



# AGENDA STAFF REPORT

Control: 26001283

**MEETING DATE:** 05/19/2026

**LEGAL ENTITY TAKING ACTION:** Board of Supervisors

**BOARD OF SUPERVISORS DISTRICT(S):** All Districts

**SUBMITTING AGENCY/DEPARTMENT:** County Executive Office

**DEPARTMENT CONTACT PERSON(S):** Kimberly Engelby, 714-834-3530  
Liz Guillen-Merchant, 714-834-6836

**SUBJECT:** Approve Revised Bylaws for Orange County Criminal Justice Coordinating Council

<b>CEO CONCUR</b>	<b>COUNTY COUNSEL REVIEW</b>	<b>CLERK OF THE BOARD</b>
Concur	No Legal Objection	CONSENT CALENDAR 3 Votes Board Majority

<b>Budgeted:</b> N/A	<b>Current Year Cost:</b> N/A	<b>Annual Cost:</b> N/A
<b>Staffing Impact:</b> No		<b>Sole Source:</b> No
<b>Current Fiscal Year</b>	<b>Funding Source:</b> N/A	<b>County Audit in Last 3 years:</b> No
<b>Revenue:</b> N/A		
<b>Levine Act Review Completed?</b> N/A		

**Prior Board Action:** 12/17/2024 #30, 7/26/2022 #2, 5/25/2021 #74

**RECOMMENDED ACTION(S):**

Approve and adopt revised Bylaws for the Orange County Criminal Justice Coordinating Council to add Health Care Agency as voting member and allow the Council's Chair to designate another Voting Member to serve in their absence.

**SUMMARY:**

Approval of the revised Bylaws for the Orange County Criminal Justice Coordinating Council will add the Health Care Agency as a Voting Member and permit the Council's Chair to designate another Voting Member to serve in their absence as approved by the Council at their April 17, 2026 meeting.

**BACKGROUND INFORMATION:**

The Orange County Criminal Justice Coordinating Council (OCCJCC) was created and authorized by the Board of Supervisors in November of 1994, Resolution 94-1243. On February 6, 2001, the Board of Supervisors rescinded Resolution 94-1243 and re-established and re-organized the OCCJCC by Resolution 2001-38. The purpose of the OCCJCC is to work with the County to improve public safety on behalf of Orange County residents, through greater inter-agency communication, coordination and collaboration regarding law enforcement and administration of justice issues.

Prior Board actions taken include the following:

- December 17, 2024: Board approved revised Bylaws that provided clarification on Council's roles, review process for future revisions and other minor administrative changes, as approved by the OCCJCC on August 16, 2024.
- July 26, 2022: Board approved Bylaws in the new standardized template consistent with all other proposed Boards, Commissions, and Committees Bylaws, as approved by the OCCJCC on May 20, 2022.
- May 25, 2021: The Board approved the proposed template for Boards, Commissions and Committees Bylaws and directed County Counsel and the County Executive Office to coordinate the revisions and updates to the new format.

On April 17, 2026, the OCCJCC held a regularly scheduled meeting and voted unanimously in favor of the proposed revised Bylaws for Board of Supervisors approval. The revisions include: updating the membership make up to include the Health Care Agency (HCA) and allowing Chair and Vice Chair to designate another Voting Member to serve as Chair if they are unable to serve at a regular or special meeting.

The OCCJCC membership currently includes two members of the Board of Supervisors, who serve as Chair and Vice-Chair; Presiding Judge, Superior Court, Presiding Judge, Juvenile Court, District Attorney, Sheriff Coroner, Probation, Public Defender, Chief of Police from a large and small city, and the County Executive Office.

HCA has been included in the OCCJCC meetings for a number of years due to its involvement with providing correctional health services. They are a significant stakeholder in the community correction system of care but did not have a voting position in the OCCJCC. By providing Voting Member status to the Health Care Agency, they will have the same status as the other stakeholders included in the system of care.

Each Voting Member has the opportunity to provide a proxy when unable to attend a meeting. However, with the Chair and Vice-Chair being members of the Board of Supervisors, they were not provided the same opportunity. With this revision, however, if both the Chair and Vice-Chair are unable to attend, another Voting Member may be designated to facilitate the meeting on their behalf. Under the current structure, the scheduling of meetings are dependent upon the availability of at least the Chair or Vice-Chair of the OCCJCC. This change provides the needed flexibility with the OCCJCC meetings to ensure planned presentations or special events may continue as planned.

**FINANCIAL IMPACT:**

N/A

**STAFFING IMPACT:**

N/A

**REVIEWING AGENCIES/DEPARTMENTS:**

N/A

**ATTACHMENTS:**

Attachment A - OCCJCC Bylaws Revised

