



AGENDA STAFF REPORT

Control: 26001233

MEETING DATE: 06/23/2026

LEGAL ENTITY TAKING ACTION: Board of Supervisors

BOARD OF SUPERVISORS DISTRICT(S): All Districts

SUBMITTING AGENCY/DEPARTMENT: District Attorney

DEPARTMENT CONTACT PERSON(S): Matthew Pettit 714-347-8440
Susan Aramesh Price 714-347-8723

SUBJECT: Approval of Model Contract for Victim Witness Assistance Program Services

CEO CONCUR	COUNTY COUNSEL REVIEW	CLERK OF THE BOARD
Concur	Approve agreement to form	DISCUSSION
		3 Votes Board Majority

Budgeted: N/A	Current Year Cost: N/A	Annual Cost: FY 2026-27
		\$6,785,916
		FY 2027-28 \$6,785,916
		FY 2028-29 \$6,785,916

Staffing Impact: No	Funding Source: Federal Revenue: 57%, State Revenue: 14%, Other: 29%	Sole Source: No
Current Fiscal Year Revenue: N/A		County Audit in Last 3 years: No

Levine Act Review

Completed? Yes

Prior Board Action: N/A

RECOMMENDED ACTION(S):

1. Select and approve the Selected Respondent from the Solicitation Ranking Results list of respondents in Attachment C resulting from Request for Proposal No. 026-2900503-RA.
2. Approve Model Contract for Victim Witness Assistance Program Services and delegate authority to the County Procurement Officer, or Deputized designee, to negotiate and execute the approved Contract without substantive changes with the Respondent selected by the Board of Supervisors, in an annual amount not to exceed \$6,785,916, for a cumulative total not to exceed \$20,357,748, for the term beginning July 1, 2026, through June 30, 2029, renewable for two additional one-year terms
3. Authorize the County Procurement Officer, or Deputized designee, to adjust the annual contract amount to reflect the actual grant award amount approved by the California Office of Emergency Services and the Victim Compensation and Government Claims Board pursuant to the Contract Policy Manual section 3.3-112.

SUMMARY:

Approval of the Model Contract for Victim Witness Assistance Program Services and authorization of the County Procurement Officer or their authorized designee to negotiate and execute the Contract with the Selected Respondent will allow for the continued administration of the County of Orange's victim witness core services, which will allow for the acceptance of grant awards to administer the State Victim Compensation program, and acceptance of the California Office of Emergency Services grants for the Victim/Witness Assistance Services, Unserved/Underserved Victim Advocacy and Outreach Services and Human Trafficking Victim Advocacy program.

BACKGROUND INFORMATION:

On June 7, 2011, pursuant to Section 13835.2 (a) (2) of the Penal Code, the County of Orange, Board of Supervisors (Board) approved Contract MA-026-11012394 with Waymakers (formerly known as Community Service Programs, Inc.) in the amount not to exceed \$2,604,081 per year for the three-year term of July 1, 2011, through June 30, 2014, to be the primary provider of victim witness assistance services in Orange County and administer the California Office of Emergency Services (CalOES) grants including Victim/Witness Assistance Services and Unserved/Underserved Victim Advocacy and Outreach Services as well as other programs such as Restitution Services, Witness Services, Domestic Violence Assistance - Victim Services, Child Dependency Services, Vertical Prosecution Program - Statutory Rape Victim Services, and Violence Against Women Prosecution Program - Victim Services. Waymakers is also responsible for complying with the requirement of Section 13835 of the Penal Code, which mandates submittal and approval of crime victim and witness services applications to the California Victim Compensation and Government Claims Board.

As approved by the Board, Amendments 1 – 14 were issued and executed to renew the contract and to adjust the annual contract amount to reflect the actual grant award amounts approved by CalOES and added the Gang Reduction Intervention Partnership, Victim Compensation and Human Trafficking Victim Advocacy programs.

On May 24, 2016, the Board approved Contract MA-026-16011777 with Waymakers in the annual not to exceed amount of \$4,599,162 per year and \$22,995.810 aggregately for the five-year term effective July 1, 2016, through June 30, 2021.

As approved by the Board and/or Administrative action, Amendments 1 – 10 were issued and executed to adjust the annual contract amount to reflect the actual grant award amounts approved by CalOES.

On June 22, 2021, the Board approved Contract MA-026-21011495 with Waymakers in the not to exceed amount of \$6,097,596 for a three-year term, renewable for two additional years and \$30,384,671 aggregately for the five-year term effective July 1, 2021, through June 30, 2026.

As approved by the Board and/or Administrative action, Amendments 1 – 6 were issued and executed to adjust the annual contract amount to reflect the actual grant award amounts approved by CalOES and to renew Contract.

On March 10, 2026, the County issued Request-For-Proposal (RFP) 026-2900503-RA to solicit proposals from interested organizations to provide the comprehensive victim witness assistance program services. Waymakers was the only organization that submitted a response to the RFP. The appropriate due diligence has been conducted, and the non-profit has been verified to be in good standing.. Per section §4.3-108(1) of the Contract Policy Manual, the standard evaluation process was waived in order to allow the project manager to review the proposal against the solicitation evaluation criteria in collaboration with the assigned DPA.

A Notice of Solicitation Ranking Results was issued on April 14, 2026; see Attachment C. No protests were received in response to the solicitation ranking results.

The Orange County District Attorney requests Board approval to initiate negotiations and award Contract with Waymakers in an annual amount of \$6,785,916 and a cumulative amount of \$20,357,748 for a three-year term effective July 1, 2026, through June 30, 2029, renewable for two additional one-year terms, to provide victim witness assistance services and administer CalOES grants including Victim Witness Assistance Program,

Unserved/Underserved Victim Advocacy and Outreach Program and Human Trafficking Victim Advocate Program as well as other programs such as Restitution Services, Witness Services, Domestic Violence Assistance - Victim Services, Child Dependency Services, Gang Reduction Intervention Partnership – Case Management Services, Victim Compensation Program and Victim of Property Crime Support Services.

The OCDA will continue to be responsible for the administration of the majority of the service programs in this Contract. The CEO will continue to have the administrative responsibilities of Restitution Services and Domestic Victim Services

The Contractors' performance has been confirmed to be at least satisfactory for the services currently being provided to the OCDA since July 1, 2016. This includes the submission of the monthly program statistics reports, quarterly progress reports, and annual audit reports to the County. OCDA has verified there are no concerns that must be addressed with respect to the Respondent's ownership/name, litigation status or conflicts with County interests. On July 1, 2018, Waymakers had changed its name from Community Service Programs, Inc. to Waymakers.

The following statistics resulted from the current contract:

1	<u>Child Dependency Services</u> : On referral from County Counsel and the Social Services Agency, Waymakers staff assists and supports children preparing to testify in dependency cases and ensures the safety and comfort of the child. Additionally, a Victim Advocate participates in the Child Abuse Services Team to provide immediate crisis intervention and support services in cases of suspected child sexual and/or physical abuse. The program served an average of 1,351 children and teens each year over the past three years.
2	<u>Victim Witness Assistance Program</u> : Victim Witness Assistance Program Centers are located in each Justice Center and Victim Advocates are additionally stationed at three law enforcement departments, both Family Justice Centers and select advocates are assigned to support the OCDA's vertical unit dedicated to homicide and the OCDA Office's vertical unit assigned to family violence. The program served an average of 9,187 victims of violent crime each year over the past three years.
3	<u>Underserved/Underserved Victim Advocacy and Outreach Program</u> : This program provides comprehensive victim services to victims of gang violence in the City of Santa Ana and surrounding area. These communities have been historically hesitant to work with law enforcement. The partnership with Waymakers provides an opportunity for families to cooperate with law enforcement and access victim services in a safe way. The Advocates in this program provide services to families beginning immediately after the crime, including death notifications. The program served an average of 484 victims of gang-related violence each year over the past three years.
4	<u>Human Trafficking Victim Advocate Program</u> : This program supports one Victim Advocate and one Volunteer and Resource Coordinator assigned to the Orange County Human Trafficking Task Force. Comprehensive services including 24-hour response to the field as requested by law enforcement, are provided by advocates helping to support individuals who often have nothing except the clothes on their backs. The personnel assigned to this program, serve an average of 69 victims of human trafficking each year over the past three years.
5	<u>Witness Services</u> : This program utilizes Waymakers Witness Specialists to place subpoenaed witnesses on call or standby notice; provide an orientation to the criminal justice system; and provide case status updates. The program worked with an average of 10,787 witnesses, each year over the past three years.
6	<u>Domestic Violence Assistance - Victim Services</u> : Waymakers staff the restraining order clinic located at the Lamoreaux Justice Center in order to assist victims of domestic violence with the detailed application process for obtaining a temporary restraining order. The program averages assisting more than 235 victims a month.
7	<u>Gang Reduction Intervention Program (GRIP)</u> : GRIP provides supportive services for at-risk youth and their families. The program averages assisting 477, children and tweens each year for the past three years.
8	<u>Restitution Services</u> : This program assists victims in recovering money for direct financial loss due to a misdemeanor crime. Waymakers Restitution Specialists determine the amount of financial loss, respond to restitution hearings and distribute collated funds to victims of crime. \$1,862,808 of restitution checks were distributed to victims in FY 2024-25.

9	<u>Victim Compensation Program</u> : This program is primarily funded from federal fines, fees and penalties to help pay for crime-related expenses incurred by victims of violent crime. Waymakers advocates assist with the completion of the Victim of Crime Application that needs to be submitted to the state, and Waymakers Claim Specialists verify and finalize approval of qualifying victims and expenses. In FY 2024-25, this program paid for \$1,142,805 of victim's needs including medical care, mental health therapy, relocation, and funeral/burial expenses.
10	<u>Victim of Property Crime Support Program</u> : This is a newly implemented program which shall provide Victim of Property Crime Support Services such as contacting victims of property crime, informing victims about court process and upcoming hearings, court support, materials and resources, and assisting with the collection of documentation for restitution.

An analysis was completed to determine the contract provides the County with people specially trained, experienced, expert and competent to perform the special services in accordance with the law.

This contract does not currently include subcontractors or pass through to other providers. See Attachment D for Contract Summary Form

The Orange County Preference Policy is not applicable to this contract award.

FINANCIAL IMPACT:

Appropriations and revenue for this Contract will be included in the Budget Control 081 and Budget Control 026 in the FY 2026-27 Recommended Budget and will be included in the budgeting process for future years. If required, budget adjustments will be included in FY 2026-27 Mid-Year Budget process to adjust appropriations for additional grant revenue.

STAFFING IMPACT:

N/A

REVIEWING AGENCIES/DEPARTMENTS:

N/A

ATTACHMENTS:

- Attachment A - Model Contract MA-026-26010077
- Attachment B - Request for Proposal #026-2900503-RA
- Attachment C - Notice of Solicitation Ranking Results
- Attachment D - Contract Summary Form
- Attachment E - Penal Code Section 13835.2