



AGENDA STAFF REPORT

Control: 26001492

MEETING DATE: 08/25/2026
LEGAL ENTITY TAKING ACTION: Board of Supervisors
BOARD OF SUPERVISORS DISTRICT(S): All Districts
SUBMITTING AGENCY/DEPARTMENT: OC Public Works
DEPARTMENT CONTACT PERSON(S): Tim Gonsalves, 714-667-4923
Robert Kmetz, 714-667-3281

SUBJECT: Approve Amendments to Contracts for Janitorial Services

CEO CONCUR

Concur

COUNTY COUNSEL REVIEW

Approve agreement to form

CLERK OF THE BOARD

DISCUSSION

3 Votes Board Majority

Budgeted: Yes

Current Year Cost: \$1,053,554

Annual Cost: FY 2027-28

\$215,579

Staffing Impact: No

Sole Source: No

Current Fiscal Year

Funding Source: See Financial Impact

County Audit in Last 3

Revenue: N/A

Section

years: No

Levine Act Review

Completed? Yes

Prior Board Action: 2/10/2026 #2, 10/28/2025 #15, 2/25/2025 #24, 9/24/2024 #18

RECOMMENDED ACTION(S):

1. Authorize the County Procurement Officer or Deputized designee to execute Amendment No. 6 to extend Contract MA-080-23010239 with Omni Enterprise, Inc. for Janitorial Services – Various Locations, in an amount not to exceed \$689,773, for a cumulative total amount not to exceed \$3,063,583, effective September 1, 2026, through August 31, 2027.
2. Authorize the County Procurement Officer or Deputized designee to execute Amendment No. 5 to extend Contract MA-080-23011022 with Omni Enterprise, Inc. for Janitorial Services – Various Locations, in an amount not to exceed \$315,240 for a cumulative total amount not to exceed \$997,735, effective September 1, 2026, through August 31, 2027.
3. Authorize the County Procurement Officer or Deputized designee to execute Amendment No. 2 to extend Contract MA-080-26010368 with US Metro Group, Inc. for Janitorial Services, in an amount not to exceed \$264,120, for a cumulative total amount not to exceed \$516,121, effective September 1, 2026, through August 31, 2027.

SUMMARY:

Approval of amendments to three contracts for Janitorial Services will allow OC Public Works to support maintaining the health and sanitation of County of Orange facilities.

BACKGROUND INFORMATION:

Janitorial services are required in all County of Orange (County) facilities to maintain the health and safety of both the public and County staff. Daily sanitation of restrooms, dusting office areas, cleaning glass and emptying all trash receptacles are essential tasks. In addition, proper maintenance of hard surface flooring is necessary to prevent slips and falls, while carpets must be vacuumed and periodically deep cleaned to prolong their lifespan and reduce airborne dirt and dust.

To meet these needs, the County Procurement Office (CPO) established Regional Cooperative Agreement RCA-017-22010002 (RCA) with Omni Enterprise, Inc. and US Metro Group, Inc. (Contractors) for Janitorial Services – Various Locations (Services), effective September 1, 2021, through August 31, 2026.

Amendments by the CPO to the RCA are summarized in the table below.

Action	Effective Date	End Date
Amendment No. 1 to increase the hourly rates	2/1/2023	8/31/2026
Amendment No. 2 to increase the hourly rates	4/18/2024	8/31/2026
Amendment No. 3 to extend the RCA	9/1/2026	8/31/2027

The table below summarizes prior Board of Supervisors (Board) and Deputy Purchasing Agent (DPA) actions related to Contract MA-080-23010239 with Omni Enterprise, Inc., which utilizes the RCA as its basis. This contract covers Services for the Fruit St. Complex, Law Library, County Operations Center, Seven Oaks Dam and the Operations & Maintenance Glassell Complex.

Board Date	Action	Amount	Effective Date	End Date
12/6/2022	Board approved initial contract	\$1,499,856	12/19/2022	12/18/2025
8/22/2023	Board approved Amendment No. 1 to align with RCA hourly rate increase	\$149,986	8/22/2023	12/18/2025
9/24/2024	Board approved Amendment No. 2 to align with RCA hourly rate increase	\$90,742	3/11/2025	12/18/2025
2/25/2025	Board approved Amendment No. 3 for additional services for ROV during elections.	\$115,000	3/31/2025	8/31/2026
N/A	DPA approved Amendment No. 4 to update rates to conform with RCA hourly rate	N/A	5/1/2025	8/31/2026
10/28/2025	Board approved Amendment No. 5 to revise contractor pricing	\$518,228 (\$2,373,811 cumulative*)	12/19/2025	8/31/2026

*Sum is slightly off due to rounding.

The table below summarizes Board and DPA actions related to Contract MA-080-23011022 with Omni, Enterprise, Inc., which utilizes the RCA as its basis. This contract covers Services for the Auditor-Controller facility at 1770 N. Broadway and the CEO Real Estate facility at 1015 N. Main.

Board Date	Action	Amount	Effective Date	End Date
N/A	DPA approved initial contract	\$450,516	3/15/2023	8/31/2026
N/A	DPA approved Amendment No. 1 to increase capacity	\$43,255	3/27/2023	8/31/2026
N/A	DPA approved Amendment No. 2 to increase capacity	\$40,172	7/28/2023	8/31/2026
N/A	DPA approved Amendment No. 3 to increase capacity and update hourly rates per the amended RCA	\$34,402	6/20/2024	8/31/2026
10/28/2025	Board approved amendment No. 4 to update service locations	\$114,150 (\$682,495 cumulative)	12/1/2025	8/31/2026

The table below summarizes Board and DPA actions related to Contract MA-080-26010368 with US Metro Group, Inc., which utilizes the RCA as its basis. This contract covers Services for the Data Center at 1400 S. Grand Avenue and OC Environmental Resources Monitoring Division at 2245 N. Glassell Street.

Board Date	Action	Amount	Effective Date	End Date
N/A	DPA approved initial contract	\$199,965	9/17/2025	6/17/2026
2/10/2026	Board approved Amendment No. 1 to extend the contract	\$52,037 (\$252,002 cumulative)	2/24/2026	8/31/2026

The Orange County Preference Policy is not applicable to subordinate contracts based on RCAs.

OC Public Works recommends Board approval of Amendment No. 6 to Contract MA-080-23010239 in an amount not to exceed \$689,773, for a cumulative total amount not to exceed \$3,063,583; Amendment No. 5 to Contract MA-080-23011022, in an amount not to exceed \$315,240 for a cumulative total amount not to exceed \$997,735; and Amendment No. 2 to Contract MA-080-26010368, in an amount not to exceed \$264,120 for a cumulative total amount not to exceed \$516,121. Each amendment will extend the contract term through August 31, 2027, to remain co-terminus with the RCA. The renewal of the existing contract does not expand the scope of services previously provided.

An analysis was completed to verify the contracts provide the County with persons specifically trained, experienced, expert and competent to perform special services in accordance with the law.

The Contractor's performance has been confirmed as satisfactory. OC Public Works has verified there are no concerns that must be addressed with respect to the Contractor's ownership/name, litigation status or conflicts with County interests.

The contracts do not currently include subcontractors or pass through to other providers. See Attachment D for Contract Summary Forms.

These contracts are being presented for Board consideration less than 30 days before the effective date due to required departmental processing to ensure alignment of financial and operational components with the terms of the newly extended RCA. Before the current contracts expire, OC Public Works will return to the Board to present new subordinate contracts based on a new RCA expected to be solicited by the CPO.

Compliance with CEQA: The proposed project was previously determined to be categorically exempt from CEQA pursuant to Section 15301 (Class 1) of the CEQA Guidelines, on December 6, 2022, when it was originally approved because it consists of the maintenance of existing public facilities, involving no expansion of existing use. The proposed project is still consistent with this determination.

FINANCIAL IMPACT:

Appropriations are included in Budget Control 080, OC Public Works, FY 2026-27 Budget and will be included in the budgeting process for future years.

Contract	Contractor	Funding Source
MA-080-23010239	Omni Enterprise, Inc.	60% Other (reimbursements from billable agencies) 40% GF
MA-080-23011022	Omni Enterprise, Inc.	20% Other (reimbursements from billable agencies) 80% GF
MA-080-26010368	US Metro Group, Inc.	100% Other (reimbursements from billable agencies)

The contracts are contingent upon funding availability. In the event funding is reduced or terminated, the County may renegotiate the level of services or terminate the contracts without penalty.

STAFFING IMPACT:

N/A

REVIEWING AGENCIES/DEPARTMENTS:

N/A

ATTACHMENTS:

Attachment A - Amendment No. 6 to Contract MA-080-23010239 with Omni Enterprise, Inc.

Attachment B - Amendment No. 5 to Contract MA-080-23011022 with Omni Enterprise, Inc.

Attachment C - Amendment No. 2 to Contract MA-080-26010368 with US Metro Group, Inc.

Attachment D - Contract Summary Forms