



AGENDA STAFF REPORT

Control: 26001260

MEETING DATE: 06/23/2026

LEGAL ENTITY TAKING ACTION: Board of Supervisors

BOARD OF SUPERVISORS DISTRICT(S): District 3

SUBMITTING AGENCY/DEPARTMENT: Sheriff-Coroner

DEPARTMENT CONTACT PERSON(S): Kirsten Monteleone, 949-206-6101
David Pultz, 714-647-6015

SUBJECT: City of Lake Forest Law Enforcement Services Contract

CEO CONCUR	COUNTY COUNSEL REVIEW	CLERK OF THE BOARD
Concur	Approve agreement to form	DISCUSSION
		3 Votes Board Majority

Budgeted: N/A	Current Year Cost: N/A	Annual Cost: FY 2026-27 \$23,190,212
Staffing Impact: No	Funding Source: Other: City of Lake Forest: 100%	Sole Source: No
Current Fiscal Year Revenue: N/A		County Audit in Last 3 years: No

Levine Act Review Completed? N/A

Prior Board Action: 6/24/2025 #31, 6/25/2024 #25, 6/27/2023 #40, 6/28/2022 #24

RECOMMENDED ACTION(S):

1. Approve the contract for law enforcement services with the City of Lake Forest, for the term of July 1, 2026, through June 30, 2027, in an amount not to exceed \$23,190,212.
2. If no law enforcement services contract between the County of Orange and the City of Lake Forest has been entered into by June 30, 2027, delegate to the Sheriff-Coroner authority to execute a written amendment to this law enforcement services contract that extends the term for a specified term between July 1, 2027, and August 31, 2027, and provides that the County will continue during the period of extension to provide all or a specified part of the law enforcement services previously provided to the City of Lake Forest, and that the City of Lake Forest will pay the full costs of such services.
3. Delegate to the Sheriff-Coroner or designee authority to execute written amendments to this law enforcement services contract that increase or decrease the total FY 2026-27 cost of services by one percent or less of \$23,190,212, including adding, changing, or reducing staff or equipment, and that do not materially change other provisions of the contract.

4. Delegate to the Sheriff-Coroner or designee authority to execute an amendment to this contract to substitute the City of Lake Forest's amended or new Traffic Violator Apprehension Program resolution, as long as the amendment does not materially change any other provision of this contract.
5. Delegate to the Sheriff-Coroner or designee authority to execute an amendment to this contract to reduce the level of service, terminate the service or adjust the costs for the Traffic Violator Apprehension Program service to the City of Lake Forest as long as the amendment does not materially change any other provision of this contract.
6. Delegate to the Sheriff-Coroner or designee authority to charge the City of Lake Forest for any potential salary or benefit changes for County employees.

SUMMARY:

Approval of the contract with the City of Lake Forest will allow the Sheriff-Coroner Department to continue to provide law enforcement services to maintain the safety and welfare of residents of Lake Forest.

BACKGROUND INFORMATION:

The City of Lake Forest has been contracting with the County of Orange (County) for the Sheriff-Coroner (Sheriff) to provide law enforcement services since 1992.

The table below notes when the Board of Supervisors (Board) approved the most recent contracts and each contract's annual adjustment amount.

<u>Fiscal Year</u>	<u>Amendment Number or Contract</u>	<u>Date Approved By Board or Adjusted</u>	<u>Amount</u>	<u>Comments</u>
FY 2022-23	Contract	June 28, 2022	\$19,707,131	Established service levels for FY 2022-23
FY 2023-24	Contract	June 27, 2023	\$19,629,237	Establish service levels for FY 2023-24
FY 2023-24	n/a	February 13, 2024	\$20,286,573	Adjusted as a result of ratified labor union contract negotiations.
FY 2024-25	Contract	June 25, 2024	\$21,360,473	Established service levels for FY 2024-25
FY 2025-26	Contract	June 24, 2025	\$22,738,891	Established service levels for FY 2025-26

Proposed law enforcement services for FY 2026-27 include the positions and service levels as noted on the table below.

<u>Position Title</u>	<u>Service Level</u>
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Captain	1.00
Sergeant - Administrative	1.00
Sergeant - Patrol	4.00
Investigator	3.00
Deputy Sheriff II - Patrol	34.00
Deputy Sheriff II - Motorcycle	2.00
Deputy Sheriff II - Community Support	2.00
Deputy Sheriff II - Homeless Liaison Officer	1.00
Community Services Officer - Parking Control	4.00
Crime Prevention Specialist	1.00
Investigative Assistant	1.00
Office Specialist	1.00

The total cost to the City of Lake Forest for the FY 2026-27 contract is \$23,190,212, which includes regional/shared staff. One Patrol Deputy II, one Mobile Data Computer, one Body Worn Camera and Taser, one In-Car Video, one Class A Vehicle, one Pac Set Radio, and one Patrol Hot Red Radio were added to the contract for FY 2026-27.

Contract costs include salaries, wages, employee benefits, services and supplies, transportation expenses, as well as division, department, and County (County-Wide Cost Allocation Plan) overhead. The FY 2026-27 cost is 1.98 percent higher (\$451,321) than the current fiscal year final adjusted contract of \$22,738,891. The increase is due to salary and benefits increases due to labor agreements.

Some of the Sheriff’s law enforcement contracts historically included a separate Operations Agreement, which contained provisions that were applicable to all of the Sheriff’s contract cities, such as response times. In order to standardize the Sheriff’s law enforcement contracts, the Operations Agreements were eliminated and those terms were absorbed into Attachments A and B of all of the Sheriff’s law enforcement contracts. Any city-specific terms are in Attachment H. The Sheriff also updated the indemnity provision to better align with the County’s standard indemnity clause.

This contract is submitted for approval less than 30 days prior to the start of the proposed contract due to an extended negotiation period over the terms and conditions in the contract, and the need to have the Lake Forest City Council approval before presenting the contract to the Board for approval. The Lake Forest City Council approved this contract at its May 21, 2026, meeting.

FINANCIAL IMPACT:

The City of Lake Forest is responsible for 100 percent of the costs related to this contract. Appropriations and Revenue for this contract are included in Budget Control 060, Sheriff-Coroner FY 2026-27 Recommended Budget. Adjustments to reconcile positions with related appropriations and revenue to the adopted FY 2026-27 contract will be requested in the FY 2026-27 Mid-Year Budget Report.

STAFFING IMPACT:

N/A

REVIEWING AGENCIES/DEPARTMENTS:

N/A

ATTACHMENTS:

Attachment A - City of Lake Forest Contract