

## Contract Summary Form

OC Expediter Requisition #: 1758606

**PROJECT KINHSIP**  
**RE-ENTRY SUCCESS CENTER SERVICES**

### SUMMARY OF SIGNIFICANT CHANGES

1. Referenced Contract Provisions: Term and Amount Not to Exceed; renewal for one year, FY 2026-27 (Period Five) amount not to exceed \$6,143,988.
2. Scope of Work: Revision to Exhibit A Paragraphs: Common Terms and Definitions, Budget, Payment, Services, Staffing and Performance Outcomes.
3. Scope of Work: Revision to Exhibit E Paragraphs: Common Terms and Definitions, Budget, Payment, Services, Staffing and Performance Outcomes.

### SUBCONTRACTORS

This contract allows for subcontracting pursuant to Section VIII. Delegation, Assignment and Subcontracts of the Agreement within the contract amount for the term specified. Should the addition of a subcontractor impact the scope of work and/or contract amount, the department will bring the item back to the Board of Supervisors for approval.

**This contract includes the following subcontractors or pass through to other providers.**

<u>Subcontractor(s) Name</u>	<u>Service(s)</u>	<u>Amount</u>
New City IT	IT Services	\$49,579
Apricot	Electronic Health Record software	\$36,120
Housing Provider (TBD)	Housing Services for Room and Board	\$83,000

### CONTRACT OPERATING EXPENSES

Administrative and Indirect costs may include, but are not limited to, Office Expense, Program Telephone, Mileage, Staff Development, Travel, Advertising, Facility, Equipment, Maintenance, Insurance, Independent Audit, Miscellaneous.

<b>*Includes the Regular and Extended Hours Services budget.</b>	<u>PERIOD</u>	<u>PERIOD</u>	<u>PERIOD</u>	<u>PERIOD</u>	<u>PERIOD</u>	<u>TOTAL</u>
	<u>ONE</u>	<u>TWO</u>	<u>THREE</u>	<u>FOUR</u>	<u>FIVE</u>	
ADMINISTRATIVE COSTS						
Salaries	\$ 23,833	\$ 97,437	\$ 118,156	\$ 118,836	\$113,000	\$ 471,262

Benefits	5,005	13,426	27,176	21,000	17,628	84,235
Indirect Costs	<u>196,949</u>	<u>815,455</u>	<u>613,816</u>	<u>813,303</u>	<u>\$497,877</u>	<u>2,937,400</u>
SUBTOTAL ADMINISTRATIVE COST	\$225,787	\$ 926,318	\$ 759,148	\$953,139	\$628,505	\$ 3,522,897
PROGRAM COST						
Salaries	\$ 830,342	\$3,840,088	\$4,434,267	\$4,202,817	\$3,116,689	\$16,424,203
Benefits	\$ 174,368	\$ 789,430	\$1,019,882	\$882,591	\$693,242	\$2,539,631
Services and Supplies	\$ 249,669	\$ 877,231	\$ 622,002	\$ 580,078	\$854,754	\$3,183,734
Subcontractor	\$ 41,344	\$ 290,065	\$ 565,861	\$ 251,376	\$80,767	\$1,229,413
Flexible Funds	<u>\$ 101,400</u>	<u>\$ 536,766</u>	<u>\$ 553,044</u>	<u>437,400</u>	<u>\$89,200</u>	<u>\$1,717,810</u>
SUBTOTAL PROGRAM COST	\$1,397,123	\$6,333,581	\$6,892,592	\$6,354,263	\$4,834,652	\$25,812,211
Start-up Costs	<u>\$ 19,055</u>	<u>\$ 82,016</u>	<u>\$ 698,895</u>	<u>\$ 0.00</u>	<u>\$ 0.00</u>	<u>\$ 799,966</u>
GROSS COST	\$1,641,965	\$7,341,915	\$8,350,635	\$7,307,402	\$5,463,157	\$30,105,074
REVENUE						
MHSA, SAPTG	<u>\$1,641,965</u>	<u>\$7,341,915</u>	<u>\$8,350,635</u>	<u>\$7,307,402</u>	<u>\$5,463,157</u>	<u>\$30,105,074</u>
TOTAL BUDGET	\$1,641,965	\$7,341,915	\$8,350,635	\$7,307,402	\$5,463,157	\$30,105,074

\*Regular and Extended Hours Services operating budget

### **Regular and Extended Hours Services FTE's**

<b>ADMINISTRATIVE</b>	<b>FTE</b>
Executive Director	0.30
Director of Finance	0.20
Director of HR	<u>0.20</u>
<b>SUBTOTAL ADMINISTRATIVE FTE</b>	<b>0.70</b>

**PROGRAM**

Senior Accountant	0.75
Administrative Assistant	1.00
Administrative Manager	0.95
HR Assistant	1.00
Bookkeeper	1.50
Case Manager	7.00
Clinical Coordinator	2.00
Clinician	4.00
Coordinator	1.00
Data Analyst	1.00
Director of Navigation and Outreach	0.85
Director of Operations	0.50
Director of Programs	0.85
Employment and Education Specialist	1.00
Lead Data Analyst	0.25
Lead Peer Navigator	2.00
Operations Coordinator	1.00
Peer Navigator	19.00
Peer Navigator Coordinator	1.00
Peer Navigator Manager	1.00
Substance Use Counselor	<u>3.00</u>
<b>SUBTOTAL PROGRAM FTE</b>	50.65
<b>TOTAL SUBCONTRACTORS FTE</b>	0.00
<b>TOTAL FTEs</b>	51.35

	<u>PERIOD</u> <u>TWO</u>	<u>PERIOD</u> <u>THREE</u>	<u>PERIOD</u> <u>FOUR</u>	<u>PERIOD</u> <u>FIVE</u>	<u>TOTAL</u>
<b>**Includes the Behavioral Health Bridge Housing Services Budget</b>					
ADMINISTRATIVE COSTS	\$ 30,812	\$ 61,894	\$88,804	\$78,326	\$259,836
Indirect Costs					
SUBTOTAL ADMINISTRATIVE COST	\$ 30,812	\$ 61,894	\$88,804	\$78,326	\$259,836

PROGRAM COST					
Salaries	\$ 103,480	\$ 207,844	\$210,080	\$228,800	\$750,204
Benefits	\$ 24,835	\$ 49,883	\$ 44,117	\$ 54,782	\$173,617
Services and Supplies	\$ 36,707	\$ 60,660	\$ 40,704	\$230,991	\$369,062
Subcontractor(s)	<u>\$ 143,175</u>	<u>\$ 300,550</u>	<u>\$297,126</u>	<u>\$ 87,932</u>	<u>\$828,783</u>
SUBTOTAL PROGRAM COST	<u>\$ 308,197</u>	<u>\$ 618,937</u>	<u>\$592,027</u>	<u>\$602,505</u>	\$2,121,666
GROSS COST	\$ 339,009	\$ 680,831	\$680,831	\$680,831	\$2,381,502
REVENUE					
BHBH GRANT	\$ 339,009	\$ 680,831	\$680,831	\$680,831	\$2,381,502
TOTAL REVENUE					
TOTAL BUDGET	\$ 339,009	\$ 680,831	\$680,831	\$680,831	\$2,381,502

\*\*Behavioral Health Bridge Housing Services operating budget

### **Behavioral Health Bridge Housing Services FTE's**

#### **ADMINISTRATIVE**

N/A

#### **FTE**

0.00

#### **SUBTOTAL ADMINISTRATIVE FTE**

0.00

#### **PROGRAM**

Lead Data Analyst

.60

Housing Coordinator

1.00

Operations Coordinator

1.00

Substance Use Counselor

1.00

#### **TOTAL FTEs**

3.60