, the sign support shall comply with the mounting height and special mounting support requirements for In-Street Pedestrian Crossing (R1-6 ~~or R1-6a~~) signs (see Section 2B.12).

⁰⁸ The In-Street Pedestrian Crossing sign, the In-Street Schoolchildren Crossing sign, the Overhead Pedestrian Crossing sign, and the reduced size in-street School (S1-1) sign shall not be used at ~~signalized locations~~ **controlled approaches**.

Section 7B.13 School Bus Stop Ahead Sign (S3-1)

Guidance:

⁰¹ The School Bus Stop Ahead (S3-1) sign (see Figure 7B-1 **or 7B-1(CA)**) should be installed in advance of locations where a school bus, when stopped to pick up or discharge passengers, is not visible to road users for an adequate distance and where there is no opportunity to relocate the school bus stop to provide adequate sight distance.

Standard:

⁰² The School Bus Stop Ahead (S3-1) sign shall be installed in advance of an approved school bus stop where there is not a clear view in advance of the stop from a distance of 200 feet. Refer to CVC 22504(c).

Section 7B.14 SCHOOL BUS TURN AHEAD Sign (S3-2)

Option:

⁰¹ The SCHOOL BUS TURN AHEAD (S3-2) sign (see Figure 7B-1 **or 7B-1(CA)**) may be installed in advance of locations where a school bus turns around on a roadway at a location not visible to approaching road users for a distance as determined by the "0" column under Condition B of Table 2C-4, and where there is no opportunity to relocate the school bus turn around to provide the distance provided in Table 2C-4.

Section 7B.15 School Speed Limit Assembly (S4-1P, S4-2P, S4-3P, S4-4P, S4-6P, S5-1) and END SCHOOL SPEED LIMIT Sign (S5-3)

Standard:

⁰¹ A School Speed Limit assembly **Assembly C(CA)** (see Figure ~~7B-1~~ **7B-1(CA)**) ~~or a School Speed Limit (S5-1) sign (see Figure 7B-1)~~ shall be used to indicate the speed limit where a reduced school speed limit zone has been established based upon an engineering study or where a reduced school speed limit is specified for such areas by statute. The School Speed Limit assembly **Assembly C(CA)** or School Speed Limit sign shall be placed at or as near as practical to the point where the reduced school speed limit zone begins (see Figures ~~7B-3 and 7B-5~~).

⁰² If a reduced school speed limit zone has been established, a School (S1-1) sign shall be installed in advance (see Table 2C-4 for advance placement guidelines) of the first School Speed Limit sign assembly ~~or S5-1 sign~~ that is encountered in each direction as traffic approaches the reduced school speed limit zone (see Figures ~~7B-3 and 7B-5~~).

⁰³ ~~Where increased fines are imposed for traffic violations within a reduced school speed limit zone, a FINES HIGHER (R2-6P), FINES DOUBLE (R2-6aP), or \$XX FINE (R2-6bP) plaque (see Figure 2B-3) shall be installed as a supplement to the reduced school speed limit sign to notify road users.~~

⁰⁴ ~~Except as provided in Paragraph 5, the~~ The downstream end of an authorized and posted reduced school speed limit zone shall be identified with an END SCHOOL SPEED LIMIT (S5-3) and/or **Speed Limit (R2-1)** sign (see Figures 7B-1, **7B-1(CA)**, ~~and 7B-5 and 7B-5(CA)~~).

Option:

⁰⁵ ~~If a reduced school speed limit zone ends at the same point as a higher fines zone, an END SCHOOL ZONE (S5-2) sign may be used instead of a combination of an END HIGHER FINES ZONE (R2-11) sign and an END SCHOOL SPEED LIMIT (S5-3) sign.~~

~~06 A standard Speed Limit sign showing the speed limit for the section of highway that is downstream from the authorized and posted reduced school speed limit zone may be mounted on the same post above the END SCHOOL SPEED LIMIT (S5-3) sign or the END SCHOOL ZONE (S5-2) sign or the Speed Limit (R2-1) sign may be posted by itself (see Figures 7B-5(CA) and 7B-102(CA)).~~

~~Guidance:~~

~~07 The beginning point of a reduced school speed limit zone should be at least 200 feet in advance of the school grounds, a school crossing, or other school related activities; however, this 200 foot distance should be increased if the reduced school speed limit is 30 mph or higher. Refer Figures 7B-1(CA), 7B-5, 7B-5(CA), and 7B-101(CA) through 7B-103(CA).~~

Standard:

08 The School Speed Limit assembly Assembly C(CA) shall be either a fixed-message sign assembly or a changeable message sign.

09 The fixed-message School Speed Limit assembly Assembly C(CA) shall consist of a top plaque (S4-3P) with the legend SCHOOL, a Speed Limit (R2-1) sign, and a bottom plaque WHEN CHILDREN ARE PRESENT (S4-1P, S4-2P, S4-4P, or S4-6P) indicating the specific periods of the day and/or days of the week that the special school speed limit is in effect (see Figure 7B-1 7B-1(CA)).

Option:

10 Changeable message signs (see Chapter 2L and Section 6F.60) may be used to inform drivers of the school speed limit. If the sign is internally illuminated, it may have a white legend on a black background. Changeable message signs with flashing beacons may be used for situations where greater emphasis of the special school speed limit is needed.

Guidance:

11 *Even though it might not always be practical because of special features to make changeable message signs conform in all respects to the standards in this Manual for fixed-message signs, during the periods that the school speed limit is in effect, their basic shape, message, legend layout, and colors should comply with the standards for fixed-message signs.*

12 *A confirmation light or device to indicate that the speed limit message is in operation should be considered for inclusion on the back of the changeable message sign.*

Standard:

13 Fluorescent yellow-green pixels shall be used when the "SCHOOL" message is displayed on a changeable message sign for a school speed limit.

Option:

14 Changeable message signs may use blank-out messages or other methods in order to display the school speed limit only during the periods it applies.

15 Changeable message signs that display the speed of approaching drivers (see Section 2B.13) may be used in a school speed limit zone.

~~16 A Speed Limit Sign Beacon (see Section 4L.04) also may be used, with a WHEN FLASHING legend, to identify the periods that the school speed limit is in effect.~~

Standard:

17 The School Speed Limit Assembly C(CA) shall be used on streets with speed limits greater than 25 mph that are contiguous to a school building or school grounds.

Support:

18 The School Speed Limit Assembly C(CA) is shown in Figure 7B-1(CA).

Option:

19 If used, the School Speed Limit Assembly C(CA) may be posted up to 500 feet in advance of the school boundary.

Standard:

20 The "WHEN FLASHING" and specific time period messages shall not be used in school areas in California as they are not supported by CVC 22352. Hence, the Specific Time Period Plaque (S4-1P), WHEN FLASHING (S4-4P) and SCHOOL SPEED LIMIT 20 WHEN FLASHING (S5-1) signs shall not be used in California.

Support:

21 The "WHEN FLASHING" message is misleading because it suggests that the speed limit is in force only when the flashing beacons are in operation. The prima facie speed limit of 25 mph is in effect based on the presence of children per CVC 22352, not on the operation of the flashing beacons.

22 Not using the "WHEN FLASHING" message also addresses the situation when children are present but the flashing beacons are inoperative for any reason.

23 Not using the "WHEN FLASHING" message does not alter the warrants or the use of a flashing yellow beacon or its effectiveness as an attention-getting device.

24 The specific time period message is misleading because it suggests that the speed limit is in force only during the time period specified. The prima facie speed limit of 25 mph is in effect based on the presence of children per CVC 22352, not on the time period specified.

EXTENDED 25 MPH AND/OR REDUCED SPEEDS IN SCHOOL ZONES

Option:

25 A local authority may declare a 20 or 15 mph prima facie speed limit within 500 feet of a school building or school grounds and an extended 25 mph prima facie speed limit within 500 to 1000 feet from a school or school grounds.

Support:

26 The extended 25 mph school speed zone can provide a progressive speed reduction.

Standard:

27 **If the local authority declares by ordinance or resolution the above prima facie speed limits, all of the following criteria shall be met:**

- A. **Street (or highway) is in a residential district.**
- B. **Street (or highway) outside of a school zone has a posted speed limit no greater than 30 mph.**
- C. **Street (or highway) has no more than a total of two through traffic lanes (one in each direction or two in one direction).**
- D. **The reduced school zone speed limit of 20 or 15 mph is within 500 feet of school grounds.**
- E. **The extended school zone speed limit of 25 mph is within 500 to 1000 feet of school grounds.**

28 **When used, a local ordinance or resolution adopted to establish a 20 or 15 mph reduced school zone speed limit and/or an extended 25 mph school zone speed limit shall not be effective until School Speed Limit Assembly C (CA) giving notice of the speed limit(s) is erected upon the highway.**

29 **On a State highway, the ordinance or resolution shall not be effective until the ordinance or resolution has been approved by Caltrans and appropriate school zone speed signs are erected upon the State highway.**

30 **For purposes of a 20 or 15 mph reduced prima facie speed limit, School Speed Limit Assembly C (CA) indicating a speed limit of 20 or 15 mph shall be placed at a distance up to 500 feet away from school grounds. For purposes of an extended 25 mph prima facie speed limit, School Speed Limit Assembly C (CA) indicating a speed limit of 25 mph shall be placed at any distance between 500 to 1,000 feet away from school grounds. Refer to Figure 7B-103(CA).**

31 **The established school speed limits shall be effective when children are going to or leaving the school, either during school hours or during the noon recess hour. The school speed limits shall also apply when the school grounds are not separated from the highway by a fence, gate, or other physical barrier while the grounds are in use by children (this condition can apply at any time of day or any day of the week).**

32 **The determination to reduce a prima facie speed limit to 20 or 15 mph and/or extend a 25 mph school zone speed limit, as described above, shall be documented in writing, in an engineering study. The engineering study shall identify the provisions of Section 627 of the California Vehicle Code (CVC) that support the reduced and/or extended school zone speed limit(s).**

Guidance:

33 *When preparing an engineering study pursuant to the Standard above, the local authority should cite all elements of an Engineering and Traffic Survey, as discussed in CVC Section 627, that support the need for a reduced speed limit of 20 or 15 mph and/or an extended 25 mph school zone speed limit.*

Support:

34 The documentation of prevailing speeds found in CVC Section 627 can be used to establish an existing speed profile for the school zone, but the 85th percentile speed is not used to set the reduced or extended school speed limit.

Standard:

35 **The local authority shall reimburse Caltrans for all costs incurred by Caltrans under this section.**

Section 7B.16 Reduced School Speed Limit Ahead Sign (S4-5, S4-5a)

Guidance:

01 A Reduced School Speed Limit Ahead (S4-5, S4-5a) sign (see Figure 7B-1 or 7B-1(CA)) should be used to inform road users of a reduced speed zone where the speed limit is being reduced by more than 10 mph, or where engineering judgment indicates that advance notice would be appropriate for the School Advance Warning Assembly D(CA).

Standard:

02 If used, the Reduced School Speed Limit Ahead sign shall be followed by a School Speed Limit sign or a School Speed Limit assembly Assembly C(CA).

03 The speed limit displayed on the Reduced School Speed Limit Ahead sign shall be identical to the speed limit displayed on the subsequent School Speed Limit sign or School Speed Limit assembly Assembly C(CA).
EXTENDED 25 MPH AND/OR REDUCED SPEEDS IN SCHOOL ZONES

Guidance:

04 For school area traffic control with a reduced school zone speed limit of 15 mph and/or an extended school zone speed limit of 25 mph in a residential district, the Reduced Speed School Zone Ahead (S4-5, S4-5a) sign should be used to give advance notice of a reduced 15 mph school zone speed limit and/or an extended school zone speed limit of 25 mph.

Option:

05 For school area traffic control with a reduced school zone speed limit of 20 mph and/or an extended school zone speed limit of 25 mph in a residential district, the Reduced Speed School Zone Ahead (S4-5, S4-5a) sign may be used to give advance notice of a reduced 15 mph school zone speed limit and/or an extended school zone speed limit of 25 mph.

Section 7B.17 Parking and Stopping Signs (R7 and R8 Series)

Option:

01 Parking and stopping regulatory signs may be used to prevent parked or waiting vehicles from blocking pedestrians' views, and drivers' views of pedestrians, and to control vehicles as a part of the school traffic plan.

Support:

02 Parking signs and other signs governing the stopping and standing of vehicles in school areas cover a wide variety of regulations. Typical examples of regulations are as follows:

- A. No Parking X:XX AM to X:XX PM School Days Only,
- B. No Stopping X:XX AM to X:XX PM School Days Only,
- C. XX Min Loading X:XX AM to X:XX PM School Days Only, and
- D. No Standing X:XX AM to X:XX PM School Days Only.

03 Sections 2B.46, 2B.47, and 2B.48 contain information regarding the signing of parking regulations in school zone areas.

04 Street closures are authorized by local ordinance or resolution on streets crossing or dividing school grounds when necessary for the protection of persons attending the school. Refer to CVC 21102.

Figure 7B-1. School Area Signs

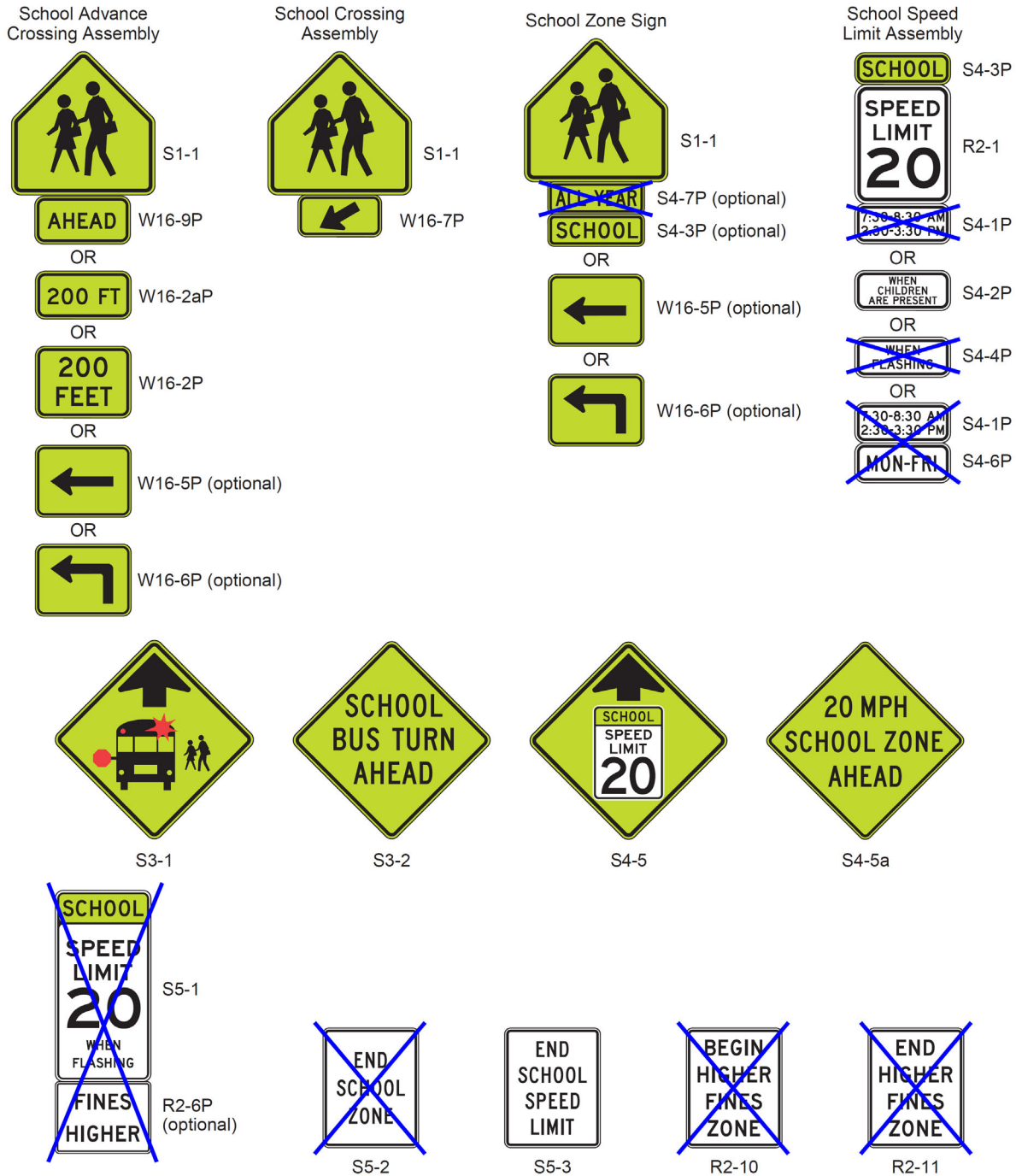


Figure 7B-1(CA). School Area Signs (Sheet 1 of 2)

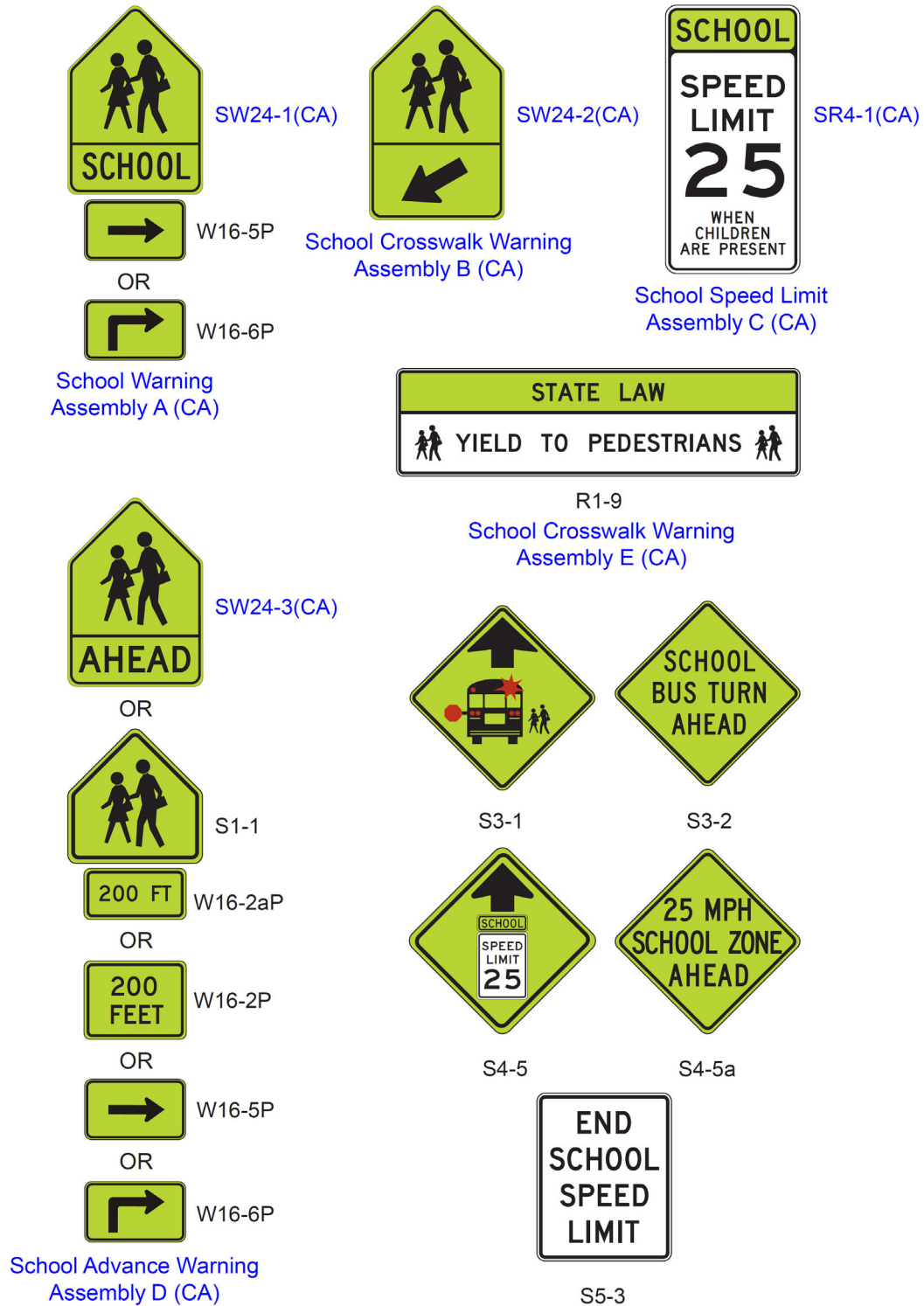
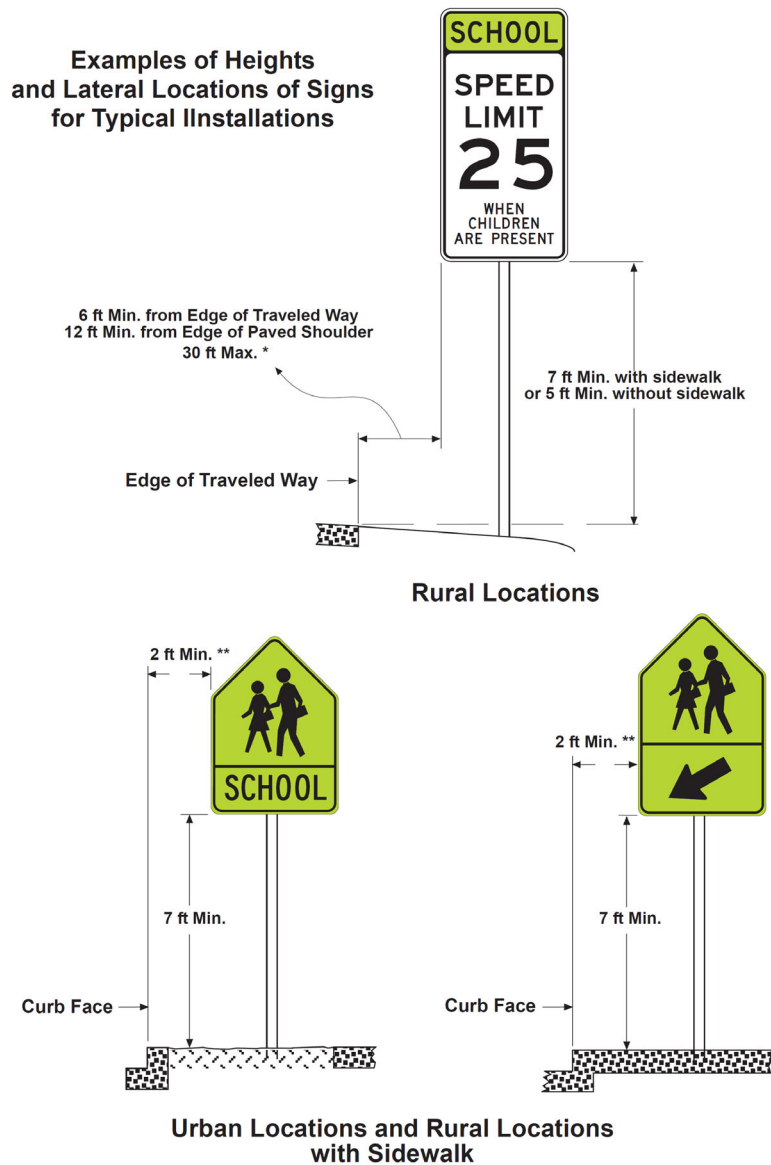


Figure 7B-1(CA). School Area Signs (Sheet 2 of 2)



NOTES:

- (*) When clear roadside recovery areas are provided, signs shall be placed as far from the edge of traveled way as possible, up to a maximum of 30 ft. When possible they shall be placed in locations less likely to be hit by a vehicle leaving the traveled way. Signs should not be closer than 6 ft from the edge of a paved shoulder, or if none, 12 ft from the edge of the traveled way.
- (**) In urban areas, where sidewalk width is limited or existing poles are close to the curb, a clearance of 1 ft from the curb face is permissible.

Figure 7B-2. Example of Signing for a Higher Fines School Zone without a School Crossing

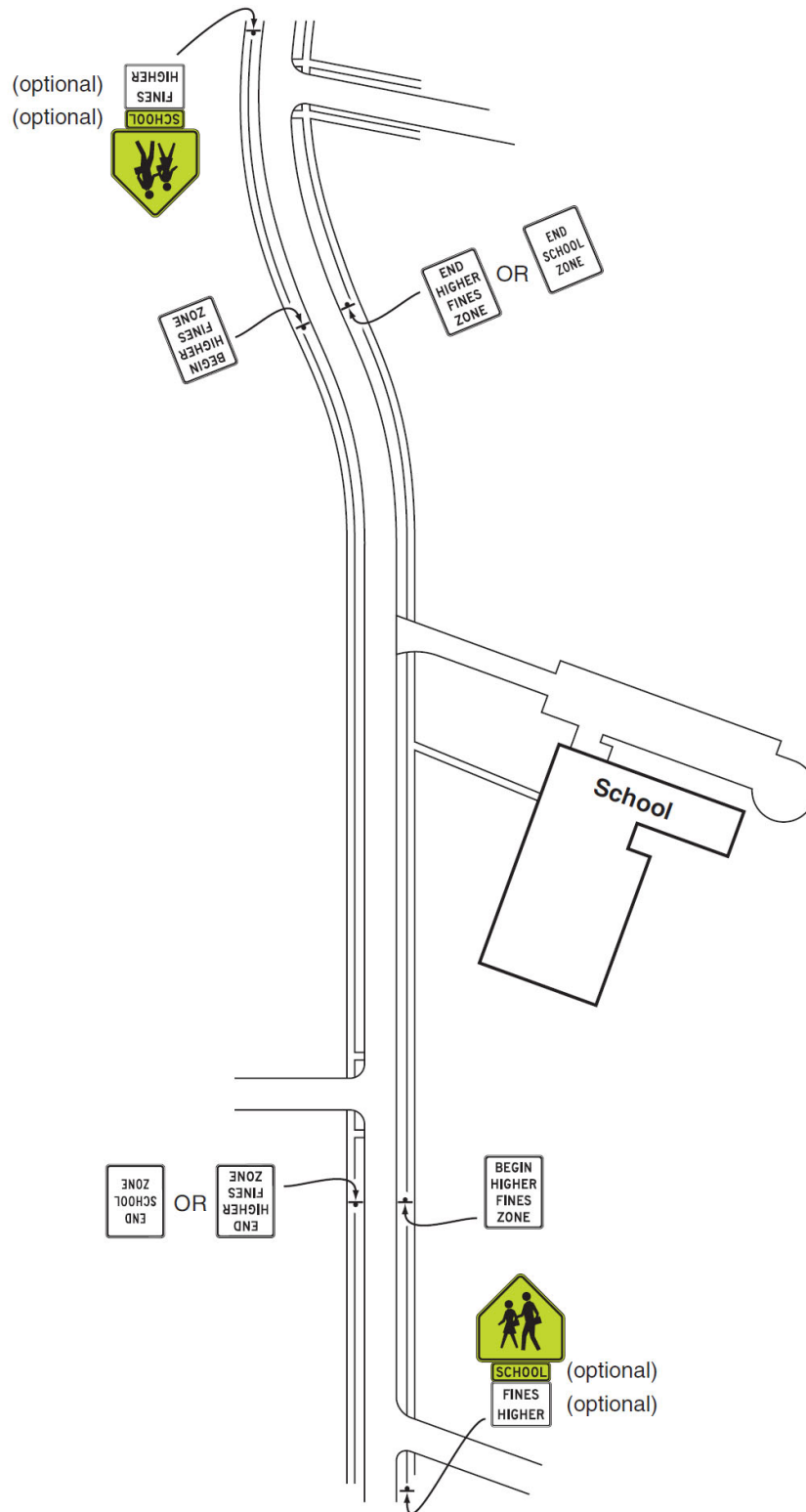


Figure 7B-3. Example of Signing for a Higher Fines School Zone with a School Speed Limit

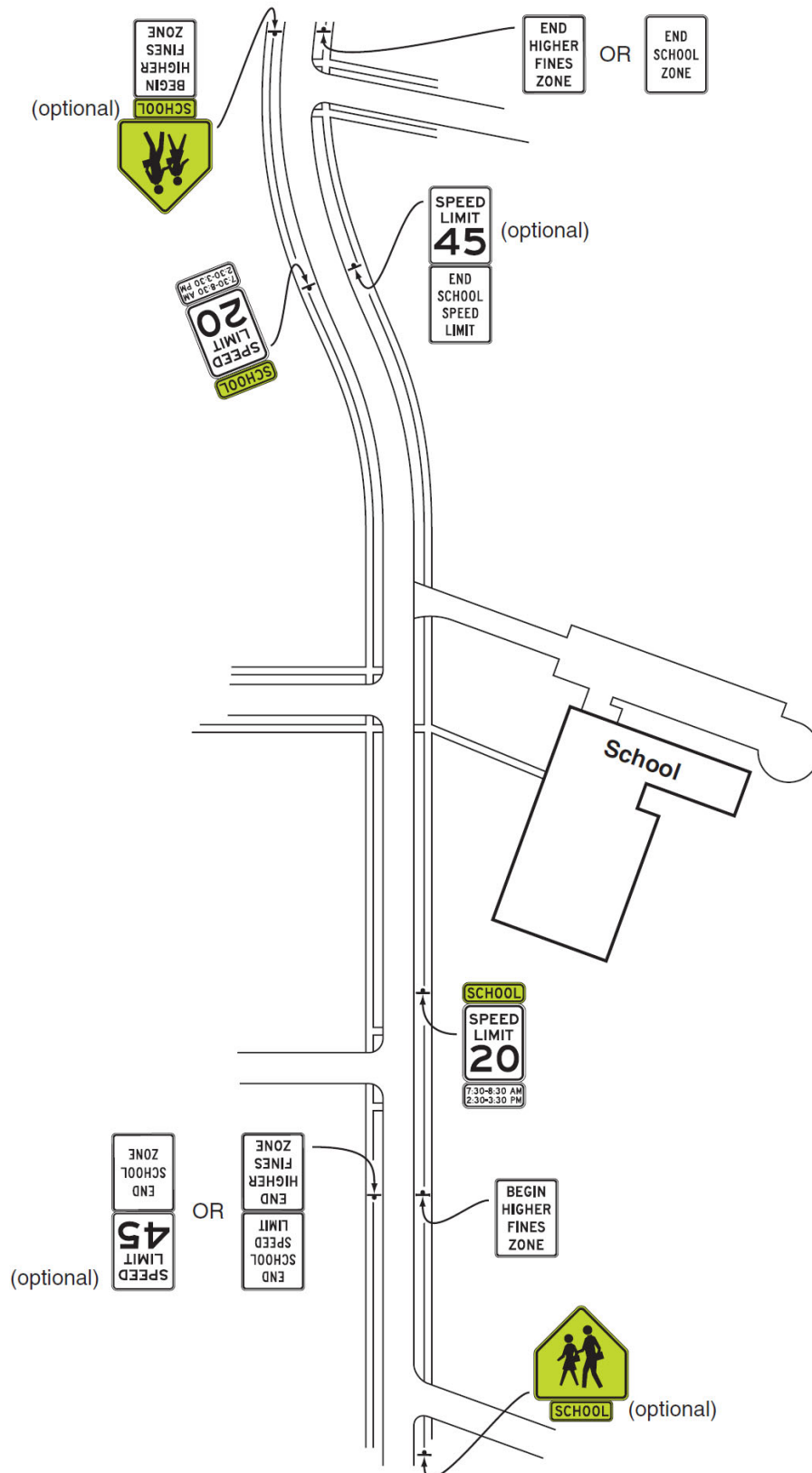


Figure 7B-4. Example of Signing for a School Crossing Outside of a School Zone

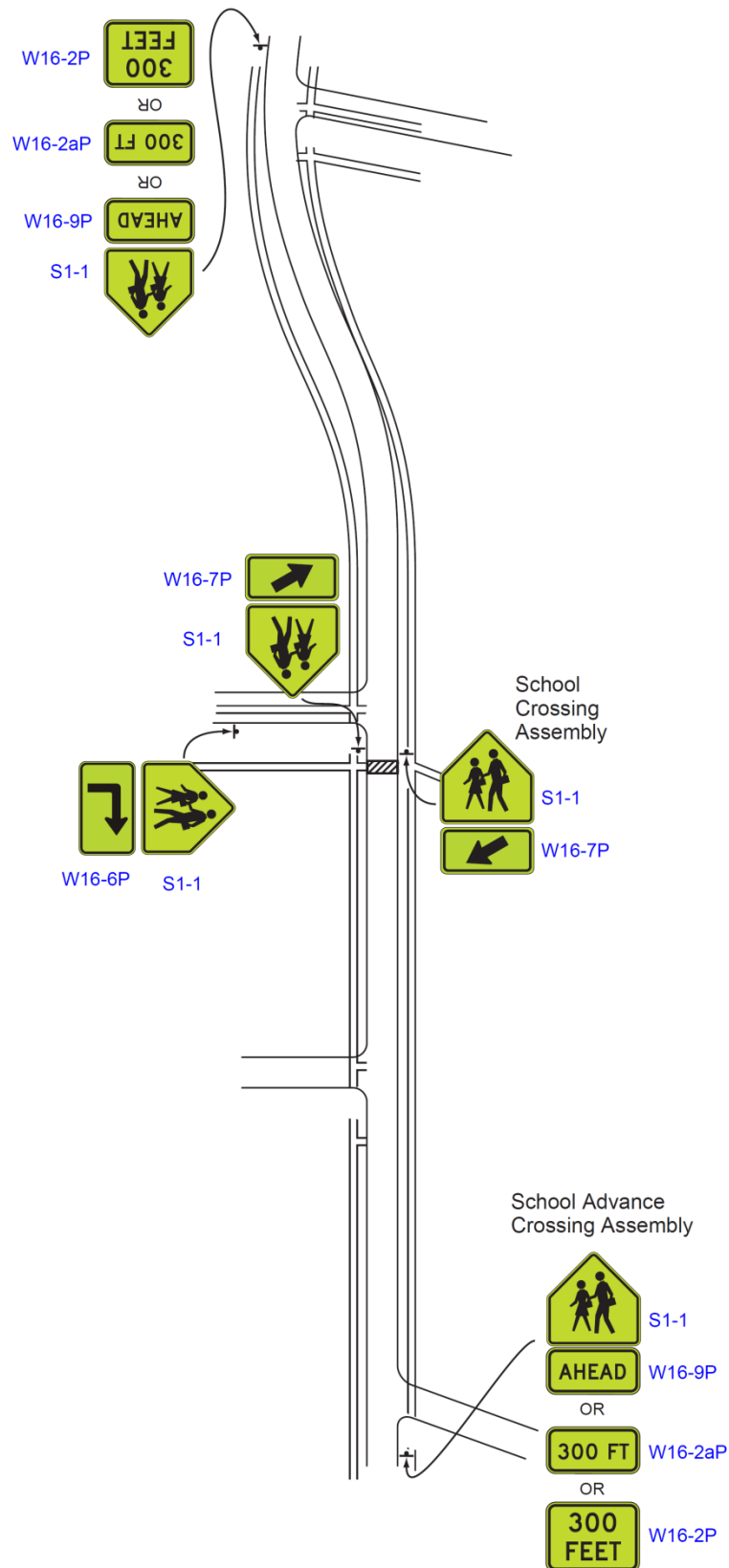


Figure 7B-5. Example of Signing for a School Zone with a School Speed Limit and a School Crossing

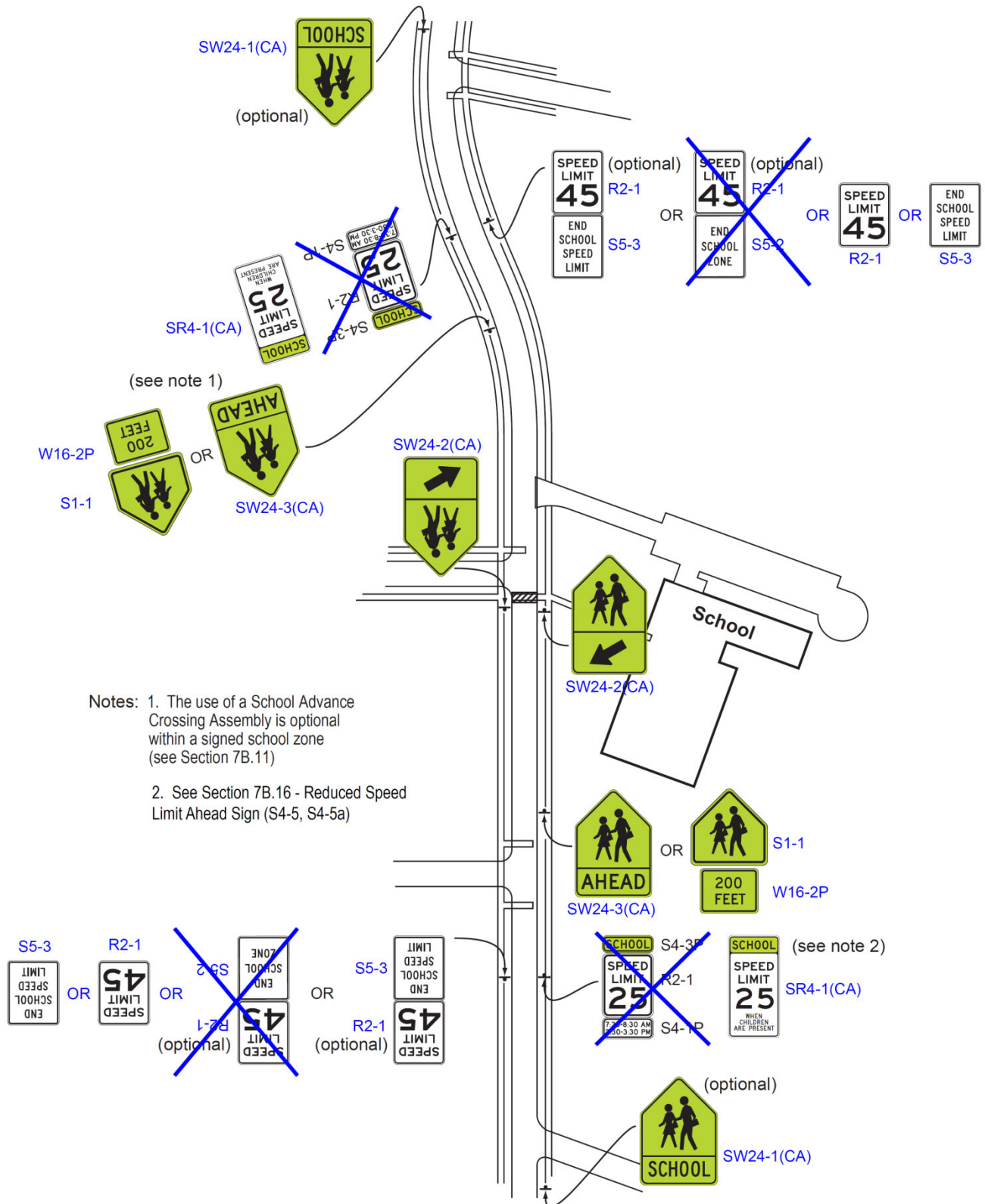


Figure 7B-5(CA). Example of Signing for a School Zone with a School Speed Limit and a School Crossing

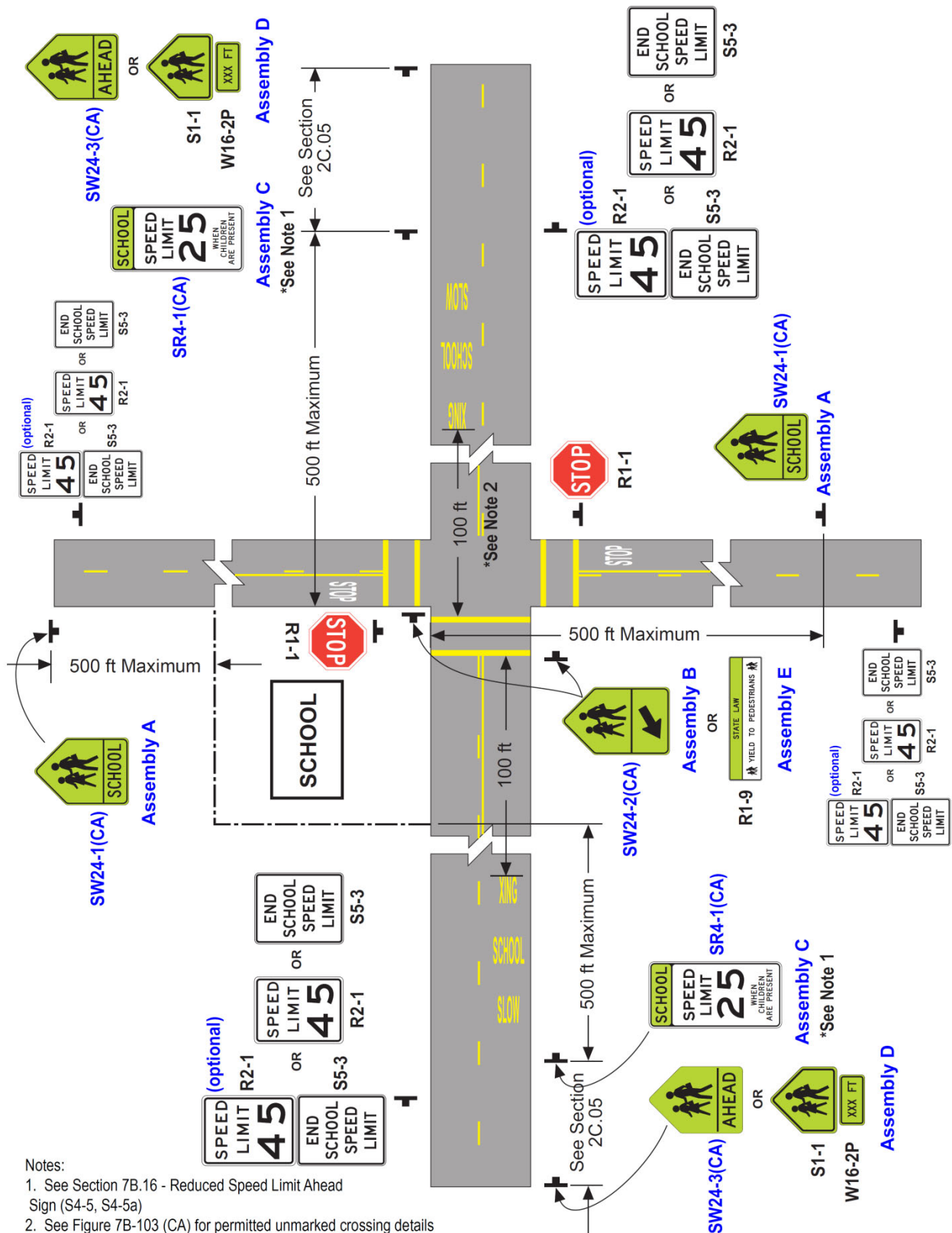
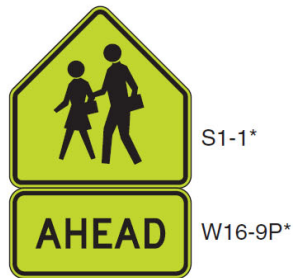


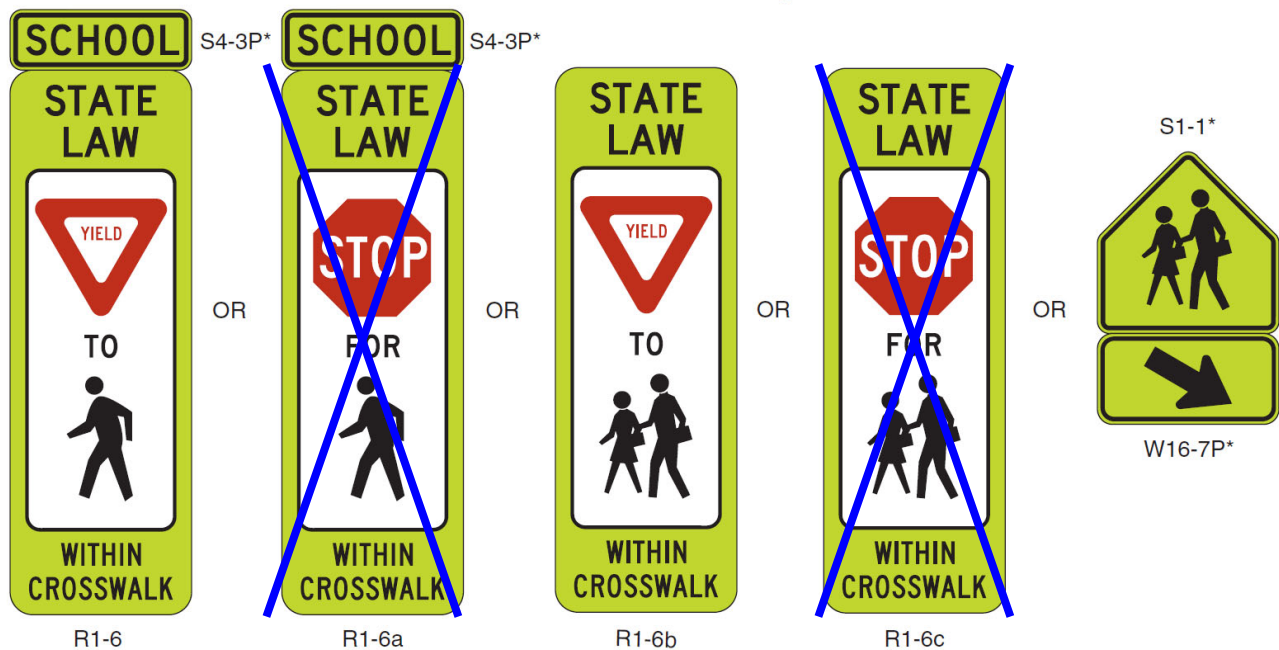
Figure 7B-6. In-Street Signs in School Areas

A - In advance of the school crossing



* Reduced size signs:
S1-1 12 x 12 inches
S4-3P 12 x 4 inches
W16-7P 12 x 6 inches
W16-9P 12 x 6 inches

B - At the school crossing



Notes:

1. The use of the STATE LAW legend is optional on the R1-6 series signs (see Section 7B.12).
2. The use of the SCHOOL plaque above the R1-6 and R1-6a signs is optional.

Figure 7B-101 (CA). Example of School Area Signs with Flashing Yellow Beacons

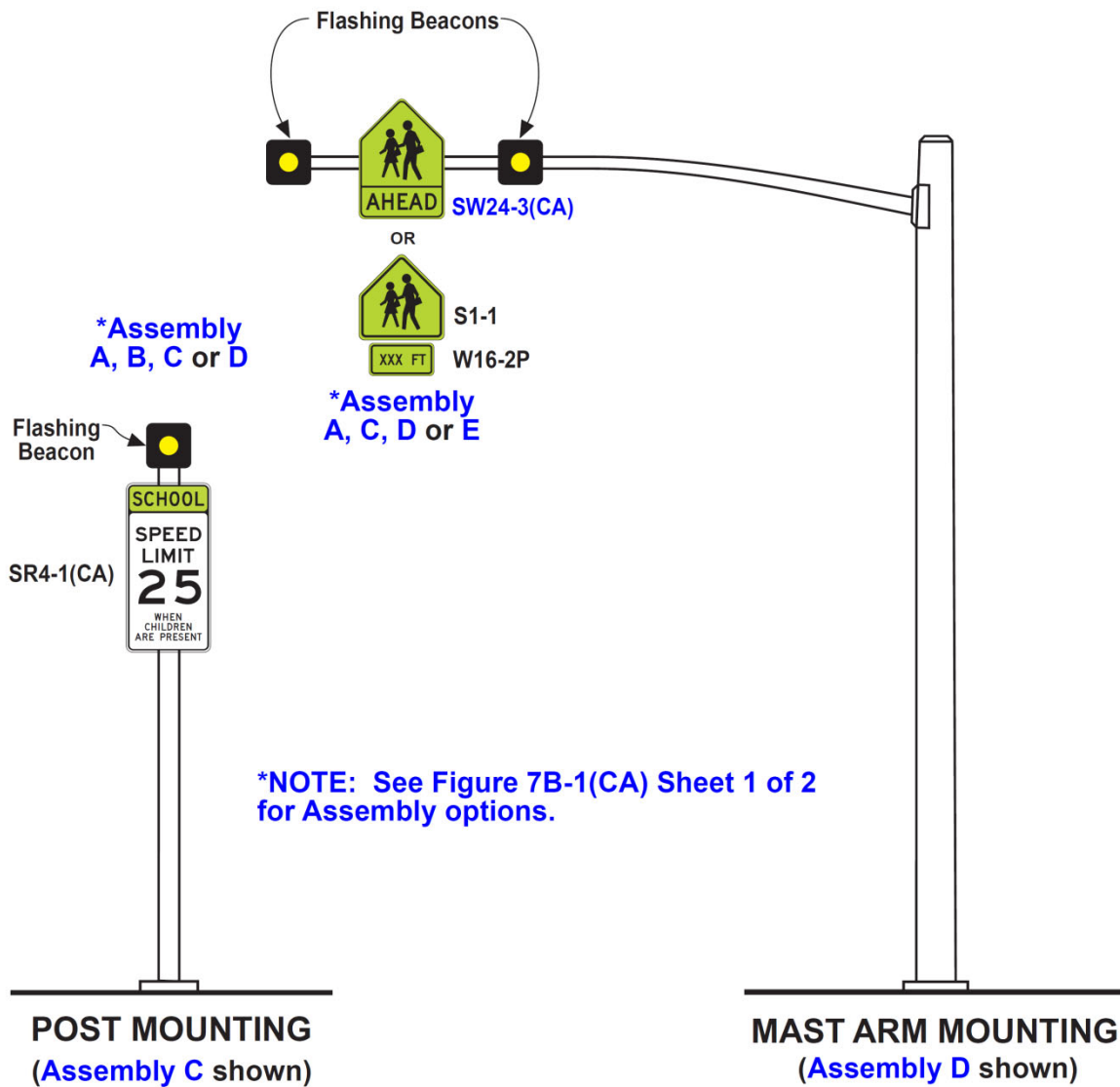


Figure 7B-102 (CA). Example of Signing for Traffic Control in School Areas with Flashing Yellow Beacons

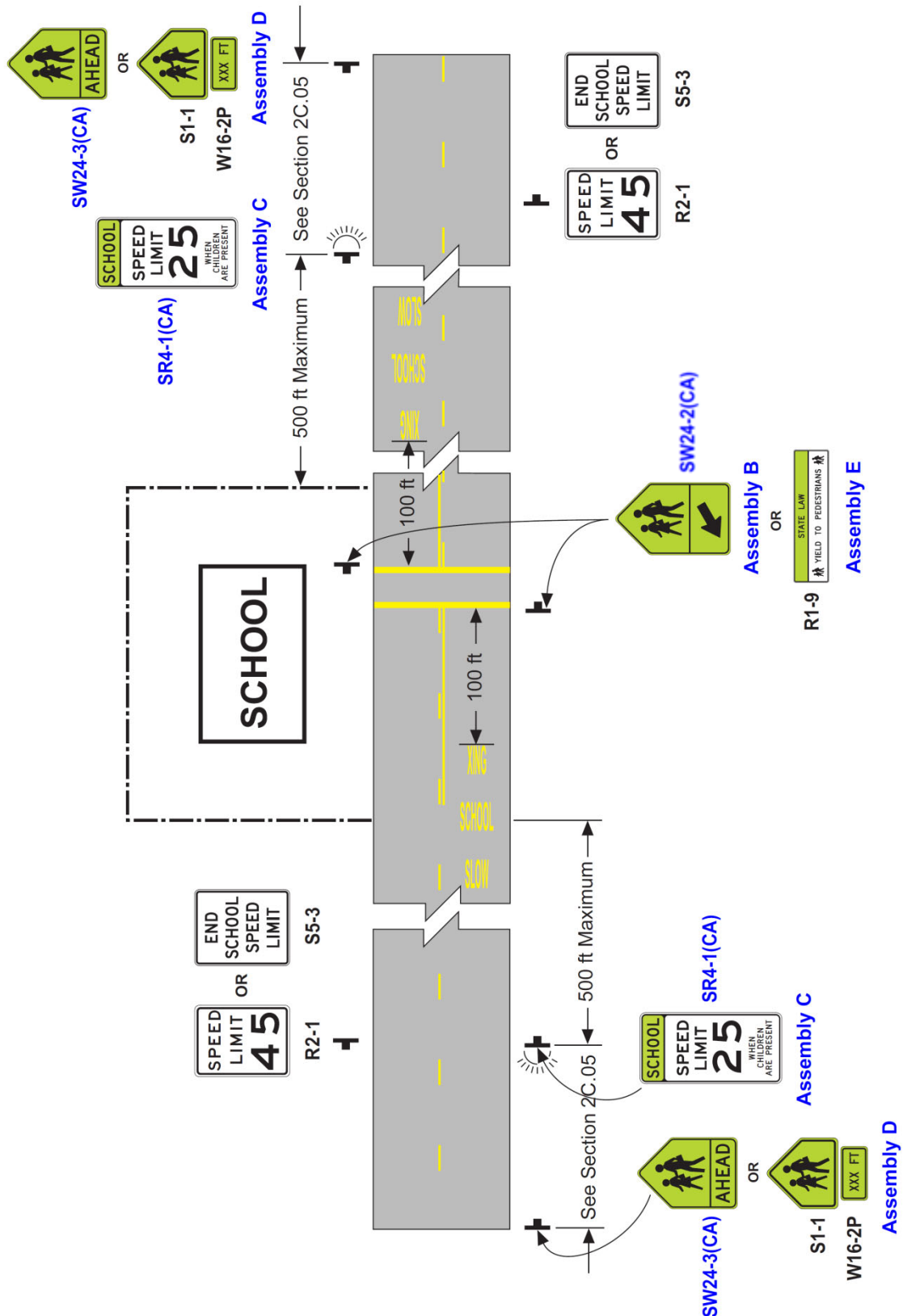


Figure 7B-103(CA). Example of Signing for School Area Traffic Control with Extended and/or Reduced School Zone Speed Limits

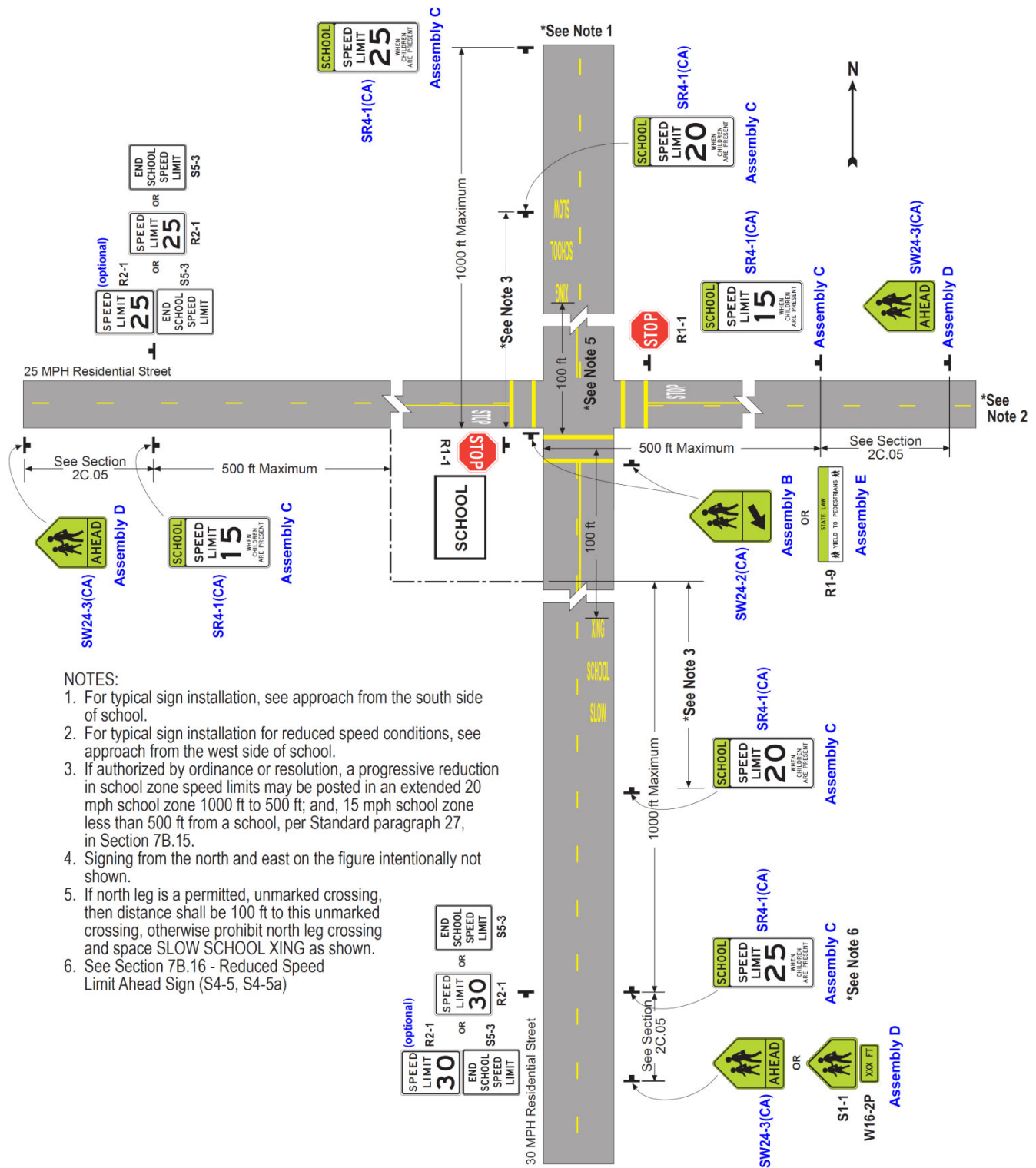


Figure 7B-104(CA). Example of Signing for School Crosswalk Warning Assembly

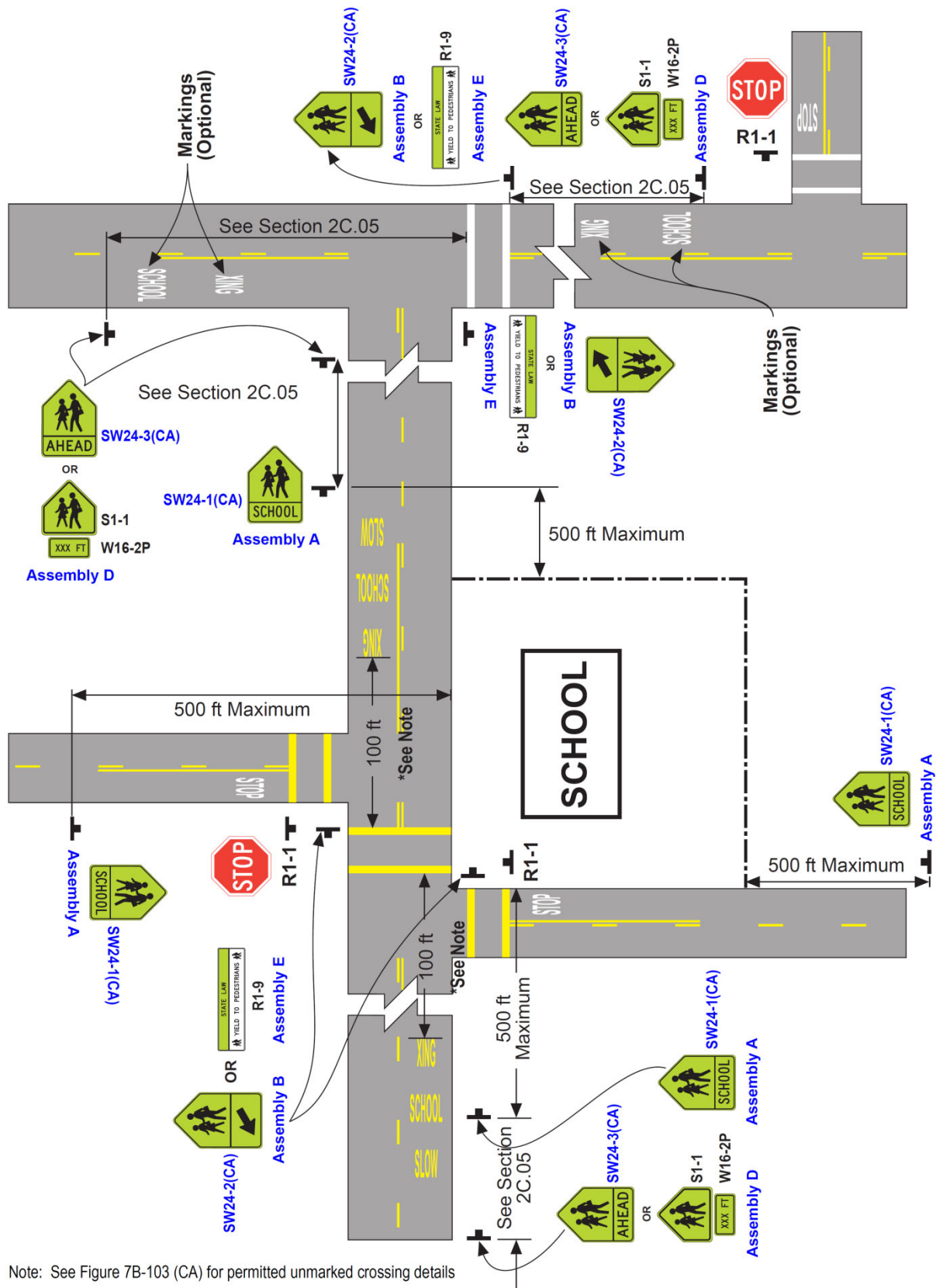


Table 7B-1. School Area Sign and Plaque Sizes

Sign	Sign Designation	Section	Conventional Road	Minimum	Oversized
School	S1-1	7B.08	36 x 36	30 x 30	48 x 48
School Bus Stop Ahead	S3-1	7B.13	36 x 36	30 x 30	48 x 48
School Bus Turn Ahead	S3-2	7B.14	36 x 36	30 x 30	48 x 48
Reduced School Speed Limit Ahead	S4-5, S4-5a	7B.16	36 x 36	30 x 30	48 x 48
School Speed Limit XX When Flashing	S5-1	7B.15	24 x 30	24 x 30	36 x 48
End School Zone	S5-2	7B.09	24 x 30	24 x 30	36 x 48
End School Speed Limit	S5-3	7B.15	24 x 30	24 x 30	36 x 48
In-Street Ped Crossing	R1-6, R1-6a, R1-6b, R1-6c	7B.11, 7B.12	12 x 36	N/A	N/A
Speed Limit (School Use)	R2-1	7B.15	24 x 30	24 x 30	36 x 48
Begin Higher Fines Zone	R2-10	7B.10	24 x 30	24 x 30	36 x 48
End Higher Fines Zone	R2-11	7B.10	24 x 30	24 x 30	36 x 48

Plaque	Sign Designation	Section	Conventional Road	Minimum	Oversized
X:XX to X:XX AM X:XX to X:XX PM	S4-1P	7B.15	24 x 10	24 x 10	36 x 18
When Children Are Present	S4-2P	7B.15	24 x 10	24 x 10	36 x 18
School	S4-3P	7B.09, 7B.15	24 x 8	24 x 8	36 x 12
When Flashing	S4-4P	7B.15	24 x 10	24 x 10	36 x 18
Mon-Fri	S4-6P	7B.15	24 x 10	24 x 10	36 x 18
All-Year	S4-7P	7B.09	24 x 12	24 x 12	36 x 18
Fines Higher	R2-6P	7B.10	24 x 18	24 x 18	36 x 24
XX Feet	W16-2P	7B.08	24 x 18	24 x 18	30 x 24
XX Ft	W16-2aP	7B.08	24 x 12	24 x 12	30 x 18
Turn Arrow	W16-5P	7B.08, 7B.09, 7B.11	24 x 12 24 x 18	24 x 18	36 x 18
Advance Turn Arrow	W16-6P	7B.08, 7B.09, 7B.11	24 x 12 24 x 18	24 x 18	36 x 18
Diagonal Arrow	W16-7P	7B.12	24 x 12	24 x 12	30 x 18
Diagonal Arrow (optional size)	W16-7P	7B.12	21 x 15	N/A	N/A
Ahead	W16-9P	7B.11	24 x 12	24 x 12	30 x 18

Note: 1. Larger sizes may be used when appropriate
2. Dimensions are shown in inches and are shown as width x height
3. Minimum sign sizes for multi-lane conventional roads shall be as shown in the Conventional Road column
4. Larger plaque sizes can optionally be specified to match sign widths in school sign assemblies.

Table 7B-1(CA). California School Area Sign Assembly Sizes

Assembly	Sign Designation	Section	Conventional Road	Minimum	Oversized
School Warning Assembly A (CA)	SW24-1(CA)	7B.09	36 x 48	30 x 42	48 x 60
School Crosswalk Warning Assembly B (CA)	SW24-2(CA)	7B.12	36 x 48	30 x 42	48 x 60
School Speed Limit Assembly C (CA)	SR4-1(CA)	7B.15	36 x 72	24 x 48	48 x 96
School Advance Warning Assembly D (CA)	SW24-3(CA)	7B.11	36 x 48	30 x 42	48 x 60
School Crosswalk Warning Assembly E (CA)	R1-9	2B.12, 7B.12	90 x 24	90 x 24	90 x 24

CHAPTER 7C. MARKINGS

Section 7C.01 Functions and Limitations

Support:

⁰¹ Markings have definite and important functions in a proper scheme of school area traffic control. In some cases, they are used to supplement the regulations or warnings provided by other devices, such as traffic signs or signals. In other instances, they are used alone and produce results that cannot be obtained by the use of any other device. In such cases they serve as an effective means of conveying certain regulations, guidance, and warnings that could not otherwise be made clearly understandable.

⁰² Pavement markings have some potential limitations. They might be obscured by snow, might not be clearly visible when wet, and might not be durable when subjected to heavy traffic. In spite of these potential limitations, they have the advantage, under favorable conditions, of conveying warnings or information to the road user without diverting attention from the road.

Section 7C.02 Crosswalk Markings

Standard:

^{00a} When transverse crosswalk lines are used, they shall be solid white or yellow, marking both edges of the crosswalk, except as noted in the Option. Refer to CVC 21368. They shall be not less than 12 inches nor greater than 24 inches in width.

Guidance:

^{00b} If transverse crosswalk lines are used to mark a crosswalk, the gap between the lines should not be less than 6 feet. If diagonal or longitudinal lines are used without transverse lines to mark a crosswalk, the crosswalk width should not be less than 6 feet.

^{00c} Crosswalk lines on both sides of the crosswalk should extend across the full width of pavement or to the edge of the intersecting crosswalk to discourage diagonal walking between crosswalks.

⁰¹ Crosswalks should be marked at all intersections on established routes to a school where there is substantial conflict between motorists, bicyclists, and student movements; where students are encouraged to cross between intersections; where students would not otherwise recognize the proper place to cross; or where motorists or bicyclists might not expect students to cross (see Figure 7A-1).

⁰² Crosswalk lines should not be used indiscriminately. An engineering study considering the factors described in Section 3B.18 should be performed before a marked crosswalk is installed at a location away from a traffic control signal or an approach controlled by a STOP or YIELD sign.

⁰³ Because non-intersection school crossings are generally unexpected by the road user, warning signs (see Sections 7B.11 and 7B.12) should be installed for all marked school crosswalks at non-intersection locations. Adequate visibility of students by approaching motorists and of approaching motorists by students should be provided by parking prohibitions or other appropriate measures.

Support:

⁰⁴ Section 3B.18 contains provisions regarding the placement and design of crosswalks, and Section 3B.16 contains provisions regarding the placement and design of the stop lines and yield lines that are associated with them. Provisions regarding the curb markings that can be used to establish parking regulations on the approaches to crosswalks are contained in Section 3B.23.

Support:

⁰⁵ Examples of school area signing, markings, flashing beacons and overhead school signs are shown in Figures 7B-1(CA), 7B-5(CA), 7B-4 through 7B-6 and Figures 7B-101(CA) through 7B-104(CA).

⁰⁶ Refer to CVC 21368 for crosswalks near schools.

Standard:

⁰⁷ Whenever a marked pedestrian crosswalk has been established in a roadway contiguous to a school building or school grounds, it shall be yellow. If any one of the crosswalks is required to be yellow at an intersection, then all other marked pedestrian crosswalks at that intersection shall also be yellow. Refer to CVC 21368.

Option:

⁰⁸ A marked pedestrian crosswalk may be yellow if the nearest point of the crosswalk is not more than 600 feet from a school building or school grounds. Refer to CVC 21368.

⁰⁹ A marked pedestrian crosswalk may be yellow if the nearest point of the crosswalk is not more than 2800 feet from a school building or school grounds and there are no intervening crosswalks other than those contiguous to the school grounds, and it appears that the facts and circumstances require special marking for the protection and safety of persons attending the school. Refer to CVC 21368.

Guidance:

¹⁰ *Diagonal or longitudinal markings should be used when a crosswalk is marked at an uncontrolled crossing location. The diagonal or longitudinal lines should be 12 to 24 inches wide and spaced 12 to 60 inches apart. The spacing design should avoid the wheel paths.*

Option:

¹¹ For added visibility, the area of a crosswalk may be marked with white or yellow diagonal lines at a 45-degree angle to the line of the crosswalk or with white or yellow longitudinal lines parallel to traffic flow. Refer to CVC 21368. When diagonal or longitudinal lines are used to mark a crosswalk, the transverse crosswalk lines may be omitted.

Section 7C.03 Pavement Word, Symbol, and Arrow Markings

~~Option:~~

~~⁰¹ If used, the SCHOOL word marking may extend to the width of two approach lanes (see Figure 7C-1).~~

~~Guidance:~~

~~⁰² If the two-lane SCHOOL word marking is used, the letters should be 10 feet or more in height.~~

Support:

⁰³ Section 3B.20 contains provisions regarding other word, symbol, and arrow pavement markings that can be used to guide, warn, or regulate traffic.

Standard:

⁰⁴ **If used, the SCHOOL pavement marking shown in Figure 7C-101(CA) shall be used and it shall be restricted to a single lane.**

Guidance:

⁰⁵ *On State highways, all letters, numerals, and symbols should be in accordance with Caltrans' Standard Plans publication. See Section 1A.11 for more information regarding this publication.*

Standard:

⁰⁶ **The SLOW SCHOOL XING marking shall be used in accordance with the provisions of CVC 21368 in advance of all yellow school crosswalks (see Figure 7C-101(CA)). They shall not be used where the crossing is controlled by stop signs, traffic signals, or yield signs. They shall be yellow, with the word XING at least 100 feet in advance of the school crosswalk.**

Option:

⁰⁷ The SCHOOL XING marking and crosswalks may be used at remote locations outside of the school zone.

Support:

⁰⁸ Remote crosswalk locations are locations near schools, which are not included in CVC 21368 criteria. Also refer to Section 7C.03.

Standard:

⁰⁹ **If the SCHOOL XING marking and crosswalks are used at remote locations outside of the school zone, they shall not be yellow (Refer to CVC 21368), but white.**

Guidance:

¹⁰ *The SCHOOL XING marking should be used in advance of all white school crosswalks.*

Option:

¹¹ The SCHOOL marking may be used with the School Assemblies A(CA) or C(CA), except at locations where SLOW SCHOOL XING markings are required.

Standard:

¹² **If the SCHOOL marking is used with the School Assemblies A(CA) or C(CA) (See Section 7B.11), it shall be yellow.**

Guidance:

¹³ *If used, the SCHOOL marking should be located adjacent to the School Assemblies A(CA) or C(CA) (See Section 7B.11).*

Support:

¹⁴ Refer to Section 3B.20 for more details on SCHOOL marking.

Figure 7C-1. Two-Lane Pavement Marking of "SCHOOL"

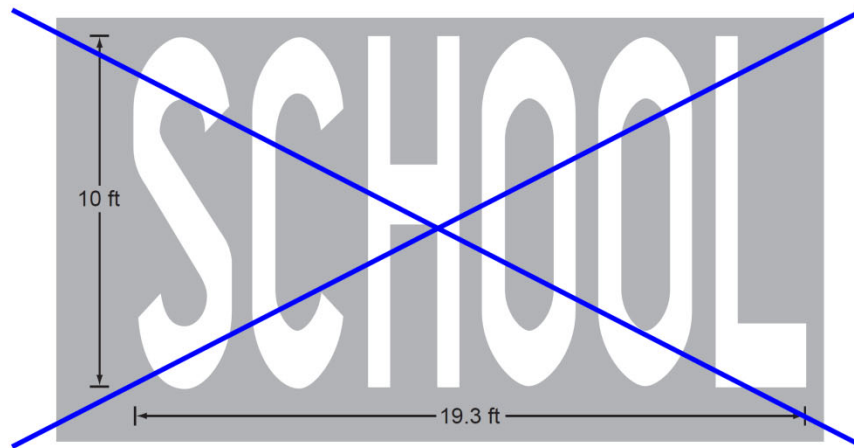
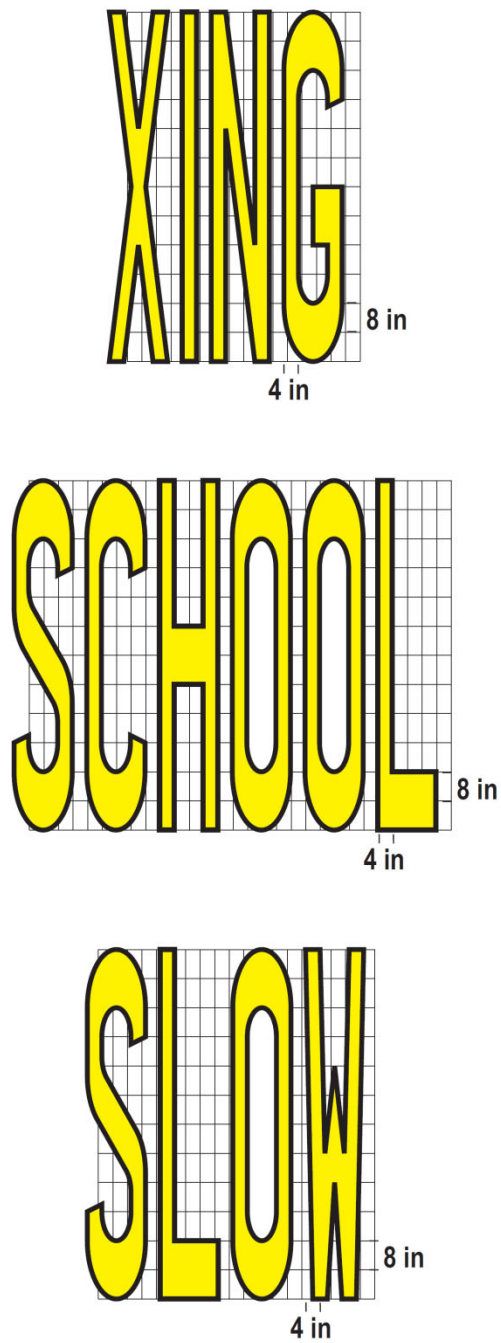


Figure 7C-101 (CA). Pavement Word Markings for School Areas



NOT TO SCALE

CHAPTER 7D. CROSSING SUPERVISION

Section 7D.01 Types of Crossing Supervision

Support:

- ⁰¹ There are three types of school crossing supervision:
 - A. Adult control of pedestrians and vehicles by adult crossing guards,
 - B. Adult control of pedestrians and vehicles by uniformed law enforcement officers, and
 - C. Student and/or parent control of only pedestrians with student and/or parent patrols.
- ⁰² Information regarding the organization, administration, and operation of a school safety patrol program is contained in the "AAA School Safety Patrol Operations Manual" (see Section 1A.11).

Section 7D.02 Adult Crossing Guards

Option:

⁰¹ Adult crossing guards may be used to provide gaps in traffic at school crossings where an engineering study has shown that adequate gaps need to be created (see Section 7A.03), and where authorized by law.

⁰² Adult Crossing Guards may be assigned at designated school crossings to assist school pedestrians at specified hours when going to or from school. The following suggested policy for their assignment applies only to crossings.

Guidance:

⁰³ *An Adult Crossing Guard should be considered when:*

- A. *Special situations make it necessary to assist elementary school pedestrians in crossing the street.*
- B. *A change in the school crossing location is being made, but prevailing conditions require school crossing supervision until the change is constructed and it is not reasonable to install another form of traffic control or technique for this period.*

Criteria for Adult Crossing Guards

Support:

⁰⁴ Adult Crossing Guards normally are assigned where official supervision of school pedestrians is desirable while they cross a public highway, and at least 40 school pedestrians for each of any two hours (not necessarily consecutive) daily use the crossing while going to or from school.

Option:

⁰⁵ Adult crossing guards may be used under the following conditions:

- 1. At uncontrolled crossings where there is no alternate controlled crossing within 600 feet; and
 - a. In urban areas where the vehicular traffic volume exceeds 350 during each of any two hours (not necessarily consecutive) in which 40 or more school pedestrians cross daily while going to or from school; or
 - b. In rural areas where the vehicular traffic volume exceeds 300 during each of any two hours (not necessarily consecutive) in which 30 or more school pedestrians cross daily while going to or from school.Whenever the critical (85th percentile) approach speed exceeds 40 mph, the guidelines for rural areas should be applied.
- 2. At stop sign-controlled crossing:
Where the vehicular traffic volumes on undivided highways of four or more lanes exceeds 500 per hour during any period when the school pedestrians are going to or from school.
- 3. At traffic signal-controlled crossings:
 - a. Where the number of vehicular turning movements through the school crosswalk exceeds 300 per hour while school pedestrians are going to or from school; or
 - b. Where justified through analysis of the operations of the intersection.

Legal Authority and Program Funding for Adult Crossing Guards

Option:

⁰⁶ Cities and counties may designate local law enforcement agencies, the governing board of any school district or a county superintendent of schools to recruit and assign adult crossing guards to intersections that meet approved guidelines for adult supervision.

Support:

⁰⁷ There are various methods for funding a school adult crossing guard program. One of these methods is through the use of fines and forfeitures received under the Penal Code. Disposition of these fines and forfeitures is defined in CVC Sections 42200 and 42201.

⁰⁸ An example of these dispositions by cities and counties is as follows:

- A. Disposition by cities (CVC 42200). Fines and forfeitures received by cities and deposited into a "Traffic Safety Fund" may be used to pay the compensation of school crossing guards who are not regular full-time members of the police department of the city.
- B. Disposition by county (CVC 42201). Fines and forfeitures received by a county and deposited in the road fund of the county may be used to pay the compensation of school crossing guards, and necessary equipment and administrative costs. The board of supervisors may adopt standards for crossing guards and has final authority over the total cost of the crossing guard program.

Section 7D.03 Qualifications of Adult Crossing Guards

Support:

⁰¹ High standards for selection of adult crossing guards are essential because they are responsible for the safety of and the efficient crossing of the street by schoolchildren within and in the immediate vicinity of school crosswalks.

Guidance:

⁰² *Adult crossing guards should possess the following minimum qualifications:*

- A. *Average intelligence;*
- B. *Good physical condition, including sight, hearing, and ability to move and maneuver quickly in order to avoid danger from errant vehicles;*
- C. *Ability to control a STOP paddle effectively to provide approaching road users with a clear, fully direct view of the paddle's STOP message during the entire crossing movement;*
- D. *Ability to communicate specific instructions clearly, firmly, and courteously;*
- E. *Ability to recognize potentially dangerous traffic situations and warn and manage students in sufficient time to avoid injury.*
- F. *Mental alertness;*
- G. *Neat appearance;*
- H. *Good character;*
- I. *Dependability; and*
- J. *An overall sense of responsibility for the safety of students.*

Training Programs for Adult Crossing Guards

Guidance:

⁰³ *Adequate training should be provided in adult crossing guard responsibilities and authority. This function can usually be performed effectively by a law enforcement agency responsible for traffic control.*

⁰⁴ *Training programs should be designed to acquaint newly employed crossing guards with their specific duties, local traffic regulations, and crossing techniques. Training workshops may be used as a method of advising experienced employees of recent changes in existing traffic laws and program procedures. For example, crossing guards should be familiar with the California law which provides that any person who disregards any traffic signal or direction given by a non-student school crossing guard authorized by a law enforcement agency, any board of supervisors of a county or school district shall be guilty of an infraction and subject to the penalties of Section 42001 of the CVC (Section 2815).*

Section 7D.04 Uniform of Adult Crossing Guards

Standard:

⁰¹ **Law enforcement officers performing school crossing supervision and adult crossing guards shall wear high-visibility retroreflective safety apparel labeled as ANSI 107-2004 standard performance for Class 2 as described in Section 6E.02.**

Section 7D.05 Operating Procedures for Adult Crossing Guards

Standard:

01 Adult crossing guards shall not direct traffic in the usual law enforcement regulatory sense. In the control of traffic, they shall pick opportune times to create a sufficient gap in the traffic flow. At these times, they shall stand in the roadway to indicate that pedestrians are about to use or are using the crosswalk, and that all vehicular traffic must stop.

02 Adult crossing guards shall use a STOP paddle. The STOP paddle shall be the primary hand-signaling device.

03 The STOP (R1-1) paddle shall be an octagonal shape. The background of the STOP face shall be red with at least 6-inch series upper-case white letters and border. The paddle shall be at least 18 inches in size and have the word message STOP on both sides. The paddle shall be retroreflectorized or illuminated when used during hours of darkness.

Option:

04 The STOP paddle may be modified to improve conspicuity by incorporating white or red flashing lights on both sides of the paddle. Among the types of flashing lights that may be used are individual LEDs or groups of LEDs.

05 The white or red flashing lights or LEDs may be arranged in any of the following patterns:

- A. Two white or red lights centered vertically above and below the STOP legend,**
- B. Two white or red lights centered horizontally on each side of the STOP legend,**
- C. One white or red light centered below the STOP legend,**
- D. A series of eight or more small white or red lights having a diameter of 1/4 inch or less along the outer edge of the paddle, arranged in an octagonal pattern at the eight corners of the STOP paddle (more than eight lights may be used only if the arrangement of the lights is such that it clearly conveys the octagonal shape of the STOP paddle), or**
- E. A series of white lights forming the shapes of the letters in the legend.**

Standard:

06 If flashing lights are used on the STOP paddle, the flash rate shall be at least 50, but no more than 60, flash periods per minute.

Option:

07 The 24 x 24 inch size of the STOP (C28A(CA) paddle may be used where greater emphasis is needed and speeds are 30 mph or more.

Support:

08 See Section 6E.03 for details on STOP paddles and rigid staff.

Section 7D.101(CA) School Safety Patrols

Legal Authority

Standard:

01 For all purposes "School Safety Patrols" shall mean "Student Patrols" as referenced in this California MUTCD.

02 School Safety Patrols shall be authorized by the local school board. School authorities shall be responsible for organizing, instructing and supervising patrols with the assistance of the local police.

Support:

03 The California Education Code, Sections 49300 to 49307, and the California Code of Regulations, Sections 570 to 576 and 632, authorize the development of School Safety Patrols and outline rules for implementing these programs within the state.

Uniforms:

Standard:

04 The use of the School Safety Patrol uniforms and insignia shall adhere to the following regulations (California Code of Regulations 576):

- (a) A school safety patrol member (except a member of the R.O.T.C. or California Cadet Corps on traffic duty in his official uniform) shall wear, at all times while on duty, the basic standard uniform specified in this section, except that the rainy day uniform may be worn under appropriate weather conditions. Only the optional additions specified in this section may be added to the uniform.**

- (b) The basic standard uniform for patrol members is the white or fluorescent orange Sam Browne belt and either an overseas type federal yellow or fluorescent orange cap or a yellow or fluorescent orange helmet. Optional additions to the basic standard uniform are any or all of the following:
 - (1) Colored piping on the federal yellow cap.
 - (2) Colored striping on the yellow helmet.
 - (3) A red or fluorescent orange upper garment
 - (4) Insignia or a special badge identifying the organization, to be worn on the left breast, left arm, or cap.
- (c) The rainy-day uniform is a federal yellow raincoat and a federal yellow rain hat. The Sam Browne belt may be worn over the raincoat.
- (d) The insignia, or special badge and cap shall be worn only during official school safety patrol duty, except that the governing board may authorize members of the school safety patrol to wear the uniform and insignia for special school safety patrol functions.

Operating Procedures

Standard:

⁰⁵ Student patrols shall be carefully selected. They shall be students from the fifth grade or higher and shall be at least 10 years of age. Refer to California Code of Regulations Section 571.

Guidance:

⁰⁶ *Leadership and reliability should be determining qualities for patrol membership.*

Standard:

⁰⁷ Parental approval shall be obtained in writing before a student is used as a member of a student patrol. Refer to California Education Code Section 49302.

Support:

⁰⁸ School Safety Patrols control children, not vehicles.

Standard:

⁰⁹ School Safety Patrols shall stop children back of the curb or edge of the roadway and allow them to cross only when there is an adequate gap in traffic (see California Code of Regulations Sections 570 to 576 and 632 for School Safety Patrols operating procedures and requirements).

Criteria for Student Patrols:

Option:

¹⁰ A student patrol may be established at locations where an existing traffic control device, police officer or adult crossing guard is in operation. They may also be used where there are adequate crossing gaps in vehicular flow at an uncontrolled crossing and it is desirable to use student patrols to guide the school pedestrians.

Support:

¹¹ To determine the frequency and adequacy of gaps in the traffic stream, refer to Section 7A.03.