



AGENDA STAFF REPORT

Control: 26001343

MEETING DATE: 06/23/2026

LEGAL ENTITY TAKING ACTION: Board of Supervisors

BOARD OF SUPERVISORS DISTRICT(S): District 3

SUBMITTING AGENCY/DEPARTMENT: Sheriff-Coroner

DEPARTMENT CONTACT PERSON(S): Brett Darnell, 714-647-4559
Matthew Timmins, 714-647-6015

SUBJECT: Amendment Number One to the City of Villa Park Contract

CEO CONCUR	COUNTY COUNSEL REVIEW	CLERK OF THE BOARD
Concur	Approve agreement to form	DISCUSSION
		3 Votes Board Majority

Budgeted: N/A	Current Year Cost: N/A	Annual Cost: FY 2026-27 \$2,416,848
Staffing Impact: No	Funding Source: Other: City of Villa Park : 100%	Sole Source: No
Current Fiscal Year Revenue: N/A		County Audit in Last 3 years: No

Levine Act Review Completed? N/A

Prior Board Action: 6/24/2025 #38, 6/25/2024 #29, 6/27/2023 #44, 6/28/2022 #32

RECOMMENDED ACTION(S):

1. Approve Amendment Number One to the Five-Year Contract for law enforcement services with the City of Villa Park for the term of July 1, 2026, through June 30, 2027.
2. Approve the FY 2026-27 charges for law enforcement services to the City of Villa Park in an amount not to exceed \$2,157,348, for a revised cumulative contract total amount not to exceed \$2,416,848.
3. Approve \$259,500 as the total amount for special and supplemental services, including School Resource Officer, Directed Enforcement services, Special Events and Traffic Enforcement for the term of July 1, 2026, through June 30, 2027.
4. Delegate to the Sheriff-Coroner or designee authority to execute written amendments to this law enforcement services contract that increase or decrease the cost of services by one percent or less of the Maximum Obligation, including adding, changing or reducing staff or equipment, and that do not materially change other provisions of the contract.

5. If no law enforcement services contract has been entered into 30 days before the contract's termination date, delegate to the Sheriff-Coroner authority to execute a written amendment to this law enforcement services contract that extends the term for 60 days and provides that the County will continue during the period of extension to provide all or a specified part of the law enforcement services previously provided to the City, and that the City will pay the full costs of such services.
6. Delegate to the Sheriff-Coroner or designee authority to execute an amendment to this contract to substitute the City of Villa Park's amended or new Traffic Violator Apprehension Program resolution, as long as the amendment does not materially change any other provision of this contract.
7. Delegate to the Sheriff-Coroner or designee authority to execute an amendment to this contract to reduce the level of service, terminate the service or adjust the costs for the Traffic Violator Apprehension Program service to the City of Villa Park as long as the amendment does not materially change any other provision of this contract.
8. Delegate to the Sheriff-Coroner or designee authority to charge the City of Villa Park for any potential salary or benefit changes for County employees.

SUMMARY:

Approval of the Amendment Number One to the Five-Year Contract with the City of Villa Park will allow the Sheriff-Coroner Department to continue to provide law enforcement services to maintain the safety and welfare of residents of Villa Park.

BACKGROUND INFORMATION:

The City of Villa Park has been contracting with the County of Orange (County) for the Sheriff-Coroner Department (Sheriff) to provide law enforcement services since 1962. The table below notes when the Board of Supervisors (Board) approved the most recent contracts, amendments, and any annual adjustment amount.

<u>Fiscal Year</u>	<u>Amendment Number or Contract</u>	<u>Date Approved By Board or Adjusted</u>	<u>Amount</u>	<u>Comments</u>
FY 2022-23	Fourth	June 28, 2022	\$2,111,450	Establish service levels for FY 2022-23
FY 2023-24	Contract	June 27, 2023	\$1,829,764	Establish service levels for FY 2023-24
FY 2023-24	n/a	February 13, 2024	\$2,150,096	Adjusted as a result of ratified labor union contract negotiations

FY 2024-25	First	June 25, 2024	\$2,295,177	Established service levels for FY 2024-25
FY 2025- 26	Contract	June 24, 2025	\$2,425,109	Established service levels for FY 2025-26

Sheriff requests Board approval of the Law Enforcement Contract for the term of July 1, 2026, through June 30, 2027, as noted in the Recommended Actions. The total cost to the City of Villa Park for contracted law enforcement services for FY 2026-27 is \$2,157,348. In addition, pursuant to the Contract, the City of Villa Park may request additional special and supplemental services, such as the use of a School Resource Officer (SRO), Direct Enforcement services, Special Event services and traffic enforcement, up to a maximum cost of \$259,500, for a firm, fixed total cost of \$2,416,848. The City pays Sheriff for the SRO and for other special events as well as the traffic enforcement. Due to other funding sources used by the City to pay for these, they ask for supplemental invoices so they can track the cost. This total cost does not include any additional hours for the Motor Sergeant's required duties related to traffic enforcement. The traffic enforcement hours are also billed by supplemental invoice for actual hours worked.

Contract costs include salaries, wages, employee benefits, services and supplies, transportation expenses, as well as division, department, and County (County-Wide Cost Allocation Plan) overhead. FY 2026-27 cost is -0.34 percent lower (\$8,261) than the current contract of \$2,295,177. The decrease is due primarily to a reduction in retirement rate costs.

Some of the Sheriff's law enforcement contracts historically included a separate Operations Agreement, which contained provisions that were applicable to all of the Sheriff's contract cities, such as response times. In order to standardize the Sheriff's law enforcement contracts, the Operations Agreements were eliminated and those terms were absorbed into Attachments A and B of all of the Sheriff's law enforcement contracts. Any city-specific terms are in Attachment H. The Sheriff also updated the indemnity provision to better align with the County's standard indemnity clause.

This Amendment Number One to the Contract is submitted for approval less than 30 days prior to the start of the proposed amendment due to the need to have the Villa Park City Council approval before presenting the Amendment to the Board for approval and the filing deadlines for the Clerk of the Board. The Villa Park City Council approved this Amendment at its April 28, 2026, meeting.

FINANCIAL IMPACT:

The City of Villa Park is responsible for 100 percent of the costs related to this contract. Appropriations and Revenue for this contract are included in Budget Control 060, Sheriff-Coroner FY 2026-27 Budget. Adjustment to reconcile positions with related appropriations and revenue to the adopted FY 2026-27 contract will be requested in the FY 2026-27 Mid-Year Budget Report.

STAFFING IMPACT:

N/A

REVIEWING AGENCIES/DEPARTMENTS:

N/A

ATTACHMENTS:

Attachment A - Amendment Number One to the City of Villa Park Contract