



SUPPLEMENTAL AGENDA ITEM AGENDA STAFF REPORT

Control: 26001800

MEETING DATE: 09/15/2026
LEGAL ENTITY TAKING ACTION: Board of Supervisors
BOARD OF SUPERVISORS DISTRICT(S): All Districts
SUBMITTING AGENCY/DEPARTMENT: Registrar of Voters
DEPARTMENT CONTACT PERSON(S): Bob Page, 714-567-7620
Kimberly Hostler, 714-567-5107

REASON ITEM IS SUPPLEMENTAL: Time sensitive opportunity that was just identified as requiring Board of Supervisors approval.

JUSTIFICATION: Timing requires this date. Since the next Board of Supervisors meeting is after the deadline Registrar of Voters has to accept the donation.

SUBJECT: Approve Donation to Registrar of Voters

CEO CONCUR	COUNTY COUNSEL REVIEW	CLERK OF THE BOARD
Concur	No Legal Objection	DISCUSSION
		3 Votes Board Majority

Budgeted: Yes	Current Year Cost: N/A	Annual Cost: N/A
Staffing Impact: No		Sole Source: No
Current Fiscal Year	Funding Source: N/A	County Audit in Last 3
Revenue: \$77,321		years: No
Levine Act Review		
Completed? N/A		
Prior Board Action: N/A		

RECOMMENDED ACTION(S):

Authorize the Registrar of Voters or designee to accept a donation in the amount of \$77,321 from KAIA Inc. for reimbursement of printing costs related to voter list maintenance postcards.

SUMMARY:

Acceptance of the donation will support offset costs for the printing of the voter list maintenance postcards.

BACKGROUND INFORMATION:

Pursuant to Government Code Section 25355 and Board of Supervisors (Board) Resolution No. 93-1235, gifts, bequests, devises and donations of money or property in excess of \$10,000 are to be reported directly to the Board for acceptance.

On August 11, 2026, the Registrar of Voters (ROV) received notification of the availability of a donation of \$77,320.38 from KAIA Inc., a consulting firm working on behalf of the federal Election Assistance Commission (EAC) to research and develop voter list maintenance mailers. As part of the project, the ROV partnered with staff from KAIA and the EAC to make minor improvements to the ROV's standard postcard in an effort to attract a greater response from the mailing. After completion of the work, KAIA offered to cover the printing costs associated with the updated postcard. In order to meet KAIA's deadline for payment, notification of our acceptance via an invoice must be sent by September 25, 2026.

FINANCIAL IMPACT:

Revenue for this donation will be absorbed in the FY 2026-27 budget.

STAFFING IMPACT:

N/A

REVIEWING AGENCIES/DEPARTMENTS:

N/A

ATTACHMENTS:

Attachment A - California Government Code 25355

Attachment B - Resolution No. 93-1235