



AGENDA STAFF REPORT

Control: 26001617

MEETING DATE: 09/15/2026
LEGAL ENTITY TAKING ACTION: Board of Supervisors
BOARD OF SUPERVISORS DISTRICT(S): District 5
SUBMITTING AGENCY/DEPARTMENT: OC Community Resources
DEPARTMENT CONTACT PERSON(S): Dylan Wright, 714-480-2788
Pam Passow, 714-973-6650

SUBJECT: Amendment No. One to Contract for South Coastal Landscape Maintenance Services

CEO CONCUR	COUNTY COUNSEL REVIEW	CLERK OF THE BOARD
Concur	Approve agreement to form	DISCUSSION
		3 Votes Board Majority

Budgeted: Yes	Current Year Cost: \$292,250	Annual Cost: FY 2027–28 \$501,000 FY 2028–29 \$208,750
Staffing Impact: No	Funding Source: OC Parks Fund 405:	Sole Source: No
Current Fiscal Year	100%	County Audit in Last 3
Revenue: N/A		years: No
Levine Act Review		
Completed? Yes		

Prior Board Action: 10/17/2023 #17

RECOMMENDED ACTION(S):

Authorize the County Procurement Officer or Deputized designee to execute Amendment No. One to Contract with Landscape West Management Services, Inc. for landscape maintenance services at various South Coastal Operations facilities, to renew and amend the contract in an amount not to exceed \$501,000 annually (total \$1,002,000) for a revised cumulative contract amount not to exceed \$2,505,000, effective December 1, 2026, through November 30, 2028.

SUMMARY:

Approval of Amendment No. One to the Contract with Landscape West Management Services, Inc. will support the provision of landscape maintenance services at various South Coastal Operations facilities.

BACKGROUND INFORMATION:

OC Community Resources/OC Parks (OCCR/OC Parks) manages facilities in South Orange County, including Salt Creek Beach, Strands Beach, Capistrano Beach, Poche Beach, Baby Beach and portions of the Dana Point Harbor as part of its South Coastal Operations. OCCR/OC Parks utilizes the services of private contractors to perform necessary Landscape Maintenance Services (Services) at those facilities. The Services include turf mowing, edging and aeration, shrub trimming, removal of debris and dead vegetation, irrigation system maintenance, hardscape maintenance and trash collection.

On October 17, 2023, the Board of Supervisors (Board) approved Contract MA-012-23011449 (Contract) with Landscape West Management Services, Inc. (Contractor). The Contract was approved for a three-year term from December 1, 2023, through November 30, 2026, in an amount not to exceed \$1,503,000, with the option to renew for one additional two-year term.

OCCR/OC Parks is now requesting Board approval of Amendment No. One (Amendment) to the Contract with Contractor for Services at various South Coastal Operations facilities, to renew the Contract for one additional two-year term and amend the Contract in an amount not to exceed \$501,000 annually for two years for a revised cumulative contract amount not to exceed \$2,505,000, effective December 1, 2026, through November 30, 2028.

The Contract does not currently include subcontractors or pass through to other providers. See Attachment B for the Contract Summary Form. The Contractor's performance has been confirmed as satisfactory. OCCR/OC Parks has verified there are no concerns that must be addressed with respect to Contractor's ownership/name, litigation status or conflicts with County interests. An analysis was completed to verify the contract provides County with persons specially trained, experienced, expert and competent to perform the special services in accordance with the law. The Orange County Preference Policy is not applicable to this Contract amendment.

Compliance with CEQA: The proposed project was previously determined to be categorically exempt from the California Environmental Quality Act (CEQA) pursuant to Sections 15301 (Class 1) and 15304 (Class 4) of the CEQA Guidelines, on October 17, 2023, when it was originally approved, because the exemptions provide for landscape maintenance services of existing public facilities with negligible or no expansion of existing use and minor alterations in the condition of land, which do not involve removal of healthy, mature and scenic trees. The proposed project is still consistent with this determination.

FINANCIAL IMPACT:

Appropriations for this Contract are included in OC Parks Fund 405 FY 2026–27 Budget and will be included in the budgeting process for future years.

The Contract includes provisions stating the Contract is contingent upon applicable budgetary appropriations approved by the Board for each fiscal year during the term of this Contract. In the event such funding is terminated or reduced, the County may terminate the Contract or reduce the County's maximum obligation, without penalty.

STAFFING IMPACT:

N/A

REVIEWING AGENCIES/DEPARTMENTS:

N/A

ATTACHMENTS:

Attachment A - Amendment No. One to Contract MA-012-23011449 with Landscape West Management Services, Inc.

Attachment B - Contract Summary Form