



**EXHIBIT IV  
FEE CHECKLIST FOR ASR SUBMISSION**

**Attachment A**

**DESCRIPTION**

County Agencies & Departments are generally responsible for all aspects of their fees. **Three weeks** prior to filing the ASR for proposed fee updates with the Clerk of the Board, the department/agency must submit the ASR, Fee Checklist, and appropriate documentation to allow adequate time for the CEO and Auditor-Controller to perform a limited review. The Fee Checklist signed by both the CEO and Auditor-Controller must be attached to the ASR.

DEPT./AGENCY: OC PUBLIC WORKS/ OC FACILITIES – DESIGN & CONSTRUCTION AND CUF DATE: 02/09/2026  
 DEPT./AGENCY CONTACT: ANISHA JOHN PHONE NO.: 714-667-1664

Description of proposed fee contained in ASR:  
Central Utilities Facility Steam, Chilled Water, Electricity Billing Rates

Amount of annual revenue related to this proposal:  
8,679,664

Answer the following questions and check appropriate boxes.

Check One  
YES NO N/A

**BACKGROUND:**

1. Is this a revision of existing fee(s)? If YES, when were the fee(s) last revised?     
07/01/2025  
*Attach a fee schedule that includes a comparison between current and proposed fees.*
2. Are there any new fee(s)?
3. When will the fee(s) be effective?     
 Date: 07/01/2026

**LEGAL CONSIDERATIONS:**

4. Has legal authority for the fee been reviewed?
5. Is the fee request consistent with the legal authority to levy?
6. Cite the legal authority of the fee and attach a copy of the reference code(s).  
Approved Contracts
7. Does the fee(s) meet one of Proposition 26's exceptions (Note 1)?     
 If "NO" is checked, please contact your CEO Budget Analyst.  
 If "YES" is checked, please list the exception(s). If necessary, please provide attachments.  
Exception provided by §l(e)(2) : Charges imposed for a specific government service or product that is sold at no more than the local agency's reasonable costs of service would apply.
8. Is the drafted Board Resolution or ordinance language (if required) attached?

**COMMUNICATIONS**

9. List county and non-county departments, agencies, organization and/or communities impacted by the fee(s), if applicable
  - a. Federal Government Have they been notified?
  - b. City of Santa Ana Have they been notified?
  - c. Judicial Council of California Have they been notified?

Has the fee been coordinated with them?

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Has the fee been coordinated with them?

10. Have all advisory board and public hearing concurrencies been finalized?

FEE CALCULATIONS

11. Is full cost recovery planned in the fee calculation? If not, Please provide an explanation.

12. Are the proposed fee(s) derived from a cost basis analysis? If YES, Please complete questions 13 through 16. If NO, please provide explanation.

13. Is agency/department indirect cost included in the fee calculation?

14. Is the County General support service costs as determined by the County Wide Cost Allocation Plan (CWCAP) included in the fee calculation?

15. Identification of the costs related to this fee proposal:

Personnel (Salaries & Employee Benefits)	\$	3,680,877.00
Services and Supplies	\$	13,714,355.00
Equipment	\$	
Department/Agency Indirect Costs	\$	349,095.00
County General support service costs (CWCAP)	\$	
Other	\$	5,695,676.00
<b>Total</b>	<b>\$</b>	<b>23,440,003.00</b>

16. *Initial Fiscal Year			*Projected Fiscal Year
Costs:	\$	23,440,003.00	Costs:
Revenue:	\$	8,679,664.00	Revenue:
NCC:	\$	14,760,339.00	NCC:

\* Costs, revenue, and NCC including cost and revenue related to this fee update.

17. Revenue Coding:

FUND	DEPT	BUDGET CONTROL	UNIT	REVENUE SOURCE	DEPT REVENUE SOURCE
100	080	040	3525	7590	U072
100	080	040	3525	7590	U073
100	080	040	3525	7590	U074
100	080	040	3525	7590	U075
100	080	040	3525	7590	UTIL

Dept./Agency Authorized Signature DocuSigned by:  
*Anisha John*  
BDD31298278F42B... Print Name: Anisha John Date: 2/17/2026 | 8:20

Auditor-Controller Signature Signed by:  
*Faran Eskandari*  
9E78767E5C23409... Print Name: Faran Eskandari Date: 3/9/2026 | 1:54 P

CEO Signature DocuSigned by:  
*Robin Hinds*  
83BE214CBA954A9... Print Name: Robin Hinds Date: 3/11/2026 | 4:36



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Note 1: California State Constitution, Article XIII C, § 1 (e), 2(d), (Proposition 26, November 3, 2010)  
Requires a fee or charge that does not fall within the seven exceptions listed in Proposition 26 is deemed a tax which must be approved by the voter.