

**AMENDMENT NUMBER FIVE TO
MA-012-24011120
BETWEEN
COUNTY OF ORANGE
AND
COMMUNITY SENIORSERV INC., DBA MEALS ON WHEELS ORANGE COUNTY
FOR
TITLE III-C ELDERLY NUTRITION PROGRAM SERVICES**

This AMENDMENT Number Five to Contract MA-012-24011120 (hereinafter referred to as "Amendment Number Five") is made and entered into as of the date fully executed by and between the County of Orange, a political subdivision of the State of California ("County") and Community SeniorServ Inc., dba Meals on Wheels Orange County, ("Subrecipient"), with County and Subrecipient sometimes individually referred to as "Party" or collectively referred to as "Parties".

Recitals

WHEREAS, County and Subrecipient entered into Contract MA-012-24011120 for Title III-C Elderly Nutrition Program Services, effective Monday, July 1, 2024, through Monday, June 30, 2025, in the not to exceed amount of \$8,206,188, ("Contract"); and,

WHEREAS, on February 27, 2025, Parties executed Amendment Number One to increase Contract amount by \$835,884 for a new Contract amount of \$9,042,072; replaced Attachment A-Scope of Service; replaced Attachment B-Payment Compensation; replaced Attachment C-Budget Schedule; replaced Attachment D-Staffing Plan; replaced Attachment E-Performance Standards; replaced Attachment F-Federal Award Identification; and,

WHEREAS, on May 21, 2025, Parties executed Amendment Number Two to renew Contract for an one additional year effective July 1, 2025 through June 30, 2026; increased contract amount by \$9,131,884 with a new cumulative not to exceed amount of \$18,173,956; replaced Attachment B-1, Payment Compensation; replaced C-1, Budget Schedule; replaced Attachment D-1, Staffing Plan; replaced Attachment E-1, Performance Standards; and,

WHEREAS, on November 17, 2025, Parties executed Amendment Number Three to decrease Contract amount by \$551,701 under FY 2025-26 for a new Contract amount of \$8,580,183; with a new cumulative Not to Exceed amount of \$17,622,255; modified Paragraph 33 of the original Contract; replaced Attachment A-1, Scope of Services; replaced Attachment B-2, Payment Compensation; replaced Attachment C-2 Budget Schedule; replaced Attachment D-2, Staffing Plan; replaced Attachment E-2, Performance Standards, replaced Attachment F-1, Federal Award Identification; and,

WHEREAS, on March 12, 2026, Parties executed Amendment Number Four to increase Contract amount by \$197,796 under FY 2025-26, for a new Contract amount of \$8,777,979, with a new cumulative not-to-exceed amount of \$17,820,051; replaced Exhibit 5 – OCCR Contract Reimbursement Policy; replaced Attachment B-3, Payment Compensation; replaced Attachment C-3, Budget Schedule; replaced Attachment D-3, Staffing Plan; replaced Attachment E-3, Performance Standards; replaced Attachment F-2, Federal Award Identification; and,

WHEREAS, Parties now desire to renew Contract for an additional one year effective July 1, 2026, through June 30, 2027; increase contract amount by \$8,935,884 with a new cumulative not-to-exceed

amount of \$26,755,935; replace Attachment B-4, Payment Compensation; replace Attachment C-4, Budget Schedule; replace Attachment D-4, Staffing Plan; replace Attachment E-4, Performance Standards; replace Attachment F-3, Federal Award Identification; and

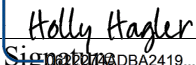
NOW THEREFORE, the Parties agree as follows:

1. Contract is hereby renewed for an additional one-year period, effective July 1, 2026, through June 30, 2027, with a new annual contract amount of \$8,935,884 and a new cumulative not-to-exceed amount of \$26,755,935.
2. Attachment B-4, Payment Compensation, is hereby replaced with Attachment B-5.
3. Attachment C-4, Budget Schedule, is hereby replaced with Attachment C-5.
4. Attachment D-4, Staffing Plan, is hereby replaced with Attachment D-5.
5. Attachment E-4, Performance Standards, is hereby replaced with Attachment E-5.
6. Attachment F-3, Federal Award Identification, is hereby replaced with Attachment F-4.
7. All other terms and conditions in this Contract shall remain unchanged and with full force and effect.

SIGNATURE PAGE

IN WITNESS WHEREOF, the Parties hereto have executed this Amendment Number Five on the first date above written.

COMMUNITY SENIORSERV INC., DBA MEALS ON WHEELS ORANGE COUNTY

<small>DocuSigned by:</small> 	Holly Hagler	President & CEO	4/13/2026
<small>Signature</small>	<small>Name</small>	<small>Title</small>	<small>Date</small>

<small>Signature</small>	<small>Name</small>	<small>Title</small>	<small>Date</small>


COUNTY OF ORANGE, a political subdivision of the State of California

COUNTY AUTHORIZED SIGNATURE:

Rita Gore	Deputy Purchasing Agent
<small>Printed Name</small>	<small>Title</small>
<small>Signature</small>	<small>Date</small>

APPROVED AS TO FORM:

OFFICE OF THE COUNTY COUNSEL

By	<small>Signed by:</small>  <small>74000032EE65457... Deputy</small>
Date	4/13/2026

* If the contracting party is a corporation, (2) two signatures are required:

- one (1) signature by the Chairman of the Board, the President or any Vice President; and
- one (1) signature by the Secretary, any Assistant Secretary, the Chief Financial Officer or any Assistant Treasurer.

The signature of one person alone is sufficient to bind a corporation, as long as he or she holds corporate offices in each of the two categories described above. For County purposes, proof of such dual office holding will be satisfied by having the individual sign the instrument twice, each time indicating his or her office that qualifies under the above described provision. In the alternative, a single corporate signature is acceptable when accompanied by a corporate resolution demonstrating the legal authority of the signator to bind the corporation.

**ATTACHMENT B-5
PAYMENT/COMPENSATION**

I. COMPENSATION:

This is a cost reimbursement Contract between the County and the Subrecipient for up to: \$8,935,884, beginning July 1, 2026 through June 30, 2027. The Subrecipient agrees to accept the specified compensation as set forth in this Contract as full remuneration for performing all services and furnishing all staffing and materials required, for any reasonably unforeseen difficulties which may arise or be encountered in the execution of the services until acceptance, for risks connected with the services, and for performance by the Subrecipient of all its duties and obligations hereunder. The County shall have no obligation to pay any sum in excess of the total Contract amount specified unless authorized by an amendment in accordance with Paragraphs C and P of the County's General Terms and Conditions.

II. BUDGET TERMS:

A. Detailed Budget: Upon approval by the Orange County Board of Supervisors and/or the County – but prior to submission of invoices, a detailed budget must be submitted to the Office on Aging office for approval. Budget templates will be provided by the Office on Aging through the assigned *Box Folder*. Invoices shall be submitted based upon these detailed budgets.

B. Budget revisions are changes made to the budget line items on Attachment C.

1. Budget revisions initiated by Subrecipient must be limited to no more than two (2) times per program, per Fiscal Year.

2. Budget revisions requests initiated by Subrecipient must be submitted no later than 60 days before the end of the contract term.

C. Budget modifications are changes made to the detailed budget

1. Budget modifications initiated by Subrecipient must be limited to no more than three (3) times per program, per Fiscal Year.

2. Budget modification requests are approved based on County discretion.

D. Subrecipient must include a justification narrative specifying the purpose of the revision or modification.

E. All additional budget revision and budget modification requests initiated by Subrecipient may be denied. Special consideration may be given for extenuating circumstances, but approval is not guaranteed.

III. PAYMENT TERMS:

Invoices are to be submitted in arrears to the user agency/department. An invoice for the reimbursement of costs and shall be submitted as specified below, upon the completion of the services/activities and as approval of the County. Payment shall be made within thirty (30) days after receipt of a properly prepared invoice in a format acceptable to the County of Orange. All invoices shall be verified and approved by County prior to payment and processed in accordance

with the County's routine procedures. The responsibility for providing an acceptable invoice rest with the Subrecipient.

Billing shall cover services not previously invoiced. The Subrecipient shall reimburse the County of Orange for any monies paid to the Subrecipient for services not provided or when services do not meet the Contract requirements.

Payments made by the County shall not preclude the rights of the County from thereafter disputing any items or services involved or billed under this Contract and shall not be construed as acceptance of any part of the services. If costs are disputed and/or disallowed, the County will make partial payment to recoup disputed/disallowed monies in the following billing cycle and/or Subrecipient will reimburse the County for disputed/disallowed monies in one lump sum upon identification of the disputed/disallowed costs.

IV. INVOICING INSTRUCTIONS:

- A. Subrecipient shall submit an invoice(s) and other substantiating reports as County may require, all in a form satisfactory to County, by the fifteenth (15th) day of each month. If the 15th falls on a weekend or holiday, the invoice/data report is due on the next business day. If Subrecipient receives funds pursuant to this Contract for more than one program or Service Area, each such program or Service Area shall be invoiced separately from all other programs or Service Areas, and separate substantiating reports shall be submitted for each program or Service Area, unless otherwise approved by County. County shall make monthly payments based on Subrecipient's data, invoice(s), and substantiating reports, unless otherwise approved by County.
- B. In cases where errors or Disallowed costs are identified by County, County will return invoice(s) for revision. Subrecipient must resubmit revised invoice(s) within five (5) business days of notification from County, excluding the 11th month invoice and 12th month close-out invoice.
- C. No payments will be made if any preceding months' invoices are outstanding, unless otherwise approved by the County.
- D. No payments will be made for costs incurred by Subrecipient which are determined to be unallowable, in accordance with the applicable Federal statutes, regulations, or the terms and conditions of the Federal award. (2 CFR Part 200.31 and 45 CFR 75.2)
- E. Whenever Subrecipient is not in compliance with any provision of this Contract, County may withhold payment until such time as Subrecipient comes into compliance.
- F. Any late submission for the 1st through 10th invoices will result in technical assistance finding during program monitoring.

Further instructions regarding invoicing/reimbursements as set forth in Exhibit 5, OC Community Resources Contract Reimbursement Policy, are attached hereto and incorporated herein by reference.

V. CLOSE-OUTS:

- A. The 11th month invoice is due on the 10th of the 12th month of the Contract without exceptions. In cases of returned invoices due to errors or Disallowed costs, Subrecipient must resubmit revised invoice(s) within two (2) business days of notification from County.

- B. The 12th month close-out invoice is due on the 10th of month following the end of the Contract. In cases of returned invoices due to errors or Disallowed costs, Subrecipient must resubmit revised invoice(s) within two (2) business days of notification from County.
- C. Request for invoice revisions from the Subrecipient will only be allowed at the County's discretion.
- D. Subrecipient must submit 12th month invoice estimates by the 10th of the 12th month of the Contract. Estimates must be projected based on anticipated actual expenditure.
- E. Any late submission for the 11th and 12th month invoices will result in a corrective monitoring finding, without any exceptions. All requests for late submissions or due date extensions will not be granted. A Corrective Action Plan (CAP) will be required to address this finding.

VI. FULL COMPENSATION:

Subrecipient agrees to accept the specified compensation as set forth in this Contract as full remuneration for performing all services and furnishing all staffing and materials required, for any reasonably unforeseen difficulties which may arise or be encountered in the execution of the services until acceptance, for risks connected with the services, and for performance by the Subrecipient of all its duties and obligations hereunder.

**ATTACHMENT C-5
BUDGET SCHEDULE**

Meals on Wheels Orange County
 ENP: Congregate Meals, ENP: Home-Delivered Meals
 Title III-C1 and Title III-C2, Older Californians Act Modernization
 (July 1, 2026 – June 30, 2027)

Service Areas	
Service Area 1	North
Service Area 2	West
Service Area 3	Central
Service Area 4	Beach Cities

I. SUBRECIPIENT’S BUDGET

The following Budget is set forth for informational purposes only, and may be adjusted by mutual agreement, in writing, of Subrecipient and County.

ENP: Congregate Meals

Program Costs	\$3,273,180
Administrative Costs	\$0
Amount Not to Exceed	\$3,273,180
Total Program Match (Cash and/or In-Kind)	\$331,187

ENP: Home-Delivered Meals

Program Costs	\$5,012,931
Administrative Costs	\$0
Amount Not to Exceed	\$5,012,931
Total Program Match (Cash and/or In-Kind)	\$290,227

ENP: To-Go Meals (C1 & C2)

Program Costs	\$371,886
Administrative Costs	\$0
Amount Not to Exceed	\$371,886
Total Program Match (Cash and/or In-Kind)	Not Applicable

ENP: Restaurant Option (C1 & C2)

Program Costs	\$277,887
Administrative Costs	\$0
Amount Not to Exceed	\$277,887
Total Program Match (Cash and/or In-Kind)	Not Applicable

Upon approval by the Orange County Board of Supervisors and/or the County – but prior to submission of July 2026 invoices, a detailed budget must be submitted to the Office on Aging office for approval. Budget templates will be provided by the Office on Aging. Invoices shall be submitted based upon these detailed budgets.

Subrecipient may request to shift funds between programs, or between budgeted line items within a program, for the purpose of meeting specific program needs by utilizing the applicable form provided by County. Subrecipient must include a justification narrative specifying the purpose of the request, the amount of said funds to be shifted, and the sustaining annual impact of the shift as may be applicable to the current Fiscal Year Budget and/or future Fiscal Year Budgets. Subrecipient shall obtain written approval of any budget adjustments from County prior to implementation by Subrecipient.

- II. The above Budget Display is an overview of the actual budget approved by the County. Subrecipient shall be responsible for and maintain the approved Detailed Budget that is provided to Subrecipient from County. The Detailed Budget shall be maintained and completed in accordance with County policies and procedures. Any deviation from the County approved budget may and can delay in acceptance of budgets and/or reimbursements.
- III. The Detailed Budget must set forth in detail the reimbursable items, unit rates and extended total amounts for each line item. The Subrecipient’s Detailed Budget shall include, at a minimum, the following items when reimbursable and applicable under this Contract:
 - A. Personnel Costs – annual Full-Time Effort (FTE) wage rates and personnel classifications together with the percentage of time to be charged, specified for each program. 2 CFR 200.430 must be followed for rules regarding allowability of personnel costs. Specific emphasis of section (i) of 2 CFR 200.430:
 - 1. Charges to Federal awards for salaries and wages must be based on records that accurately reflect the work performed. These records must:
 - i. Be supported by a system of internal control which provides reasonable assurance that the charges are accurate, allowable, and properly allocated;
 - ii. Be incorporated into the official records of the non-federal entity;
 - iii. Reasonably reflect the total activity for which the employee is compensated by the non-Federal entity, not exceeding 100% of compensated activities;
 - iv. Support the distribution of the employee’s salary among specific activities or cost objectives if the employee works on more than one Federal award; a Federal award and a non-Federal award, an indirect cost activity and a direct cost activity; two or more indirect activities which are allocated using different allocation bases; or an unallowable activity and a direct or indirect cost activity.
 - v. Budget estimates (i.e., estimates determined before the services are performed) alone do not qualify as support for changes to Federal awards.

2. Salaries and wages of employees used in meeting cost sharing or matching requirements on Federal awards must be supported in the same manner as salaries and wages claimed for reimbursement from Federal awards.
- B. Fringe Benefits – specified for each program.
- C. Staff Travel (In-State and Out-of-State travel) – mileage reimbursement, lodging, per diem and other travel costs, specified for each program.
- D. Staff Training – attendance cost for necessary training, specified for each program.
- E. Rent – total, specified for each program. cost per program.
- F. Property/Equipment - detailed descriptions and unit costs, specified for each program.
- G. Supplies – to include items that do not qualify as property, specified for each program.
- H. Contractual Costs (Consultant/Professional Services) – cost detail, specified for each program.
- I. Food – used in delivering Congregate and Home-Delivered Meals.
- J. Other – Facilities, operating expenses, and other ordinary and necessary costs specified for each program.
- K. Allocated Direct Costs – requires submission of a Direct Cost Allocation Plan for prior approval.
- L. Indirect Costs – costs incurred for a common or joint purpose benefitting more than one cost objective and not readily assignable as a direct cost.

I. ONE-TIME ONLY (OTO) FUNDS:

- A. OTO funds are non-transferable between funding sources. This means that OTO funds can only be used in the program in which they were accrued.
- B. Titles III federal Program OTO funds shall only be used for the following purposes:
 1. The purchase of equipment that enhances the delivery of services to the eligible service population.
 2. Home and community-based projects that are approved in advance by County, and are designed to address the unmet needs of the eligible service population identified in the Area Plan.
 3. Innovative pilot projects that are approved in advance by the County, and are designed for the development or enhancement of a comprehensive and coordinated system of services as defined in 45 CFR 1321.53(a)(b).
 4. OTO funds can be used to maintain or increase baseline services. However, Subrecipient shall assure that services funded with OTO funds will not create an expectation of service delivery beyond the current Contract period. Expenditures for baseline services do not require advance OoA and/or CDA approval.
- C. NSIP OTO funds shall only be used to purchase food used in the Elderly Nutrition Program.

II. MATCHING CONTRIBUTIONS:

“Matching Contributions” means local cash and/or in-kind contributions made by the Subrecipient, subcontractor, or other local resources that qualify as match for the Contract funding.

- A. Cash and/or in-kind contributions may count as match, if such contributions are used to meet program requirements.
- B. Any matching contributions (cash or in-kind) must be verifiable from the records of the Subrecipient and the subcontractor.
- C. Matching contributions must be used for allowable costs in accordance with the OMB cost principles.
- D. Match requirement must be fulfilled by the end of the contract fiscal year.
- E. The required minimum program matching contributions for IIC is ten percent (10%). The Subrecipient contributions for Title III-C is ten percent (calculation factor of 10.53%).

- F. Minimum matching requirements are calculated on net costs, which are total costs less program income, non-matching contributions, and State funds. Matching contributions are included in the detailed budget minimum matching requirement calculations
- G. Matching contributions generated in excess of the minimum required are considered overmatch.

III. INDIRECT COSTS:

- A. The maximum reimbursement amount allowable for indirect costs is fifteen percent (15%) of the Subrecipient's Modified Total Direct Costs (MTDC), per funding category excluding in-kind contributions and nonexpendable equipment.

Modified Total Direct Cost (MTDC) means all direct salaries and wages, applicable fringe benefits, materials and supplies, travel and up to the first \$50,000 of each subaward (regardless of the period of performance of the subawards under the award). MTDC excludes in-kind contributions, equipment, capital expenditures, charges for patient care, rental costs, tuition remission, scholarships and fellowships, participant support costs and the portion of each subaward in excess of \$50,000. Other items may be excluded when necessary to avoid a serious inequity in the distribution of indirect costs, and with the approval of the cognizant agency for indirect costs. [45 CFR 75.2]

- B. Subrecipients requesting reimbursement for indirect costs exceeding the maximum fifteen percent (15%) shall retain on file an approved negotiated indirect cost rate or cost allocation plan.
- C. Indirect costs exceeding the fifteen percent (15%) maximum may be budgeted as in-kind for purposes of meeting matching requirements in Title III and VII programs only. Subrecipients must receive prior approval from federal awarding agency prior to budgeting the excess indirect costs as in-kind.

IV. PROGRAM INCOME:

- A. Program Income means revenue generated by the Subrecipient and/or its Subcontractor from contract-supported activities and may include.
 1. Voluntary contributions received from a participant or responsible party as a result of the service(s).
 2. Subrecipient shall provide every participant the opportunity to voluntarily contribute toward the cost of the services provided under this Contract for the applicable programs. Subrecipient shall protect the privacy of each such contributor with respect to his or her contribution and shall not maintain individual records of contributions. No participant shall be denied a service because of unwillingness or inability to contribute towards the cost of said service.
 3. Subrecipient shall keep separate accounts of all contributions for services provided pursuant to this Contract. Subrecipient shall report on such contributions monthly to County in the format required by County.
 4. Contributions for services provided pursuant to this Contract shall be added to the funds provided to Subrecipient by County pursuant to this Contract and shall be used for the purposes and in accordance with the terms of this Contract.
 5. Income from usage or rental fees of real or personal property acquired with funds provided under this Contract.
 6. Royalties received on patents and copyrights from contract-supported activities.
 7. Proceeds from the sale of items fabricated under a contract agreement.

- B. Program Income must be reported and expended under the same terms and conditions as the program funds from which it is generated.
- C. Program Income must be used to pay for current allowable costs of the program in the same fiscal year that the income was earned.
- D. For Title IIIC programs, Program Income must be spent before contract funds and may reduce the total amount of contract funds payable to the Subrecipient.
- E. Program Income may not be used to meet the matching requirements.
- F. Program Income must be used to expand baseline services.
- G. No fees may be charged for services although voluntary contributions may be requested.

V. ALLOCATION TRANSFERS:

- A. Subrecipient shall submit a request to County the need to transfer federal or State funds between Title IIIB, C1, and C2 programs in accordance with the most current funding allocation.
 - a. Transfer of federal baseline funds is allowable between Titles IIIB and IIIC in accordance with OAA § 308(b)(5)(A) and between Titles IIIC1, and IIIC2 in accordance with OAA § 308(b)(4)(A),
 - b. Transfer of State funds is allowable between Title IIIC1 General Fund and Title III C2 General Fund.
 - c. The Title IIIC nutrition augmentation funding may be transferred between Title III General Fund C1 and Title III General Fund C2 as needed to provide services. The funding must not be transferred to other programs or be used to supplant other program funding, including the Federal Title IIIC1 and Federal Title IIIC2.
- B. Allocation transfers are due to County as determined by County/CDA.
- C. Approved transfers will be incorporated within the Subrecipient's Detail Budget.

**ATTACHMENT D-5
STAFFING PLAN**
Meals on Wheels Orange County
July 1, 2026 – June 30, 2027

Service Areas	
Service Area 1	North
Service Area 2	West
Service Area 3	Central
Service Area 4	Beach Cities

I. ENP: Congregate Meals:

Title
Accounts Payable Clerk/Accounting Clerk
Accounts Receivable Lead/Supervisor
Accounts Receivable Specialist
Administrative Assistant II
Administrative Coordinator
Chief Development Officer
Chief Executive Officer
Chief Financial and Administrative Officer
Congregate Drivers
Congregate Site Coordinator
Congregate Site Lead
Controller
Cook
Data Administrator
Data Entry Clerk
Database Manager
Development Associate
Director of Facilities and Safety
Director of Marketing and Events
Director Social Services
Director Volunteer Services
Executive Assistant
Facility Coordinator
Financial Analyst
Human Resources Generalist
Kitchen Coordinator – Congregate Site
Production Administrative Coordinator
Purchasing Coordinator
Purchasing Specialist
Site Floater
Social Services Project Manager
Sr. Congregate Manager
Sr. Director of Development
Sr. Director of Human Resources
Volunteer Services Coordinator
Volunteer Services Manager

VP Food Services and Special Projects
VP of Social Service

II. ENP: Home-Delivered Meals:

Title
Accounts Payable Clerk/Accounting Clerk
Accounts Receivable Lead/Supervisor
Accounts Receivable Specialist
Administrative Assistant II
Administrative Coordinator
Case Management Special Projects
Case Manager
Case Manager Assistant
Chief Development Officer
Chief Executive Officer
Chief Financial and Administrative Officer
Congregate Driver
Congregate Manager
Controller
Cook
Data Administrator
Data Entry Clerk
Database Manager
Development Associate
Director of Facilities and Safety
Director of Marketing and Events
Director Social Services
Director Volunteer Services
Executive Assistant
Facility Coordinator
Financial Analyst
Home Delivered Meals Coordinator
Human Resources Generalist
Manager of Case Management, Social Services
Production Administrative Coordinator
Purchasing Coordinator
Purchasing Specialist
Social Services Project Manager
Sr. Director of Development
Sr. Director of Human Resources
Trayline Assembler
Volunteer Services Coordinator
Volunteer Services Manager
VP Food Services and Special Projects
VP of Social Services

III. ENP: To-Go Meals (C1 & C2):

Title
Accounts Payable Clerk/Accounting Clerk
Accounts Receivable Lead/Supervisor
Accounts Receivable Specialist
Administrative Assistant II
Administrative Coordinator
Chief Development Officer
Chief Executive Officer
Chief Financial and Administrative Officer
Controller
Data Administrator
Data Entry Clerk
Director of Marketing and Events
Director Social Services
Executive Assistant
Financial Analyst
Human Resources Generalist
Social Services Project Manager
Sr. Director of Development
Sr. Director of Human Resources
VP of Social Services

IV. ENP: Restaurant Option (C1 & C2):

Title
Accounts Payable Clerk/Accounting Clerk
Accounts Receivable Lead/Supervisor
Accounts Receivable Specialist
Administrative Assistant II
Administrative Coordinator
Chief Development Officer
Chief Executive Officer
Chief Financial and Administrative Officer
Controller
Data Administrator
Data Entry Clerk
Director of Marketing and Events
Director Social Services
Executive Assistant
Financial Analyst
Human Resources Generalist
Social Services Project Manager
Sr. Director of Development
Sr. Director of Human Resources
VP of Social Services

The substitution or addition of other key individuals in any given category or classification shall be allowed only with prior written pre-approval of the County.

The County may reserve the right to involve other personnel, as their services are required. The specific individuals will be assigned based on the need and time of the service/class required. Assignment of additional key personnel shall be subject to County approval pursuant to Paragraph 13 of the Contract.

**PERFORMANCE STANDARDS
SERVICE UNITS**

AGENCY NAME: Meals on Wheels Orange County				FISCAL YEAR: 2026-2027	
PROGRAM NAME(S): Elderly Nutrition Program (Service Area 1 – North)					
CONTRACT #: MA-012-24011120				DATE: July 2026	
PROGRAM SERVICE	NUMBER OF ANNUAL SERVICE UNITS		UNDUPLICATED PERSONS SERVED	SERVICE CATEGORY	DESCRIPTION OF SERVICE UNITS
Elderly Nutrition Program	58,615	# of Congregate Meals	1,768	Registered	Congregate Meals (1 Meal): A meal provided to an eligible individual and consumed while congregating in-person or virtually, that meets all of the requirements of the Older Americans Act and State/Local laws, is provided by a qualified nutrition provider, contains a minimum one-third of the Dietary Reference Intake and complies with Dietary Guidelines for Americans.
	137,867	# of Home-Delivered Meals	280		Home-Delivered Meals (1 Meal): A meal provided to an eligible individual via home delivery or pick-up and consumed at their place of residence or otherwise outside of in-person or virtual congregating,, that meets all of the requirements of the Older Americans Act and State/Local laws, is provided by a qualified nutrition provider, contains a minimum one-third of the Dietary Reference Intake and complies with Dietary Guidelines for Americans.
	5,669	# of C-1 and C2 To-Go Meals	102		C-1 and C2 To-Go Meals (1 Meal): A meal that is picked up by a client who is not comfortable dining in a congregate meal setting that is consumed onsite and includes in-person interaction (e.g., dining at congregate site such as restaurant, food truck, etc. or one-on-one with program volunteer) or consumed offsite and include virtual interaction (e.g., group interaction via Zoom, FaceTime, etc. or one-on-one with program volunteer via telephone) during the meal (C-1) or consumed offsite without in-person or virtual interaction (C-2)..
	2,150	# of C-1 and C 2 Restaurant Option Meals	53		C-1 and C2 Restaurant Option Meals (1 Meal): A meal that is provided with a voucher at licensed foodservice establishments such as restaurants, cafes, food trucks, and grocery stores with hot and/or cold meals and is consumed onsite (C-1) or offsite (C-2).

**ATTACHMENT E-5
PERFORMANCE STANDARDS
SERVICE UNITS**

AGENCY NAME: Meals on Wheels Orange County				FISCAL YEAR: 2026-2027	
PROGRAM NAME(S): Elderly Nutrition Program (Service Area 2 – West)					
CONTRACT #: MA-012-24011120				DATE: July 2026	
PROGRAM SERVICE	NUMBER OF ANNUAL SERVICE UNITS		UNDUPLICATED PERSONS SERVED	SERVICE CATEGORY	DESCRIPTION OF SERVICE UNITS
Elderly Nutrition Program	70,337	# of Congregate Meals	1,842	Registered	Congregate Meals (1 Meal): A meal provided to an eligible individual and consumed while congregating in-person or virtually, that meets all of the requirements of the Older Americans Act and State/Local laws, is provided by a qualified nutrition provider, contains a minimum one-third of the Dietary Reference Intake and complies with Dietary Guidelines for Americans.
	118,172	# of Home-Delivered Meals	224		Home-Delivered Meals (1 Meal): A meal provided to an eligible individual via home delivery or pick-up and consumed at their place of residence or otherwise outside of in-person or virtual congregating, that meets all of the requirements of the Older Americans Act and State/Local laws, is provided by a qualified nutrition provider, contains a minimum one-third of the Dietary Reference Intake, and complies with Dietary Guidelines for Americans.
	5,617	# of C-1 and C2 To-Go Meals	119		C-1 and C2 To-Go Meals (1 Meal): A meal that is picked up by a client who is not comfortable dining in a congregate meal setting that is consumed onsite and includes in-person interaction (e.g., dining at congregate site such as restaurant, food truck, etc. or one-on-one with program volunteer) or consumed offsite and include virtual interaction (e.g., group interaction via Zoom, FaceTime, etc. or one-on-one with program volunteer via telephone) during the meal (C-1) or consumed offsite without in-person or virtual interaction (C-2)..
	4,062	# of C-1 Restaurant Option Meals	71		C-1 Restaurant Option Meals (1 Meal): A meal that is provided with a voucher at licensed foodservice establishments such as restaurants, cafes, food trucks, and grocery stores with hot and/or cold meals and is consumed onsite (C-1) or offsite (C-2).

**ATTACHMENT E-5
PERFORMANCE STANDARDS
SERVICE UNITS**

AGENCY NAME: Meals on Wheels Orange County				FISCAL YEAR: 2026-2027	
PROGRAM NAME(S): Elderly Nutrition Program (Service Area 3 – Central)					
CONTRACT #: MA-012-24011120				DATE: July 2026	
PROGRAM SERVICE	NUMBER OF ANNUAL SERVICE UNITS		UNDUPLICATED PERSONS SERVED	SERVICE CATEGORY	DESCRIPTION OF SERVICE UNITS
Elderly Nutrition Program	58,615	# of Congregate Meals	1,916	Registered	Congregate Meals (1 Meal): A meal provided to an eligible individual and consumed while congregating in-person or virtually, that meets all of the requirements of the Older Americans Act and State/Local laws, is provided by a qualified nutrition provider, contains a minimum one-third of the Dietary Reference Intake and complies with Dietary Guidelines for Americans.
	108,323	# of Home-Delivered Meals	195		Home-Delivered Meals (1 Meal): A meal provided to an eligible individual i via home delivery or pick-up and consumed at their place of residence or otherwise outside of in-person or virtual congregating,, that meets all of the requirements of the Older Americans Act and State/Local laws, is provided by a qualified nutrition provider, contains a minimum one-third of the Dietary Reference Intake and complies with Dietary Guidelines for Americans.
	2,983	# of C-1 and C-2 To-Go Meals	76		C-1 and C2 To-Go Meals (1 Meal): A meal that is picked up by a client who is not comfortable dining in a congregate meal setting that is consumed onsite and includes in-person interaction (e.g., dining at congregate site such as restaurant, food truck, etc. or one-on-one with program volunteer) or consumed offsite and include virtual interaction (e.g., group interaction via Zoom, FaceTime, etc. or one-on-one with program volunteer via telephone) during the meal (C-1) or consumed offsite without in-person or virtual interaction (C-2)..
	2,193	# of C-1 and C-2 Restaurant Option Meals	55		C-1 and C2 Restaurant Option Meals (1 Meal): A meal that is provided with a voucher at licensed foodservice establishments such as restaurants, cafes, food trucks, and grocery stores with hot and/or cold meals and is consumed onsite (C-1) or offsite (C-2).

**ATTACHMENT E-5
PERFORMANCE STANDARDS
SERVICE UNITS**

AGENCY NAME: Meals on Wheels Orange County				FISCAL YEAR: 2026-2027	
PROGRAM NAME(S): Elderly Nutrition Program (Service Area 4 – Beach Cities)					
CONTRACT #: MA-012-24011120				DATE: July 2026	
PROGRAM SERVICE		NUMBER OF ANNUAL SERVICE UNITS	UNDUPLICATED PERSONS SERVED	SERVICE CATEGORY	DESCRIPTION OF SERVICE UNITS
Elderly Nutrition Program	43,142	# of Congregate Meals	1,842	Registered	Congregate Meals (1 Meal): A meal provided to an eligible individual and consumed while congregating in-person or virtually, that meets all of the requirements of the Older Americans Act and State/Local laws, is provided by a qualified nutrition provider, contains a minimum one-third of the Dietary Reference Intake and complies with Dietary Guidelines for Americans.
	128,019	# of Home-Delivered Meals	270		Home-Delivered Meals (1 Meal): A meal provided to an eligible individual via home delivery or pick-up and consumed at their place of residence or otherwise outside of in-person or virtual congregating, that meets all of the requirements of the Older Americans Act and State/Local laws, is provided by a qualified nutrition provider, contains a minimum one-third of the Dietary Reference Intake and complies with Dietary Guidelines for Americans.
	, 2,331	# of C-1 and C-2 To-Go Meals	94		C-1 and C-2 To-Go Meals (1 Meal): A meal that is picked up by a client who is not comfortable dining in a congregate meal setting that is consumed onsite and includes in-person interaction (e.g., dining at congregate site such as restaurant, food truck, etc. or one-on-one with program volunteer) or consumed offsite and include virtual interaction (e.g., group interaction via Zoom, FaceTime, etc. or one-on-one with program volunteer via telephone) during the meal (C-1) or consumed offsite without in-person or virtual interaction (C-2)..
	2,452	# of C-1 and C2 Restaurant Option Meals	61		C-1 and C-2 Restaurant Option Meals (1 Meal): A meal that is provided with a voucher at licensed foodservice establishments such as restaurants, cafes, food trucks, and grocery stores with hot and/or cold meals and is consumed onsite (C-1) or offsite (C-2).
C1 TOTAL	230,709	# of Congregate Meals	7,368		
C2 TOTAL	492,381	# of Home-Delivered Meals	969		
To-Go TOTAL	16,600	# of C-1 and C-2 To-Go Meals	391		
RO TOTAL	10,857	# of C-1 and C2 Restaurant Option Meals	240		

**PERFORMANCE STANDARDS
SERVICE UNITS**

AGENCY NAME: Meals on Wheels Orange County				FISCAL YEAR: 2026-2027	
PROGRAM NAME(S): Elderly Nutrition Program (Service Areas 1, 2, 3, & 4)					
CONTRACT #: MA-012-24011120				DATE: July 2026	
PROGRAM SERVICE		NUMBER OF ANNUAL SERVICE UNITS	UNDUPLICATE D PERSONS SERVED	SERVICE CATEGORY	DESCRIPTION OF SERVICE UNITS
Nutrition Education	4	# of Nutrition Education Sessions (Congregate)	2,075	Non-Registered	<p>Nutrition Education (1 Session): An intervention targeting Older Americans Act participants and caregivers that uses information dissemination, instruction, or training with the intent to support food, nutrition, and physical activity choices and behaviors (related to nutritional status) in order to maintain or improve health and address nutrition-related conditions. Content is consistent with the Dietary Guidelines for Americans; accurate, culturally sensitive, regionally appropriate, and considers personal preferences; and overseen by a registered dietitian or individual of comparable expertise as defined in the Older Americans Act.</p> <p>A session for C-1 (Congregate Meals) is one presentation covering the same topic(s), even if offered multiple times in multiple locations.</p> <p>A session for C-2 (Home-Delivered Meals) is one set of handouts covering the same topic(s).</p>
	4	# of Nutrition Education Sessions (Home Delivered)	2,518		
	4	# of Nutrition Education Sessions (C-1 & C-2 To-Go Meals)	600		
	4	# of Nutrition Education Sessions (C-1 & C-2 Restaurant Meals)	200		

**ATTACHMENT F-4
FEDERAL AWARD IDENTIFICATION**

1. Federal Award Identification

- A. **Subrecipient Name:** Community SeniorServ, Inc. dba Meals on Wheels Orange County
- B. **Subrecipient’s Dun & Bradstreet Number (DUNS):** 084975739
- C. **Subrecipient’s SAM Unique Entity Identifier (UEI):** SB9RTCT6FJA5
- D. **Federal Award Identification Number (FAIN):** TBD
- E. **Federal Award Date:** 2026-2027
- F. **Subaward Period of Performance:** July 1, 2026 to June 30, 2027
- G. **Total Amount of Federal Funds Obligated by the Action:** \$5,279,951

CFDA	FAIN	Award Date	Formula Funds	Amount
93.045	TBD	2026	Title III-C1	\$1,334,013
93.045	TBD	2027	Title III-C1	\$1,334,014
93.045	TBD	2026	Title III-C2	\$1,085,242
93.045	TBD	2027	Title III-C2	\$1,085,243
93.053	TBD	2026	Title III-C NSIP	\$220,719
93.053	TBD	2027	Title III-C NSIP	\$220,720
TOTAL:				\$5,279,951

- H. **Total Amount of Federal Funds Obligated to the Subrecipient:** \$5,279,951
- I. **Total Amount of the Federal Award:** TBD
- J. **Federal Award Project Description:**
 - For III-C Programs – Special Programs for the Aging, Title III, Part C, Nutrition Services
 - For NSIP – Nutrition Services Incentive Program
- K. **Federal Awarding Agency:** U.S. Department of Health and Human Services, Administration for Community Living
- L. **Name of Pass-Through Entity (PTE):** California Department of Aging and County of Orange Office on Aging
- M. **Contact Information for the Awarding Official:** Claudia Harris, Director (714) 480-6465, claudia.harris@occr.ocgov.com
- N. **CFDA Number and Name:** #93.045 Special Programs for the Aging, Title III, Part C, Nutrition Services; and #93.053 Nutrition Services Incentive Program
- O. **Whether Award is R&D:** No
- P. **Indirect Cost Rate for the Federal Award:** 15%