



AGENDA STAFF REPORT

Control: 26001038

MEETING DATE: 04/28/2026

LEGAL ENTITY TAKING ACTION: Board of Supervisors

BOARD OF SUPERVISORS DISTRICT(S): All Districts

SUBMITTING AGENCY/DEPARTMENT: OC Community Resources

DEPARTMENT CONTACT PERSON(S): Dylan Wright, 714-480-2788
Julie Quillman, 714-566-3086

SUBJECT: Approve Amendment No. One to Renew Contract with OCLC, Inc. for Library Services

CEO CONCUR Concur	COUNTY COUNSEL REVIEW Approve agreement to form	CLERK OF THE BOARD DISCUSSION 3 Votes Board Majority
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Budgeted: Yes	Current Year Cost: \$185,891	Annual Cost: FY 2026-27 \$3,000
Staffing Impact: No	Funding Source: OC Public Libraries Fund	Sole Source: Yes
Current Fiscal Year Revenue: N/A	120: 100%	County Audit in Last 3 years: No
Levine Act Review Completed? Yes		
Prior Board Action: 5/10/2022 #38		

RECOMMENDED ACTION(S):

Authorize the County Procurement Officer or Deputized designee to execute Amendment No. One to renew Contract with OCLC, Inc. for cloud-based cataloging, access to OCLC’s proprietary software, computer codes, systems and other library content and services, in an amount not to exceed \$188,891, effective June 1, 2026, through May 31, 2027, for a revised cumulative total amount not to exceed \$832,125.

SUMMARY:

Approval of Amendment No. One to renew the Contract with OCLC, Inc. for cloud-based cataloging, access to OCLC’s proprietary software, computer codes, systems and other library content and services will support OC Community Resources/OC Public Libraries in providing effective cataloging, interlibrary loan and worldwide library resource sharing services to patrons.

BACKGROUND INFORMATION:

Since 1985, OCLC, Inc. (Contractor) has provided OC Community Resources/OC Public Libraries (OCCR/OCPL) with cloud-based cataloging services, including access to OCLC’s proprietary software, computer codes, systems and other library content used to catalog OCCR/OCPL’s library collections. Contractor is the sole provider and distributor of its copyrighted online services and bibliographic database that provides bibliographic records for the more than 382,402 unique titles in the library's catalog. The Contractor is a global non-profit library cooperative with nearly

30,000 members in more than 100 countries.

Contractor's services enable OCCR/OC Public Libraries to process an average of 500 interlibrary loan requests monthly from member libraries, many at no cost to patrons, and provides patrons worldwide access to collections through FirstSearch/WorldCat Discovery. Through the Contractor's CONTENTdm hosting services, patrons can search and view more than 4,700 digital photos, documents and videos related to Orange County history, which were viewed over 83,000 times in 2025.

On May 10, 2022, the Board of Supervisors (Board) approved sole source Contract MA-012-22011251 (Contract) with Contractor for online cataloging, interlibrary loan and related library services (Services), for the term effective June 1, 2022, through May 31, 2026, in an amount not to exceed \$643,235, with the option to renew for one additional year.

OCCR/OCPL now requests Board approval of Amendment No. One to renew the Contract with Contractor for Services effective June 1, 2026, through May 31, 2027, in an amount not to exceed \$188,891, for a revised cumulative total amount not to exceed \$832,125.

This Contract is a sole source contract. No other vendors provide the same format, scope or depth of information at this time. Contractor offers the InterLibrary Loan services required by OCCR/OCPL, which no other competitors offer. In addition, the Contractor offers access to more than 450 million records which is also not offered by other competitors.

This Contract enables OCCR/OCPL to leverage the current online resources provided by Contractor to deliver online services to patrons, streamline workflows, reduce costs, and save staff time. Since this is the final year of the Contract, OCCR/OCPL will continue to seek other vendors that are able to provide comparable services and plan for a solicitation prior to the end of the contract.

The Contractor's performance has been confirmed as satisfactory. OCCR/OCPL has verified there are no concerns that must be addressed with respect to Contractor's ownership/name, litigation status, or conflicts with County interests. This Contract does not include subcontractors or pass-through to other providers. See Attachment B for the Contract Summary Form. The appropriate due diligence has been conducted and the non-profit has been verified to be in good standing. The Orange County Preference Policy is not applicable to this Contract amendment.

FINANCIAL IMPACT:

Appropriations for this contract are included in the OCCR/OC Public Libraries Fund 120 FY 2025-26 Budget and will be included in the budgeting process for future fiscal years.

The Contract includes a provision stating the Contract is subject to and contingent upon, applicable budgetary appropriations approved by the Board for each fiscal year during the term of this Contract. If such appropriations are not approved, this Contract may be terminated with a 30 day notice without penalty to the County.

STAFFING IMPACT:

N/A

REVIEWING AGENCIES/DEPARTMENTS:

N/A

ATTACHMENTS:

Attachment A - Amendment No. One to Contract with OCLC Inc for Library Services

Attachment B - Contract Summary Form